



## CITY OF CLEWISTON

115 W Ventura Avenue  
Clewiston, Florida 33440  
City Hall Commission Chambers

**Monday, January 26, 2026 – 5:00 p.m.**

### CITY COMMISSION REGULAR MEETING AGENDA

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#### **Commission:**

James Pittman, Mayor  
Hilary Hyslope, Vice Mayor  
Mali Gardner, Commissioner  
Barbara Edmonds, Commissioner  
Jason Williams II, Commissioner

#### **Administration:**

City Manager, Danny Williams  
City Attorney, Kaylee Tuck  
City Clerk, Fransheska Berrios, CMC

**Civility:** Being "civil" is not a restraint on the First Amendment right to speak out, but it is more than just being polite. Civility is stating your opinions and beliefs, without degrading someone else in the process. Civility requires a person to respect other people's opinions and beliefs even if he or she strongly disagrees. It is finding a common ground for dialogue with others. It is being patient, graceful, and having a strong character. That is why we say "Character Counts" in the City of Clewiston. Civility is practiced at all City meetings.

**Special Needs:** In accordance with the provisions of the American with Disabilities Act (ADA), persons in need of a special accommodation to participate in this proceeding shall within three business days prior to any proceeding, City Hall is wheelchair accessible and accessible parking spaces are available. Please contact the City Clerk's office at (863) 983-1484, extension 104, or email [fransheska.berrios@clewiston-fl.gov](mailto:fransheska.berrios@clewiston-fl.gov) for information or assistance.

**Quasi-Judicial Hearings:** Some of the matters on the agenda may be "quasi-judicial" in nature. City Commission Members are required to disclose all ex-parte communications regarding these items and are subject to voir dire (a preliminary examination of a witness or a juror by a judge or council) by any affected party regarding those communications. All witnesses testifying will be "sworn" prior to their testimony. However, the public is permitted to comment, without being sworn. An unsworn comment will be given its appropriate weight by the City Commission.

**Appeal of Decision:** If a person decides to appeal any decision made by the City Commission with respect to any matter considered at this meeting, he or she will need a record of the proceeding, and for that purpose, may need to ensure that a verbatim record of the proceeding is made, which record includes any testimony and evidence upon which the appeal will be based.

**Consent Calendar:** Those matters included under the Consent Calendar are typically self-explanatory, noncontroversial, and are not expected to require review or discussion. All items will be enacted by a single motion. If discussion on an item is desired, any City Commission Member, without a motion, may "pull" or remove the item to be considered separately. If any item is quasi-judicial, it may be removed from the Consent Calendar to be heard separately, by a City Commission Member, or by any member of the public desiring it to be heard, without a motion.

## CITY COMMISSIONER AGENDA ITEMS

### CALL TO ORDER

### PRAYER AND PLEDGE OF ALLEGIANCE

### ROLL CALL

### ADDITIONS, DELETIONS, MODIFICATIONS AND APPROVAL OF AGENDA

### COMMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

Public Comments for all meetings may be received by email, or by writing to the City Clerk's Office until 3:00 PM on the day of the meeting. Comments will be "received and filed" to be acknowledged as part of the official public record of the meeting. City Commission meetings are livestreamed and close-captioned for the public via our website; instructions are posted there.

### PRESENTATIONS

1. City Frozen Defined Benefit Plan (frozen 2013) - *Gloria Rosen from Evershore Investments, Paula Loeb and Jeff Rueber from The Standard.*
2. Fire Department presentation and life-saving awards - *Kevin McCarthy*

### DISCUSSIONS

3. Sagamore Ave. proposed locations for the speed bumps - *Laura Perry and Beatrice Acosta from Hendry Regional Medical Center.*

### CONSENT

4. Departmental Monthly Activity Reports from the following departments
  - a. City Clerk Department
  - b. Community Development Department
  - c. Finance Department
  - d. Fire Department
  - e. Parks and Recreation Department
  - f. Police Department
  - g. Solid Waste Department
  - h. Utilities Department
5. Consideration of three additional City Employee Paid Holiday Schedule (Presidents Day, Juneteenth and Columbus Day)
6. Consideration of **Resolution 2026-01** approving Invoice Cloud, Inc. for utility bill payment services, and cancels the city's contract with Tyler Technologies, Inc. for IVR, text to pay, EFT (online payments) and POS services.
7. Consideration of **Resolution 2026-02** approving the "piggyback" agreement between City of Clewiston and American Grinding Company, LLC.
8. Consideration of **Resolution 2026-03** SRF Loan authorizing the loan application for the Supplemental Appropriation for Hurricanes Helene and Milton disaster relief funds.



9. Consideration of approval of the Clewiston Sugar Festival Event Application March 13-14, 2026.
10. Consideration of approval of the Hendry Health Fair Event Application January 31, 2026.

### **REGULAR AGENDA AND PUBLIC HEARING**

11. Consideration of **Ordinance No. 2025-09** enact second reading and final adoption approval amending the Clewiston Code of Ordinances, Chapter 2, Administration, Amending Article III, Purchasing Procedures.
12. Consideration of **Resolution 2026-04** authorizing the City Manager to solicit and receive sealed bids for the sale of city-owned Real Property located at 725 Central Avenue, Clewiston, Florida 33440, with a minimum bid equal to the appraised land value of \$113,000 and requiring demolition of the existing building by the purchaser.
13. Consideration of **Ordinance 2026-01** amending Chapter 62 of the City of Clewiston Code of Ordinances, Article IV, Public Parks, to establish provisions related to park hours, use, reservations, and the adoption of uniform agreements and fees for the use of City parks and recreational facilities.
14. Consideration of **Ordinance 2026-02** amending Chapter 110 of the City of Clewiston Code of Ordinances, Article V, Districts and District Regulations, to reduce the side setback requirements for accessory structures in the R-1B and R-1C residential zoning districts.

#### **CITY STAFF COMMENTS**

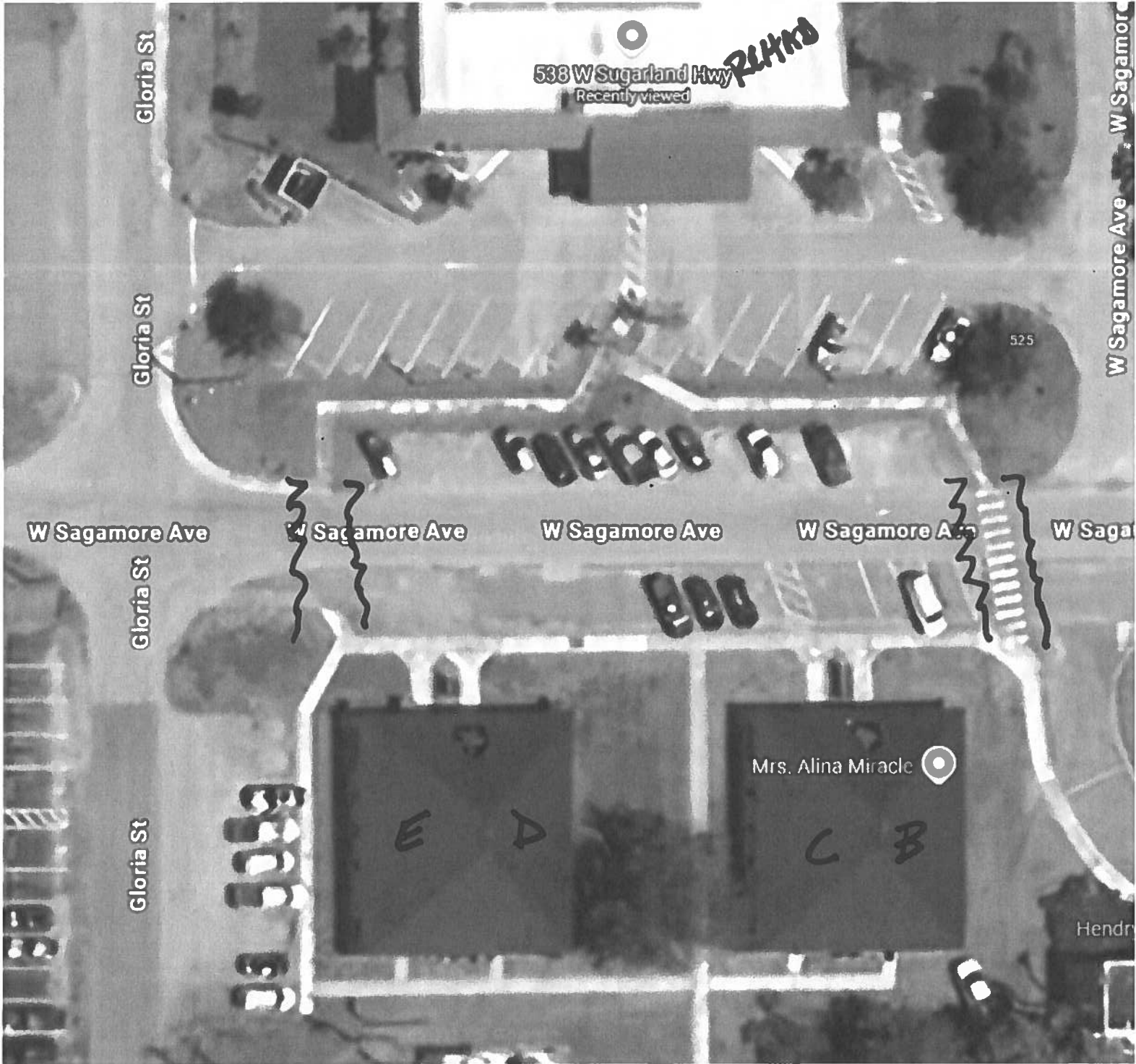
City Manager  
City Attorney  
City Staff

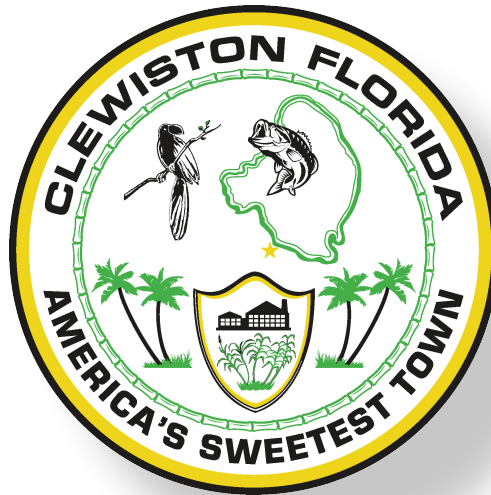
#### **CITY COMMISSION COMMENTS**

Commissioner Barbara Edmonds  
Commissioner Mali Gardner  
Commissioner Jason Williams II  
Vice Mayor Hilary Hyslope  
Mayor James Pittman

#### **ADJOURNMENT**

**Comment Cards:** Anyone from the public wishing to address the City Commission, it is requested that you complete a Comment Card before speaking. Please fill it out completely with your full name and address so that your comments can be entered correctly in the minutes and given to the City Clerk. During the agenda item portion of the meeting, you may only address the item on the agenda being discussed at the time of your comment. During public comments, you may address any item you desire. Please remember that there is a three (3) minute time limit on all public comments. Any person who decides to appeal against any decision of the Commission with respect to any matter considered at this meeting will need a record of the proceedings and for such purposes may need to ensure that a verbatim record of the proceedings is made, which includes testimony and evidence upon which the appeal is to be based. Persons with disabilities requiring accommodation to participate should contact the City Clerk's Office (863-983-1484), at least 48 hours in advance to request such accommodation.





## 2025 Report

- Website Traffic & Insights Report
- Google Analytics
- Chatbot Analytics
- City Social Media Channels Insights
- YouTube Insights
- Parks & Rec Facebook Insights
- Nextddoor
- Skykit Report
- Archive Social

Active users ?

42K

New users ?

42K

Average engagement time |

1m 09s



ANOMALY DETECTED

Spike in Active users on 2025-10-05

Expected 1,016 Actual 1,804 ↑77.6%

05 - 11 Oct

Active users

1,804



| City <span>▼</span> <span>+</span> |            | ↓ Active users          | New users               | Engaged sessions        | Engagement rate  | Engaged sessions per active user | Average engagement time per active user | Event count All events <span>▼</span> |
|------------------------------------|------------|-------------------------|-------------------------|-------------------------|------------------|----------------------------------|-----------------------------------------|---------------------------------------|
| Total                              |            | 41,530<br>100% of total | 41,616<br>100% of total | 34,565<br>100% of total | 54.11%<br>Avg 0% | 0.83<br>Avg 0%                   | 1m 09s<br>Avg 0%                        | 585,535<br>100% of total              |
| 1                                  | (not set)  | 7,114 (17.13%)          | 6,347 (15.25%)          | 4,486 (12.98%)          | 46.93%           | 0.63                             | 44s                                     | 65,626 (11.21%)                       |
| 2                                  | Miami      | 6,314 (15.2%)           | 5,599 (13.45%)          | 5,271 (15.25%)          | 59.28%           | 0.83                             | 54s                                     | 66,461 (11.35%)                       |
| 3                                  | Clewiston  | 2,671 (6.43%)           | 2,439 (5.86%)           | 4,487 (12.98%)          | 67.81%           | 1.68                             | 2m 50s                                  | 65,643 (11.21%)                       |
| 4                                  | Orlando    | 1,311 (3.16%)           | 1,149 (2.76%)           | 989 (2.86%)             | 58.49%           | 0.75                             | 42s                                     | 12,222 (2.09%)                        |
| 5                                  | Ashburn    | 1,004 (2.42%)           | 890 (2.14%)             | 537 (1.55%)             | 44.71%           | 0.53                             | 23s                                     | 7,326 (1.25%)                         |
| 6                                  | Atlanta    | 915 (2.2%)              | 739 (1.78%)             | 857 (2.48%)             | 61.79%           | 0.94                             | 1m 16s                                  | 12,267 (2.1%)                         |
| 7                                  | Fort Myers | 890 (2.14%)             | 754 (1.81%)             | 903 (2.61%)             | 65.58%           | 1.01                             | 1m 25s                                  | 12,150 (2.08%)                        |
| 8                                  | Tampa      | 712 (1.71%)             | 620 (1.49%)             | 528 (1.53%)             | 59.59%           | 0.74                             | 44s                                     | 6,187 (1.06%)                         |
| 9                                  | Singapore  | 704 (1.7%)              | 91 (0.22%)              | 178 (0.51%)             | 25.32%           | 0.25                             | 7s                                      | 1,412 (0.24%)                         |
| 10                                 | Cape Coral | 656 (1.58%)             | 583 (1.4%)              | 694 (2.01%)             | 65.72%           | 1.06                             | 1m 32s                                  | 9,551 (1.63%)                         |

| Page title and screen class + |                                         | Views                    | Active users            | Views per active user | Average engagement time per active user | Event count All events ▾ |
|-------------------------------|-----------------------------------------|--------------------------|-------------------------|-----------------------|-----------------------------------------|--------------------------|
| Total                         |                                         | 170,192<br>100% of total | 41,530<br>100% of total | 4.10<br>Avg 0%        | 1m 09s<br>Avg 0%                        | 585,535<br>100% of total |
| 1                             | Page not found   Clewiston FL           | 34,071 (20.02%)          | 9,719 (23.4%)           | 3.51                  | 11s                                     | 110,385 (18.85%)         |
| 2                             | Home Page   Clewiston FL                | 25,279 (14.85%)          | 13,067 (31.46%)         | 1.93                  | 29s                                     | 100,923 (17.24%)         |
| 3                             | Employment Opportunities   Clewiston FL | 11,233 (6.6%)            | 5,291 (12.74%)          | 2.12                  | 25s                                     | 39,645 (6.77%)           |
| 4                             | Staff Directory   Clewiston FL          | 5,501 (3.23%)            | 3,265 (7.86%)           | 1.68                  | 52s                                     | 16,557 (2.83%)           |
| 5                             | Recent Meetings   Clewiston FL          | 4,614 (2.71%)            | 1,160 (2.79%)           | 3.98                  | 1m 35s                                  | 19,997 (3.42%)           |
| 6                             | Search Filters   Clewiston FL           | 3,311 (1.95%)            | 1,478 (3.56%)           | 2.24                  | 43s                                     | 10,651 (1.82%)           |
| 7                             | Calendar   Clewiston FL                 | 2,987 (1.76%)            | 1,798 (4.33%)           | 1.66                  | 39s                                     | 8,782 (1.5%)             |
| 8                             | Police   Clewiston FL                   | 2,428 (1.43%)            | 1,636 (3.94%)           | 1.48                  | 32s                                     | 8,368 (1.43%)            |
| 9                             | Golf Course   Clewiston FL              | 2,343 (1.38%)            | 1,502 (3.62%)           | 1.56                  | 34s                                     | 7,777 (1.33%)            |
| 10                            | Upcoming Meetings   Clewiston FL        | 2,263 (1.33%)            | 727 (1.75%)             | 3.11                  | 54s                                     | 9,623 (1.64%)            |

Golf Course page among most visited pages in 2025

Active users ▾ by Platform / device category

PLATFORM / DEVICE CATE...

ACTIVE USERS

web / desktop

21K

web / mobile

20K

web / tablet

444

web / smart tv

1

View platform devices →

Active users ▾ by Browser

Platform exactly matches 'web'

Chrome

21K

Safari

13K

Safari (in-app)

3K

Edge

2K

Android Webview

1K

Firefox

1K

Samsung Internet

500

View browsers →

Active users ▾ by Device category

DESKTOP

50.1%

MOBILE

48.8%

TABLET

1.1%

View device categories →

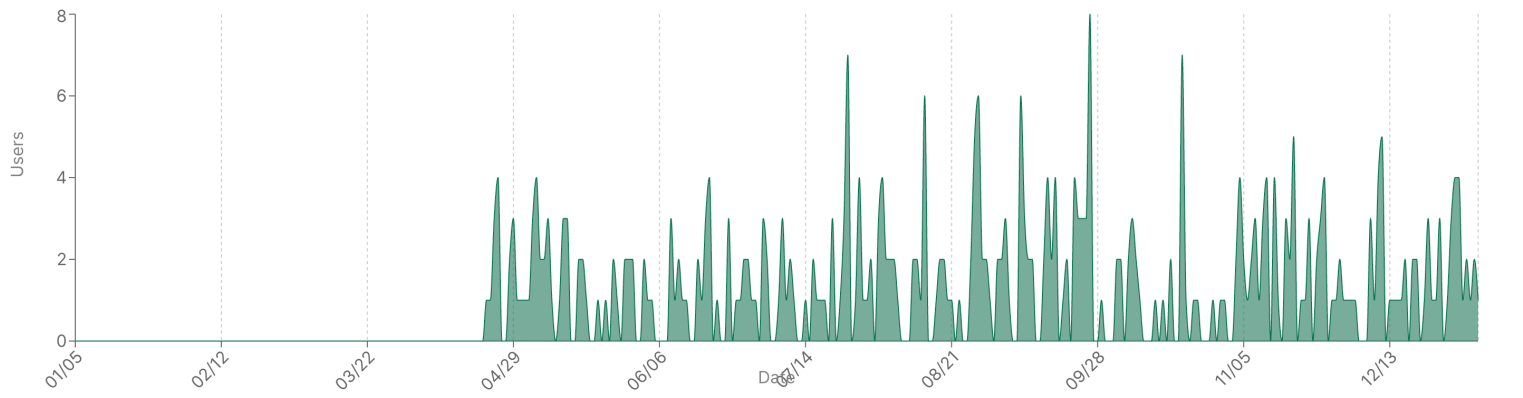
| Language + |            | Active users            | New users               | Engaged sessions        | Engagement rate  | Engaged sessions per active user | Average engagement time per active user |
|------------|------------|-------------------------|-------------------------|-------------------------|------------------|----------------------------------|-----------------------------------------|
| Total      |            | 41,530<br>100% of total | 41,616<br>100% of total | 34,565<br>100% of total | 54.11%<br>Avg 0% | 0.83<br>Avg 0%                   | 1m 09s<br>Avg 0%                        |
| 1          | English    | 38,451 (92.59%)         | 38,523 (92.57%)         | 33,426 (96.7%)          | 55.71%           | 0.87                             | 1m 13s                                  |
| 2          | Chinese    | 1,681 (4.05%)           | 1,649 (3.96%)           | 30 (0.09%)              | 1.78%            | 0.02                             | 0s                                      |
| 3          | Spanish    | 1,095 (2.64%)           | 1,094 (2.63%)           | 862 (2.49%)             | 59.37%           | 0.79                             | 51s                                     |
| 4          | French     | 169 (0.41%)             | 169 (0.41%)             | 178 (0.51%)             | 74.79%           | 1.05                             | 1m 28s                                  |
| 5          | German     | 39 (0.09%)              | 38 (0.09%)              | 33 (0.1%)               | 80.49%           | 0.85                             | 44s                                     |
| 6          | Portuguese | 31 (0.07%)              | 31 (0.07%)              | 36 (0.1%)               | 69.23%           | 1.16                             | 2m 56s                                  |
| 7          | (other)    | 21 (0.05%)              | 19 (0.05%)              | 14 (0.04%)              | 41.18%           | 0.67                             | 7s                                      |
| 8          | Italian    | 13 (0.03%)              | 13 (0.03%)              | 7 (0.02%)               | 53.85%           | 0.54                             | 21s                                     |
| 9          | Russian    | 12 (0.03%)              | 12 (0.03%)              | 7 (0.02%)               | 58.33%           | 0.58                             | 23s                                     |
| 10         | Dutch      | 7 (0.02%)               | 7 (0.02%)               | 1 (<0.01%)              | 14.29%           | 0.14                             | 7s                                      |

Unique Users ⓘ  
380

Total Queries ⓘ  
574

Self Resolution Rate ⓘ  
65.79%

Unknown Answer Rate ⓘ  
27.18%



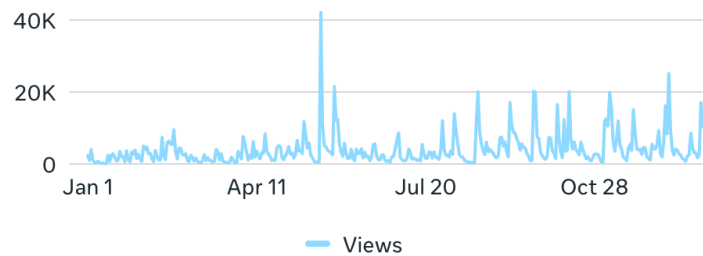
Top Topics ⓘ

|                     |    |
|---------------------|----|
| Application         | 24 |
| Job Application     | 17 |
| Employment          | 11 |
| Bill Payment        | 10 |
| Contact Information | 8  |
| Job Openings        | 7  |
| Online Payment      | 6  |
| Permit Application  | 5  |
| Trash Pickup        | 5  |
| Business Hours      | 4  |

Views ⓘ

Export ▾

1.5M



Viewers ⓘ

Export ▾

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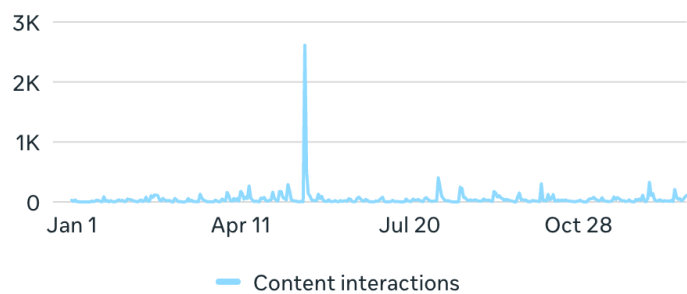


Data unavailable  
This data is currently unavailable.

Content interactions ⓘ

Export ▾

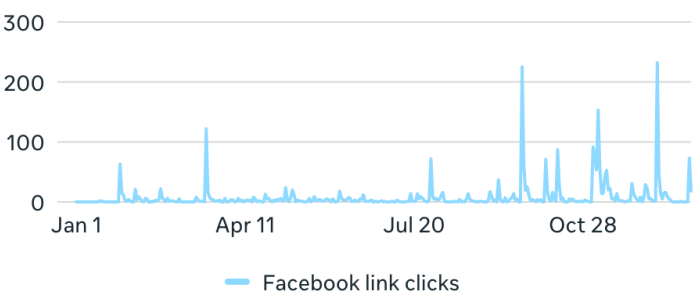
17K ↑ 642.3%



Link clicks ⓘ

Export ▾

2.9K ↑ 768.8%



Visits ⓘ

Export ▾

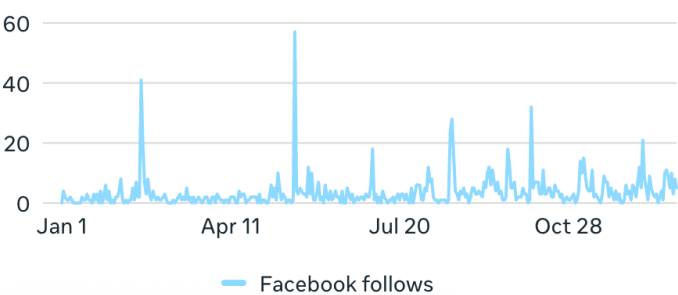
66.1K ↑ 183.9%



Follows ⓘ

Export ▾

1.3K ↑ 233.1%

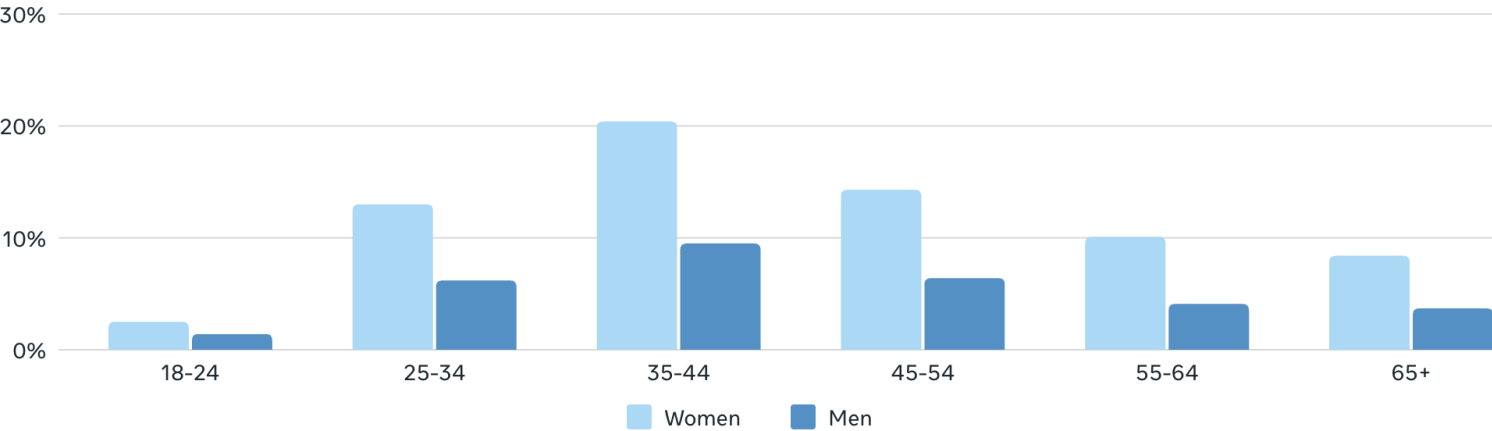


Followers ⓘ

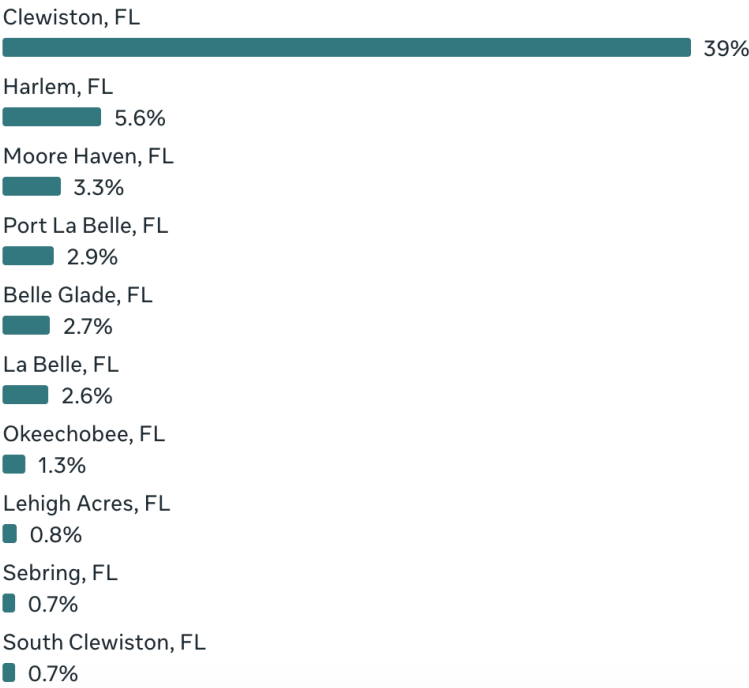
Lifetime

4,342

Age & gender ⓘ



Top cities



Top countries



In Memory of Assistant Chief Jeff Edwards ...

Mon May 19, 10:20am

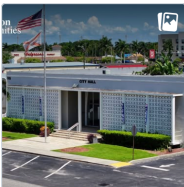
👁 68.8K   ❤ 270  
💬 0   📌 141



Clewiston is the Gateway to Lake...

Tue Aug 19, 10:33am

👁 66.0K   ❤ 486  
💬 44   📌 96



The City of Clewiston is now hiring. We are...

Thu Dec 11, 6:36am

👁 35.0K   ❤ 54  
💬 12   📌 39



Congratulations to these 10 outstanding...

Wed Aug 6, 2:13pm

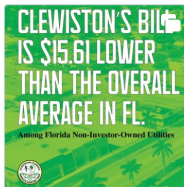
👁 31.8K   ❤ 340  
💬 35   📌 72



The City of Clewiston is accepting...

Mon Sep 22, 5:50am

👁 31.5K   ❤ 53  
💬 2   📌 44



Clewiston is one of the more affordable spot...

Mon Sep 8, 11:49am

👁 24.4K   ❤ 49  
💬 0   📌 21



CITY OF CLEWISTON STATEMENT TO THE...

Tue May 27, 4:08pm

👁 24.3K   ❤ 38  
💬 0   📌 27



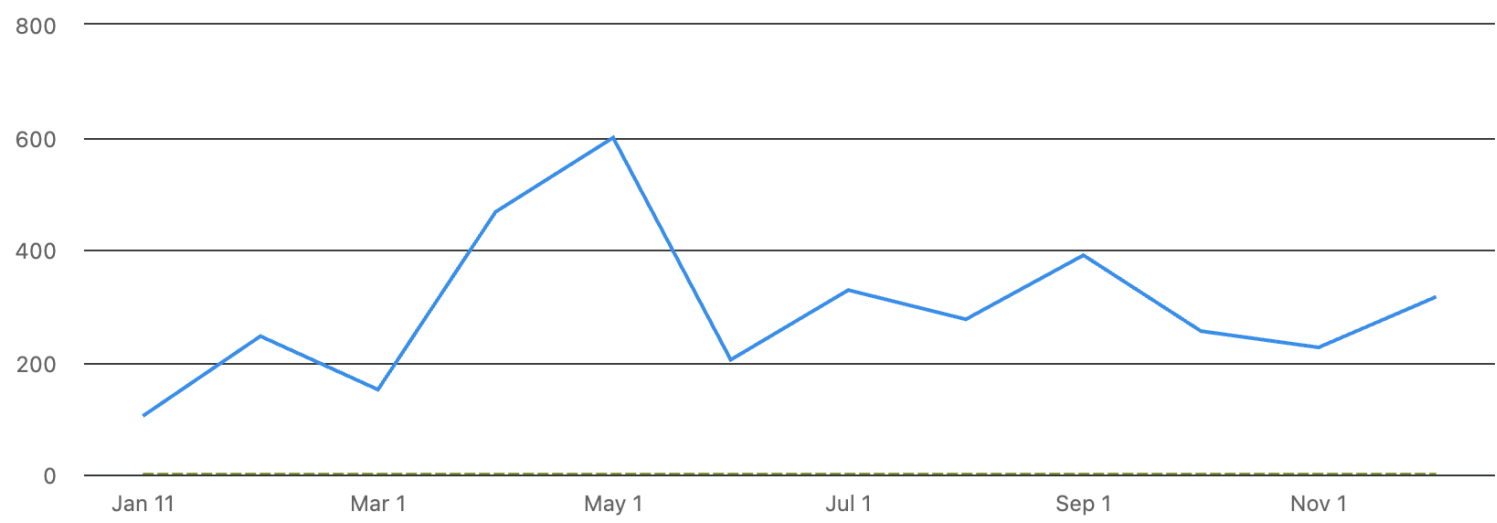
The City of Clewiston is hiring! We're seeki...

Mon Oct 13, 10:01am

👁 22.3K   ❤ 24  
💬 2   📌 22



Impressions ▾



Highlights

Data for 1/11/2025 - 12/31/2025

|             |           |          |         |
|-------------|-----------|----------|---------|
| 3,562       | 87        | 2        | 3       |
| Impressions | Reactions | Comments | Reposts |

Visitor highlights ⓘ

|            |                 |                      |
|------------|-----------------|----------------------|
| 19         | 5               | 0                    |
| Page views | Unique visitors | Custom button clicks |
| ▼ 13.6%    | ▼ 37.5%         |                      |

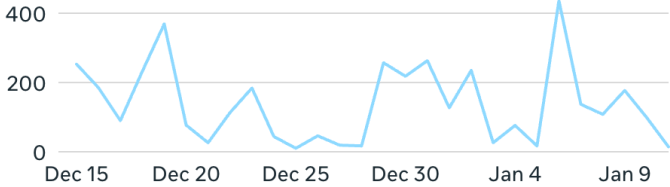
Follower highlights ⓘ

|                 |                                   |
|-----------------|-----------------------------------|
| 25              | 3                                 |
| Total followers | New followers in the last 30 days |
|                 | ▼ 400%                            |

Views ⓘ

Export ▾

3.9K ↓ 47.8%

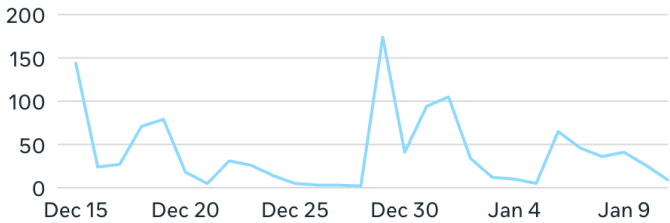


Views

Reach ⓘ

Export ▾

631 ↑ 32.8%

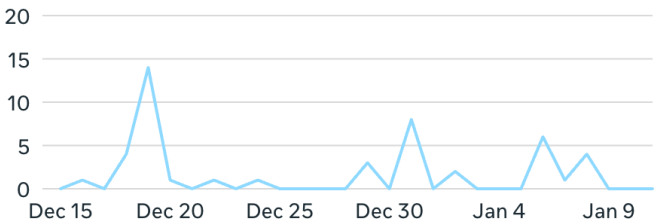


Reach

Content interactions ⓘ

Export ▾

46 ↓ 61.3%



Content interactions

Link clicks ⓘ

Export ▾

0 0%

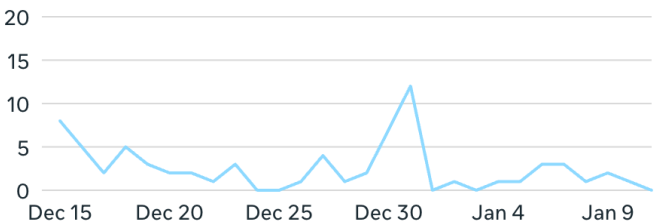


Instagram link clicks

Visits ⓘ

Export ▾

71 ↓ 28.3%

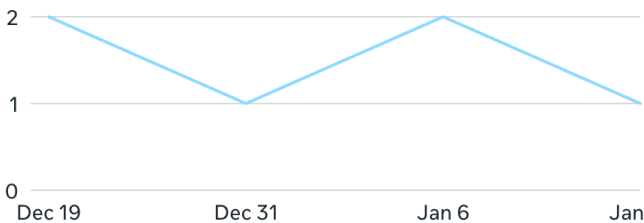


Instagram profile visits

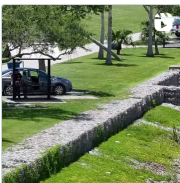
Follows ⓘ

Export ▾

6 ↓ 62.5%



Instagram follows



Happy New Year from the City of Clewiston...

Mon Dec 29, 7:52am

250 3 0 0



Happy New Year from the City of Clewiston...

Wed Dec 31, 7:42am

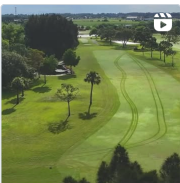
247 2 1 1



The City of Clewiston Parks and Recreation...

Tue Jan 6, 10:48am

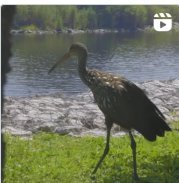
227 6 0 1



Did you know the Clewiston Golf Courses...

Mon Dec 15, 10:57am

212 1 0 1



City of Clewiston Holiday Schedule...

Thu Dec 18, 10:31am

194 2 0 1



City Hall Holiday Hours - Christmas Week...

Mon Dec 22, 6:48am

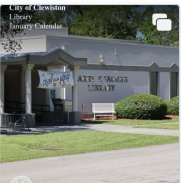
141 2 0 0



Paint Nite is today. Join us for the final...

Fri Dec 19, 8:42am

130 3 0 0



Start the new year with learning, creativity, a...

Fri Jan 2, 8:02am

127 3 0 0

Views   
8.0K 

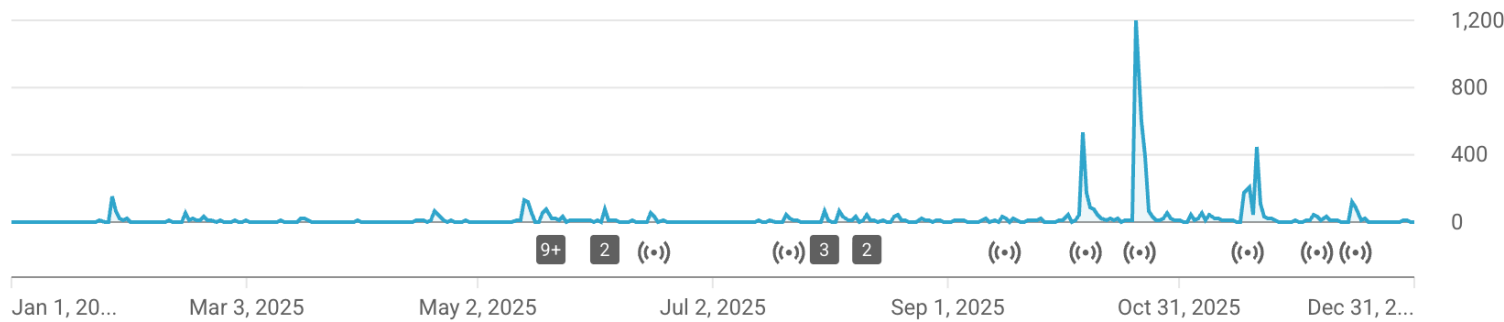
>999% more than Jan 2 – Dec 31, 2024

Watch time (hours)  
1.2K 

>999% more than Jan 2 – Dec 31, 2024

Subscribers  
+108 

>999% more than Jan 2 – Dec 31, 2024



All Videos Live Playlists Podcasts

Views   
1.2K 

>999% more than Jan 2 – Dec 31, 2024

Impressions  
63.7K

Impressions click-through rate  
0.9%

Average view duration  
1:01



All Videos Live Playlists Podcasts

Views   
6.8K 

>999% more than Jan 2 – Dec 31, 2024

Impressions  
25.8K 

>999% more than Jan 2 – Dec 31, 2024

Impressions click-through rate  
9.9%

Average view duration  
10:32



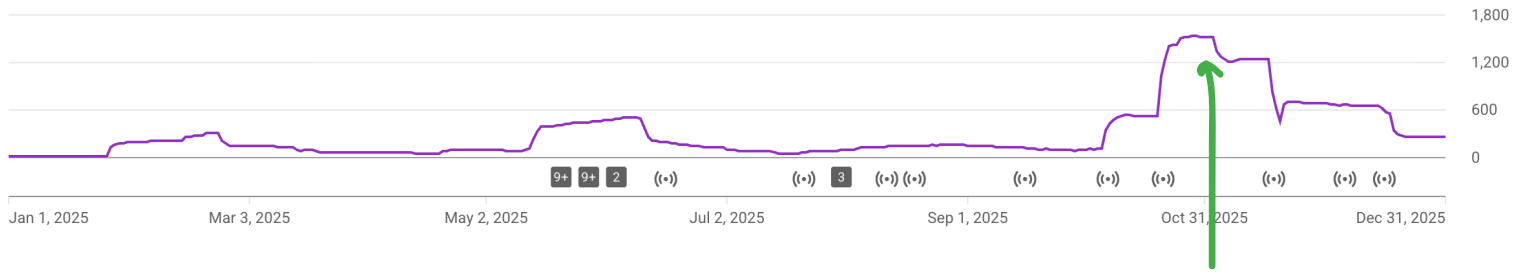
Monthly audience

259

Subscribers

+108 

>999% more than Jan 2 - Dec 31, 2024



## Audience by watch behavior

Monthly audience · Dec 31, 2025

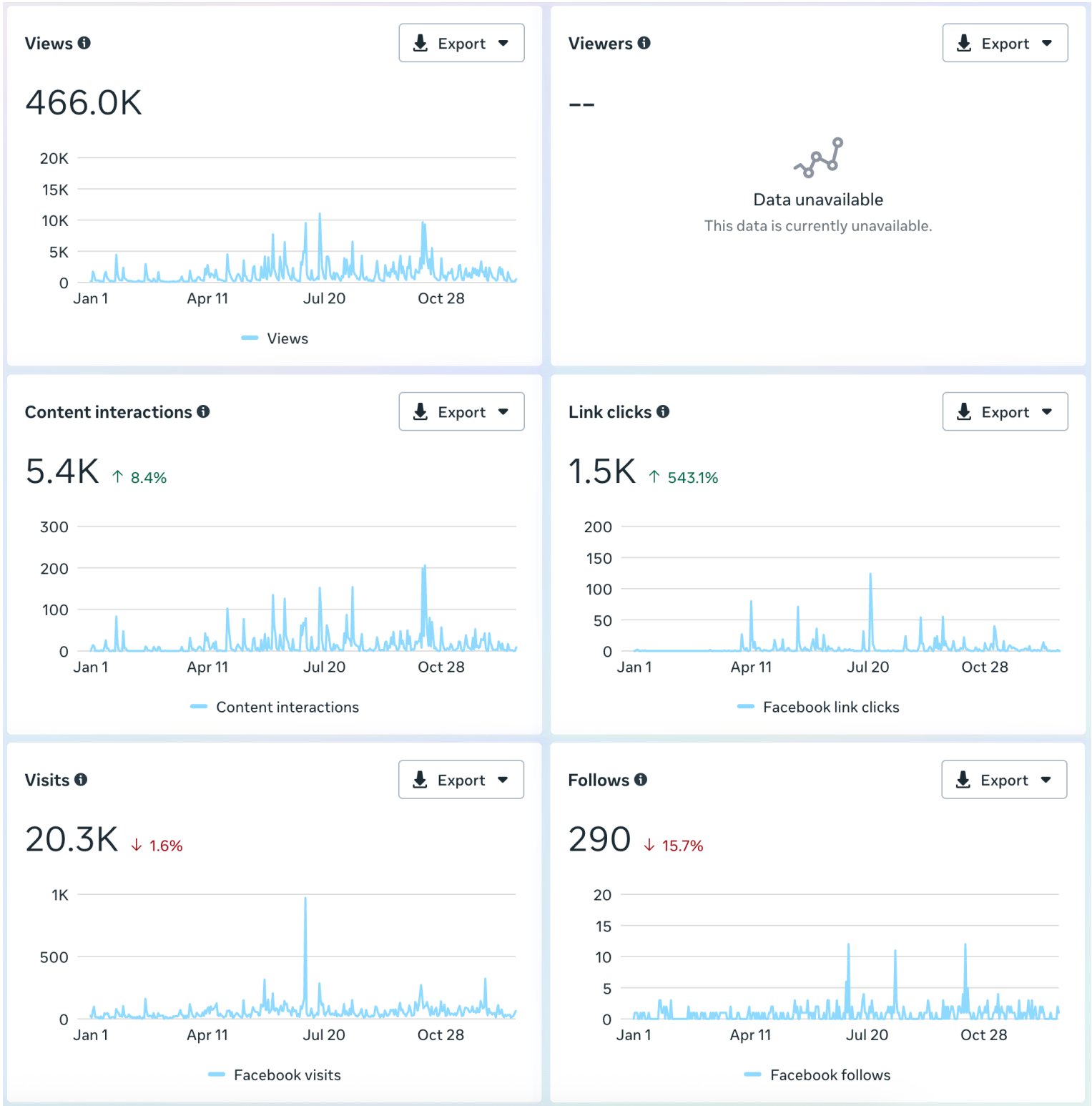


|                                                                                                       |       |
|-------------------------------------------------------------------------------------------------------|-------|
| ● New viewers      | 45.9% |
| ● Casual viewers   | 44.4% |
| ● Regular viewers  | 9.7%  |

## Watch time from subscribers

Watch time · 2025

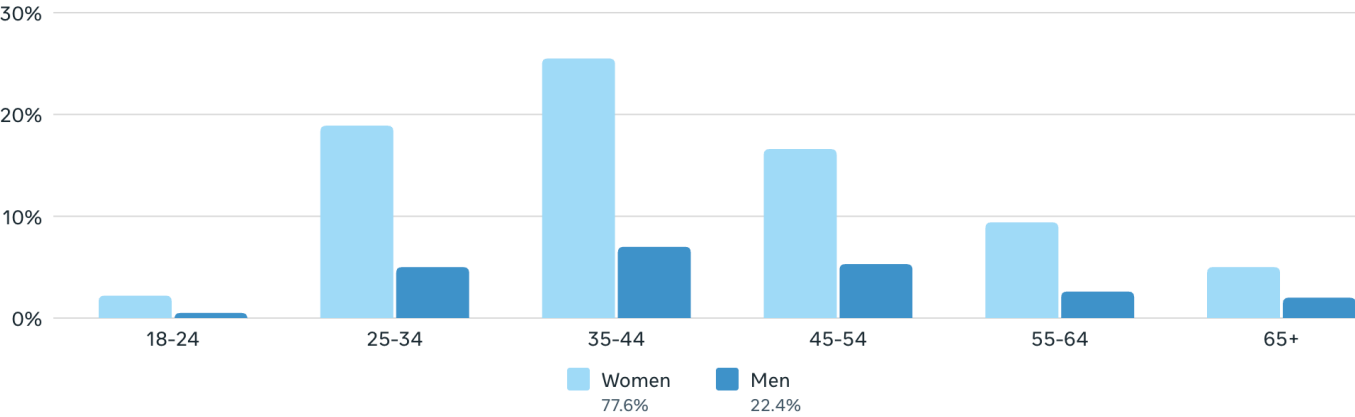
|                |                                                                                             |
|----------------|---------------------------------------------------------------------------------------------|
| Not subscribed |  86.3%  |
| Subscribed     |  13.7% |



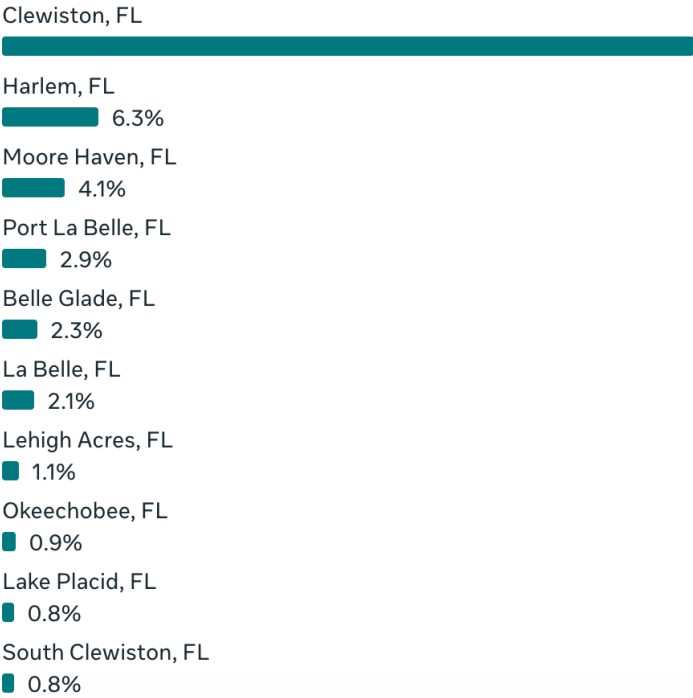
Followers ⓘ  
Lifetime

2,851

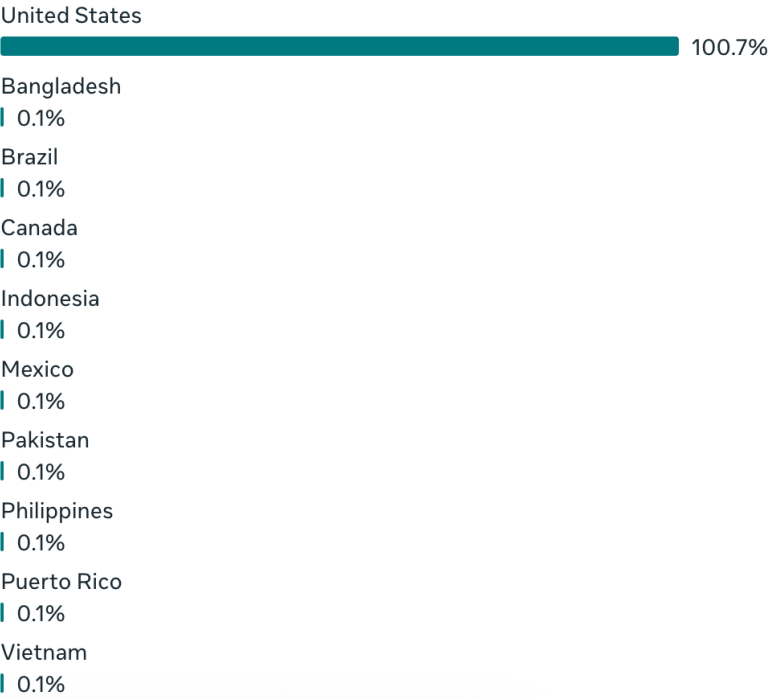
Age & gender ⓘ



Top cities



Top countries



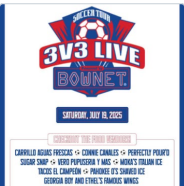


Our Fall Festival was a great success! Thank...

Sun Oct 12, 8:46am

👁 14.3K ❤️ 79

💬 1 🔄 13



Excitement is building for the 3V3 Soccer...

Wed Jul 16, 11:50am

👁 12.4K ❤️ 26

💬 4 🔄 37



Welcome the fall season at Clewiston'...

Wed Aug 13, 5:00am

👁 11.6K ❤️ 63

💬 1 🔄 75



U.S. Sugar employees raised \$5,000.00 on...

Tue Oct 14, 9:49am

👁 9.9K ❤️ 89

💬 12 🔄 11



Greetings from Clewiston's Youth...

Tue Jul 22, 4:30pm

👁 9.6K ❤️ 71

💬 4 🔄 22



Grab & Go Food Truck Event! 🍌 Joi...

Thu Jan 23, 7:09am

👁 8.1K ❤️ 22

💬 1 🔄 41



Get ready to celebrate our nation's...

Wed Jul 2, 4:59pm

👁 7.4K ❤️ 26

💬 1 🔄 25



Dive into adventure at Clewiston Summer...

Fri Apr 11, 12:37pm

👁 7.3K ❤️ 20

💬 3 🔄 18

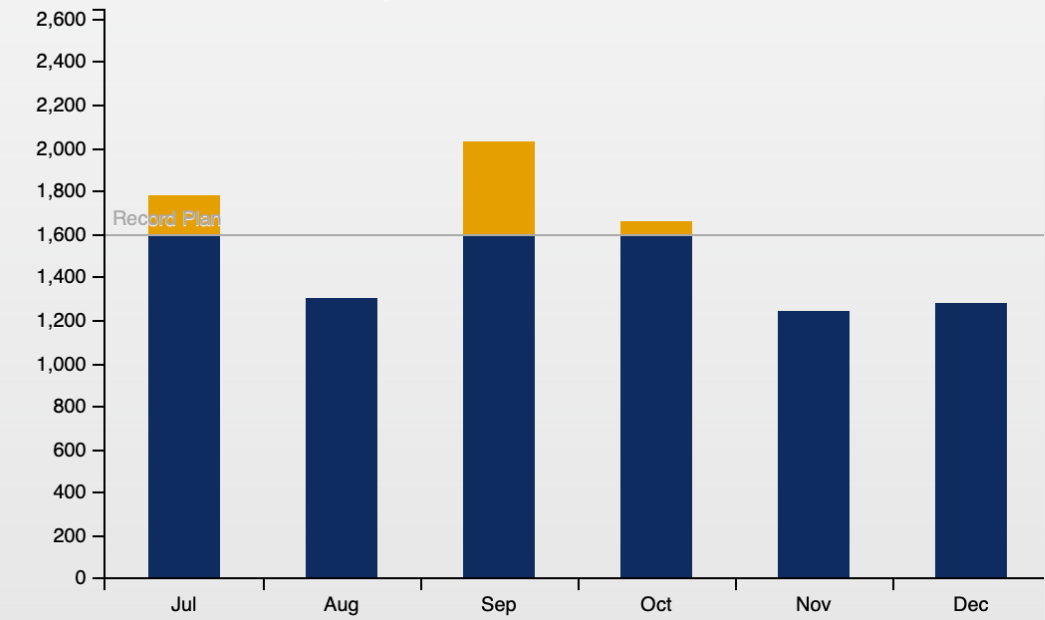
| Area              | Members | New members * | Claimed households | Agency posts * |
|-------------------|---------|---------------|--------------------|----------------|
| City of Clewiston | 784     | 16            | 624                | 26             |
| Area              | Members | New members * | Claimed households | Agency posts * |
| North Clewiston   | 456     | 1             | 350                | 26             |
| SW Clewiston      | 170     | 5             | 146                | 26             |
| Clewiston         | 158     | 10            | 128                | 26             |
| Evergreen Rd      | 0       | 0             | 0                  | 0              |
| Palm Ave          | 0       | 0             | 0                  | 0              |

90-100 Communication pieces created for City Hall screens

|                                                                                    |                                                                                                                                           |                                                                                     |                                                                                                                                                       |                                                                                                                                               |                                                                                                                                          |
|------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------|
|    | <a href="#">Clewiston Parks &amp; Recreation Calendar May.jpg</a><br>duration: 30 SEC<br>LAST UPDATED: 04/07/20, 10:48 AM                 |    | <a href="#">City of Clewiston Father's Day.jpg</a><br>duration: 30 SEC<br>LAST UPDATED: 04/12/20, 5:04 PM                                             |                                                            | <a href="#">August Calendar.jpg</a><br>duration: 30 SEC<br>LAST UPDATED: 06/04/20, 11:48 AM                                              |
|    | <a href="#">National Prayer Day.jpg</a><br>duration: 30 SEC<br>LAST UPDATED: 05/01/20, 10:59 AM                                           |    | <a href="#">Library June.jpg</a><br>duration: 30 SEC<br>LAST UPDATED: 04/15/20, 9:27 AM                                                               |                                                            | <a href="#">Clewiston Municipal Golf Course Advisory Board.jpg</a><br>duration: 30 SEC<br>LAST UPDATED: 07/02/20, 4:00 PM                |
|    | <a href="#">CLEWISTON COFFEE WITH THE MAYOR AND CITY MANAGER SKYKIT.jpg</a><br>duration: 30 SEC<br>LAST UPDATED: 04/24/20, 4:54 PM        |    | <a href="#">Parks &amp; Recreation Calendar June.jpg</a><br>duration: 30 SEC<br>LAST UPDATED: 04/15/20, 9:14 AM                                       |                                                            | <a href="#">Clewiston-GOVWELL.jpg</a><br>duration: 30 SEC<br>LAST UPDATED: 07/02/20, 1:44 PM                                             |
|    | <a href="#">CRA CLEWISTON.jpg</a><br>duration: 30 SEC<br>LAST UPDATED: 06/03/20, 4:04 PM                                                  |    | <a href="#">Summer Camp 2025-Skykit.jpg</a><br>duration: 30 SEC<br>LAST UPDATED: 04/08/20, 4:00 PM                                                    |                                                            | <a href="#">CRA GRANT CLEWISTON 2.jpg</a><br>duration: 30 SEC<br>LAST UPDATED: 07/02/20, 10:06 PM                                        |
|    | <a href="#">Clewiston Instagram.jpg</a><br>duration: 30 SEC<br>LAST UPDATED: 04/03/20, 10:46 PM                                           |    | <a href="#">05.20 Pool Party Skykit.jpg</a><br>duration: 30 SEC<br>LAST UPDATED: 04/03/20, 1:29 PM                                                    |                                                            | <a href="#">CRA GRANT CLEWISTON 1.jpg</a><br>duration: 30 SEC<br>LAST UPDATED: 07/02/20, 1:24 PM                                         |
|    | <a href="#">Clewiston Facebook.jpg</a><br>duration: 30 SEC<br>LAST UPDATED: 04/03/20, 11:02 PM                                            |    | <a href="#">In Memory of Assistant Chief Jeff Edwards.jpg</a><br>duration: 30 SEC<br>LAST UPDATED: 04/15/20, 1:17 PM                                  |                                                            | <a href="#">Clewiston City Hall.jpg</a><br>duration: 30 SEC<br>LAST UPDATED: 07/02/20, 1:44 PM                                           |
|    | <a href="#">Clewiston Advanced Metering Infrastructure (AMI).jpg</a><br>duration: 30 SEC<br>LAST UPDATED: 04/16/20, 12:02 PM              |    | <a href="#">05.19.jpg</a><br>duration: 30 SEC<br>LAST UPDATED: 04/15/20, 11:00 AM                                                                     |                                                            | <a href="#">Clewiston Parks &amp; Recreation Calendar July.jpg</a><br>duration: 30 SEC<br>LAST UPDATED: 07/02/20, 11:48 AM               |
|    | <a href="#">april parks calendar.jpg</a><br>duration: 30 SEC<br>LAST UPDATED: 04/16/20, 12:02 PM                                          |    | <a href="#">00.jpg</a><br>duration: 30 SEC<br>LAST UPDATED: 04/05/20, 1:41 PM                                                                         |                                                            | <a href="#">Clewiston Electric 1.jpg</a><br>duration: 30 SEC<br>LAST UPDATED: 06/03/20, 5:24 PM                                          |
|    | <a href="#">april library calendar.jpg</a><br>duration: 30 SEC<br>LAST UPDATED: 04/16/20, 12:07 PM                                        |    | <a href="#">Mother's Day.jpg</a><br>duration: 30 SEC<br>LAST UPDATED: 04/05/20, 1:41 PM                                                               |                                                            | <a href="#">09.05-Commercial Dumpsters.jpg</a><br>duration: 30 SEC<br>LAST UPDATED: 09/05/20, 5:40 PM                                    |
|    | <a href="#">Clewiston Good Friday.jpg</a><br>duration: 30 SEC<br>LAST UPDATED: 04/10/20, 12:02 PM                                         |    | <a href="#">Mother's Day Paint &amp; Juice.jpg</a><br>duration: 30 SEC<br>LAST UPDATED: 04/05/20, 1:41 PM                                             |                                                            | <a href="#">09.05-Clewiston Residents &amp; Contractors-Skykit.jpg</a><br>duration: 30 SEC<br>LAST UPDATED: 09/05/20, 12:03 PM           |
|    | <a href="#">City Commission Clewiston.jpg</a><br>duration: 30 SEC<br>LAST UPDATED: 04/03/20, 12:00 PM                                     |    | <a href="#">Clewiston Ventura Parking Exhibit.jpg</a><br>duration: 30 SEC<br>LAST UPDATED: 04/03/20, 12:18 PM                                         |  | <a href="#">Request for Bids-"B"-2026-Grounds Maintenance Contract-Skykit.jpg</a><br>duration: 30 SEC<br>LAST UPDATED: 09/05/20, 5:30 PM |
|    | <a href="#">America's Sweetest Town 4.jpg</a><br>duration: 30 SEC<br>LAST UPDATED: 06/03/20, 4:10 PM                                      |    | <a href="#">Clewiston Parks &amp; Recreation Calendar July.jpg</a><br>duration: 30 SEC<br>LAST UPDATED: 07/02/20, 11:48 AM                            |  | <a href="#">Request for Bids-"A"-2026-Grounds Maintenance Contract-Skykit.jpg</a><br>duration: 30 SEC<br>LAST UPDATED: 09/05/20, 5:30 PM |
|    | <a href="#">America's Sweetest Town 3.jpg</a><br>duration: 30 SEC<br>LAST UPDATED: 06/03/20, 4:10 PM                                      |    | <a href="#">Clewiston Independence Day.jpg</a><br>duration: 30 SEC<br>LAST UPDATED: 07/02/20, 12:00 PM                                                |                                                            | <a href="#">2025 Mosquito Control-Bid Package-Skykit.jpg</a><br>duration: 30 SEC<br>LAST UPDATED: 09/05/20, 2:34 PM                      |
|    | <a href="#">America's Sweetest Town 2.jpg</a><br>duration: 30 SEC<br>LAST UPDATED: 06/03/20, 4:10 PM                                      |    | <a href="#">Clewiston Paint and Juice.jpg</a><br>duration: 30 SEC<br>LAST UPDATED: 04/05/20, 12:18 PM                                                 |                                                            | <a href="#">09.2025--Sept.-Parks &amp; Rec-Calendar.jpg</a><br>duration: 30 SEC<br>LAST UPDATED: 09/05/20, 4:00 PM                       |
|   | <a href="#">America's Sweetest Town 1.jpg</a><br>duration: 30 SEC<br>LAST UPDATED: 06/03/20, 4:10 PM                                      |   | <a href="#">Clewiston Summer Camp WEEK 2.jpg</a><br>duration: 30 SEC<br>LAST UPDATED: 04/05/20, 12:00 PM                                              |                                                           | <a href="#">Clewiston Lost Trail.jpg</a><br>duration: 30 SEC<br>LAST UPDATED: 09/05/20, 5:34 PM                                          |
|  | <a href="#">City of Clewiston is now accepting applications for lifeguards.jpg</a><br>duration: 30 SEC<br>LAST UPDATED: 04/03/20, 7:17 PM |  | <a href="#">Clewiston Summer Camp WEEK 3.jpg</a><br>duration: 30 SEC<br>LAST UPDATED: 04/05/20, 12:00 PM                                              |                                                          | <a href="#">Clewiston Golf Course 1.jpg</a><br>duration: 30 SEC<br>LAST UPDATED: 09/05/20, 5:34 PM                                       |
|  | <a href="#">Clewiston's Easter Event.jpg</a><br>duration: 30 SEC<br>LAST UPDATED: 04/03/20, 7:02 PM                                       |  | <a href="#">06.19.jpg</a><br>duration: 30 SEC<br>LAST UPDATED: 04/15/20, 11:30 PM                                                                     |                                                          | <a href="#">Clewiston Golf Course 2.jpg</a><br>duration: 30 SEC<br>LAST UPDATED: 09/05/20, 5:34 PM                                       |
|  | <a href="#">Clewiston Masters Scramble.jpg</a><br>duration: 30 SEC<br>LAST UPDATED: 04/03/20, 4:40 PM                                     |  | <a href="#">Clewiston's Summer Camp 2.jpg</a><br>duration: 30 SEC<br>LAST UPDATED: 04/15/20, 11:00 AM                                                 |                                                          | <a href="#">CLEWISTON FALL BREAK CAMP.jpg</a><br>duration: 30 SEC<br>LAST UPDATED: 04/15/20, 5:04 PM                                     |
|  | <a href="#">Parks &amp; Recreation Calendar November</a><br>duration: 30 SEC<br>LAST UPDATED: 11/04/20, 12:02 PM                          |  | <a href="#">Clewiston's Summer Camp.jpg</a><br>duration: 30 SEC<br>LAST UPDATED: 04/15/20, 11:07 AM                                                   |                                                          | <a href="#">New Year's Day Holiday Hours and Service Schedule</a><br>duration: 30 SEC<br>LAST UPDATED: 12/01/20, 11:00 AM                |
|  | <a href="#">Clewiston Thanksgiving Camp</a><br>duration: 30 SEC<br>LAST UPDATED: 11/04/20, 12:04 PM                                       |  | <a href="#">07.04.jpg</a><br>duration: 30 SEC<br>LAST UPDATED: 04/15/20, 12:00 PM                                                                     |                                                          | <a href="#">City of Clewiston II</a><br>duration: 30 SEC<br>LAST UPDATED: 12/01/20, 10:46 PM                                             |
|  | <a href="#">Clewiston America's Sweetest Town 3.jpg</a><br>duration: 30 SEC<br>LAST UPDATED: 09/05/20, 7:30 PM                            |  | <a href="#">06.12-Independence Night at Sugarland-Red, White &amp; Food Truck Delight.jpg</a><br>duration: 30 SEC<br>LAST UPDATED: 04/15/20, 11:10 AM |                                                          | <a href="#">City of Clewiston</a><br>duration: 30 SEC<br>LAST UPDATED: 12/01/20, 10:46 PM                                                |
|  | <a href="#">Parks &amp; Recreation Calendar October.jpg</a><br>duration: 30 SEC<br>LAST UPDATED: 09/05/20, 4:04 PM                        |  | <a href="#">City of Clewiston Flag Day.jpg</a><br>duration: 30 SEC<br>LAST UPDATED: 04/15/20, 5:14 PM                                                 |                                                          | <a href="#">City Hall Holiday Hours - Christmas Week</a><br>duration: 30 SEC<br>LAST UPDATED: 12/01/20, 10:17 AM                         |
|  | <a href="#">Clewiston America's Sweetest Town 6.jpg</a><br>duration: 30 SEC<br>LAST UPDATED: 09/05/20, 7:30 PM                            |  | <a href="#">Clewiston's 4th Annual Christmas Tree Lighting 4</a><br>duration: 30 SEC<br>LAST UPDATED: 12/01/20, 4:00 PM                               |                                                          | <a href="#">Clewiston's 4th Annual Christmas Tree Lighting 3</a><br>duration: 30 SEC<br>LAST UPDATED: 12/01/20, 4:00 PM                  |
|  | <a href="#">Clewiston America's Sweetest Town 5.jpg</a><br>duration: 30 SEC<br>LAST UPDATED: 09/05/20, 7:30 PM                            |  | <a href="#">Clewiston's 4th Annual Christmas Tree Lighting 2</a><br>duration: 30 SEC<br>LAST UPDATED: 12/01/20, 4:00 PM                               |                                                                                                                                               |                                                                                                                                          |
|  | <a href="#">Clewiston America's Sweetest Town 4.jpg</a><br>duration: 30 SEC<br>LAST UPDATED: 09/05/20, 7:30 PM                            |  | <a href="#">Employee of the Year</a><br>duration: 30 SEC<br>LAST UPDATED: 12/01/20, 4:00 PM                                                           |                                                                                                                                               |                                                                                                                                          |
|  | <a href="#">Clewiston America's Sweetest Town 2.jpg</a><br>duration: 30 SEC<br>LAST UPDATED: 09/05/20, 7:30 PM                            |  | <a href="#">Parks &amp; Recreation Calendar December</a><br>duration: 30 SEC<br>LAST UPDATED: 12/01/20, 11:07 AM                                      |                                                                                                                                               |                                                                                                                                          |
|  | <a href="#">Clewiston America's Sweetest Town.jpg</a><br>duration: 30 SEC<br>LAST UPDATED: 09/05/20, 7:30 PM                              |  | <a href="#">Winter Break Camp Skykit</a><br>duration: 30 SEC<br>LAST UPDATED: 11/01/20, 11:04 AM                                                      |                                                                                                                                               |                                                                                                                                          |
|  | <a href="#">Clewiston Fall Festival.jpg</a><br>duration: 30 SEC<br>LAST UPDATED: 09/05/20, 4:57 PM                                        |  | <a href="#">Thanksgiving</a><br>duration: 30 SEC<br>LAST UPDATED: 11/01/20, 8:30 PM                                                                   |                                                                                                                                               |                                                                                                                                          |
|  | <a href="#">Clewiston Electric 2.jpg</a><br>duration: 30 SEC<br>LAST UPDATED: 09/04/20, 5:27 PM                                           |  | <a href="#">Keep Clewiston Clean Program</a><br>duration: 30 SEC<br>LAST UPDATED: 11/01/20, 8:30 PM                                                   |                                                                                                                                               |                                                                                                                                          |
|                                                                                    |                                                                                                                                           |  | <a href="#">Veteran's Day Clewiston</a><br>duration: 30 SEC<br>LAST UPDATED: 11/01/20, 1:00 PM                                                        |                                                                                                                                               |                                                                                                                                          |
|                                                                                    |                                                                                                                                           |  | <a href="#">Work with Clewiston</a><br>duration: 30 SEC<br>LAST UPDATED: 11/01/20, 12:01 PM                                                           |                                                                                                                                               |                                                                                                                                          |
|                                                                                    |                                                                                                                                           |  | <a href="#">Clewiston's 4th Annual Christmas Tree Lighting</a><br>duration: 30 SEC<br>LAST UPDATED: 11/01/20, 4:20 PM                                 |                                                                                                                                               |                                                                                                                                          |
|                                                                                    |                                                                                                                                           |  | <a href="#">Homeowner Seminar</a><br>duration: 30 SEC<br>LAST UPDATED: 11/01/20, 1:07 PM                                                              |                                                                                                                                               |                                                                                                                                          |



Archived Record Volume by Month



Note: Record volumes may change as data from recently connected accounts is processed.

Volume this month: 60 new records  
Prior 6-month average: 1,545 records / month  
Total records in archive: 79,486  
Your Plan: Economy  
Records: 1,600 records / month  
Web Snapshots: Inactive [Learn more about this feature](#)  
Risk Management & Analytics: Inactive [Learn more about this product](#)  
Open Archive: **Active**

# **PROTECTIVE INSPECTIONS ACTIVITY REPORT DECEMBER 2025**

## **Building Department**

- Issued 37 permits
- Performed 73 inspections
- Performed 44 plan reviews
- Serviced 230 customers (both by phone & walk-ins)
- Business Licenses issued 10 (renewals & new)
- Issued 4 yard sale permits
- Prepared report for U.S. Census Bureau
- Prepared report for SW Florida Regional Planning Council
- Prepared report for Hendry County Property Appraiser

## **Planning & Zoning**

- No meeting in November

## **Building Board**

- No meeting in November

| Inspections completed in a Time Period |                |                         |               |              |                                               |
|----------------------------------------|----------------|-------------------------|---------------|--------------|-----------------------------------------------|
| Number                                 | Inspector      | Inspection              | Scheduled For | Result       | Address                                       |
| ROOF-25-0016                           | Christopher Co | Final                   | 8-Dec-25      | Not Done Yet | 203 CYPRESS AVE, CLEWISTON 33440              |
| GAS-25-0001                            | Christopher Co | Gas Final               | 31-Dec-25     | Not Done Yet | 1030 W SUGARLAND HWY, CLEWISTON 33440         |
| ROOF-25-0016                           | Christopher Co | Final                   | 4-Dec-25      | Not Done Yet | 203 CYPRESS AVE, CLEWISTON 33440              |
| RES-N-25-0001                          | Christopher Co | Temporary Electric Pole | 31-Dec-25     | Pass         | 51 COMMERCIO ST, CLEWISTON 33440              |
| ROOF-25-0026                           | Christopher Co | Dry-in                  | 31-Dec-25     | Pass         | 745 LAUREL ST, CLEWISTON 33440                |
| RES-N-25-0002                          | Christopher Co | Foundation/Footing      | 31-Dec-25     | Pass         | 427 E ALVERDEZ AVE, CLEWISTON 33440           |
| 24-0275                                | Christopher Co | Underground Plumbing    | 31-Dec-25     | Pass         | 1301 Olympia Street, Clewiston 33440, Florida |
| 23-0141                                | Christopher Co | Final Building          | 31-Dec-25     | Fail         | 214 S San Benito St, Clewiston 33440, Florida |
| 24-0347                                | Christopher Co | Framing                 | 29-Dec-25     | Pass         | 201 Flagler St, Clewiston 33440, Florida      |
| WD-25-0010                             | Christopher Co | Final Building          | 30-Dec-25     | Pass         | 401 E ALVERDEZ AVE, CLEWISTON 33440           |
| ROOF-25-0008                           | Christopher Co | Final                   | 30-Dec-25     | Pass         | 304 W SUGARLAND CIR, CLEWISTON 33440          |
| SIGN-25-0004                           | Christopher Co | Footer                  | 30-Dec-25     | Pass         | 1030 W SUGARLAND HWY, CLEWISTON 33440         |
| ROOF-25-0021                           | Christopher Co | Final                   | 23-Dec-25     | Pass         | 216 W DEL MONTE AVE, CLEWISTON 33440          |
| 25-0252                                | Christopher Co | Final Building          | 24-Dec-25     | Fail         | 437 W TRINIDAD AVE, CLEWISTON 33440           |
| 25-0252                                | Christopher Co | Plumbing Final          | 24-Dec-25     | Fail         | 437 W TRINIDAD AVE, CLEWISTON 33440           |
| ALUM-25-0006                           | Christopher Co | Floor/Slab              | 24-Dec-25     | Pass         | 814 E TRINIDAD AVE, CLEWISTON 33440           |
| RES-N-25-0001                          | Christopher Co | Lintel                  | 24-Dec-25     | Pass         | 51 COMMERCIO ST, CLEWISTON 33440              |
| 23-0141                                | Christopher Co | Electrical Final        | 23-Dec-25     | Pass         | 214 S San Benito St, Clewiston 33440, Florida |
| 23-0141                                | Christopher Co | Mechanical Final        | 23-Dec-25     | Pass         | 214 S San Benito St, Clewiston 33440, Florida |
| 23-0141                                | Christopher Co | Plumbing Final          | 23-Dec-25     | Pass         | 214 S San Benito St, Clewiston 33440, Florida |
| 23-0141                                | Christopher Co | Roof Final              | 23-Dec-25     | Pass         | 214 S San Benito St, Clewiston 33440, Florida |
| WD-25-0010                             | Christopher Co | Window & Door Fasteni   | 22-Dec-25     | Pass         | 401 E ALVERDEZ AVE, CLEWISTON 33440           |
| DEMO-25-0001                           | Christopher Co | Demolition Final        | 22-Dec-25     | Pass         | 537 E TRINIDAD AVE, CLEWISTON 33440           |
| ROOF-25-0022                           | Christopher Co | Final                   | 22-Dec-25     | Pass         | 105 W DEL MONTE AVE, CLEWISTON 33440          |
| 24-0347                                | Christopher Co | Framing                 | 19-Dec-25     | Fail         | 201 Flagler St, Clewiston 33440, Florida      |
| RES-N-25-0002                          | Christopher Co | Underground Plumbing    | 19-Dec-25     | Pass         | 427 E ALVERDEZ AVE, CLEWISTON 33440           |
| 25-0239                                | Christopher Co | Foundation/Footing      | 19-Dec-25     | Pass         | 1038 Bayberry Loop, Clewiston 33440, Florida  |
| FEN-25-0008                            | Christopher Co | Fence Final             | 19-Dec-25     | Pass         | 411 W SUGARLAND CIR, CLEWISTON 33440          |
| 24-0275                                | Christopher Co | Plumbing Rough in       | 19-Dec-25     | Pass         | 1301 Olympia Street, Clewiston 33440, Florida |
| 24-0019                                | Christopher Co | Footer/Slab             | 19-Dec-25     | Pass         | 314 E Alverde Ave, Clewiston 33440, Florida   |
| 24-0019                                | Christopher Co | Underground Electrical  | 19-Dec-25     | Pass         | 314 E Alverde Ave, Clewiston 33440, Florida   |
| ROOF-25-0022                           | Christopher Co | Dry-in                  | 19-Dec-25     | Pass         | 105 W DEL MONTE AVE, CLEWISTON 33440          |

|               |                |                          |           |              |                                                |
|---------------|----------------|--------------------------|-----------|--------------|------------------------------------------------|
| ROOF-25-0018  | Christopher Co | Final                    | 17-Dec-25 | Pass         | 522 W HAITI AVE, CLEWISTON 33440               |
| ALUM-25-0004  | Christopher Co | Aluminum Final           | 17-Dec-25 | Pass         | 720 W AVENIDA DEL RIO, CLEWISTON 33440         |
| ROOF-25-0021  | Christopher Co | Dry-in                   | 17-Dec-25 | Pass         | 216 W DEL MONTE AVE, CLEWISTON 33440           |
| ELEC-25-0013  | Christopher Co | Electrical Rough in      | 17-Dec-25 | Pass         | 815 E ALVERDEZ AVE, CLEWISTON 33440            |
| RES-N-25-0001 | Christopher Co | Lintel                   | 16-Dec-25 | Pass         | 51 COMMERCIO ST, CLEWISTON 33440               |
| WD-25-0011    | Christopher Co | Final Building           | 15-Dec-25 | Pass         | 915 POPASH CIR, CLEWISTON 33440                |
| ELEC-25-0012  | Christopher Co | Electrical Rough in      | 12-Dec-25 | Pass         | 116 W VENTURA AVE, CLEWISTON 33440             |
| ROOF-25-0020  | Christopher Co | Final                    | 12-Dec-25 | Pass         | 716 POINSETTIA ST, CLEWISTON 33440             |
| MECH-25-0002  | Christopher Co | Mechanical Final         | 12-Dec-25 | Fail         | 820 W SUGARLAND HWY, CLEWISTON 33440           |
| ROOF-25-0018  | Christopher Co | Dry-in                   | 11-Dec-25 | Pass         | 522 W HAITI AVE, CLEWISTON 33440               |
| 24-0275       | Christopher Co | Plumbing Rough in        | 11-Dec-25 | Pass         | 1301 Olympia Street, Clewiston 33440, Florida  |
| 24-0347       | Christopher Co | Electrical Rough in      | 11-Dec-25 | Partial Pass | 201 Flagler St, Clewiston 33440, Florida       |
| 25-0163       | Christopher Co | Roof Underlayment/Dry    | 11-Dec-25 | Pass         | 611 E Sugarland Hwy, Clewiston 33440, Florida  |
| FEN-25-0008   | Christopher Co | Fence Final              | 10-Dec-25 | Fail         | 411 W SUGARLAND CIR, CLEWISTON 33440           |
| 25-0231       | Christopher Co | Early Power              | 10-Dec-25 | Pass         | 1030 W Sugarland Hwy, Clewiston 33440, Florida |
| SIGN-25-0003  | Christopher Co | Electrical Rough in      | 10-Dec-25 | Pass         | 1005 W SUGARLAND HWY, CLEWISTON 33440          |
| SIGN-25-0003  | Christopher Co | Framing                  | 10-Dec-25 | Cancel       | 1005 W SUGARLAND HWY, CLEWISTON 33440          |
| SIGN-25-0003  | Christopher Co | Lintel                   | 10-Dec-25 | Cancel       | 1005 W SUGARLAND HWY, CLEWISTON 33440          |
| SIGN-25-0003  | Christopher Co | Footer                   | 10-Dec-25 | Cancel       | 1005 W SUGARLAND HWY, CLEWISTON 33440          |
| ROOF-25-0016  | Christopher Co | Final                    | 10-Dec-25 | Pass         | 203 CYPRESS AVE, CLEWISTON 33440               |
| ROOF-25-0020  | Christopher Co | In Progress              | 10-Dec-25 | Pass         | 716 POINSETTIA ST, CLEWISTON 33440             |
| ROOF-25-0020  | Christopher Co | Dry-in                   | 10-Dec-25 | Pass         | 716 POINSETTIA ST, CLEWISTON 33440             |
| WD-25-0015    | Christopher Co | Window & Door Fasteni    | 8-Dec-25  | Pass         | 202 CYPRESS AVE, CLEWISTON 33440               |
| 25-0252       | Christopher Co | Footer/Slab              | 8-Dec-25  | Pass         | 437 W TRINIDAD AVE, CLEWISTON 33440            |
| RES-N-25-0001 | Christopher Co | Monolithic Slab          | 8-Dec-25  | Pass         | 51 COMMERCIO ST, CLEWISTON 33440               |
| 25-0252       | Christopher Co | Electrical Final         | 4-Dec-25  | Pass         | 437 W TRINIDAD AVE, CLEWISTON 33440            |
| 25-0252       | Christopher Co | Mechanical Final         | 4-Dec-25  | Pass         | 437 W TRINIDAD AVE, CLEWISTON 33440            |
| ALUM-25-0006  | Christopher Co | Foundation/Footing       | 4-Dec-25  | Pass         | 814 E TRINIDAD AVE, CLEWISTON 33440            |
| RES-N-25-0001 | Christopher Co | Underground Plumbing     | 4-Dec-25  | Pass         | 51 COMMERCIO ST, CLEWISTON 33440               |
| 25-0231       | Christopher Co | Above Ceiling Electrical | 3-Dec-25  | Pass         | 1030 W Sugarland Hwy, Clewiston 33440, Florida |
| 25-0231       | Christopher Co | Above Ceiling Mechanic   | 3-Dec-25  | Pass         | 1030 W Sugarland Hwy, Clewiston 33440, Florida |
| 25-0112       | Christopher Co | Early Power              | 3-Dec-25  | Pass         | 408 E Ventura Ave, Clewiston 33440, Florida    |
| MH-25-0001    | Christopher Co | Electrical Final         | 3-Dec-25  | Pass         | 417 E OBISPO AVE, CLEWISTON 33440              |
| ACC-25-0006   | Christopher Co | Final Building           | 3-Dec-25  | Pass         | 245 E CRESCENT DR, CLEWISTON 33440             |

|                 |                |                         |          |      |                                               |
|-----------------|----------------|-------------------------|----------|------|-----------------------------------------------|
| MECH-25-0002    | Christopher Co | Mechanical Final        | 2-Dec-25 | Fail | 820 W SUGARLAND HWY, CLEWISTON 33440          |
| 24-0347         | Christopher Co | Mechanical Rough in     | 2-Dec-25 | Pass | 201 Flagler St, Clewiston 33440, Florida      |
| 24-0019         | Christopher Co | Underground Plumbing    | 2-Dec-25 | Pass | 314 E Alverde Ave, Clewiston 33440, Florida   |
| 24-0275         | Christopher Co | Temporary Electric Pole | 2-Dec-25 | Pass | 1301 Olympia Street, Clewiston 33440, Florida |
| 25-0192         | Christopher Co | Plumbing Final          | 2-Dec-25 | Pass | 705 SAGINAW AVE, CLEWISTON 33440              |
| 25-0192         | Christopher Co | Electrical Final        | 2-Dec-25 | Pass | 705 SAGINAW AVE, CLEWISTON 33440              |
| 25-0192         | Christopher Co | Mechanical Final        | 2-Dec-25 | Pass | 705 SAGINAW AVE, CLEWISTON 33440              |
| <b>Total:73</b> |                |                         |          |      |                                               |

| Permits Issued in a Time period |                                      |             |          |                                         |                 |
|---------------------------------|--------------------------------------|-------------|----------|-----------------------------------------|-----------------|
| Number                          | Address                              | Issued Date | Payments | Description of proposed improvement     | Estimated value |
| YRD-25-0017                     | 722 E CONCORDIA AVE, CLEWISTON       | 12/30/2025  | \$5.00   |                                         |                 |
| YRD-25-0016                     | 721 E CONCORDIA AVE, CLEWISTON       | 12/30/2025  | \$5.00   |                                         |                 |
| WD-25-0016                      | 205 MAGNOLIA ST, CLEWISTON 334       | 12/29/2025  | \$110.50 | Replace 14 windows                      | \$6,406         |
| ALUM-25-0008                    | 815 E ALVERDEZ AVE, CLEWISTON 3      | 12/31/2025  | \$108.98 | 12 x 24 Aluminum Shed                   | \$4,500         |
| FEN-25-0020                     | 608 E VENTURA AVE, CLEWISTON 3       | 12/23/2025  | \$108.98 |                                         | \$4,800         |
| YRD-25-0015                     | 708 E DEL MONTE AVE, CLEWISTON       | 12/19/2025  | \$5.00   |                                         |                 |
| YRD-25-0014                     | 204 S SAN GABRIEL ST, CLEWISTON      | 12/19/2025  | \$5.00   |                                         |                 |
| YRD-25-0013                     | 126 W DEL MONTE AVE, CLEWISTO        | 12/19/2025  | \$5.00   |                                         |                 |
| ROOF-25-0027                    | 215 S SAN DIEGO ST, CLEWISTON 3      | 12/19/2025  | \$119.74 | ROOF OVER EXISTING SHINGLES USING       | \$6,960         |
| DRIVE-25-0006                   | 517 E VENTURA AVE, CLEWISTON 3       | 12/19/2025  | \$98.22  | Driveway and sidewalk repair            | \$3,500         |
| ROOF-25-0026                    | 745 LAUREL ST, CLEWISTON 33440       | 12/19/2025  | \$216.62 | METAL RE ROOF INCLUDING FLAT DECK       | \$24,500        |
| ROOF-25-0025                    | 918 SAWGRASS ST, CLEWISTON 334       | 12/16/2025  | \$178.94 | ROOFING                                 | \$17,979.72     |
| ACC-25-0009                     | 322 Del Rio Ave E, Clewiston, FL 334 | 12/19/2025  | \$92.83  | Shed Install over Concrete Slab         | \$2,000         |
| ROOF-25-0023                    | 522 E HAITI AVE, CLEWISTON 33440     | 12/15/2025  | \$205.85 | REMOVE EXISTING ROOF MATERIAL, RE       | \$22,690        |
| DRIVE-25-0005                   | 923 W SUGARLAND HWY, CLEWISTO        | 12/18/2025  | \$178.94 | Driveway repair-asphalt and striping    | \$17,550        |
| ROOF-25-0022                    | 105 W DEL MONTE AVE, CLEWISTO        | 12/15/2025  | \$189.71 | METAL RE ROOF INCLUDING FLAT DECK       | \$19,942        |
| ALUM-25-0007                    | 202 CYPRESS AVE, CLEWISTON 3344      | 12/15/2025  | \$227.38 | Screen Enclosure with Existing Concret  | \$26,199        |
| ROOF-25-0024                    | 203 RIDGEWOOD AVE, CLEWISTON         | 12/16/2025  | \$189.71 | REPLACE SHINGLE ROOF WITH METAL         | \$20,000        |
| DEMO-25-0008                    | 601 CARIBBEAN AVE, CLEWISTON 3       | 12/23/2025  | \$87.45  | DEMOLITION OF MAINTANANCE BUILD         | \$800           |
| YRD-25-0012                     | 814 CORONA ST, CLEWISTON 33440       | 12/5/2025   | \$5.17   |                                         |                 |
| YRD-25-0011                     | 516 SAN LUIZ AVE, CLEWISTON 334      | 12/5/2025   | \$5.00   |                                         |                 |
| YRD-25-0010                     | 518 SAN LUIZ AVE, CLEWISTON 334      | 12/4/2025   | \$5.00   |                                         |                 |
| ROOF-25-0021                    | 216 W DEL MONTE AVE, CLEWISTO        | 12/5/2025   | \$195.09 | METAL RE ROOF FLAT DECK INCLUDED        | \$20,900        |
| WD-25-0015                      | 202 CYPRESS AVE, CLEWISTON 3344      | 12/4/2025   | \$98.21  | REPLACING EXISTING WINDOWS              | \$3,000         |
| YRD-25-0009                     | 615 BOWDEN RD, CLEWISTON 3344        | 12/2/2025   | \$5.00   |                                         |                 |
| ROOF-25-0020                    | 716 POINSETTIA ST, CLEWISTON 33      | 12/4/2025   | \$238.14 | Shingle to Shingle Re Roof              | \$29,269.19     |
| YRD-25-0008                     | 318 DE SOTO AVE, CLEWISTON 334       | 12/1/2025   | \$0.00   |                                         |                 |
| SIGN-25-0004                    | 1030 W SUGARLAND HWY, CLEWIS         | 12/5/2025   | \$222.00 | EXTERIOR SIGN PACKAGE INSTALLATIO       | \$25,885        |
| ROOF-25-0019                    | 518 E SUGARLAND HWY, CLEWISTO        | 12/5/2025   | \$216.62 | flat roof                               | \$25,411.30     |
| FEN-25-0019                     | 820 E SUGARLAND HWY, CLEWISTO        | 12/19/2025  | \$162.80 |                                         | \$15,000        |
| PLU-25-0002                     | 116 W VENTURA AVE, CLEWISTON 3       | 12/2/2025   | \$157.30 | New drian for washing machins, cold w   | \$15,000        |
| ADD-C-25-0006                   | 116 W VENTURA AVE, CLEWISTON 3       | 12/2/2025   | \$89.70  | Change exterior door, sheet rock to cov | \$2,100         |

|               |                                |            |          |                                        |          |
|---------------|--------------------------------|------------|----------|----------------------------------------|----------|
| MECH-25-0003  | 51 COMMERCIO ST, CLEWISTON 33  | 12/12/2025 | \$130.50 | Install new hvac system                | \$8,446  |
| ADD-R-25-0003 | 504 E VENTURA AVE, CLEWISTON 3 | 12/18/2025 | \$205.86 | Addition to home                       | \$23,000 |
| ELEC-25-0012  | 116 W VENTURA AVE, CLEWISTON 3 | 12/2/2025  | \$131.30 | New panel and wiring for laundromat    | \$10,000 |
| FEN-25-0016   | 510 E ESPERANZA AVE, CLEWISTON | 12/8/2025  | \$92.83  |                                        | \$2,000  |
| ADD-C-25-0005 | 313 E SUGARLAND HWY, CLEWISTO  | 12/23/2025 | \$270.13 | New parking lot layout with 17 new car | \$50,000 |

**Total:37**

# Cash Position

**At 12/31/25**

## **December Interest Rates**

FL Prime “Participant return” 3.99%

First Bank Interest Checking 2.96%

Seacoast Money Market rate 3.20%



City of Clewiston  
Cash and Reserves Detail

date  
**12/31/2025**

The data for this report comes from the "Pooled Cash Report" in Tyler EROP Pro 10 for the selected date

| G/L Account #  | G/L Account Name                                          | Balance at 12/31/25   | Balance at 9/30/25    | Change from Prior Year |              |
|----------------|-----------------------------------------------------------|-----------------------|-----------------------|------------------------|--------------|
|                |                                                           |                       |                       | \$ Variance            | % Variance   |
| 001-101001     | Gen Fund Cash - Claim on Cash                             | 3,787,764.95          | 2,040,777.64          | 1,746,987.31           | 85.60%       |
| 001-101006     | Gen Fund Reserves (First Bank)                            | 1,808,968.24          | 2,789,092.36          | (980,124.12)           | -35.14%      |
|                | <b>Total General Fund Cash</b>                            | <b>5,596,733.19</b>   | <b>4,829,870.00</b>   | <b>766,863.19</b>      |              |
| 101/102-101001 | CRA Fund Cash - Claim on Cash                             | 1,940,970.30          | 1,917,157.38          | 23,812.92              | 1.24%        |
| 120-101001     | Library Grant Fund Cash - Claim on Cash                   | 91,047.32             | 112,834.43            | (21,787.11)            | -19.31%      |
| 410-101001     | Electric Fund Cash - Claim on Cash                        | 5,482,192.55          | 8,174,095.80          | (2,691,903.25)         | -32.93%      |
| 410-101207     | Electric Fund Cash Reserves (FL Prime)                    | 5,018,512.91          | 2,980,533.42          | 2,037,979.49           | 68.38%       |
|                | <b>Total Electric Fund Cash</b>                           | <b>10,500,705.46</b>  | <b>11,154,629.22</b>  | <b>(653,923.76)</b>    |              |
| 410-101001     | Water/Sewer Fund Cash - Claim on Cash                     | (2,216,542.89)        | (2,139,181.83)        | (77,361.06)            | 3.62%        |
| 420-101207     | Water / Sewer Reserves (FL Prime)                         | 4,254,276.54          | 4,210,623.27          | 43,653.27              | 1.04%        |
| <b>A</b>       | <b>Less: Restricted Cash - \$1,471,654</b>                | <b>(1,471,654.12)</b> | <b>(1,471,654.12)</b> | <b>-</b>               | <b>0.00%</b> |
|                | <b>Total Water/Sewer Fund Cash (less restricted cash)</b> | <b>566,079.53</b>     | <b>599,787.32</b>     | <b>(33,707.79)</b>     |              |
| 430-101001     | Solid Waste Fund Cash - Claim on Cash                     | 109,032.36            | 868,713.67            | (759,681.31)           | -87.45%      |
| 430-101207     | Solid Waste Reserves (FL Prime)                           | 1,003,166.57          | 0.00                  | 1,003,166.57           | 100.00%      |
|                | <b>Total Solid Waste Fund Cash</b>                        | <b>1,112,198.93</b>   | <b>868,713.67</b>     | <b>243,485.26</b>      |              |
|                | <b>Total Unrestricted Cash</b>                            | <b>21,279,388.85</b>  | <b>20,954,646.14</b>  | <b>324,742.71</b>      | <b>1.55%</b> |
|                | <b>Total Restricted Cash</b>                              | <b>1,471,654.12</b>   | <b>1,471,654.12</b>   | <b>-</b>               | <b>0.00%</b> |
|                | <b>TOTAL ALL CASH</b>                                     | <b>22,751,042.97</b>  | <b>22,426,300.26</b>  | <b>324,742.71</b>      | <b>1.45%</b> |

**A** Per various Debt Covenants in Water/ Sewer Fund, this is the total amount of "encumbered" or restricted cash that must remain unspent until applicable loans / bonds are paid off. Applicable Loans:

| Loan / Payoff Year                      | Cash Restricted     |
|-----------------------------------------|---------------------|
| DEP260410 / 2048                        | 13,259.16           |
| DEP260420 / 2040                        | 6,525.98            |
| DEP260421 / 2041                        | 11,607.06           |
| DEP260440 / 2045                        | 16,406.92           |
| USDA - Short Lived Asset Reserve / 2046 | 635,000.00          |
| USDA - Rev Bond Redemption / 2046       | 788,855.00          |
| <b>Total Restricted Cash</b>            | <b>1,471,654.12</b> |

# **Budget Report for**

**12/31/25**

**001 – General Fund**

**410 – Electric Fund**

**420 – Water / Sewer Fund**

**430 – Solid Waste Fund**



City of Clewiston, FL

# Budget Report

## Account Summary

For Fiscal: 2025 - 2026 Period Ending: 12/31/2025

|                                                              |                           | Original<br>Total Budget | Current<br>Total Budget | Period<br>Activity | Fiscal<br>Activity | Variance<br>Favorable<br>(Unfavorable) | Percent<br>Used |
|--------------------------------------------------------------|---------------------------|--------------------------|-------------------------|--------------------|--------------------|----------------------------------------|-----------------|
| <b>Fund: 001 - GENERAL FUND</b>                              |                           |                          |                         |                    |                    |                                        |                 |
| <b>Department : 1011 - City Commission</b>                   |                           |                          |                         |                    |                    |                                        |                 |
| <a href="#">001-1011-512000</a>                              | Regular Salaries          | 26,400.00                | 26,400.00               | 2,200.00           | 6,600.00           | 19,800.00                              | 25.00 %         |
| <a href="#">001-1011-521000</a>                              | Taxes-FICA                | 2,020.00                 | 2,020.00                | 178.57             | 541.68             | 1,478.32                               | 26.82 %         |
| <a href="#">001-1011-523000</a>                              | Insurance-Health          | 56,412.00                | 56,412.00               | 878.62             | 1,757.24           | 54,654.76                              | 3.12 %          |
| <a href="#">001-1011-523001</a>                              | Insurance - Dental        | 2,534.00                 | 2,534.00                | 172.88             | 518.60             | 2,015.40                               | 20.47 %         |
| <a href="#">001-1011-523002</a>                              | Insurance - Life          | 1,524.00                 | 1,524.00                | 0.00               | 459.86             | 1,064.14                               | 30.17 %         |
| <a href="#">001-1011-524000</a>                              | Worker's Compensation     | 657.00                   | 657.00                  | 0.00               | 141.00             | 516.00                                 | 21.46 %         |
| <a href="#">001-1011-531100</a>                              | Legal Service             | 65,000.00                | 65,000.00               | 0.00               | 17,070.00          | 47,930.00                              | 26.26 %         |
| <a href="#">001-1011-531500</a>                              | Other Professional Serv   | 25,000.00                | 25,000.00               | 0.00               | 2,083.25           | 22,916.75                              | 8.33 %          |
| <a href="#">001-1011-534000</a>                              | Other Contractual Serv    | 9,675.00                 | 9,675.00                | 250.00             | 949.00             | 8,726.00                               | 9.81 %          |
| <a href="#">001-1011-540000</a>                              | Travel & Per Diem         | 5,500.00                 | 5,500.00                | 0.00               | 0.00               | 5,500.00                               | 0.00 %          |
| <a href="#">001-1011-540500</a>                              | Registration/Trng Fees    | 5,500.00                 | 5,500.00                | 0.00               | 0.00               | 5,500.00                               | 0.00 %          |
| <a href="#">001-1011-552700</a>                              | Operating Supplies        | 2,000.00                 | 2,000.00                | 0.00               | 135.30             | 1,864.70                               | 6.77 %          |
| <a href="#">001-1011-554100</a>                              | Dues & Memberships        | 3,000.00                 | 3,000.00                | 0.00               | 1,282.00           | 1,718.00                               | 42.73 %         |
| <b>Department : 1011 - City Commission Total:</b>            |                           | <b>205,222.00</b>        | <b>205,222.00</b>       | <b>3,680.07</b>    | <b>31,537.93</b>   | <b>173,684.07</b>                      | <b>15.37%</b>   |
| <b>Department : 1012 - City Mgr / City Clerk / HR</b>        |                           |                          |                         |                    |                    |                                        |                 |
| <a href="#">001-1012-512000</a>                              | Regular Salaries          | 325,074.00               | 325,074.00              | 26,657.59          | 87,969.65          | 237,104.35                             | 27.06 %         |
| <a href="#">001-1012-514000</a>                              | Overtime Salaries         | 0.00                     | 0.00                    | 219.75             | 747.16             | -747.16                                | 0.00 %          |
| <a href="#">001-1012-521000</a>                              | Taxes-FICA                | 24,868.00                | 24,868.00               | 1,064.19           | 5,686.54           | 19,181.46                              | 22.87 %         |
| <a href="#">001-1012-522000</a>                              | Retirement Contribution   | 19,504.00                | 19,504.00               | 1,572.66           | 5,086.90           | 14,417.10                              | 26.08 %         |
| <a href="#">001-1012-522500</a>                              | 457 Match                 | 9,752.00                 | 9,752.00                | 585.60             | 1,832.16           | 7,919.84                               | 18.79 %         |
| <a href="#">001-1012-523000</a>                              | Insurance-Health          | 29,313.00                | 29,313.00               | 2,207.56           | 6,654.29           | 22,658.71                              | 22.70 %         |
| <a href="#">001-1012-523001</a>                              | Insurance - Dental        | 1,567.00                 | 1,567.00                | 91.30              | 278.23             | 1,288.77                               | 17.76 %         |
| <a href="#">001-1012-523002</a>                              | Insurance - Life          | 1,012.00                 | 1,012.00                | 221.52             | 630.55             | 381.45                                 | 62.31 %         |
| <a href="#">001-1012-523003</a>                              | Insurance - AD & D        | 93.00                    | 93.00                   | 12.59              | 35.91              | 57.09                                  | 38.61 %         |
| <a href="#">001-1012-524000</a>                              | Worker's Compensation     | 8,087.00                 | 8,087.00                | 0.00               | 1,871.00           | 6,216.00                               | 23.14 %         |
| <a href="#">001-1012-526000</a>                              | Long Term Disability Ins. | 1,267.00                 | 1,267.00                | 204.96             | 586.91             | 680.09                                 | 46.32 %         |
| <a href="#">001-1012-533000</a>                              | Software & IT Services    | 4,900.00                 | 4,900.00                | 0.00               | 0.00               | 4,900.00                               | 0.00 %          |
| <a href="#">001-1012-534000</a>                              | Other Contractual Serv    | 2,500.00                 | 2,500.00                | 69.00              | 24,759.31          | -22,259.31                             | 990.37 %        |
| <a href="#">001-1012-540000</a>                              | Travel & Per Diem         | 3,000.00                 | 3,000.00                | 189.00             | 2,096.68           | 903.32                                 | 69.89 %         |
| <a href="#">001-1012-540500</a>                              | Registration/Trng Fees    | 2,500.00                 | 2,500.00                | 0.00               | 100.00             | 2,400.00                               | 4.00 %          |
| <a href="#">001-1012-541000</a>                              | Cell and Landline Phone   | 900.00                   | 900.00                  | 404.92             | 1,190.59           | -290.59                                | 132.29 %        |
| <a href="#">001-1012-546500</a>                              | Maint. - Vehicles         | 1,000.00                 | 1,000.00                | 0.00               | 0.00               | 1,000.00                               | 0.00 %          |
| <a href="#">001-1012-548100</a>                              | Legal Advertising         | 2,500.00                 | 2,500.00                | 0.00               | 465.12             | 2,034.88                               | 18.60 %         |
| <a href="#">001-1012-552100</a>                              | Fuel                      | 6,310.00                 | 6,310.00                | 380.00             | 1,140.00           | 5,170.00                               | 18.07 %         |
| <a href="#">001-1012-552700</a>                              | Operating Supplies        | 2,000.00                 | 2,000.00                | 0.00               | 155.97             | 1,844.03                               | 7.80 %          |
| <a href="#">001-1012-554100</a>                              | Dues & Memberships        | 1,000.00                 | 1,000.00                | 0.00               | 0.00               | 1,000.00                               | 0.00 %          |
| <a href="#">001-1012-554200</a>                              | Subscript. & Publications | 6,000.00                 | 6,000.00                | 0.00               | 0.00               | 6,000.00                               | 0.00 %          |
| <b>Department : 1012 - City Mgr / City Clerk / HR Total:</b> |                           | <b>453,147.00</b>        | <b>453,147.00</b>       | <b>33,880.64</b>   | <b>141,286.97</b>  | <b>311,860.03</b>                      | <b>31.18%</b>   |
| <b>Department : 1020 - General Government</b>                |                           |                          |                         |                    |                    |                                        |                 |
| <a href="#">001-1020-522001</a>                              | Frozen Defined Benefit    | 60,000.00                | 60,000.00               | 0.00               | 0.00               | 60,000.00                              | 0.00 %          |
| <a href="#">001-1020-525000</a>                              | Unemployment Comp         | 0.00                     | 0.00                    | 0.00               | 75.00              | -75.00                                 | 0.00 %          |
| <a href="#">001-1020-531500</a>                              | Other Professional Serv   | 40,200.00                | 40,200.00               | 350.00             | 14,891.67          | 25,308.33                              | 37.04 %         |
| <a href="#">001-1020-532000</a>                              | Accounting & Auditing     | 43,000.00                | 43,000.00               | 0.00               | 0.00               | 43,000.00                              | 0.00 %          |
| <a href="#">001-1020-533000</a>                              | Software & IT Services    | 22,000.00                | 22,000.00               | 0.00               | 30,959.78          | -8,959.78                              | 140.73 %        |
| <a href="#">001-1020-534000</a>                              | Other Contractual Serv    | 30,000.00                | 30,000.00               | 0.00               | 406.19             | 29,593.81                              | 1.35 %          |
| <a href="#">001-1020-540000</a>                              | Travel & Per Diem         | 0.00                     | 0.00                    | 244.00             | 259.65             | -259.65                                | 0.00 %          |
| <a href="#">001-1020-541000</a>                              | Cell and Landline Phone   | 10,800.00                | 10,800.00               | 573.11             | 2,177.04           | 8,622.96                               | 20.16 %         |
| <a href="#">001-1020-542000</a>                              | Postage & Freight         | 4,000.00                 | 4,000.00                | 0.00               | 1,150.19           | 2,849.81                               | 28.75 %         |
| <a href="#">001-1020-543000</a>                              | Utilities                 | 30,000.00                | 30,000.00               | 0.00               | 5,870.28           | 24,129.72                              | 19.57 %         |
| <a href="#">001-1020-545000</a>                              | Insurance                 | 103,023.00               | 103,023.00              | 0.00               | 25,756.00          | 77,267.00                              | 25.00 %         |

## Budget Report

For Fiscal: 2025 - 2026 Period Ending: 12/31/2025

|                                                      |                             | Original<br>Total Budget | Current<br>Total Budget | Period<br>Activity | Fiscal<br>Activity | Variance<br>Favorable<br>(Unfavorable) | Percent<br>Used |
|------------------------------------------------------|-----------------------------|--------------------------|-------------------------|--------------------|--------------------|----------------------------------------|-----------------|
| <a href="#">001-1020-546100</a>                      | Maintenance - Buildings     | 2,500.00                 | 2,500.00                | 2,840.76           | 3,080.76           | -580.76                                | 123.23 %        |
| <a href="#">001-1020-546200</a>                      | Maint.-Mach. & Equip.       | 4,800.00                 | 4,800.00                | 240.52             | 500.32             | 4,299.68                               | 10.42 %         |
| <a href="#">001-1020-548000</a>                      | Promotional Activities      | 60,000.00                | 60,000.00               | 19,618.87          | 27,797.56          | 32,202.44                              | 46.33 %         |
| <a href="#">001-1020-552400</a>                      | Janitorial Supplies         | 2,500.00                 | 2,500.00                | 6.48               | 54.24              | 2,445.76                               | 2.17 %          |
| <a href="#">001-1020-552700</a>                      | Operating Supplies          | 18,000.00                | 18,000.00               | 0.00               | 2,719.16           | 15,280.84                              | 15.11 %         |
| <a href="#">001-1020-555500</a>                      | Supplemental Retire Expense | 22,800.00                | 22,800.00               | 1,870.71           | 5,612.13           | 17,187.87                              | 24.61 %         |
| <a href="#">001-1020-555501</a>                      | Retiree-Health Ins.         | 20,400.00                | 20,400.00               | 3,514.48           | 7,028.96           | 13,371.04                              | 34.46 %         |
| <a href="#">001-1020-555502</a>                      | Retiree-Dental Ins.         | 1,300.00                 | 1,300.00                | 0.00               | 0.00               | 1,300.00                               | 0.00 %          |
| <a href="#">001-1020-555503</a>                      | Retiree Supplmntl Life      | 2,500.00                 | 2,500.00                | 0.00               | 0.00               | 2,500.00                               | 0.00 %          |
| <a href="#">001-1020-564000</a>                      | Machinery & Equipment       | 54,200.00                | 54,200.00               | 0.00               | 0.00               | 54,200.00                              | 0.00 %          |
| <a href="#">001-1020-575000</a>                      | CC Processing Fees          | 7,000.00                 | 7,000.00                | 381.28             | 762.56             | 6,237.44                               | 10.89 %         |
| <a href="#">001-1020-581100</a>                      | CRA TIF Payment             | 235,000.00               | 235,000.00              | 0.00               | 0.00               | 235,000.00                             | 0.00 %          |
| <a href="#">001-1020-581101</a>                      | CRA Expansion TIF Payment   | 55,000.00                | 55,000.00               | 0.00               | 0.00               | 55,000.00                              | 0.00 %          |
| <a href="#">001-1020-583000</a>                      | Grants - Other              | 8,500.00                 | 8,500.00                | 0.00               | 0.00               | 8,500.00                               | 0.00 %          |
| <a href="#">001-1020-596001</a>                      | Fund Contingency Reserve    | 1,940,000.00             | 1,940,000.00            | 0.00               | 0.00               | 1,940,000.00                           | 0.00 %          |
| <b>Department : 1020 - General Government Total:</b> |                             | <b>2,777,523.00</b>      | <b>2,777,523.00</b>     | <b>29,640.21</b>   | <b>129,101.49</b>  | <b>2,648,421.51</b>                    | <b>4.65%</b>    |
| <b>Department : 1031 - Finance Department</b>        |                             |                          |                         |                    |                    |                                        |                 |
| <a href="#">001-1031-512000</a>                      | Regular Salaries            | 275,397.00               | 275,397.00              | 17,853.98          | 66,815.58          | 208,581.42                             | 24.26 %         |
| <a href="#">001-1031-514000</a>                      | Overtime Salaries           | 3,795.00                 | 3,795.00                | 287.30             | 2,095.26           | 1,699.74                               | 55.21 %         |
| <a href="#">001-1031-521000</a>                      | Taxes-FICA                  | 21,358.00                | 21,358.00               | 1,331.13           | 5,093.38           | 16,264.62                              | 23.85 %         |
| <a href="#">001-1031-522000</a>                      | Retirement Contribution     | 16,752.00                | 16,752.00               | 1,030.63           | 3,931.89           | 12,820.11                              | 23.47 %         |
| <a href="#">001-1031-522500</a>                      | 457 Match                   | 8,376.00                 | 8,376.00                | 515.30             | 1,890.64           | 6,485.36                               | 22.57 %         |
| <a href="#">001-1031-523000</a>                      | Insurance-Health            | 37,271.00                | 37,271.00               | 3,123.76           | 9,371.28           | 27,899.72                              | 25.14 %         |
| <a href="#">001-1031-523001</a>                      | Insurance - Dental          | 2,027.00                 | 2,027.00                | 129.66             | 388.98             | 1,638.02                               | 19.19 %         |
| <a href="#">001-1031-523002</a>                      | Insurance - Life            | 1,577.00                 | 1,577.00                | 145.15             | 468.95             | 1,108.05                               | 29.74 %         |
| <a href="#">001-1031-523003</a>                      | Insurance - AD & D          | 143.00                   | 143.00                  | 11.61              | 37.71              | 105.29                                 | 26.37 %         |
| <a href="#">001-1031-524000</a>                      | Worker's Compensation       | 6,946.00                 | 6,946.00                | 0.00               | 1,589.00           | 5,357.00                               | 22.88 %         |
| <a href="#">001-1031-526000</a>                      | Long Term Disability Ins.   | 1,149.00                 | 1,149.00                | 157.05             | 506.80             | 642.20                                 | 44.11 %         |
| <a href="#">001-1031-534000</a>                      | Other Contractual Serv      | 25,000.00                | 25,000.00               | 0.00               | 0.00               | 25,000.00                              | 0.00 %          |
| <a href="#">001-1031-540000</a>                      | Travel & Per Diem           | 5,000.00                 | 5,000.00                | 121.80             | 121.80             | 4,878.20                               | 2.44 %          |
| <a href="#">001-1031-540500</a>                      | Registration/Trng Fees      | 5,000.00                 | 5,000.00                | 0.00               | 0.00               | 5,000.00                               | 0.00 %          |
| <a href="#">001-1031-552700</a>                      | Operating Supplies          | 2,250.00                 | 2,250.00                | 0.00               | 1,574.90           | 675.10                                 | 70.00 %         |
| <a href="#">001-1031-554100</a>                      | Dues & Memberships          | 500.00                   | 500.00                  | 0.00               | 0.00               | 500.00                                 | 0.00 %          |
| <a href="#">001-1031-554200</a>                      | Subscript. & Publications   | 500.00                   | 500.00                  | 0.00               | 0.00               | 500.00                                 | 0.00 %          |
| <b>Department : 1031 - Finance Department Total:</b> |                             | <b>413,041.00</b>        | <b>413,041.00</b>       | <b>24,707.37</b>   | <b>93,886.17</b>   | <b>319,154.83</b>                      | <b>22.73%</b>   |
| <b>Department : 1075 - Planning and Zoning</b>       |                             |                          |                         |                    |                    |                                        |                 |
| <a href="#">001-1075-512000</a>                      | Regular Salaries            | 177,804.00               | 177,804.00              | 14,889.73          | 49,230.85          | 128,573.15                             | 27.69 %         |
| <a href="#">001-1075-513000</a>                      | Special Detail              | 0.00                     | 0.00                    | 108.28             | 108.28             | -108.28                                | 0.00 %          |
| <a href="#">001-1075-514000</a>                      | Overtime Salaries           | 1,493.00                 | 1,493.00                | 27.00              | 27.00              | 1,466.00                               | 1.81 %          |
| <a href="#">001-1075-521000</a>                      | Taxes-FICA                  | 13,716.00                | 13,716.00               | 1,135.79           | 3,737.83           | 9,978.17                               | 27.25 %         |
| <a href="#">001-1075-522000</a>                      | Retirement Contribution     | 10,758.00                | 10,758.00               | 836.63             | 2,810.67           | 7,947.33                               | 26.13 %         |
| <a href="#">001-1075-522500</a>                      | 457 Match                   | 5,379.00                 | 5,379.00                | 103.82             | 361.86             | 5,017.14                               | 6.73 %          |
| <a href="#">001-1075-523000</a>                      | Insurance-Health            | 31,679.00                | 31,679.00               | 2,635.86           | 6,972.72           | 24,706.28                              | 22.01 %         |
| <a href="#">001-1075-523001</a>                      | Insurance - Dental          | 1,550.00                 | 1,550.00                | 129.66             | 345.76             | 1,204.24                               | 22.31 %         |
| <a href="#">001-1075-523002</a>                      | Insurance - Life            | 915.00                   | 915.00                  | 117.83             | 352.23             | 562.77                                 | 38.50 %         |
| <a href="#">001-1075-523003</a>                      | Insurance - AD & D          | 83.00                    | 83.00                   | 10.51              | 31.43              | 51.57                                  | 37.87 %         |
| <a href="#">001-1075-524000</a>                      | Worker's Compensation       | 4,461.00                 | 4,461.00                | 0.00               | 1,024.00           | 3,437.00                               | 22.95 %         |
| <a href="#">001-1075-526000</a>                      | Long Term Disability Ins.   | 640.00                   | 640.00                  | 128.40             | 383.78             | 256.22                                 | 59.97 %         |
| <a href="#">001-1075-531200</a>                      | Engineering Services        | 20,000.00                | 20,000.00               | 0.00               | 0.00               | 20,000.00                              | 0.00 %          |
| <a href="#">001-1075-531500</a>                      | Other Professional Services | 75,000.00                | 75,000.00               | 0.00               | 23,214.55          | 51,785.45                              | 30.95 %         |
| <a href="#">001-1075-533000</a>                      | Software & IT Services      | 12,000.00                | 12,000.00               | 0.00               | 0.00               | 12,000.00                              | 0.00 %          |
| <a href="#">001-1075-534000</a>                      | Other Contractual Serv      | 30,000.00                | 30,000.00               | 0.00               | 212.50             | 29,787.50                              | 0.71 %          |
| <a href="#">001-1075-540000</a>                      | Travel & Per Diem           | 2,500.00                 | 2,500.00                | 0.00               | 0.00               | 2,500.00                               | 0.00 %          |
| <a href="#">001-1075-540500</a>                      | Registration/Trng Fees      | 1,500.00                 | 1,500.00                | 0.00               | 192.75             | 1,307.25                               | 12.85 %         |
| <a href="#">001-1075-541000</a>                      | Cell and Landline Phone     | 3,200.00                 | 3,200.00                | 261.28             | 597.69             | 2,602.31                               | 18.68 %         |
| <a href="#">001-1075-543000</a>                      | Utilities                   | 4,000.00                 | 4,000.00                | 0.00               | 770.48             | 3,229.52                               | 19.26 %         |
| <a href="#">001-1075-546100</a>                      | Maintenance - Buildings     | 1,862.00                 | 1,862.00                | 0.00               | 2,548.30           | -686.30                                | 136.86 %        |
| <a href="#">001-1075-546200</a>                      | Maint.-Mach. & Equip.       | 8,000.00                 | 8,000.00                | 0.00               | 657.58             | 7,342.42                               | 8.22 %          |



## Budget Report

For Fiscal: 2025 - 2026 Period Ending: 12/31/2025

|                                                |                             | Original<br>Total Budget | Current<br>Total Budget | Period<br>Activity | Fiscal<br>Activity | Variance<br>Favorable<br>(Unfavorable) | Percent<br>Used |
|------------------------------------------------|-----------------------------|--------------------------|-------------------------|--------------------|--------------------|----------------------------------------|-----------------|
| <a href="#">001-1075-546500</a>                | Maint. - Vehicles           | 2,000.00                 | 2,000.00                | 0.00               | 0.00               | 2,000.00                               | 0.00 %          |
| <a href="#">001-1075-547000</a>                | Printing & Binding          | 3,300.00                 | 3,300.00                | 981.01             | 1,835.51           | 1,464.49                               | 55.62 %         |
| <a href="#">001-1075-548100</a>                | Legal Advertising           | 2,000.00                 | 2,000.00                | 0.00               | 0.00               | 2,000.00                               | 0.00 %          |
| <a href="#">001-1075-552100</a>                | Fuel                        | 1,200.00                 | 1,200.00                | 0.00               | 329.51             | 870.49                                 | 27.46 %         |
| <a href="#">001-1075-552500</a>                | Uniforms                    | 1,200.00                 | 1,200.00                | 0.00               | 211.96             | 988.04                                 | 17.66 %         |
| <a href="#">001-1075-552700</a>                | Operating Supplies          | 3,000.00                 | 3,000.00                | 0.00               | 782.89             | 2,217.11                               | 26.10 %         |
| <a href="#">001-1075-554100</a>                | Dues & Memberships          | 700.00                   | 700.00                  | 0.00               | 0.00               | 700.00                                 | 0.00 %          |
| <a href="#">001-1075-554200</a>                | Subscript. & Publications   | 1,500.00                 | 1,500.00                | 0.00               | 0.00               | 1,500.00                               | 0.00 %          |
| <a href="#">001-1075-575000</a>                | CC Processing Fees          | 0.00                     | 0.00                    | 0.00               | 190.64             | -190.64                                | 0.00 %          |
| Department : 1075 - Planning and Zoning Total: |                             | 421,440.00               | 421,440.00              | 21,365.80          | 96,930.77          | 324,509.23                             | 23.00 %         |
| Department : 1079 - Code Enforcement           |                             |                          |                         |                    |                    |                                        |                 |
| <a href="#">001-1079-512000</a>                | Regular Salaries            | 128,951.00               | 128,951.00              | 6,989.79           | 23,707.89          | 105,243.11                             | 18.39 %         |
| <a href="#">001-1079-514000</a>                | Overtime Salaries           | 2,302.00                 | 2,302.00                | 0.00               | 46.26              | 2,255.74                               | 2.01 %          |
| <a href="#">001-1079-521000</a>                | Taxes-FICA                  | 10,043.00                | 10,043.00               | 532.86             | 1,816.69           | 8,226.31                               | 18.09 %         |
| <a href="#">001-1079-522000</a>                | Retirement Contribution     | 7,877.00                 | 7,877.00                | 403.15             | 1,376.62           | 6,500.38                               | 17.48 %         |
| <a href="#">001-1079-522500</a>                | 457 Match                   | 3,938.00                 | 3,938.00                | 98.68              | 329.71             | 3,608.29                               | 8.37 %          |
| <a href="#">001-1079-523000</a>                | Insurance-Health            | 20,725.00                | 20,725.00               | 1,757.24           | 5,215.48           | 15,509.52                              | 25.17 %         |
| <a href="#">001-1079-523001</a>                | Insurance - Dental          | 1,566.00                 | 1,566.00                | 86.44              | 237.71             | 1,328.29                               | 15.18 %         |
| <a href="#">001-1079-523002</a>                | Insurance - Life            | 595.00                   | 595.00                  | 56.78              | 167.64             | 427.36                                 | 28.17 %         |
| <a href="#">001-1079-523003</a>                | Insurance - AD & D          | 55.00                    | 55.00                   | 3.50               | 10.50              | 44.50                                  | 19.09 %         |
| <a href="#">001-1079-524000</a>                | Worker's Compensation       | 3,266.00                 | 3,266.00                | 0.00               | 742.00             | 2,524.00                               | 22.72 %         |
| <a href="#">001-1079-526000</a>                | Long Term Disability Ins.   | 651.00                   | 651.00                  | 59.69              | 177.95             | 473.05                                 | 27.33 %         |
| <a href="#">001-1079-531100</a>                | Legal Service               | 3,000.00                 | 3,000.00                | 0.00               | 0.00               | 3,000.00                               | 0.00 %          |
| <a href="#">001-1079-531200</a>                | Engineering Services        | 804.00                   | 804.00                  | 0.00               | 0.00               | 804.00                                 | 0.00 %          |
| <a href="#">001-1079-531500</a>                | Other Professional Serv     | 9,000.00                 | 9,000.00                | 0.00               | 1,060.00           | 7,940.00                               | 11.78 %         |
| <a href="#">001-1079-533000</a>                | Software & IT Services      | 12,000.00                | 12,000.00               | 0.00               | 0.00               | 12,000.00                              | 0.00 %          |
| <a href="#">001-1079-534000</a>                | Other Contractual Serv      | 2,900.00                 | 2,900.00                | 0.00               | 0.00               | 2,900.00                               | 0.00 %          |
| <a href="#">001-1079-534200</a>                | Code Enf Compliance Expense | 2,000.00                 | 2,000.00                | 0.00               | 0.00               | 2,000.00                               | 0.00 %          |
| <a href="#">001-1079-540000</a>                | Travel & Per Diem           | 3,250.00                 | 3,250.00                | 0.00               | 0.00               | 3,250.00                               | 0.00 %          |
| <a href="#">001-1079-540500</a>                | Registration/Trng Fees      | 3,250.00                 | 3,250.00                | 0.00               | 0.00               | 3,250.00                               | 0.00 %          |
| <a href="#">001-1079-541000</a>                | Cell and Landline Phone     | 3,680.00                 | 3,680.00                | 188.72             | 683.05             | 2,996.95                               | 18.56 %         |
| <a href="#">001-1079-542000</a>                | Postage & Freight           | 1,200.00                 | 1,200.00                | 0.00               | 0.00               | 1,200.00                               | 0.00 %          |
| <a href="#">001-1079-546200</a>                | Maint.-Mach. & Equip.       | 500.00                   | 500.00                  | 0.00               | 0.00               | 500.00                                 | 0.00 %          |
| <a href="#">001-1079-546500</a>                | Maint. - Vehicles           | 1,750.00                 | 1,750.00                | 0.00               | 0.00               | 1,750.00                               | 0.00 %          |
| <a href="#">001-1079-548100</a>                | Legal Advertising           | 150.00                   | 150.00                  | 0.00               | 0.00               | 150.00                                 | 0.00 %          |
| <a href="#">001-1079-552100</a>                | Fuel                        | 5,000.00                 | 5,000.00                | 0.00               | 968.43             | 4,031.57                               | 19.37 %         |
| <a href="#">001-1079-552500</a>                | Uniforms                    | 1,250.00                 | 1,250.00                | 0.00               | 0.00               | 1,250.00                               | 0.00 %          |
| <a href="#">001-1079-552700</a>                | Operating Supplies          | 3,900.00                 | 3,900.00                | 0.00               | 204.71             | 3,695.29                               | 5.25 %          |
| <a href="#">001-1079-554100</a>                | Dues & Memberships          | 440.00                   | 440.00                  | 110.00             | 110.00             | 330.00                                 | 25.00 %         |
| Department : 1079 - Code Enforcement Total:    |                             | 234,043.00               | 234,043.00              | 10,286.85          | 36,854.64          | 197,188.36                             | 15.75 %         |
| Department : 4040 - Police Department          |                             |                          |                         |                    |                    |                                        |                 |
| <a href="#">001-4040-512000</a>                | Regular Salaries            | 1,016,752.00             | 1,016,752.00            | 90,954.16          | 329,173.97         | 687,578.03                             | 32.38 %         |
| <a href="#">001-4040-513000</a>                | Special Detail              | 10,000.00                | 10,000.00               | 135.35             | 347.85             | 9,652.15                               | 3.48 %          |
| <a href="#">001-4040-514000</a>                | Overtime Salaries           | 269,003.00               | 269,003.00              | 13,420.68          | 44,614.71          | 224,388.29                             | 16.59 %         |
| <a href="#">001-4040-521000</a>                | Taxes-FICA                  | 98,360.00                | 98,360.00               | 7,848.78           | 27,954.10          | 70,405.90                              | 28.42 %         |
| <a href="#">001-4040-522000</a>                | Retirement Contribution     | 346,300.00               | 346,300.00              | 25,032.69          | 88,749.31          | 257,550.69                             | 25.63 %         |
| <a href="#">001-4040-522500</a>                | 457 Match                   | 20,000.00                | 20,000.00               | 606.79             | 3,061.82           | 16,938.18                              | 15.31 %         |
| <a href="#">001-4040-523000</a>                | Insurance-Health            | 201,893.00               | 201,893.00              | 15,215.59          | 49,824.73          | 152,068.27                             | 24.68 %         |
| <a href="#">001-4040-523001</a>                | Insurance - Dental          | 8,615.00                 | 8,615.00                | 713.13             | 2,290.66           | 6,324.34                               | 26.59 %         |
| <a href="#">001-4040-523002</a>                | Insurance - Life            | 7,902.00                 | 7,902.00                | 654.26             | 2,052.47           | 5,849.53                               | 25.97 %         |
| <a href="#">001-4040-523003</a>                | Insurance - AD & D          | 735.00                   | 735.00                  | 60.03              | 188.77             | 546.23                                 | 25.68 %         |
| <a href="#">001-4040-524000</a>                | Worker's Compensation       | 31,988.00                | 31,988.00               | 0.00               | 7,345.00           | 24,643.00                              | 22.96 %         |
| <a href="#">001-4040-526000</a>                | Long Term Disability Ins.   | 5,556.00                 | 5,556.00                | 739.13             | 2,320.35           | 3,235.65                               | 41.76 %         |
| <a href="#">001-4040-531100</a>                | Legal Service               | 6,500.00                 | 6,500.00                | 0.00               | 0.00               | 6,500.00                               | 0.00 %          |
| <a href="#">001-4040-531300</a>                | Medical Services            | 4,750.00                 | 4,750.00                | 0.00               | 800.00             | 3,950.00                               | 16.84 %         |
| <a href="#">001-4040-531500</a>                | Other Professional Serv     | 1,500.00                 | 1,500.00                | 0.00               | 0.00               | 1,500.00                               | 0.00 %          |
| <a href="#">001-4040-534000</a>                | Other Contractual Serv      | 77,110.00                | 77,110.00               | 252.36             | 17,687.16          | 59,422.84                              | 22.94 %         |
| <a href="#">001-4040-540000</a>                | Travel & Per Diem           | 26,000.00                | 26,000.00               | 21.00              | 2,080.91           | 23,919.09                              | 8.00 %          |

## Budget Report

For Fiscal: 2025 - 2026 Period Ending: 12/31/2025

|                                                     |                            | Original<br>Total Budget | Current<br>Total Budget | Period<br>Activity | Fiscal<br>Activity | Variance<br>Favorable<br>(Unfavorable) | Percent<br>Used |
|-----------------------------------------------------|----------------------------|--------------------------|-------------------------|--------------------|--------------------|----------------------------------------|-----------------|
| <a href="#">001-4040-540500</a>                     | Registration/Trng Fees     | 25,700.00                | 25,700.00               | 0.00               | 969.50             | 24,730.50                              | 3.77 %          |
| <a href="#">001-4040-541000</a>                     | Cell and Landline Phone    | 37,364.00                | 37,364.00               | 1,802.23           | 7,900.87           | 29,463.13                              | 21.15 %         |
| <a href="#">001-4040-542000</a>                     | Postage & Freight          | 600.00                   | 600.00                  | 0.00               | 30.33              | 569.67                                 | 5.06 %          |
| <a href="#">001-4040-543000</a>                     | Utilities                  | 20,000.00                | 20,000.00               | 0.00               | 3,589.26           | 16,410.74                              | 17.95 %         |
| <a href="#">001-4040-545000</a>                     | Insurance                  | 47,549.00                | 47,549.00               | 0.00               | 9,906.00           | 37,643.00                              | 20.83 %         |
| <a href="#">001-4040-546000</a>                     | Maintenance - Grounds      | 6,400.00                 | 6,400.00                | 0.00               | 480.00             | 5,920.00                               | 7.50 %          |
| <a href="#">001-4040-546100</a>                     | Maintenance - Buildings    | 12,000.00                | 12,000.00               | 545.72             | 652.00             | 11,348.00                              | 5.43 %          |
| <a href="#">001-4040-546200</a>                     | Maint.-Mach. & Equip.      | 13,990.00                | 13,990.00               | 0.00               | 1,187.04           | 12,802.96                              | 8.48 %          |
| <a href="#">001-4040-546500</a>                     | Maint. - Vehicles          | 50,000.00                | 50,000.00               | 0.00               | 4,205.47           | 45,794.53                              | 8.41 %          |
| <a href="#">001-4040-548000</a>                     | Promotional Activities     | 5,000.00                 | 5,000.00                | 0.00               | 542.50             | 4,457.50                               | 10.85 %         |
| <a href="#">001-4040-551205</a>                     | Explorers' Expenses        | 16,575.00                | 16,575.00               | 0.00               | 0.00               | 16,575.00                              | 0.00 %          |
| <a href="#">001-4040-551206</a>                     | Shop with a Cop Program    | 1,500.00                 | 1,500.00                | 8,478.31           | 5,378.31           | -3,878.31                              | 358.55 %        |
| <a href="#">001-4040-551207</a>                     | JAG Grant Related Expenses | 0.00                     | 0.00                    | 0.00               | 28,133.20          | -28,133.20                             | 0.00 %          |
| <a href="#">001-4040-552100</a>                     | Fuel                       | 70,000.00                | 70,000.00               | 30.00              | 14,824.04          | 55,175.96                              | 21.18 %         |
| <a href="#">001-4040-552500</a>                     | Uniforms                   | 14,200.00                | 14,200.00               | 0.00               | 5,551.99           | 8,648.01                               | 39.10 %         |
| <a href="#">001-4040-552700</a>                     | Operating Supplies         | 50,000.00                | 50,000.00               | 378.13             | 2,430.44           | 47,569.56                              | 4.86 %          |
| <a href="#">001-4040-552800</a>                     | Investigative Funds        | 3,000.00                 | 3,000.00                | 0.00               | 0.00               | 3,000.00                               | 0.00 %          |
| <a href="#">001-4040-554100</a>                     | Dues & Memberships         | 3,000.00                 | 3,000.00                | 0.00               | 510.00             | 2,490.00                               | 17.00 %         |
| <a href="#">001-4040-562000</a>                     | PPE - Buildings            | 303,000.00               | 303,000.00              | 0.00               | 0.00               | 303,000.00                             | 0.00 %          |
| <a href="#">001-4040-564000</a>                     | Machinery & Equipment      | 90,377.00                | 90,377.00               | 0.00               | 0.00               | 90,377.00                              | 0.00 %          |
| <a href="#">001-4040-575000</a>                     | CC Processing Fees         | 0.00                     | 0.00                    | 381.28             | 762.56             | -762.56                                | 0.00 %          |
| <b>Department : 4040 - Police Department Total:</b> |                            | <b>2,903,219.00</b>      | <b>2,903,219.00</b>     | <b>167,269.62</b>  | <b>665,545.32</b>  | <b>2,237,673.68</b>                    | <b>22.92%</b>   |
| <b>Department : 4074 - Animal Control</b>           |                            |                          |                         |                    |                    |                                        |                 |
| <a href="#">001-4074-512000</a>                     | Regular Salaries           | 67,700.00                | 67,700.00               | 5,494.86           | 32,959.67          | 34,740.33                              | 48.68 %         |
| <a href="#">001-4074-514000</a>                     | Overtime Salaries          | 4,017.00                 | 4,017.00                | 123.60             | 341.75             | 3,675.25                               | 8.51 %          |
| <a href="#">001-4074-521000</a>                     | Taxes-FICA                 | 5,486.00                 | 5,486.00                | 428.66             | 2,535.51           | 2,950.49                               | 46.22 %         |
| <a href="#">001-4074-522000</a>                     | Retirement Contribution    | 4,490.00                 | 4,490.00                | 202.70             | 1,571.45           | 2,918.55                               | 35.00 %         |
| <a href="#">001-4074-522500</a>                     | 457 Match                  | 2,152.00                 | 2,152.00                | 0.00               | 156.46             | 1,995.54                               | 7.27 %          |
| <a href="#">001-4074-523000</a>                     | Insurance-Health           | 10,543.00                | 10,543.00               | 878.62             | 5,711.03           | 4,831.97                               | 54.17 %         |
| <a href="#">001-4074-523001</a>                     | Insurance - Dental         | 522.00                   | 522.00                  | 43.22              | 280.93             | 241.07                                 | 53.82 %         |
| <a href="#">001-4074-523002</a>                     | Insurance - Life           | 257.00                   | 257.00                  | 27.86              | 182.73             | 74.27                                  | 71.10 %         |
| <a href="#">001-4074-523003</a>                     | Insurance - AD & D         | 24.00                    | 24.00                   | 2.52               | 16.53              | 7.47                                   | 68.88 %         |
| <a href="#">001-4074-524000</a>                     | Worker's Compensation      | 1,862.00                 | 1,862.00                | 0.00               | 424.00             | 1,438.00                               | 22.77 %         |
| <a href="#">001-4074-526000</a>                     | Long Term Disability Ins.  | 179.00                   | 179.00                  | 30.47              | 200.15             | -21.15                                 | 111.82 %        |
| <a href="#">001-4074-534000</a>                     | Other Contractual Serv     | 10,000.00                | 10,000.00               | 0.00               | 256.58             | 9,743.42                               | 2.57 %          |
| <a href="#">001-4074-541000</a>                     | Cell and Landline Phone    | 1,700.00                 | 1,700.00                | 283.51             | 516.56             | 1,183.44                               | 30.39 %         |
| <a href="#">001-4074-543000</a>                     | Utilities                  | 17,000.00                | 17,000.00               | 0.00               | 2,827.18           | 14,172.82                              | 16.63 %         |
| <a href="#">001-4074-545000</a>                     | Insurance                  | 7,925.00                 | 7,925.00                | 0.00               | 3,962.00           | 3,963.00                               | 49.99 %         |
| <a href="#">001-4074-546100</a>                     | Maintenance - Buildings    | 8,000.00                 | 8,000.00                | 0.00               | 90.00              | 7,910.00                               | 1.13 %          |
| <a href="#">001-4074-546200</a>                     | Maint.-Mach. & Equip.      | 1,000.00                 | 1,000.00                | 252.28             | 424.49             | 575.51                                 | 42.45 %         |
| <a href="#">001-4074-546500</a>                     | Maint. - Vehicles          | 1,000.00                 | 1,000.00                | 0.00               | 50.99              | 949.01                                 | 5.10 %          |
| <a href="#">001-4074-552100</a>                     | Fuel                       | 2,000.00                 | 2,000.00                | 0.00               | 588.82             | 1,411.18                               | 29.44 %         |
| <a href="#">001-4074-552300</a>                     | Chemicals                  | 4,000.00                 | 4,000.00                | 0.00               | 0.00               | 4,000.00                               | 0.00 %          |
| <a href="#">001-4074-552400</a>                     | Janitorial Supplies        | 2,000.00                 | 2,000.00                | 0.00               | 0.00               | 2,000.00                               | 0.00 %          |
| <a href="#">001-4074-552500</a>                     | Uniforms                   | 500.00                   | 500.00                  | 0.00               | 17.77              | 482.23                                 | 3.55 %          |
| <a href="#">001-4074-552700</a>                     | Operating Supplies         | 9,000.00                 | 9,000.00                | 0.00               | 373.65             | 8,626.35                               | 4.15 %          |
| <a href="#">001-4074-552900</a>                     | Animal Food                | 10,000.00                | 10,000.00               | 5.31               | 1,048.67           | 8,951.33                               | 10.49 %         |
| <b>Department : 4074 - Animal Control Total:</b>    |                            | <b>171,357.00</b>        | <b>171,357.00</b>       | <b>7,773.61</b>    | <b>54,536.92</b>   | <b>116,820.08</b>                      | <b>31.83%</b>   |
| <b>Department : 5050 - Fire Department</b>          |                            |                          |                         |                    |                    |                                        |                 |
| <a href="#">001-5050-512000</a>                     | Regular Salaries           | 142,834.00               | 142,834.00              | 24,825.77          | 52,133.77          | 90,700.23                              | 36.50 %         |
| <a href="#">001-5050-513000</a>                     | Special Detail             | 363,000.00               | 363,000.00              | 27,348.84          | 59,148.84          | 303,851.16                             | 16.29 %         |
| <a href="#">001-5050-521000</a>                     | Taxes-FICA                 | 38,696.00                | 38,696.00               | 3,877.87           | 8,122.95           | 30,573.05                              | 20.99 %         |
| <a href="#">001-5050-522000</a>                     | Retirement Contribution    | 2,572.00                 | 2,572.00                | 197.86             | 689.63             | 1,882.37                               | 26.81 %         |
| <a href="#">001-5050-522002</a>                     | Firefighter Pension        | 308,559.00               | 308,559.00              | 29,530.15          | 63,661.75          | 244,897.25                             | 20.63 %         |
| <a href="#">001-5050-522500</a>                     | 457 Match                  | 4,285.00                 | 4,285.00                | 713.21             | 1,368.52           | 2,916.48                               | 31.94 %         |
| <a href="#">001-5050-523000</a>                     | Insurance-Health           | 26,948.00                | 26,948.00               | 1,501.38           | 5,693.42           | 21,254.58                              | 21.13 %         |
| <a href="#">001-5050-523001</a>                     | Insurance - Dental         | 1,029.00                 | 1,029.00                | 64.83              | 237.71             | 791.29                                 | 23.10 %         |
| <a href="#">001-5050-523002</a>                     | Insurance - Life           | 474.00                   | 474.00                  | 60.35              | 246.03             | 227.97                                 | 51.91 %         |



# Budget Report

For Fiscal: 2025 - 2026 Period Ending: 12/31/2025

|                                                 |                              | Original<br>Total Budget | Current<br>Total Budget | Period<br>Activity | Fiscal<br>Activity | Variance<br>Favorable<br>(Unfavorable) | Percent<br>Used |
|-------------------------------------------------|------------------------------|--------------------------|-------------------------|--------------------|--------------------|----------------------------------------|-----------------|
| <a href="#">001-5050-523003</a>                 | Insurance - AD & D           | 43.00                    | 43.00                   | 5.52               | 20.16              | 22.84                                  | 46.88 %         |
| <a href="#">001-5050-523004</a>                 | Firefighter AD & D           | 6,000.00                 | 6,000.00                | 413.27             | 1,288.43           | 4,711.57                               | 21.47 %         |
| <a href="#">001-5050-523005</a>                 | Firefighter Cancer Plan      | 10,000.00                | 10,000.00               | 872.37             | 2,580.09           | 7,419.91                               | 25.80 %         |
| <a href="#">001-5050-524000</a>                 | Worker's Compensation        | 12,585.00                | 12,585.00               | 0.00               | 2,896.00           | 9,689.00                               | 23.01 %         |
| <a href="#">001-5050-526000</a>                 | Long Term Disability Ins.    | 449.00                   | 449.00                  | 66.67              | 269.79             | 179.21                                 | 60.09 %         |
| <a href="#">001-5050-534000</a>                 | Other Contractual Serv       | 355.00                   | 355.00                  | 0.00               | 40.00              | 315.00                                 | 11.27 %         |
| <a href="#">001-5050-537702</a>                 | Admin. Fee CFD               | 6,181.00                 | 6,181.00                | 0.00               | 0.00               | 6,181.00                               | 0.00 %          |
| <a href="#">001-5050-540000</a>                 | Travel & Per Diem            | 5,760.00                 | 5,760.00                | 0.00               | 81.06              | 5,678.94                               | 1.41 %          |
| <a href="#">001-5050-540500</a>                 | Registration/Trng Fees       | 13,550.00                | 13,550.00               | 0.00               | 0.00               | 13,550.00                              | 0.00 %          |
| <a href="#">001-5050-541000</a>                 | Cell and Landline Phone      | 6,900.00                 | 6,900.00                | 82.13              | 992.84             | 5,907.16                               | 14.39 %         |
| <a href="#">001-5050-543000</a>                 | Utilities                    | 13,000.00                | 13,000.00               | 0.00               | 1,909.88           | 11,090.12                              | 14.69 %         |
| <a href="#">001-5050-545000</a>                 | Insurance                    | 39,624.00                | 39,624.00               | 0.00               | 9,906.00           | 29,718.00                              | 25.00 %         |
| <a href="#">001-5050-546100</a>                 | Maintenance - Buildings      | 7,000.00                 | 7,000.00                | 0.00               | 5,923.40           | 1,076.60                               | 84.62 %         |
| <a href="#">001-5050-546200</a>                 | Maint.-Mach. & Equip.        | 27,000.00                | 27,000.00               | 0.00               | 2,456.28           | 24,543.72                              | 9.10 %          |
| <a href="#">001-5050-546500</a>                 | Maint. - Vehicles            | 40,000.00                | 40,000.00               | 0.00               | 1,354.11           | 38,645.89                              | 3.39 %          |
| <a href="#">001-5050-551100</a>                 | 1st Responder Suppli         | 8,000.00                 | 8,000.00                | 0.00               | 1,890.75           | 6,109.25                               | 23.63 %         |
| <a href="#">001-5050-552100</a>                 | Fuel                         | 16,000.00                | 16,000.00               | 0.00               | 2,272.90           | 13,727.10                              | 14.21 %         |
| <a href="#">001-5050-552300</a>                 | Chemicals                    | 2,000.00                 | 2,000.00                | 0.00               | 388.11             | 1,611.89                               | 19.41 %         |
| <a href="#">001-5050-552500</a>                 | Uniforms                     | 20,000.00                | 20,000.00               | 0.00               | 907.45             | 19,092.55                              | 4.54 %          |
| <a href="#">001-5050-552700</a>                 | Operating Supplies           | 13,125.00                | 13,125.00               | 0.00               | 2,322.44           | 10,802.56                              | 17.69 %         |
| <a href="#">001-5050-554100</a>                 | Dues & Memberships           | 500.00                   | 500.00                  | 0.00               | 263.25             | 236.75                                 | 52.65 %         |
| <a href="#">001-5050-554200</a>                 | Subscript. & Publications    | 0.00                     | 0.00                    | 0.00               | 5,489.11           | -5,489.11                              | 0.00 %          |
| <a href="#">001-5050-564000</a>                 | Machinery & Equipment        | 1,417,500.00             | 1,417,500.00            | 0.00               | 0.00               | 1,417,500.00                           | 0.00 %          |
| Department : 5050 - Fire Department Total:      |                              | 2,553,969.00             | 2,553,969.00            | 89,560.22          | 234,554.67         | 2,319,414.33                           | 9.18%           |
| Department : 6060 - Library                     |                              |                          |                         |                    |                    |                                        |                 |
| <a href="#">001-6060-512000</a>                 | Regular Salaries             | 196,582.00               | 196,582.00              | 17,232.11          | 58,736.25          | 137,845.75                             | 29.88 %         |
| <a href="#">001-6060-521000</a>                 | Taxes-FICA                   | 15,039.00                | 15,039.00               | 1,258.33           | 4,314.46           | 10,724.54                              | 28.69 %         |
| <a href="#">001-6060-522000</a>                 | Retirement Contribution      | 11,795.00                | 11,795.00               | 979.97             | 3,415.65           | 8,379.35                               | 28.96 %         |
| <a href="#">001-6060-522500</a>                 | 457 Match                    | 5,897.00                 | 5,897.00                | 490.02             | 1,596.30           | 4,300.70                               | 27.07 %         |
| <a href="#">001-6060-523000</a>                 | Insurance-Health             | 37,288.00                | 37,288.00               | 4,272.54           | 12,592.66          | 24,695.34                              | 33.77 %         |
| <a href="#">001-6060-523001</a>                 | Insurance - Dental           | 2,401.00                 | 2,401.00                | 198.82             | 596.46             | 1,804.54                               | 24.84 %         |
| <a href="#">001-6060-523002</a>                 | Insurance - Life             | 1,130.00                 | 1,130.00                | 138.03             | 414.11             | 715.89                                 | 36.65 %         |
| <a href="#">001-6060-523003</a>                 | Insurance - AD & D           | 104.00                   | 104.00                  | 12.50              | 37.42              | 66.58                                  | 35.98 %         |
| <a href="#">001-6060-524000</a>                 | Worker's Compensation        | 4,891.00                 | 4,891.00                | 0.00               | 1,130.00           | 3,761.00                               | 23.10 %         |
| <a href="#">001-6060-526000</a>                 | Long Term Disability Ins.    | 859.00                   | 859.00                  | 150.98             | 452.94             | 406.06                                 | 52.73 %         |
| <a href="#">001-6060-540000</a>                 | Travel & Per Diem            | 2,000.00                 | 2,000.00                | 0.00               | 0.00               | 2,000.00                               | 0.00 %          |
| <a href="#">001-6060-540500</a>                 | Registration/Trng Fees       | 800.00                   | 800.00                  | 0.00               | 0.00               | 800.00                                 | 0.00 %          |
| <a href="#">001-6060-541000</a>                 | Cell and Landline Phone      | 2,400.00                 | 2,400.00                | 296.78             | -406.81            | 2,806.81                               | -16.95 %        |
| <a href="#">001-6060-543000</a>                 | Utilities                    | 19,200.00                | 19,200.00               | 0.00               | 853.11             | 18,346.89                              | 4.44 %          |
| <a href="#">001-6060-544100</a>                 | Rental & Lease - Equip.      | 4,800.00                 | 4,800.00                | 0.00               | 0.00               | 4,800.00                               | 0.00 %          |
| <a href="#">001-6060-545000</a>                 | Insurance                    | 3,962.00                 | 3,962.00                | 0.00               | 991.00             | 2,971.00                               | 25.01 %         |
| <a href="#">001-6060-546100</a>                 | Maintenance - Buildings      | 2,000.00                 | 2,000.00                | 0.00               | 152.00             | 1,848.00                               | 7.60 %          |
| <a href="#">001-6060-546200</a>                 | Maint.-Mach. & Equip.        | 2,000.00                 | 2,000.00                | 0.00               | 0.00               | 2,000.00                               | 0.00 %          |
| <a href="#">001-6060-546500</a>                 | Maint. - Vehicles            | 1,000.00                 | 1,000.00                | 0.00               | 193.69             | 806.31                                 | 19.37 %         |
| <a href="#">001-6060-548000</a>                 | Promotional Activities       | 1,000.00                 | 1,000.00                | 1,166.84           | 1,443.54           | -443.54                                | 144.35 %        |
| <a href="#">001-6060-552100</a>                 | Fuel                         | 500.00                   | 500.00                  | 0.00               | 0.00               | 500.00                                 | 0.00 %          |
| <a href="#">001-6060-552400</a>                 | Janitorial Supplies          | 0.00                     | 0.00                    | 3.24               | 27.12              | -27.12                                 | 0.00 %          |
| <a href="#">001-6060-552700</a>                 | Operating Supplies           | 6,500.00                 | 6,500.00                | 0.00               | 482.19             | 6,017.81                               | 7.42 %          |
| <a href="#">001-6060-557200</a>                 | Dist. State Lib Funds-Barron | 38,601.00                | 38,601.00               | 0.00               | 0.00               | 38,601.00                              | 0.00 %          |
| <a href="#">001-6060-566000</a>                 | Publications/Materials       | 10,000.00                | 10,000.00               | 0.00               | 218.21             | 9,781.79                               | 2.18 %          |
| <a href="#">001-6060-592000</a>                 | Contingent Expenses          | 16,000.00                | 16,000.00               | 0.00               | 0.00               | 16,000.00                              | 0.00 %          |
| Department : 6060 - Library Total:              |                              | 386,749.00               | 386,749.00              | 26,200.16          | 87,240.30          | 299,508.70                             | 22.56%          |
| Department : 7070 - Public Works Administration |                              |                          |                         |                    |                    |                                        |                 |
| <a href="#">001-7070-512000</a>                 | Regular Salaries             | 237,764.00               | 237,764.00              | 20,019.66          | 68,144.27          | 169,619.73                             | 28.66 %         |
| <a href="#">001-7070-514000</a>                 | Overtime Salaries            | 3,045.00                 | 3,045.00                | 0.00               | 216.30             | 2,828.70                               | 7.10 %          |
| <a href="#">001-7070-521000</a>                 | Taxes-FICA                   | 18,422.00                | 18,422.00               | 1,468.34           | 5,042.93           | 13,379.07                              | 27.37 %         |
| <a href="#">001-7070-522000</a>                 | Retirement Contribution      | 14,448.00                | 14,448.00               | 1,132.62           | 3,911.94           | 10,536.06                              | 27.08 %         |
| <a href="#">001-7070-522500</a>                 | 457 Match                    | 7,224.00                 | 7,224.00                | 316.45             | 1,089.63           | 6,134.37                               | 15.08 %         |

## Budget Report

For Fiscal: 2025 - 2026 Period Ending: 12/31/2025

|                                                               |                            | Original<br>Total Budget | Current<br>Total Budget | Period<br>Activity | Fiscal<br>Activity | Variance<br>Favorable<br>(Unfavorable) | Percent<br>Used |
|---------------------------------------------------------------|----------------------------|--------------------------|-------------------------|--------------------|--------------------|----------------------------------------|-----------------|
| <a href="#">001-7070-523000</a>                               | Insurance-Health           | 52,799.00                | 52,799.00               | 4,775.87           | 14,349.31          | 38,449.69                              | 27.18 %         |
| <a href="#">001-7070-523001</a>                               | Insurance - Dental         | 2,610.00                 | 2,610.00                | 212.82             | 645.02             | 1,964.98                               | 24.71 %         |
| <a href="#">001-7070-523002</a>                               | Insurance - Life           | 1,868.00                 | 1,868.00                | 159.52             | 475.94             | 1,392.06                               | 25.48 %         |
| <a href="#">001-7070-523003</a>                               | Insurance - AD & D         | 172.00                   | 172.00                  | 13.75              | 41.71              | 130.29                                 | 24.25 %         |
| <a href="#">001-7070-524000</a>                               | Worker's Compensation      | 5,991.00                 | 5,991.00                | 0.00               | 1,377.00           | 4,614.00                               | 22.98 %         |
| <a href="#">001-7070-526000</a>                               | Long Term Disability Ins.  | 2,951.00                 | 2,951.00                | 169.40             | 510.44             | 2,440.56                               | 17.30 %         |
| <a href="#">001-7070-531200</a>                               | Engineering Services       | 0.00                     | 0.00                    | 3,795.25           | 4,414.00           | -4,414.00                              | 0.00 %          |
| <a href="#">001-7070-534000</a>                               | Other Contractual Serv     | 500.00                   | 500.00                  | 0.00               | 0.00               | 500.00                                 | 0.00 %          |
| <a href="#">001-7070-540500</a>                               | Registration/Trng Fees     | 2,000.00                 | 2,000.00                | 0.00               | 0.00               | 2,000.00                               | 0.00 %          |
| <a href="#">001-7070-541000</a>                               | Cell and Landline Phone    | 6,792.00                 | 6,792.00                | 612.58             | 1,622.28           | 5,169.72                               | 23.89 %         |
| <a href="#">001-7070-543000</a>                               | Utilities                  | 2,000.00                 | 2,000.00                | 0.00               | 0.00               | 2,000.00                               | 0.00 %          |
| <a href="#">001-7070-546100</a>                               | Maintenance - Buildings    | 7,000.00                 | 7,000.00                | 417.94             | 3,260.89           | 3,739.11                               | 46.58 %         |
| <a href="#">001-7070-546101</a>                               | Maintenance Project        | 0.00                     | 0.00                    | 720.00             | 720.00             | -720.00                                | 0.00 %          |
| <a href="#">001-7070-546200</a>                               | Maint.-Mach. & Equip.      | 10,000.00                | 10,000.00               | 9.99               | 376.99             | 9,623.01                               | 3.77 %          |
| <a href="#">001-7070-546250</a>                               | Maint.-Tools & Spare Parts | 0.00                     | 0.00                    | 0.00               | 516.50             | -516.50                                | 0.00 %          |
| <a href="#">001-7070-546500</a>                               | Maint. - Vehicles          | 1,000.00                 | 1,000.00                | 0.00               | 586.38             | 413.62                                 | 58.64 %         |
| <a href="#">001-7070-552500</a>                               | Uniforms                   | 1,000.00                 | 1,000.00                | 48.84              | 409.01             | 590.99                                 | 40.90 %         |
| <a href="#">001-7070-552700</a>                               | Operating Supplies         | 7,500.00                 | 7,500.00                | 864.55             | 4,229.03           | 3,270.97                               | 56.39 %         |
| <a href="#">001-7070-554100</a>                               | Dues & Memberships         | 100.00                   | 100.00                  | 0.00               | 0.00               | 100.00                                 | 0.00 %          |
| <a href="#">001-7070-563000</a>                               | PPE - Land Improvements    | 0.00                     | 0.00                    | 0.00               | 131.10             | -131.10                                | 0.00 %          |
| <a href="#">001-7070-564000</a>                               | Machinery & Equipment      | 185,000.00               | 185,000.00              | 0.00               | 0.00               | 185,000.00                             | 0.00 %          |
| <b>Department : 7070 - Public Works Administration Total:</b> |                            | <b>570,186.00</b>        | <b>570,186.00</b>       | <b>34,737.58</b>   | <b>112,070.67</b>  | <b>458,115.33</b>                      | <b>19.66%</b>   |
| <b>Department : 7071 - Central Garage</b>                     |                            |                          |                         |                    |                    |                                        |                 |
| <a href="#">001-7071-512000</a>                               | Regular Salaries           | 74,984.00                | 74,984.00               | 9,997.90           | 34,106.94          | 40,877.06                              | 45.49 %         |
| <a href="#">001-7071-514000</a>                               | Overtime Salaries          | 1,352.00                 | 1,352.00                | 0.00               | 0.00               | 1,352.00                               | 0.00 %          |
| <a href="#">001-7071-521000</a>                               | Taxes-FICA                 | 5,840.00                 | 5,840.00                | 718.00             | 2,473.00           | 3,367.00                               | 42.35 %         |
| <a href="#">001-7071-522000</a>                               | Retirement Contribution    | 4,580.00                 | 4,580.00                | 582.00             | 2,010.98           | 2,569.02                               | 43.91 %         |
| <a href="#">001-7071-522500</a>                               | 457 Match                  | 2,290.00                 | 2,290.00                | 291.00             | 1,005.49           | 1,284.51                               | 43.91 %         |
| <a href="#">001-7071-523000</a>                               | Insurance-Health           | 10,560.00                | 10,560.00               | 2,142.06           | 6,410.30           | 4,149.70                               | 60.70 %         |
| <a href="#">001-7071-523001</a>                               | Insurance - Dental         | 522.00                   | 522.00                  | 86.44              | 258.54             | 263.46                                 | 49.53 %         |
| <a href="#">001-7071-523002</a>                               | Insurance - Life           | 374.00                   | 374.00                  | 81.96              | 245.28             | 128.72                                 | 65.58 %         |
| <a href="#">001-7071-523003</a>                               | Insurance - AD & D         | 34.00                    | 34.00                   | 7.38               | 22.08              | 11.92                                  | 64.94 %         |
| <a href="#">001-7071-524000</a>                               | Worker's Compensation      | 1,899.00                 | 1,899.00                | 0.00               | 424.00             | 1,475.00                               | 22.33 %         |
| <a href="#">001-7071-526000</a>                               | Long Term Disability Ins.  | 590.00                   | 590.00                  | 89.66              | 268.31             | 321.69                                 | 45.48 %         |
| <a href="#">001-7071-534000</a>                               | Other Contractual Serv     | 100.00                   | 100.00                  | 0.00               | 0.00               | 100.00                                 | 0.00 %          |
| <a href="#">001-7071-540500</a>                               | Registration/Trng Fees     | 500.00                   | 500.00                  | 0.00               | 0.00               | 500.00                                 | 0.00 %          |
| <a href="#">001-7071-542500</a>                               | Safety                     | 500.00                   | 500.00                  | 0.00               | 0.00               | 500.00                                 | 0.00 %          |
| <a href="#">001-7071-543000</a>                               | Utilities                  | 1,000.00                 | 1,000.00                | 0.00               | 76.94              | 923.06                                 | 7.69 %          |
| <a href="#">001-7071-546100</a>                               | Maintenance - Buildings    | 4,000.00                 | 4,000.00                | 0.00               | 42.95              | 3,957.05                               | 1.07 %          |
| <a href="#">001-7071-546200</a>                               | Maint.-Mach. & Equip.      | 15,000.00                | 15,000.00               | 396.94             | 3,422.16           | 11,577.84                              | 22.81 %         |
| <a href="#">001-7071-546250</a>                               | Maint.-Tools & Spare Parts | 5,000.00                 | 5,000.00                | 0.00               | 0.00               | 5,000.00                               | 0.00 %          |
| <a href="#">001-7071-546500</a>                               | Maint. - Vehicles          | 3,000.00                 | 3,000.00                | 0.00               | 5.19               | 2,994.81                               | 0.17 %          |
| <a href="#">001-7071-552100</a>                               | Fuel                       | 3,000.00                 | 3,000.00                | 0.00               | 820.88             | 2,179.12                               | 27.36 %         |
| <a href="#">001-7071-552400</a>                               | Janitorial Supplies        | 0.00                     | 0.00                    | 50.41              | 425.39             | -425.39                                | 0.00 %          |
| <a href="#">001-7071-552500</a>                               | Uniforms                   | 1,000.00                 | 1,000.00                | 16.15              | 180.42             | 819.58                                 | 18.04 %         |
| <a href="#">001-7071-552700</a>                               | Operating Supplies         | 5,000.00                 | 5,000.00                | 95.58              | 436.39             | 4,563.61                               | 8.73 %          |
| <a href="#">001-7071-564000</a>                               | Machinery & Equipment      | 65,000.00                | 65,000.00               | 23,969.37          | 23,969.37          | 41,030.63                              | 36.88 %         |
| <b>Department : 7071 - Central Garage Total:</b>              |                            | <b>206,125.00</b>        | <b>206,125.00</b>       | <b>38,524.85</b>   | <b>76,604.61</b>   | <b>129,520.39</b>                      | <b>37.16%</b>   |
| <b>Department : 7073 - Streets &amp; Sidewalks</b>            |                            |                          |                         |                    |                    |                                        |                 |
| <a href="#">001-7073-512000</a>                               | Regular Salaries           | 270,499.00               | 270,499.00              | 25,755.20          | 87,929.40          | 182,569.60                             | 32.51 %         |
| <a href="#">001-7073-514000</a>                               | Overtime Salaries          | 5,426.00                 | 5,426.00                | 1,803.61           | 8,724.40           | -3,298.40                              | 160.79 %        |
| <a href="#">001-7073-521000</a>                               | Taxes-FICA                 | 21,108.00                | 21,108.00               | 2,030.14           | 7,168.86           | 13,939.14                              | 33.96 %         |
| <a href="#">001-7073-522000</a>                               | Retirement Contribution    | 16,556.00                | 16,556.00               | 1,428.65           | 4,926.28           | 11,629.72                              | 29.76 %         |
| <a href="#">001-7073-522500</a>                               | 457 Match                  | 8,278.00                 | 8,278.00                | 450.96             | 1,563.58           | 6,714.42                               | 18.89 %         |
| <a href="#">001-7073-523000</a>                               | Insurance-Health           | 72,102.00                | 72,102.00               | 6,617.80           | 19,611.42          | 52,490.58                              | 27.20 %         |
| <a href="#">001-7073-523001</a>                               | Insurance - Dental         | 3,132.00                 | 3,132.00                | 302.54             | 902.41             | 2,229.59                               | 28.81 %         |
| <a href="#">001-7073-523002</a>                               | Insurance - Life           | 2,241.00                 | 2,241.00                | 201.21             | 598.00             | 1,643.00                               | 26.68 %         |
| <a href="#">001-7073-523003</a>                               | Insurance - AD & D         | 207.00                   | 207.00                  | 17.85              | 53.19              | 153.81                                 | 25.70 %         |



**Budget Report**

**For Fiscal: 2025 - 2026 Period Ending: 12/31/2025**

|                                                                     |                                | Original<br>Total Budget | Current<br>Total Budget | Period<br>Activity | Fiscal<br>Activity | Variance<br>Favorable<br>(Unfavorable) | Percent<br>Used |
|---------------------------------------------------------------------|--------------------------------|--------------------------|-------------------------|--------------------|--------------------|----------------------------------------|-----------------|
| <a href="#">001-7073-524000</a>                                     | Worker's Compensation          | 6,865.00                 | 6,865.00                | 0.00               | 1,589.00           | 5,276.00                               | 23.15 %         |
| <a href="#">001-7073-526000</a>                                     | Long Term Disability Ins.      | 3,541.00                 | 3,541.00                | 218.17             | 649.53             | 2,891.47                               | 18.34 %         |
| <a href="#">001-7073-531200</a>                                     | Engineering Services           | 50,000.00                | 50,000.00               | 0.00               | 712.50             | 49,287.50                              | 1.43 %          |
| <a href="#">001-7073-534000</a>                                     | Other Contractual Serv         | 4,000.00                 | 4,000.00                | 0.00               | 0.00               | 4,000.00                               | 0.00 %          |
| <a href="#">001-7073-534006</a>                                     | Hwy 27 Tree Maint.             | 126,000.00               | 126,000.00              | 0.00               | 0.00               | 126,000.00                             | 0.00 %          |
| <a href="#">001-7073-540500</a>                                     | Registration/Trng Fees         | 100.00                   | 100.00                  | 0.00               | 0.00               | 100.00                                 | 0.00 %          |
| <a href="#">001-7073-541000</a>                                     | Cell and Landline Phone        | 960.00                   | 960.00                  | 105.00             | 441.63             | 518.37                                 | 46.00 %         |
| <a href="#">001-7073-542500</a>                                     | Safety                         | 500.00                   | 500.00                  | 0.00               | 0.00               | 500.00                                 | 0.00 %          |
| <a href="#">001-7073-543000</a>                                     | Utilities                      | 12,000.00                | 12,000.00               | 0.00               | -2,015.07          | 14,015.07                              | -16.79 %        |
| <a href="#">001-7073-545000</a>                                     | Insurance                      | 55,474.00                | 55,474.00               | 0.00               | 13,868.00          | 41,606.00                              | 25.00 %         |
| <a href="#">001-7073-546200</a>                                     | Maint.-Mach. & Equip.          | 30,000.00                | 30,000.00               | 383.37             | 643.15             | 29,356.85                              | 2.14 %          |
| <a href="#">001-7073-546500</a>                                     | Maint. - Vehicles              | 10,000.00                | 10,000.00               | 39.94              | 4,792.27           | 5,207.73                               | 47.92 %         |
| <a href="#">001-7073-552100</a>                                     | Fuel                           | 28,000.00                | 28,000.00               | 0.00               | 3,853.98           | 24,146.02                              | 13.76 %         |
| <a href="#">001-7073-552300</a>                                     | Chemicals                      | 0.00                     | 0.00                    | 0.00               | 540.00             | -540.00                                | 0.00 %          |
| <a href="#">001-7073-552500</a>                                     | Uniforms                       | 2,000.00                 | 2,000.00                | 50.58              | 498.32             | 1,501.68                               | 24.92 %         |
| <a href="#">001-7073-552700</a>                                     | Operating Supplies             | 6,000.00                 | 6,000.00                | 0.00               | 1,468.84           | 4,531.16                               | 24.48 %         |
| <a href="#">001-7073-553000</a>                                     | Road Material & Supplies       | 25,000.00                | 25,000.00               | 0.00               | 4,500.00           | 20,500.00                              | 18.00 %         |
| <a href="#">001-7073-553001</a>                                     | Street Overlays                | 500,000.00               | 500,000.00              | 0.00               | 0.00               | 500,000.00                             | 0.00 %          |
| <a href="#">001-7073-553002</a>                                     | Street Striping                | 50,000.00                | 50,000.00               | 0.00               | 0.00               | 50,000.00                              | 0.00 %          |
| <a href="#">001-7073-553200</a>                                     | Street Signs                   | 15,000.00                | 15,000.00               | 0.00               | 5,918.90           | 9,081.10                               | 39.46 %         |
| <a href="#">001-7073-553400</a>                                     | Sidewalks                      | 75,000.00                | 75,000.00               | 0.00               | 0.00               | 75,000.00                              | 0.00 %          |
| <a href="#">001-7073-564000</a>                                     | Machinery & Equipment          | 40,000.00                | 40,000.00               | 0.00               | 0.00               | 40,000.00                              | 0.00 %          |
| <b>Department : 7073 - Streets &amp; Sidewalks Total:</b>           |                                | <b>1,439,989.00</b>      | <b>1,439,989.00</b>     | <b>39,405.02</b>   | <b>168,938.59</b>  | <b>1,271,050.41</b>                    | <b>11.73%</b>   |
| <b>Department : 7074 - FDOT Projects</b>                            |                                |                          |                         |                    |                    |                                        |                 |
| <a href="#">001-7074-563014</a>                                     | G2L22 W Ventura Ave - Improvem | 668,000.00               | 668,000.00              | 0.00               | 9,655.15           | 658,344.85                             | 1.45 %          |
| <a href="#">001-7074-563016</a>                                     | N Francisco to Hoover Dike Rd  | 1,000,000.00             | 1,000,000.00            | 0.00               | 0.00               | 1,000,000.00                           | 0.00 %          |
| <a href="#">001-7074-563017</a>                                     | N Francisco -US27 Corridor     | 500,000.00               | 500,000.00              | 0.00               | 0.00               | 500,000.00                             | 0.00 %          |
| <a href="#">001-7074-563018</a>                                     | FDOT-SRTS Project Package      | 911,000.00               | 911,000.00              | 0.00               | 0.00               | 911,000.00                             | 0.00 %          |
| <b>Department : 7074 - FDOT Projects Total:</b>                     |                                | <b>3,079,000.00</b>      | <b>3,079,000.00</b>     | <b>0.00</b>        | <b>9,655.15</b>    | <b>3,069,344.85</b>                    | <b>0.31%</b>    |
| <b>Department : 7075 - Community Landscaping Improvements</b>       |                                |                          |                         |                    |                    |                                        |                 |
| <a href="#">001-7075-552700</a>                                     | Operating Supplies             | 0.00                     | 0.00                    | 0.00               | 21.98              | -21.98                                 | 0.00 %          |
| <a href="#">001-7075-553300</a>                                     | Landscape Trees                | 0.00                     | 0.00                    | 2,475.00           | 2,475.00           | -2,475.00                              | 0.00 %          |
| <b>Department : 7075 - Community Landscaping Improvements Total</b> |                                | <b>0.00</b>              | <b>0.00</b>             | <b>2,475.00</b>    | <b>2,496.98</b>    | <b>-2,496.98</b>                       | <b>0.00%</b>    |
| <b>Department : 7076 - Mosquito Control</b>                         |                                |                          |                         |                    |                    |                                        |                 |
| <a href="#">001-7076-514000</a>                                     | Overtime Salaries              | 10,000.00                | 10,000.00               | 0.00               | 976.97             | 9,023.03                               | 9.77 %          |
| <a href="#">001-7076-521000</a>                                     | Taxes-FICA                     | 765.00                   | 765.00                  | 0.00               | 72.10              | 692.90                                 | 9.42 %          |
| <a href="#">001-7076-522000</a>                                     | Retirement Contribution        | 0.00                     | 0.00                    | 0.00               | 44.34              | -44.34                                 | 0.00 %          |
| <a href="#">001-7076-522500</a>                                     | 457 Match                      | 0.00                     | 0.00                    | 0.00               | 22.17              | -22.17                                 | 0.00 %          |
| <a href="#">001-7076-523000</a>                                     | Insurance-Health               | 0.00                     | 0.00                    | 0.00               | 83.42              | -83.42                                 | 0.00 %          |
| <a href="#">001-7076-523001</a>                                     | Insurance - Dental             | 0.00                     | 0.00                    | 0.00               | 2.95               | -2.95                                  | 0.00 %          |
| <a href="#">001-7076-523002</a>                                     | Insurance - Life               | 0.00                     | 0.00                    | 0.00               | 2.90               | -2.90                                  | 0.00 %          |
| <a href="#">001-7076-523003</a>                                     | Insurance - AD & D             | 0.00                     | 0.00                    | 0.00               | 0.27               | -0.27                                  | 0.00 %          |
| <a href="#">001-7076-526000</a>                                     | Long Term Disability Ins.      | 0.00                     | 0.00                    | 0.00               | 3.18               | -3.18                                  | 0.00 %          |
| <a href="#">001-7076-534000</a>                                     | Other Contractual Serv         | 0.00                     | 0.00                    | 0.00               | 1,780.00           | -1,780.00                              | 0.00 %          |
| <a href="#">001-7076-534002</a>                                     | Mowing Services                | 182,400.00               | 182,400.00              | 0.00               | 28,200.00          | 154,200.00                             | 15.46 %         |
| <a href="#">001-7076-534003</a>                                     | Mosquito Contractor            | 100,000.00               | 100,000.00              | 0.00               | 32,040.24          | 67,959.76                              | 32.04 %         |
| <a href="#">001-7076-540000</a>                                     | Travel & Per Diem              | 3,000.00                 | 3,000.00                | 0.00               | 0.00               | 3,000.00                               | 0.00 %          |
| <a href="#">001-7076-540500</a>                                     | Registration/Trng Fees         | 500.00                   | 500.00                  | 0.00               | 0.00               | 500.00                                 | 0.00 %          |
| <a href="#">001-7076-545000</a>                                     | Insurance                      | 0.00                     | 0.00                    | 0.00               | 991.00             | -991.00                                | 0.00 %          |
| <a href="#">001-7076-546200</a>                                     | Maint.-Mach. & Equip.          | 4,000.00                 | 4,000.00                | 0.00               | 0.00               | 4,000.00                               | 0.00 %          |
| <a href="#">001-7076-552300</a>                                     | Chemicals                      | 0.00                     | 0.00                    | 0.00               | 492.96             | -492.96                                | 0.00 %          |
| <a href="#">001-7076-552700</a>                                     | Operating Supplies             | 5,000.00                 | 5,000.00                | 0.00               | 272.86             | 4,727.14                               | 5.46 %          |
| <a href="#">001-7076-575000</a>                                     | CC Processing Fees             | 5,000.00                 | 5,000.00                | 1,029.44           | 2,513.46           | 2,486.54                               | 50.27 %         |
| <b>Department : 7076 - Mosquito Control Total:</b>                  |                                | <b>310,665.00</b>        | <b>310,665.00</b>       | <b>1,029.44</b>    | <b>67,498.82</b>   | <b>243,166.18</b>                      | <b>21.73%</b>   |
| <b>Department : 7077 - Stormwater Projects</b>                      |                                |                          |                         |                    |                    |                                        |                 |
| <a href="#">001-7077-531200</a>                                     | Engineering Services           | 50,000.00                | 50,000.00               | 0.00               | 0.00               | 50,000.00                              | 0.00 %          |
| <b>Department : 7077 - Stormwater Projects Total:</b>               |                                | <b>50,000.00</b>         | <b>50,000.00</b>        | <b>0.00</b>        | <b>0.00</b>        | <b>50,000.00</b>                       | <b>0.00%</b>    |

**Budget Report**

**For Fiscal: 2025 - 2026 Period Ending: 12/31/2025**

|                                                                     |                                 | Original<br>Total Budget | Current<br>Total Budget | Period<br>Activity | Fiscal<br>Activity | Variance<br>Favorable<br>(Unfavorable) | Percent<br>Used |
|---------------------------------------------------------------------|---------------------------------|--------------------------|-------------------------|--------------------|--------------------|----------------------------------------|-----------------|
| <b>Department : 7078 - Street Lighting</b>                          |                                 |                          |                         |                    |                    |                                        |                 |
| <a href="#">001-7078-543000</a>                                     | Utilities                       | 65,000.00                | 65,000.00               | 0.00               | 10,127.93          | 54,872.07                              | 15.58 %         |
| <a href="#">001-7078-546200</a>                                     | Maint.-Mach. & Equip.           | 35,000.00                | 35,000.00               | 0.00               | 0.00               | 35,000.00                              | 0.00 %          |
| <a href="#">001-7078-548000</a>                                     | Promotional Activities          | 0.00                     | 0.00                    | 0.00               | 371.75             | -371.75                                | 0.00 %          |
| <b>Department : 7078 - Street Lighting Total:</b>                   |                                 | <b>100,000.00</b>        | <b>100,000.00</b>       | <b>0.00</b>        | <b>10,499.68</b>   | <b>89,500.32</b>                       | <b>10.50%</b>   |
| <b>Department : 8080 - Rec. - Admin. &amp; Parks</b>                |                                 |                          |                         |                    |                    |                                        |                 |
| <a href="#">001-8080-512000</a>                                     | Regular Salaries                | 288,494.00               | 288,494.00              | 19,551.46          | 65,012.93          | 223,481.07                             | 22.54 %         |
| <a href="#">001-8080-514000</a>                                     | Overtime Salaries               | 2,121.00                 | 2,121.00                | 1,442.00           | 3,619.89           | -1,498.89                              | 170.67 %        |
| <a href="#">001-8080-521000</a>                                     | Taxes-FICA                      | 22,232.00                | 22,232.00               | 1,589.18           | 5,201.11           | 17,030.89                              | 23.39 %         |
| <a href="#">001-8080-522000</a>                                     | Retirement Contribution         | 17,437.00                | 17,437.00               | 1,098.66           | 3,525.40           | 13,911.60                              | 20.22 %         |
| <a href="#">001-8080-522500</a>                                     | 457 Match                       | 8,718.00                 | 8,718.00                | 130.34             | 531.34             | 8,186.66                               | 6.09 %          |
| <a href="#">001-8080-523000</a>                                     | Insurance-Health                | 59,853.00                | 59,853.00               | 4,121.98           | 11,894.60          | 47,958.40                              | 19.87 %         |
| <a href="#">001-8080-523001</a>                                     | Insurance - Dental              | 3,132.00                 | 3,132.00                | 202.78             | 585.12             | 2,546.88                               | 18.68 %         |
| <a href="#">001-8080-523002</a>                                     | Insurance - Life                | 1,454.00                 | 1,454.00                | 154.70             | 426.37             | 1,027.63                               | 29.32 %         |
| <a href="#">001-8080-523003</a>                                     | Insurance - AD & D              | 134.00                   | 134.00                  | 10.59              | 30.59              | 103.41                                 | 22.83 %         |
| <a href="#">001-8080-524000</a>                                     | Worker's Compensation           | 7,230.00                 | 7,230.00                | 0.00               | 1,660.00           | 5,570.00                               | 22.96 %         |
| <a href="#">001-8080-526000</a>                                     | Long Term Disability Ins.       | 1,133.00                 | 1,133.00                | 143.56             | 406.32             | 726.68                                 | 35.86 %         |
| <a href="#">001-8080-533000</a>                                     | Software & IT Services          | 2,100.00                 | 2,100.00                | 0.00               | 536.39             | 1,563.61                               | 25.54 %         |
| <a href="#">001-8080-534000</a>                                     | Other Contractual Services      | 1,000.00                 | 1,000.00                | 4,850.00           | 4,940.00           | -3,940.00                              | 494.00 %        |
| <a href="#">001-8080-540000</a>                                     | Travel & Per Diem               | 1,000.00                 | 1,000.00                | 0.00               | 0.00               | 1,000.00                               | 0.00 %          |
| <a href="#">001-8080-540500</a>                                     | Registration/Trng Fees          | 1,000.00                 | 1,000.00                | 0.00               | 0.00               | 1,000.00                               | 0.00 %          |
| <a href="#">001-8080-541000</a>                                     | Cell and Landline Phone         | 0.00                     | 0.00                    | 70.00              | 140.00             | -140.00                                | 0.00 %          |
| <a href="#">001-8080-543000</a>                                     | Utilities                       | 4,000.00                 | 4,000.00                | 0.00               | 75.39              | 3,924.61                               | 1.88 %          |
| <a href="#">001-8080-545000</a>                                     | Insurance                       | 79,284.00                | 79,284.00               | 0.00               | 19,812.00          | 59,472.00                              | 24.99 %         |
| <a href="#">001-8080-546000</a>                                     | Maintenance - Grounds           | 30,000.00                | 30,000.00               | 0.00               | 0.00               | 30,000.00                              | 0.00 %          |
| <a href="#">001-8080-546100</a>                                     | Maintenance - Buildings         | 4,000.00                 | 4,000.00                | 0.00               | 102.27             | 3,897.73                               | 2.56 %          |
| <a href="#">001-8080-546200</a>                                     | Maint.-Mach. & Equip.           | 5,000.00                 | 5,000.00                | 0.00               | 601.60             | 4,398.40                               | 12.03 %         |
| <a href="#">001-8080-546300</a>                                     | Maint. - Boat Dock              | 3,000.00                 | 3,000.00                | 0.00               | 0.00               | 3,000.00                               | 0.00 %          |
| <a href="#">001-8080-546500</a>                                     | Maint. - Vehicles               | 1,500.00                 | 1,500.00                | 0.00               | 352.67             | 1,147.33                               | 23.51 %         |
| <a href="#">001-8080-548000</a>                                     | Promotional Activities          | 5,000.00                 | 5,000.00                | 0.00               | 2,084.15           | 2,915.85                               | 41.68 %         |
| <a href="#">001-8080-551200</a>                                     | Program Activity Supplies       | 20,000.00                | 20,000.00               | 200.00             | 1,183.17           | 18,816.83                              | 5.92 %          |
| <a href="#">001-8080-551201</a>                                     | Initial Supplies for Activities | 10,000.00                | 10,000.00               | 132.50             | 1,112.12           | 8,887.88                               | 11.12 %         |
| <a href="#">001-8080-552100</a>                                     | Fuel                            | 2,000.00                 | 2,000.00                | 0.00               | 385.44             | 1,614.56                               | 19.27 %         |
| <a href="#">001-8080-552400</a>                                     | Janitorial Supplies             | 3,000.00                 | 3,000.00                | 10.53              | 85.30              | 2,914.70                               | 2.84 %          |
| <a href="#">001-8080-552500</a>                                     | Uniforms                        | 1,500.00                 | 1,500.00                | 74.69              | 1,052.00           | 448.00                                 | 70.13 %         |
| <a href="#">001-8080-552700</a>                                     | Recreation Operating Supplies   | 15,000.00                | 15,000.00               | 469.98             | 1,741.91           | 13,258.09                              | 11.61 %         |
| <a href="#">001-8080-552702</a>                                     | Parks Operating Supplies        | 1,000.00                 | 1,000.00                | 62.65              | 218.99             | 781.01                                 | 21.90 %         |
| <a href="#">001-8080-554100</a>                                     | Dues & Memberships              | 2,000.00                 | 2,000.00                | 0.00               | 0.00               | 2,000.00                               | 0.00 %          |
| <a href="#">001-8080-554200</a>                                     | Subscript. & Publications       | 3,000.00                 | 3,000.00                | 175.00             | 449.96             | 2,550.04                               | 15.00 %         |
| <a href="#">001-8080-575000</a>                                     | CC Processing Fees              | 6,000.00                 | 6,000.00                | 1,079.06           | 2,287.01           | 3,712.99                               | 38.12 %         |
| <b>Department : 8080 - Rec. - Admin. &amp; Parks Total:</b>         |                                 | <b>612,322.00</b>        | <b>612,322.00</b>       | <b>35,569.66</b>   | <b>130,054.04</b>  | <b>482,267.96</b>                      | <b>21.24%</b>   |
| <b>Department : 8081 - Rec. - Buildings &amp; Structures</b>        |                                 |                          |                         |                    |                    |                                        |                 |
| <a href="#">001-8081-541000</a>                                     | Cell and Landline Phone         | 2,220.00                 | 2,220.00                | 183.91             | 367.95             | 1,852.05                               | 16.57 %         |
| <a href="#">001-8081-543000</a>                                     | Utilities                       | 15,000.00                | 15,000.00               | 0.00               | 1,513.54           | 13,486.46                              | 10.09 %         |
| <a href="#">001-8081-546000</a>                                     | Maintenance - Grounds           | 3,000.00                 | 3,000.00                | 60.56              | 3,190.56           | -190.56                                | 106.35 %        |
| <a href="#">001-8081-546100</a>                                     | Maintenance - Buildings         | 15,000.00                | 15,000.00               | 87.87              | 507.87             | 14,492.13                              | 3.39 %          |
| <a href="#">001-8081-546300</a>                                     | Maint. - Boat Dock              | 2,000.00                 | 2,000.00                | 0.00               | 97.86              | 1,902.14                               | 4.89 %          |
| <a href="#">001-8081-552400</a>                                     | Janitorial Supplies             | 5,000.00                 | 5,000.00                | 0.00               | 0.00               | 5,000.00                               | 0.00 %          |
| <a href="#">001-8081-552700</a>                                     | Operating Supplies              | 3,000.00                 | 3,000.00                | 0.00               | 1,105.38           | 1,894.62                               | 36.85 %         |
| <b>Department : 8081 - Rec. - Buildings &amp; Structures Total:</b> |                                 | <b>45,220.00</b>         | <b>45,220.00</b>        | <b>332.34</b>      | <b>6,783.16</b>    | <b>38,436.84</b>                       | <b>15.00%</b>   |
| <b>Department : 8082 - Sugarland Sports Complex</b>                 |                                 |                          |                         |                    |                    |                                        |                 |
| <a href="#">001-8082-512000</a>                                     | Regular Salaries                | 107,956.00               | 107,956.00              | 5,873.24           | 21,231.61          | 86,724.39                              | 19.67 %         |
| <a href="#">001-8082-514000</a>                                     | Overtime Salaries               | 2,336.00                 | 2,336.00                | 1,991.25           | 4,188.75           | -1,852.75                              | 179.31 %        |
| <a href="#">001-8082-521000</a>                                     | Taxes-FICA                      | 8,437.00                 | 8,437.00                | 592.01             | 1,917.28           | 6,519.72                               | 22.72 %         |
| <a href="#">001-8082-522000</a>                                     | Retirement Contribution         | 6,617.00                 | 6,617.00                | 399.84             | 1,340.22           | 5,276.78                               | 20.25 %         |
| <a href="#">001-8082-522500</a>                                     | 457 Match                       | 3,309.00                 | 3,309.00                | 16.25              | 16.25              | 3,292.75                               | 0.49 %          |
| <a href="#">001-8082-523000</a>                                     | Insurance-Health                | 31,087.00                | 31,087.00               | 1,939.38           | 5,700.67           | 25,386.33                              | 18.34 %         |



## Budget Report

For Fiscal: 2025 - 2026 Period Ending: 12/31/2025

|                                                                    |                           | Original<br>Total Budget | Current<br>Total Budget | Period<br>Activity | Fiscal<br>Activity | Variance<br>Favorable<br>(Unfavorable) | Percent<br>Used |
|--------------------------------------------------------------------|---------------------------|--------------------------|-------------------------|--------------------|--------------------|----------------------------------------|-----------------|
| <a href="#">001-8082-523001</a>                                    | Insurance - Dental        | 1,566.00                 | 1,566.00                | 95.39              | 283.18             | 1,282.82                               | 18.08 %         |
| <a href="#">001-8082-523002</a>                                    | Insurance - Life          | 506.00                   | 506.00                  | 56.29              | 166.81             | 339.19                                 | 32.97 %         |
| <a href="#">001-8082-523003</a>                                    | Insurance - AD & D        | 47.00                    | 47.00                   | 5.19               | 15.38              | 31.62                                  | 32.72 %         |
| <a href="#">001-8082-524000</a>                                    | Worker's Compensation     | 2,744.00                 | 2,744.00                | 0.00               | 636.00             | 2,108.00                               | 23.18 %         |
| <a href="#">001-8082-526000</a>                                    | Long Term Disability Ins. | 707.00                   | 707.00                  | 62.68              | 185.78             | 521.22                                 | 26.28 %         |
| <a href="#">001-8082-534000</a>                                    | Other Contractual Serv    | 50,000.00                | 50,000.00               | 0.00               | 11,700.00          | 38,300.00                              | 23.40 %         |
| <a href="#">001-8082-541000</a>                                    | Cell and Landline Phone   | 500.00                   | 500.00                  | 35.00              | 168.41             | 331.59                                 | 33.68 %         |
| <a href="#">001-8082-543000</a>                                    | Utilities                 | 35,000.00                | 35,000.00               | 0.00               | 6,399.59           | 28,600.41                              | 18.28 %         |
| <a href="#">001-8082-546000</a>                                    | Maintenance - Grounds     | 40,000.00                | 40,000.00               | 1,200.00           | 3,702.54           | 36,297.46                              | 9.26 %          |
| <a href="#">001-8082-546100</a>                                    | Maintenance - Buildings   | 10,000.00                | 10,000.00               | 0.00               | 17.29              | 9,982.71                               | 0.17 %          |
| <a href="#">001-8082-546200</a>                                    | Maint.-Mach. & Equip.     | 15,000.00                | 15,000.00               | 0.00               | 4,619.85           | 10,380.15                              | 30.80 %         |
| <a href="#">001-8082-546500</a>                                    | Maint. - Vehicles         | 1,000.00                 | 1,000.00                | 765.96             | 1,015.58           | -15.58                                 | 101.56 %        |
| <a href="#">001-8082-552100</a>                                    | Fuel                      | 4,000.00                 | 4,000.00                | 0.00               | 304.60             | 3,695.40                               | 7.62 %          |
| <a href="#">001-8082-552300</a>                                    | Chemicals                 | 30,000.00                | 30,000.00               | 0.00               | 2,686.90           | 27,313.10                              | 8.96 %          |
| <a href="#">001-8082-552400</a>                                    | Janitorial Supplies       | 1,500.00                 | 1,500.00                | 0.00               | 20.17              | 1,479.83                               | 1.34 %          |
| <a href="#">001-8082-552500</a>                                    | Uniforms                  | 1,000.00                 | 1,000.00                | 25.74              | 215.89             | 784.11                                 | 21.59 %         |
| <a href="#">001-8082-552700</a>                                    | Operating Supplies        | 0.00                     | 0.00                    | -560.00            | 1,124.89           | -1,124.89                              | 0.00 %          |
| <a href="#">001-8082-563000</a>                                    | PPE - Land Improvements   | 10,000.00                | 10,000.00               | 0.00               | 0.00               | 10,000.00                              | 0.00 %          |
| <a href="#">001-8082-564000</a>                                    | Machinery & Equipment     | 30,000.00                | 30,000.00               | 0.00               | 0.00               | 30,000.00                              | 0.00 %          |
| <b>Department : 8082 - Sugarland Sports Complex Total:</b>         |                           | <b>393,312.00</b>        | <b>393,312.00</b>       | <b>12,498.22</b>   | <b>67,657.64</b>   | <b>325,654.36</b>                      | <b>17.20%</b>   |
| <b>Department : 8083 - C. S. Mott Pool &amp; Splash Pad</b>        |                           |                          |                         |                    |                    |                                        |                 |
| <a href="#">001-8083-512500</a>                                    | Lifeguard                 | 55,000.00                | 55,000.00               | 0.00               | 525.00             | 54,475.00                              | 0.95 %          |
| <a href="#">001-8083-512600</a>                                    | Camp Counselor            | 30,000.00                | 30,000.00               | 360.00             | 2,055.00           | 27,945.00                              | 6.85 %          |
| <a href="#">001-8083-521000</a>                                    | Taxes-FICA                | 4,158.00                 | 4,158.00                | 27.54              | 197.38             | 3,960.62                               | 4.75 %          |
| <a href="#">001-8083-524000</a>                                    | Worker's Compensation     | 1,352.00                 | 1,352.00                | 0.00               | 318.00             | 1,034.00                               | 23.52 %         |
| <a href="#">001-8083-534000</a>                                    | Other Contractual Serv    | 7,500.00                 | 7,500.00                | 0.00               | 1,000.00           | 6,500.00                               | 13.33 %         |
| <a href="#">001-8083-543000</a>                                    | Utilities                 | 100,000.00               | 100,000.00              | 0.00               | 7,826.27           | 92,173.73                              | 7.83 %          |
| <a href="#">001-8083-546100</a>                                    | Maintenance - Buildings   | 2,000.00                 | 2,000.00                | 0.00               | 0.00               | 2,000.00                               | 0.00 %          |
| <a href="#">001-8083-546200</a>                                    | Maint.-Mach. & Equip.     | 2,000.00                 | 2,000.00                | 0.00               | 0.00               | 2,000.00                               | 0.00 %          |
| <a href="#">001-8083-551200</a>                                    | Program Activity Supplies | 2,000.00                 | 2,000.00                | 0.00               | 0.00               | 2,000.00                               | 0.00 %          |
| <a href="#">001-8083-552300</a>                                    | Chemicals                 | 10,000.00                | 10,000.00               | 752.00             | 3,213.10           | 6,786.90                               | 32.13 %         |
| <a href="#">001-8083-552500</a>                                    | Uniforms                  | 1,000.00                 | 1,000.00                | 0.00               | 0.00               | 1,000.00                               | 0.00 %          |
| <a href="#">001-8083-552700</a>                                    | Operating Supplies        | 500.00                   | 500.00                  | 0.00               | 0.00               | 500.00                                 | 0.00 %          |
| <a href="#">001-8083-564000</a>                                    | Machinery & Equipment     | 100,000.00               | 100,000.00              | 0.00               | 0.00               | 100,000.00                             | 0.00 %          |
| <b>Department : 8083 - C. S. Mott Pool &amp; Splash Pad Total:</b> |                           | <b>315,510.00</b>        | <b>315,510.00</b>       | <b>1,139.54</b>    | <b>15,134.75</b>   | <b>300,375.25</b>                      | <b>4.80%</b>    |
| <b>Department : 8084 - John Boy Auditorium</b>                     |                           |                          |                         |                    |                    |                                        |                 |
| <a href="#">001-8084-513000</a>                                    | Special Detail            | 13,000.00                | 13,000.00               | 1,012.50           | 2,625.00           | 10,375.00                              | 20.19 %         |
| <a href="#">001-8084-521000</a>                                    | Taxes - FICA              | 995.00                   | 995.00                  | 76.49              | 197.50             | 797.50                                 | 19.85 %         |
| <a href="#">001-8084-522000</a>                                    | Retirement Contribution   | 0.00                     | 0.00                    | 53.51              | 129.52             | -129.52                                | 0.00 %          |
| <a href="#">001-8084-522500</a>                                    | 457 Match                 | 0.00                     | 0.00                    | 9.33               | 18.16              | -18.16                                 | 0.00 %          |
| <a href="#">001-8084-523000</a>                                    | Insurance-Health          | 0.00                     | 0.00                    | 246.11             | 671.07             | -671.07                                | 0.00 %          |
| <a href="#">001-8084-523001</a>                                    | Insurance - Dental        | 0.00                     | 0.00                    | 12.08              | 32.98              | -32.98                                 | 0.00 %          |
| <a href="#">001-8084-523002</a>                                    | Insurance - Life          | 0.00                     | 0.00                    | 7.53               | 18.36              | -18.36                                 | 0.00 %          |
| <a href="#">001-8084-523003</a>                                    | Insurance - AD & D        | 0.00                     | 0.00                    | 0.71               | 1.70               | -1.70                                  | 0.00 %          |
| <a href="#">001-8084-524000</a>                                    | Worker's Compensation     | 323.00                   | 323.00                  | 0.00               | 35.00              | 288.00                                 | 10.84 %         |
| <a href="#">001-8084-526000</a>                                    | Long Term Disability Ins. | 0.00                     | 0.00                    | 8.42               | 20.37              | -20.37                                 | 0.00 %          |
| <a href="#">001-8084-534000</a>                                    | Other Contractual Serv    | 0.00                     | 0.00                    | 0.00               | 2,200.00           | -2,200.00                              | 0.00 %          |
| <a href="#">001-8084-541000</a>                                    | Cell and Landline Phone   | 4,080.00                 | 4,080.00                | 65.13              | 191.61             | 3,888.39                               | 4.70 %          |
| <a href="#">001-8084-543000</a>                                    | Utilities                 | 36,000.00                | 36,000.00               | 0.00               | 5,895.62           | 30,104.38                              | 16.38 %         |
| <a href="#">001-8084-546000</a>                                    | Maintenance - Grounds     | 2,000.00                 | 2,000.00                | 200.00             | 200.00             | 1,800.00                               | 10.00 %         |
| <a href="#">001-8084-546100</a>                                    | Maintenance - Buildings   | 5,000.00                 | 5,000.00                | 0.00               | 182.00             | 4,818.00                               | 3.64 %          |
| <a href="#">001-8084-546200</a>                                    | Maint.-Mach. & Equip.     | 0.00                     | 0.00                    | 0.00               | 143.36             | -143.36                                | 0.00 %          |
| <a href="#">001-8084-552400</a>                                    | Janitorial Supplies       | 4,000.00                 | 4,000.00                | 0.00               | 139.45             | 3,860.55                               | 3.49 %          |
| <a href="#">001-8084-552700</a>                                    | Operating Supplies        | 2,000.00                 | 2,000.00                | 0.00               | 0.00               | 2,000.00                               | 0.00 %          |
| <b>Department : 8084 - John Boy Auditorium Total:</b>              |                           | <b>67,398.00</b>         | <b>67,398.00</b>        | <b>1,691.81</b>    | <b>12,701.70</b>   | <b>54,696.30</b>                       | <b>18.85%</b>   |
| <b>Department : 8086 - Rec. - Golf Course</b>                      |                           |                          |                         |                    |                    |                                        |                 |
| <a href="#">001-8086-512000</a>                                    | Regular Salaries          | 307,105.00               | 307,105.00              | 24,966.79          | 86,372.73          | 220,732.27                             | 28.12 %         |

**Budget Report**

**For Fiscal: 2025 - 2026 Period Ending: 12/31/2025**

|                                                      |                                  | Original<br>Total Budget | Current<br>Total Budget | Period<br>Activity | Fiscal<br>Activity  | Variance<br>Favorable<br>(Unfavorable) | Percent<br>Used |
|------------------------------------------------------|----------------------------------|--------------------------|-------------------------|--------------------|---------------------|----------------------------------------|-----------------|
| <a href="#">001-8086-514000</a>                      | Overtime Salaries                | 8,547.00                 | 8,547.00                | 1,833.28           | 5,302.89            | 3,244.11                               | 62.04 %         |
| <a href="#">001-8086-521000</a>                      | Taxes-FICA                       | 24,147.00                | 24,147.00               | 2,042.83           | 6,985.70            | 17,161.30                              | 28.93 %         |
| <a href="#">001-8086-522000</a>                      | Retirement Contribution          | 15,046.00                | 15,046.00               | 1,171.29           | 3,997.00            | 11,049.00                              | 26.57 %         |
| <a href="#">001-8086-522500</a>                      | 457 Match                        | 9,470.00                 | 9,470.00                | 131.67             | 401.99              | 9,068.01                               | 4.24 %          |
| <a href="#">001-8086-523000</a>                      | Insurance-Health                 | 51,812.00                | 51,812.00               | 2,886.27           | 10,242.06           | 41,569.94                              | 19.77 %         |
| <a href="#">001-8086-523001</a>                      | Insurance - Dental               | 2,610.00                 | 2,610.00                | 141.98             | 509.35              | 2,100.65                               | 19.52 %         |
| <a href="#">001-8086-523002</a>                      | Insurance - Life                 | 1,197.00                 | 1,197.00                | 166.27             | 494.32              | 702.68                                 | 41.30 %         |
| <a href="#">001-8086-523003</a>                      | Insurance - AD & D               | 110.00                   | 110.00                  | 14.47              | 41.92               | 68.08                                  | 38.11 %         |
| <a href="#">001-8086-524000</a>                      | Worker's Compensation            | 8,711.00                 | 8,711.00                | 0.00               | 1,764.00            | 6,947.00                               | 20.25 %         |
| <a href="#">001-8086-526000</a>                      | Long Term Disability Ins.        | 953.00                   | 953.00                  | 183.34             | 545.00              | 408.00                                 | 57.19 %         |
| <a href="#">001-8086-531500</a>                      | Golf-Other Professional Services | 20,000.00                | 20,000.00               | 0.00               | 0.00                | 20,000.00                              | 0.00 %          |
| <a href="#">001-8086-534000</a>                      | Other Contractual Serv           | 120,000.00               | 120,000.00              | 2,608.32           | 28,887.71           | 91,112.29                              | 24.07 %         |
| <a href="#">001-8086-534500</a>                      | Inventory Purchases              | 40,000.00                | 40,000.00               | 0.00               | 0.00                | 40,000.00                              | 0.00 %          |
| <a href="#">001-8086-534600</a>                      | Snacks/Soft Drinks               | 11,000.00                | 11,000.00               | 118.00             | 1,223.87            | 9,776.13                               | 11.13 %         |
| <a href="#">001-8086-534700</a>                      | G/C Beer                         | 10,000.00                | 10,000.00               | 669.25             | 1,875.50            | 8,124.50                               | 18.76 %         |
| <a href="#">001-8086-541000</a>                      | Cell and Landline Phone          | 5,000.00                 | 5,000.00                | 143.02             | 654.61              | 4,345.39                               | 13.09 %         |
| <a href="#">001-8086-543000</a>                      | Utilities                        | 30,000.00                | 30,000.00               | 0.00               | 9,123.16            | 20,876.84                              | 30.41 %         |
| <a href="#">001-8086-544100</a>                      | Rental & Lease - Equip.          | 43,000.00                | 43,000.00               | 0.00               | 0.00                | 43,000.00                              | 0.00 %          |
| <a href="#">001-8086-545000</a>                      | Insurance                        | 55,474.00                | 55,474.00               | 0.00               | 13,868.00           | 41,606.00                              | 25.00 %         |
| <a href="#">001-8086-546000</a>                      | Maintenance - Grounds            | 65,000.00                | 65,000.00               | -2,162.94          | 14,395.59           | 50,604.41                              | 22.15 %         |
| <a href="#">001-8086-546100</a>                      | Maintenance - Buildings          | 5,000.00                 | 5,000.00                | 0.00               | 403.99              | 4,596.01                               | 8.08 %          |
| <a href="#">001-8086-546200</a>                      | Maint.-Mach. & Equip.            | 50,000.00                | 50,000.00               | 760.57             | 13,256.14           | 36,743.86                              | 26.51 %         |
| <a href="#">001-8086-546500</a>                      | Maint. - Vehicles                | 1,000.00                 | 1,000.00                | 0.00               | 108.20              | 891.80                                 | 10.82 %         |
| <a href="#">001-8086-546600</a>                      | Maint. - Golf Carts              | 20,000.00                | 20,000.00               | 0.00               | 144.07              | 19,855.93                              | 0.72 %          |
| <a href="#">001-8086-548000</a>                      | Promotional Activities           | 6,000.00                 | 6,000.00                | 0.00               | 0.00                | 6,000.00                               | 0.00 %          |
| <a href="#">001-8086-549000</a>                      | Drainage Taxes                   | 5,700.00                 | 5,700.00                | 0.00               | 0.00                | 5,700.00                               | 0.00 %          |
| <a href="#">001-8086-552100</a>                      | Fuel                             | 25,000.00                | 25,000.00               | 1,174.54           | 2,853.21            | 22,146.79                              | 11.41 %         |
| <a href="#">001-8086-552300</a>                      | Chemicals                        | 100,000.00               | 100,000.00              | 0.00               | 23,627.80           | 76,372.20                              | 23.63 %         |
| <a href="#">001-8086-552400</a>                      | Janitorial Supplies              | 4,000.00                 | 4,000.00                | 56.94              | 484.97              | 3,515.03                               | 12.12 %         |
| <a href="#">001-8086-552500</a>                      | Uniforms                         | 500.00                   | 500.00                  | 8.58               | 71.89               | 428.11                                 | 14.38 %         |
| <a href="#">001-8086-552700</a>                      | Operating Supplies               | 13,000.00                | 13,000.00               | 82.17              | 2,791.97            | 10,208.03                              | 21.48 %         |
| <a href="#">001-8086-552701</a>                      | Program Supplies                 | 2,000.00                 | 2,000.00                | 0.00               | 0.00                | 2,000.00                               | 0.00 %          |
| <a href="#">001-8086-554100</a>                      | Dues & Memberships               | 1,000.00                 | 1,000.00                | 0.00               | 0.00                | 1,000.00                               | 0.00 %          |
| <a href="#">001-8086-554200</a>                      | Subscript. & Publications        | 0.00                     | 0.00                    | 0.00               | 675.00              | -675.00                                | 0.00 %          |
| <a href="#">001-8086-564000</a>                      | Machinery & Equipment            | 40,000.00                | 40,000.00               | 0.00               | 21,900.00           | 18,100.00                              | 54.75 %         |
| <a href="#">001-8086-571000</a>                      | Principal                        | 111,684.00               | 111,684.00              | 0.00               | 0.00                | 111,684.00                             | 0.00 %          |
| <a href="#">001-8086-572000</a>                      | Interest Expense                 | 22,115.00                | 22,115.00               | 0.00               | 0.00                | 22,115.00                              | 0.00 %          |
| <a href="#">001-8086-575000</a>                      | CC Processing Fees               | 0.00                     | 0.00                    | 6,234.63           | 6,581.01            | -6,581.01                              | 0.00 %          |
| <b>Department : 8086 - Rec. - Golf Course Total:</b> |                                  | <b>1,236,181.00</b>      | <b>1,236,181.00</b>     | <b>43,231.27</b>   | <b>259,583.65</b>   | <b>976,597.35</b>                      | <b>21.00%</b>   |
| <b>Fund: 001 - GENERAL FUND Total:</b>               |                                  | <b>18,945,618.00</b>     | <b>18,945,618.00</b>    | <b>624,999.28</b>  | <b>2,511,154.62</b> | <b>16,434,463.38</b>                   | <b>13.25%</b>   |

Budget Report

For Fiscal: 2025 - 2026 Period Ending: 12/31/2025

|                                                    |                              | Original<br>Total Budget | Current<br>Total Budget | Period<br>Activity | Fiscal<br>Activity | Variance<br>Favorable<br>(Unfavorable) | Percent<br>Used |
|----------------------------------------------------|------------------------------|--------------------------|-------------------------|--------------------|--------------------|----------------------------------------|-----------------|
| Fund: 101 - CLEW REDEV AGENCY                      |                              |                          |                         |                    |                    |                                        |                 |
| Department : 1010 - Community Redevelopment        |                              |                          |                         |                    |                    |                                        |                 |
| <a href="#">101-1010-532000</a>                    | Accounting & Auditing        | 4,100.00                 | 4,100.00                | 0.00               | 0.00               | 4,100.00                               | 0.00 %          |
| <a href="#">101-1010-563007</a>                    | Corridor Enhancement Project | 1,950,000.00             | 1,950,000.00            | 0.00               | 0.00               | 1,950,000.00                           | 0.00 %          |
| Department : 1010 - Community Redevelopment Total: |                              | 1,954,100.00             | 1,954,100.00            | 0.00               | 0.00               | 1,954,100.00                           | 0.00%           |
| Fund: 101 - CLEW REDEV AGENCY Total:               |                              | 1,954,100.00             | 1,954,100.00            | 0.00               | 0.00               | 1,954,100.00                           | 0.00%           |

Budget Report

For Fiscal: 2025 - 2026 Period Ending: 12/31/2025

|                                                              | Original<br>Total Budget | Current<br>Total Budget | Period<br>Activity | Fiscal<br>Activity | Variance<br>Favorable<br>(Unfavorable) | Percent<br>Used |
|--------------------------------------------------------------|--------------------------|-------------------------|--------------------|--------------------|----------------------------------------|-----------------|
| Fund: 102 - CLEW REDEV AGENCY EXP                            |                          |                         |                    |                    |                                        |                 |
| Department : 1010 - Community Redevelopment                  |                          |                         |                    |                    |                                        |                 |
| <a href="#">102-1010-532000</a> Accounting & Auditing        | 4,100.00                 | 4,100.00                | 0.00               | 0.00               | 4,100.00                               | 0.00 %          |
| <a href="#">102-1010-563007</a> Corridor Enhancement Project | 660,663.00               | 660,663.00              | 0.00               | 0.00               | 660,663.00                             | 0.00 %          |
| Department : 1010 - Community Redevelopment Total:           | 664,763.00               | 664,763.00              | 0.00               | 0.00               | 664,763.00                             | 0.00%           |
| Fund: 102 - CLEW REDEV AGENCY EXP Total:                     | 664,763.00               | 664,763.00              | 0.00               | 0.00               | 664,763.00                             | 0.00%           |



Budget Report

For Fiscal: 2025 - 2026 Period Ending: 12/31/2025

|                                                      |                              | Original<br>Total Budget | Current<br>Total Budget | Period<br>Activity | Fiscal<br>Activity | Variance<br>Favorable<br>(Unfavorable) | Percent<br>Used |
|------------------------------------------------------|------------------------------|--------------------------|-------------------------|--------------------|--------------------|----------------------------------------|-----------------|
| <b>Fund: 120 - GRANTS</b>                            |                              |                          |                         |                    |                    |                                        |                 |
| <b>Department : 6061 - Library State Aide</b>        |                              |                          |                         |                    |                    |                                        |                 |
| <a href="#">120-6061-512000</a>                      | Regular Salaries             | 48,315.00                | 48,315.00               | 2,580.76           | 8,806.68           | 39,508.32                              | 18.23 %         |
| <a href="#">120-6061-521000</a>                      | Taxes-FICA                   | 3,696.00                 | 3,696.00                | 176.91             | 611.57             | 3,084.43                               | 16.55 %         |
| <a href="#">120-6061-522000</a>                      | Retirement Contribution      | 2,899.00                 | 2,899.00                | 150.31             | 523.87             | 2,375.13                               | 18.07 %         |
| <a href="#">120-6061-522500</a>                      | 457 Match                    | 1,449.00                 | 1,449.00                | 75.16              | 187.52             | 1,261.48                               | 12.94 %         |
| <a href="#">120-6061-523000</a>                      | Insurance-Health             | 10,779.00                | 10,779.00               | 505.38             | 1,516.14           | 9,262.86                               | 14.07 %         |
| <a href="#">120-6061-523001</a>                      | Insurance - Dental           | 522.00                   | 522.00                  | 17.28              | 51.84              | 470.16                                 | 9.93 %          |
| <a href="#">120-6061-523002</a>                      | Insurance - Life             | 222.00                   | 222.00                  | 21.17              | 63.49              | 158.51                                 | 28.60 %         |
| <a href="#">120-6061-523003</a>                      | Insurance - AD & D           | 20.00                    | 20.00                   | 1.92               | 5.74               | 14.26                                  | 28.70 %         |
| <a href="#">120-6061-524000</a>                      | Worker's Compensation        | 1,333.00                 | 1,333.00                | 0.00               | 0.00               | 1,333.00                               | 0.00 %          |
| <a href="#">120-6061-526000</a>                      | Long Term Disability Ins.    | 202.00                   | 202.00                  | 23.15              | 69.45              | 132.55                                 | 34.38 %         |
| <a href="#">120-6061-534000</a>                      | Other Contractual Serv       | 5,000.00                 | 5,000.00                | 0.00               | 0.00               | 5,000.00                               | 0.00 %          |
| <a href="#">120-6061-537700</a>                      | 001 Admin. Charges           | 16,000.00                | 16,000.00               | 0.00               | 0.00               | 16,000.00                              | 0.00 %          |
| <a href="#">120-6061-540000</a>                      | Travel & Per Diem            | 3,000.00                 | 3,000.00                | 0.00               | 0.00               | 3,000.00                               | 0.00 %          |
| <a href="#">120-6061-540500</a>                      | Registration/Trng Fees       | 500.00                   | 500.00                  | 0.00               | 0.00               | 500.00                                 | 0.00 %          |
| <a href="#">120-6061-541000</a>                      | Cell and Landline Phone      | 3,540.00                 | 3,540.00                | 1,564.26           | 683.63             | 2,856.37                               | 19.31 %         |
| <a href="#">120-6061-542000</a>                      | Postage & Freight            | 1,000.00                 | 1,000.00                | 0.00               | 129.60             | 870.40                                 | 12.96 %         |
| <a href="#">120-6061-544100</a>                      | Rental & Lease - Equip.      | 4,800.00                 | 4,800.00                | 125.01             | 125.01             | 4,674.99                               | 2.60 %          |
| <a href="#">120-6061-552700</a>                      | Operating Supplies           | 6,000.00                 | 6,000.00                | 0.00               | 0.00               | 6,000.00                               | 0.00 %          |
| <a href="#">120-6061-557100</a>                      | Dist. State Lib Funds-Harlem | 36,000.00                | 36,000.00               | 125.01             | 3,856.57           | 32,143.43                              | 10.71 %         |
| <a href="#">120-6061-557200</a>                      | Dist. State Lib Funds-Barron | 36,000.00                | 36,000.00               | 125.02             | 125.02             | 35,874.98                              | 0.35 %          |
| <a href="#">120-6061-566000</a>                      | Publications/Materials       | 5,000.00                 | 5,000.00                | 0.00               | 0.00               | 5,000.00                               | 0.00 %          |
| <b>Department : 6061 - Library State Aide Total:</b> |                              | <b>186,277.00</b>        | <b>186,277.00</b>       | <b>5,491.34</b>    | <b>16,756.13</b>   | <b>169,520.87</b>                      | <b>9.00%</b>    |
| <b>Fund: 120 - GRANTS Total:</b>                     |                              | <b>186,277.00</b>        | <b>186,277.00</b>       | <b>5,491.34</b>    | <b>16,756.13</b>   | <b>169,520.87</b>                      | <b>9.00%</b>    |

## Budget Report

For Fiscal: 2025 - 2026 Period Ending: 12/31/2025

|                                                         |                            | Original<br>Total Budget | Current<br>Total Budget | Period<br>Activity | Fiscal<br>Activity | Variance<br>Favorable<br>(Unfavorable) | Percent<br>Used |
|---------------------------------------------------------|----------------------------|--------------------------|-------------------------|--------------------|--------------------|----------------------------------------|-----------------|
| <b>Fund: 410 - ELECTRIC FUND</b>                        |                            |                          |                         |                    |                    |                                        |                 |
| <b>Department : 2009 - Electric Transmission</b>        |                            |                          |                         |                    |                    |                                        |                 |
| <a href="#">410-2009-514000</a>                         | Overtime Salaries          | 0.00                     | 0.00                    | 0.00               | 968.22             | -968.22                                | 0.00 %          |
| <a href="#">410-2009-521000</a>                         | Taxes-FICA                 | 0.00                     | 0.00                    | 0.00               | 73.23              | -73.23                                 | 0.00 %          |
| <a href="#">410-2009-522000</a>                         | Retirement Contribution    | 0.00                     | 0.00                    | 0.00               | 42.16              | -42.16                                 | 0.00 %          |
| <a href="#">410-2009-523000</a>                         | Insurance-Health           | 0.00                     | 0.00                    | 0.00               | 20.76              | -20.76                                 | 0.00 %          |
| <a href="#">410-2009-523001</a>                         | Insurance - Dental         | 0.00                     | 0.00                    | 0.00               | 0.72               | -0.72                                  | 0.00 %          |
| <a href="#">410-2009-523002</a>                         | Insurance - Life           | 0.00                     | 0.00                    | 0.00               | 0.77               | -0.77                                  | 0.00 %          |
| <a href="#">410-2009-523003</a>                         | Insurance - AD & D         | 0.00                     | 0.00                    | 0.00               | 0.07               | -0.07                                  | 0.00 %          |
| <a href="#">410-2009-526000</a>                         | Long Term Disability Ins.  | 0.00                     | 0.00                    | 0.00               | 0.85               | -0.85                                  | 0.00 %          |
| <a href="#">410-2009-531500</a>                         | Other Professional Serv    | 24,000.00                | 24,000.00               | 0.00               | 0.00               | 24,000.00                              | 0.00 %          |
| <a href="#">410-2009-552300</a>                         | Chemicals                  | 0.00                     | 0.00                    | 0.00               | 540.00             | -540.00                                | 0.00 %          |
| <a href="#">410-2009-552700</a>                         | Operating Supplies         | 1,000.00                 | 1,000.00                | 0.00               | 0.00               | 1,000.00                               | 0.00 %          |
| <b>Department : 2009 - Electric Transmission Total:</b> |                            | <b>25,000.00</b>         | <b>25,000.00</b>        | <b>0.00</b>        | <b>1,646.78</b>    | <b>23,353.22</b>                       | <b>6.59%</b>    |
| <b>Department : 2010 - Electric Distribution</b>        |                            |                          |                         |                    |                    |                                        |                 |
| <a href="#">410-2010-512000</a>                         | Regular Salaries           | 387,367.00               | 387,367.00              | 28,139.87          | 110,896.85         | 276,470.15                             | 28.63 %         |
| <a href="#">410-2010-514000</a>                         | Overtime Salaries          | 41,903.00                | 41,903.00               | 2,061.00           | 10,684.70          | 31,218.30                              | 25.50 %         |
| <a href="#">410-2010-521000</a>                         | Taxes-FICA                 | 32,839.00                | 32,839.00               | 2,206.95           | 8,895.34           | 23,943.66                              | 27.09 %         |
| <a href="#">410-2010-522000</a>                         | Retirement Contribution    | 25,756.00                | 25,756.00               | 1,526.20           | 6,012.36           | 19,743.64                              | 23.34 %         |
| <a href="#">410-2010-522500</a>                         | 457 Match                  | 12,878.00                | 12,878.00               | 669.14             | 2,314.16           | 10,563.84                              | 17.97 %         |
| <a href="#">410-2010-523000</a>                         | Insurance-Health           | 73,199.00                | 73,199.00               | 5,209.86           | 18,043.62          | 55,155.38                              | 24.65 %         |
| <a href="#">410-2010-523001</a>                         | Insurance - Dental         | 3,132.00                 | 3,132.00                | 216.10             | 734.02             | 2,397.98                               | 23.44 %         |
| <a href="#">410-2010-523002</a>                         | Insurance - Life           | 2,241.00                 | 2,241.00                | 214.94             | 735.29             | 1,505.71                               | 32.81 %         |
| <a href="#">410-2010-523003</a>                         | Insurance - AD & D         | 207.00                   | 207.00                  | 18.37              | 63.52              | 143.48                                 | 30.69 %         |
| <a href="#">410-2010-524000</a>                         | Worker's Compensation      | 11,410.00                | 11,410.00               | 0.00               | 2,754.00           | 8,656.00                               | 24.14 %         |
| <a href="#">410-2010-526000</a>                         | Long Term Disability Ins.  | 3,541.00                 | 3,541.00                | 230.50             | 792.75             | 2,748.25                               | 22.39 %         |
| <a href="#">410-2010-534000</a>                         | Other Contractual Serv     | 10,000.00                | 10,000.00               | 12,223.87          | 40,556.54          | -30,556.54                             | 405.57 %        |
| <a href="#">410-2010-540000</a>                         | Travel & Per Diem          | 4,725.00                 | 4,725.00                | 15.18              | 1,590.10           | 3,134.90                               | 33.65 %         |
| <a href="#">410-2010-540500</a>                         | Registration/Trng Fees     | 5,000.00                 | 5,000.00                | 0.00               | 1,298.00           | 3,702.00                               | 25.96 %         |
| <a href="#">410-2010-541000</a>                         | Cell and Landline Phone    | 8,020.00                 | 8,020.00                | 130.00             | 1,520.46           | 6,499.54                               | 18.96 %         |
| <a href="#">410-2010-542500</a>                         | Safety                     | 15,000.00                | 15,000.00               | 0.00               | 0.00               | 15,000.00                              | 0.00 %          |
| <a href="#">410-2010-543000</a>                         | Utilities                  | 9,000.00                 | 9,000.00                | 0.00               | 3,213.38           | 5,786.62                               | 35.70 %         |
| <a href="#">410-2010-545000</a>                         | Insurance                  | 118,872.00               | 118,872.00              | 0.00               | 29,718.00          | 89,154.00                              | 25.00 %         |
| <a href="#">410-2010-546100</a>                         | Maintenance - Buildings    | 10,000.00                | 10,000.00               | 0.00               | 1,013.54           | 8,986.46                               | 10.14 %         |
| <a href="#">410-2010-546200</a>                         | Maint.-Mach. & Equip.      | 10,000.00                | 10,000.00               | 0.00               | 0.00               | 10,000.00                              | 0.00 %          |
| <a href="#">410-2010-546250</a>                         | Maint.-Tools & Spare Parts | 10,000.00                | 10,000.00               | 0.00               | 0.00               | 10,000.00                              | 0.00 %          |
| <a href="#">410-2010-546500</a>                         | Maint. - Vehicles          | 25,000.00                | 25,000.00               | 0.00               | 1,848.16           | 23,151.84                              | 7.39 %          |
| <a href="#">410-2010-552100</a>                         | Fuel                       | 18,000.00                | 18,000.00               | 0.00               | 1,916.44           | 16,083.56                              | 10.65 %         |
| <a href="#">410-2010-552500</a>                         | Uniforms                   | 5,000.00                 | 5,000.00                | 8.14               | 176.64             | 4,823.36                               | 3.53 %          |
| <a href="#">410-2010-552700</a>                         | Operating Supplies         | 10,000.00                | 10,000.00               | 0.00               | 50,037.96          | -40,037.96                             | 500.38 %        |
| <a href="#">410-2010-559100</a>                         | Maint. - Substation        | 60,000.00                | 60,000.00               | 0.00               | 0.00               | 60,000.00                              | 0.00 %          |
| <a href="#">410-2010-559300</a>                         | Maint.-Overhead Lines      | 100,000.00               | 100,000.00              | 0.00               | 3,990.18           | 96,009.82                              | 3.99 %          |
| <a href="#">410-2010-559400</a>                         | Maint.-Underground Lines   | 30,000.00                | 30,000.00               | 0.00               | 0.00               | 30,000.00                              | 0.00 %          |
| <a href="#">410-2010-559500</a>                         | Maint.-Line Transformers   | 60,000.00                | 60,000.00               | 0.00               | 0.00               | 60,000.00                              | 0.00 %          |
| <a href="#">410-2010-559600</a>                         | Testing & Disposal-P       | 0.00                     | 0.00                    | 0.00               | 251.42             | -251.42                                | 0.00 %          |
| <a href="#">410-2010-563100</a>                         | Poles, Towers & Fxt        | 730,000.00               | 730,000.00              | 0.00               | 13,998.50          | 716,001.50                             | 1.92 %          |
| <a href="#">410-2010-563200</a>                         | Overhead Lines/Devic       | 12,000.00                | 12,000.00               | 0.00               | 0.00               | 12,000.00                              | 0.00 %          |
| <a href="#">410-2010-563300</a>                         | Underground Lines/De       | 0.00                     | 0.00                    | 0.00               | 1,870.00           | -1,870.00                              | 0.00 %          |
| <a href="#">410-2010-563400</a>                         | Line Transformers          | 150,000.00               | 150,000.00              | 8,250.00           | 14,626.22          | 135,373.78                             | 9.75 %          |
| <a href="#">410-2010-563700</a>                         | Substation                 | 250,000.00               | 250,000.00              | 0.00               | 0.00               | 250,000.00                             | 0.00 %          |
| <a href="#">410-2010-564000</a>                         | Machinery & Equipment      | 95,000.00                | 95,000.00               | 0.00               | 3,285.96           | 91,714.04                              | 3.46 %          |
| <b>Department : 2010 - Electric Distribution Total:</b> |                            | <b>2,340,090.00</b>      | <b>2,340,090.00</b>     | <b>61,120.12</b>   | <b>332,838.11</b>  | <b>2,007,251.89</b>                    | <b>14.22%</b>   |
| <b>Department : 2015 - Purchasing / Warehouse</b>       |                            |                          |                         |                    |                    |                                        |                 |
| <a href="#">410-2015-512000</a>                         | Regular Salaries           | 40,706.00                | 40,706.00               | 4,421.43           | 16,498.99          | 24,207.01                              | 40.53 %         |
| <a href="#">410-2015-514000</a>                         | Overtime Salaries          | 734.00                   | 734.00                  | 0.00               | 940.79             | -206.79                                | 128.17 %        |
| <a href="#">410-2015-521000</a>                         | Taxes-FICA                 | 3,170.00                 | 3,170.00                | 333.69             | 1,319.90           | 1,850.10                               | 41.64 %         |
| <a href="#">410-2015-522000</a>                         | Retirement Contribution    | 2,486.00                 | 2,486.00                | 257.30             | 980.46             | 1,505.54                               | 39.44 %         |
| <a href="#">410-2015-522500</a>                         | 457 Match                  | 1,243.00                 | 1,243.00                | 128.65             | 490.24             | 752.76                                 | 39.44 %         |

## Budget Report

For Fiscal: 2025 - 2026 Period Ending: 12/31/2025

|                                                          |                           | Original<br>Total Budget | Current<br>Total Budget | Period<br>Activity | Fiscal<br>Activity | Variance<br>Favorable<br>(Unfavorable) | Percent<br>Used |
|----------------------------------------------------------|---------------------------|--------------------------|-------------------------|--------------------|--------------------|----------------------------------------|-----------------|
| <a href="#">410-2015-523000</a>                          | Insurance-Health          | 10,560.00                | 10,560.00               | 1,317.93           | 4,280.62           | 6,279.38                               | 40.54 %         |
| <a href="#">410-2015-523001</a>                          | Insurance - Dental        | 522.00                   | 522.00                  | 64.83              | 216.10             | 305.90                                 | 41.40 %         |
| <a href="#">410-2015-523002</a>                          | Insurance - Life          | 374.00                   | 374.00                  | 38.05              | 112.51             | 261.49                                 | 30.08 %         |
| <a href="#">410-2015-523003</a>                          | Insurance - AD & D        | 34.00                    | 34.00                   | 3.51               | 10.30              | 23.70                                  | 30.29 %         |
| <a href="#">410-2015-524000</a>                          | Worker's Compensation     | 978.00                   | 978.00                  | 0.00               | 247.00             | 731.00                                 | 25.26 %         |
| <a href="#">410-2015-526000</a>                          | Long Term Disability Ins. | 590.00                   | 590.00                  | 42.36              | 129.74             | 460.26                                 | 21.99 %         |
| <a href="#">410-2015-533000</a>                          | Software & IT Services    | 8,000.00                 | 8,000.00                | 0.00               | 0.00               | 8,000.00                               | 0.00 %          |
| <a href="#">410-2015-534000</a>                          | Other Contractual Serv    | 0.00                     | 0.00                    | 0.00               | 4,080.00           | -4,080.00                              | 0.00 %          |
| <a href="#">410-2015-540500</a>                          | Registration/Trng Fees    | 500.00                   | 500.00                  | 0.00               | 0.00               | 500.00                                 | 0.00 %          |
| <a href="#">410-2015-541000</a>                          | Cell and Landline Phone   | 800.00                   | 800.00                  | 60.00              | 196.12             | 603.88                                 | 24.52 %         |
| <a href="#">410-2015-542500</a>                          | Safety                    | 100.00                   | 100.00                  | 0.00               | 0.00               | 100.00                                 | 0.00 %          |
| <a href="#">410-2015-546100</a>                          | Maintenance - Buildings   | 4,000.00                 | 4,000.00                | 0.00               | 54.04              | 3,945.96                               | 1.35 %          |
| <a href="#">410-2015-546200</a>                          | Maint.-Mach. & Equip.     | 5,000.00                 | 5,000.00                | 0.00               | 650.24             | 4,349.76                               | 13.00 %         |
| <a href="#">410-2015-552500</a>                          | Uniforms                  | 250.00                   | 250.00                  | 3.63               | 120.13             | 129.87                                 | 48.05 %         |
| <a href="#">410-2015-552700</a>                          | Operating Supplies        | 3,500.00                 | 3,500.00                | 0.00               | 200.74             | 3,299.26                               | 5.74 %          |
| <b>Department : 2015 - Purchasing / Warehouse Total:</b> |                           | <b>83,547.00</b>         | <b>83,547.00</b>        | <b>6,671.38</b>    | <b>30,527.92</b>   | <b>53,019.08</b>                       | <b>36.54%</b>   |
| <b>Department : 2025 - Electric Meter Reading</b>        |                           |                          |                         |                    |                    |                                        |                 |
| <a href="#">410-2025-512000</a>                          | Regular Salaries          | 36,099.00                | 36,099.00               | 6,143.22           | 20,800.37          | 15,298.63                              | 57.62 %         |
| <a href="#">410-2025-514000</a>                          | Overtime Salaries         | 2,603.00                 | 2,603.00                | 0.00               | 0.00               | 2,603.00                               | 0.00 %          |
| <a href="#">410-2025-521000</a>                          | Taxes-FICA                | 2,961.00                 | 2,961.00                | 462.02             | 1,567.60           | 1,393.40                               | 52.94 %         |
| <a href="#">410-2025-522000</a>                          | Retirement Contribution   | 2,322.00                 | 2,322.00                | 349.10             | 1,202.59           | 1,119.41                               | 51.79 %         |
| <a href="#">410-2025-522500</a>                          | 457 Match                 | 1,161.00                 | 1,161.00                | 87.00              | 300.86             | 860.14                                 | 25.91 %         |
| <a href="#">410-2025-523000</a>                          | Insurance-Health          | 10,560.00                | 10,560.00               | 1,757.24           | 5,215.48           | 5,344.52                               | 49.39 %         |
| <a href="#">410-2025-523001</a>                          | Insurance - Dental        | 522.00                   | 522.00                  | 86.44              | 259.32             | 262.68                                 | 49.68 %         |
| <a href="#">410-2025-523002</a>                          | Insurance - Life          | 169.00                   | 169.00                  | 49.16              | 146.14             | 22.86                                  | 86.47 %         |
| <a href="#">410-2025-523003</a>                          | Insurance - AD & D        | 16.00                    | 16.00                   | 4.32               | 12.96              | 3.04                                   | 81.00 %         |
| <a href="#">410-2025-524000</a>                          | Worker's Compensation     | 913.00                   | 913.00                  | 0.00               | 212.00             | 701.00                                 | 23.22 %         |
| <a href="#">410-2025-526000</a>                          | Long Term Disability Ins. | 236.00                   | 236.00                  | 52.85              | 157.99             | 78.01                                  | 66.94 %         |
| <a href="#">410-2025-541000</a>                          | Cell and Landline Phone   | 1,500.00                 | 1,500.00                | 229.92             | 691.07             | 808.93                                 | 46.07 %         |
| <a href="#">410-2025-546200</a>                          | Maint.-Mach. & Equip.     | 2,500.00                 | 2,500.00                | 0.00               | 0.00               | 2,500.00                               | 0.00 %          |
| <a href="#">410-2025-546500</a>                          | Maint. - Vehicles         | 3,000.00                 | 3,000.00                | 0.00               | 0.00               | 3,000.00                               | 0.00 %          |
| <a href="#">410-2025-552100</a>                          | Fuel                      | 1,000.00                 | 1,000.00                | 0.00               | 650.18             | 349.82                                 | 65.02 %         |
| <a href="#">410-2025-552500</a>                          | Uniforms                  | 500.00                   | 500.00                  | 0.00               | 0.00               | 500.00                                 | 0.00 %          |
| <a href="#">410-2025-552700</a>                          | Operating Supplies        | 1,500.00                 | 1,500.00                | 0.00               | 60.29              | 1,439.71                               | 4.02 %          |
| <a href="#">410-2025-559700</a>                          | Maint. - Meters           | 15,500.00                | 15,500.00               | 0.00               | 0.00               | 15,500.00                              | 0.00 %          |
| <a href="#">410-2025-563600</a>                          | Meters                    | 15,000.00                | 15,000.00               | 0.00               | 0.00               | 15,000.00                              | 0.00 %          |
| <b>Department : 2025 - Electric Meter Reading Total:</b> |                           | <b>98,062.00</b>         | <b>98,062.00</b>        | <b>9,221.27</b>    | <b>31,276.85</b>   | <b>66,785.15</b>                       | <b>31.89%</b>   |
| <b>Department : 2030 - Customer Records</b>              |                           |                          |                         |                    |                    |                                        |                 |
| <a href="#">410-2030-512000</a>                          | Regular Salaries          | 347,229.00               | 347,229.00              | 27,995.78          | 96,636.70          | 250,592.30                             | 27.83 %         |
| <a href="#">410-2030-514000</a>                          | Overtime Salaries         | 1,247.00                 | 1,247.00                | 0.00               | 0.00               | 1,247.00                               | 0.00 %          |
| <a href="#">410-2030-521000</a>                          | Taxes-FICA                | 26,658.00                | 26,658.00               | 2,125.70           | 7,351.77           | 19,306.23                              | 27.58 %         |
| <a href="#">410-2030-522000</a>                          | Retirement Contribution   | 20,909.00                | 20,909.00               | 1,619.64           | 5,574.48           | 15,334.52                              | 26.66 %         |
| <a href="#">410-2030-522500</a>                          | 457 Match                 | 10,454.00                | 10,454.00               | 809.82             | 2,787.24           | 7,666.76                               | 26.66 %         |
| <a href="#">410-2030-523000</a>                          | Insurance-Health          | 42,239.00                | 42,239.00               | 3,514.48           | 10,430.96          | 31,808.04                              | 24.70 %         |
| <a href="#">410-2030-523001</a>                          | Insurance - Dental        | 2,479.00                 | 2,479.00                | 172.88             | 518.64             | 1,960.36                               | 20.92 %         |
| <a href="#">410-2030-523002</a>                          | Insurance - Life          | 2,049.00                 | 2,049.00                | 228.10             | 681.90             | 1,367.10                               | 33.28 %         |
| <a href="#">410-2030-523003</a>                          | Insurance - AD & D        | 189.00                   | 189.00                  | 18.22              | 54.66              | 134.34                                 | 28.92 %         |
| <a href="#">410-2030-524000</a>                          | Worker's Compensation     | 10,665.00                | 10,665.00               | 0.00               | 2,578.00           | 8,087.00                               | 24.17 %         |
| <a href="#">410-2030-526000</a>                          | Long Term Disability Ins. | 1,289.00                 | 1,289.00                | 239.87             | 718.63             | 570.37                                 | 55.75 %         |
| <a href="#">410-2030-532000</a>                          | Accounting & Auditing     | 30,000.00                | 30,000.00               | 0.00               | 0.00               | 30,000.00                              | 0.00 %          |
| <a href="#">410-2030-533000</a>                          | Software & IT Services    | 38,000.00                | 38,000.00               | 0.00               | 30,376.65          | 7,623.35                               | 79.94 %         |
| <a href="#">410-2030-534000</a>                          | Other Contractual Serv    | 80,000.00                | 80,000.00               | 0.00               | 260.00             | 79,740.00                              | 0.33 %          |
| <a href="#">410-2030-537700</a>                          | 001 Admin. Charges        | 130,000.00               | 130,000.00              | 130,000.00         | 130,000.00         | 0.00                                   | 100.00 %        |
| <a href="#">410-2030-538000</a>                          | Purchase For Resale       | 7,900,000.00             | 7,900,000.00            | 624,741.18         | 2,041,040.80       | 5,858,959.20                           | 25.84 %         |
| <a href="#">410-2030-538200</a>                          | FMPA Costs                | 800,000.00               | 800,000.00              | 64,041.32          | 162,370.22         | 637,629.78                             | 20.30 %         |
| <a href="#">410-2030-540000</a>                          | Travel & Per Diem         | 5,000.00                 | 5,000.00                | 0.00               | 0.00               | 5,000.00                               | 0.00 %          |
| <a href="#">410-2030-540500</a>                          | Registration/Trng Fees    | 6,500.00                 | 6,500.00                | 0.00               | 0.00               | 6,500.00                               | 0.00 %          |
| <a href="#">410-2030-541000</a>                          | Cell and Landline Phone   | 7,000.00                 | 7,000.00                | 645.24             | 1,783.84           | 5,216.16                               | 25.48 %         |



**Budget Report**

**For Fiscal: 2025 - 2026 Period Ending: 12/31/2025**

|                                                          |                           | Original<br>Total Budget | Current<br>Total Budget | Period<br>Activity  | Fiscal<br>Activity  | Variance<br>Favorable<br>(Unfavorable) | Percent<br>Used |
|----------------------------------------------------------|---------------------------|--------------------------|-------------------------|---------------------|---------------------|----------------------------------------|-----------------|
| <a href="#">410-2030-542000</a>                          | Postage & Freight         | 35,000.00                | 35,000.00               | 0.00                | 4,532.41            | 30,467.59                              | 12.95 %         |
| <a href="#">410-2030-542500</a>                          | Safety                    | 1,500.00                 | 1,500.00                | 0.00                | 0.00                | 1,500.00                               | 0.00 %          |
| <a href="#">410-2030-543000</a>                          | Utilities                 | 1,700.00                 | 1,700.00                | 0.00                | 462.93              | 1,237.07                               | 27.23 %         |
| <a href="#">410-2030-544100</a>                          | Rental & Lease - Equip.   | 6,000.00                 | 6,000.00                | 0.00                | 679.65              | 5,320.35                               | 11.33 %         |
| <a href="#">410-2030-546100</a>                          | Maintenance - Buildings   | 5,000.00                 | 5,000.00                | 0.00                | 125.97              | 4,874.03                               | 2.52 %          |
| <a href="#">410-2030-546101</a>                          | Maintenance Project       | 50,000.00                | 50,000.00               | 0.00                | 0.00                | 50,000.00                              | 0.00 %          |
| <a href="#">410-2030-546200</a>                          | Maint.-Mach. & Equip.     | 1,000.00                 | 1,000.00                | 0.00                | 0.00                | 1,000.00                               | 0.00 %          |
| <a href="#">410-2030-546500</a>                          | Maint. - Vehicles         | 2,500.00                 | 2,500.00                | 0.00                | 0.00                | 2,500.00                               | 0.00 %          |
| <a href="#">410-2030-548000</a>                          | Promotional Activities    | 25,000.00                | 25,000.00               | 0.00                | 600.00              | 24,400.00                              | 2.40 %          |
| <a href="#">410-2030-552100</a>                          | Fuel                      | 5,000.00                 | 5,000.00                | 0.00                | 578.53              | 4,421.47                               | 11.57 %         |
| <a href="#">410-2030-552400</a>                          | Janitorial Supplies       | 0.00                     | 0.00                    | 9.72                | 81.36               | -81.36                                 | 0.00 %          |
| <a href="#">410-2030-552500</a>                          | Uniforms                  | 600.00                   | 600.00                  | 8.69                | 72.82               | 527.18                                 | 12.14 %         |
| <a href="#">410-2030-552700</a>                          | Operating Supplies        | 15,000.00                | 15,000.00               | 0.00                | 4,286.31            | 10,713.69                              | 28.58 %         |
| <a href="#">410-2030-554100</a>                          | Dues & Memberships        | 20,000.00                | 20,000.00               | 0.00                | 16,672.00           | 3,328.00                               | 83.36 %         |
| <a href="#">410-2030-562000</a>                          | PPE - Buildings           | 60,000.00                | 60,000.00               | 0.00                | 0.00                | 60,000.00                              | 0.00 %          |
| <a href="#">410-2030-564000</a>                          | Machinery & Equipment     | 40,000.00                | 40,000.00               | 0.00                | 0.00                | 40,000.00                              | 0.00 %          |
| <a href="#">410-2030-575000</a>                          | CC Processing Fees        | 115,000.00               | 115,000.00              | 18,015.18           | 39,523.00           | 75,477.00                              | 34.37 %         |
| <b>Department : 2030 - Customer Records Total:</b>       |                           | <b>9,845,207.00</b>      | <b>9,845,207.00</b>     | <b>874,185.82</b>   | <b>2,560,779.47</b> | <b>7,284,427.53</b>                    | <b>26.01%</b>   |
| <b>Department : 2045 - Miscellaneous Expenses</b>        |                           |                          |                         |                     |                     |                                        |                 |
| <a href="#">410-2045-511100</a>                          | Telecommunications        | 58,000.00                | 58,000.00               | 53.71               | 5,211.06            | 52,788.94                              | 8.98 %          |
| <a href="#">410-2045-531500</a>                          | Other Professional Serv   | 14,000.00                | 14,000.00               | 0.00                | 0.00                | 14,000.00                              | 0.00 %          |
| <a href="#">410-2045-537100</a>                          | Interest on Deposits      | 0.00                     | 0.00                    | 0.00                | 23.42               | -23.42                                 | 0.00 %          |
| <a href="#">410-2045-537200</a>                          | Bad Debts                 | 25,000.00                | 25,000.00               | 0.00                | 0.00                | 25,000.00                              | 0.00 %          |
| <a href="#">410-2045-537300</a>                          | Public Service Commission | 1,000.00                 | 1,000.00                | 0.00                | 0.00                | 1,000.00                               | 0.00 %          |
| <a href="#">410-2045-571000</a>                          | FMPA Loan Principal       | 85,117.00                | 85,117.00               | 0.00                | 0.00                | 85,117.00                              | 0.00 %          |
| <a href="#">410-2045-572000</a>                          | FMPA Interest Expense     | 17,753.00                | 17,753.00               | 0.00                | 0.00                | 17,753.00                              | 0.00 %          |
| <a href="#">410-2045-573000</a>                          | FMPA - Annual Loan Fees   | 6,100.00                 | 6,100.00                | 0.00                | 0.00                | 6,100.00                               | 0.00 %          |
| <a href="#">410-2045-591000</a>                          | Transfer To Other Funds   | 1,105,000.00             | 1,105,000.00            | 1,105,000.00        | 1,105,000.00        | 0.00                                   | 100.00 %        |
| <a href="#">410-2045-592000</a>                          | Contingent Expenses       | 1,580,000.00             | 1,580,000.00            | 0.00                | 0.00                | 1,580,000.00                           | 0.00 %          |
| <b>Department : 2045 - Miscellaneous Expenses Total:</b> |                           | <b>2,891,970.00</b>      | <b>2,891,970.00</b>     | <b>1,105,053.71</b> | <b>1,110,234.48</b> | <b>1,781,735.52</b>                    | <b>38.39%</b>   |
| <b>Fund: 410 - ELECTRIC FUND Total:</b>                  |                           | <b>15,283,876.00</b>     | <b>15,283,876.00</b>    | <b>2,056,252.30</b> | <b>4,067,303.61</b> | <b>11,216,572.39</b>                   | <b>26.61%</b>   |

## Budget Report

For Fiscal: 2025 - 2026 Period Ending: 12/31/2025

|                                                         |                                 | Original<br>Total Budget | Current<br>Total Budget | Period<br>Activity | Fiscal<br>Activity | Variance<br>Favorable<br>(Unfavorable) | Percent<br>Used |
|---------------------------------------------------------|---------------------------------|--------------------------|-------------------------|--------------------|--------------------|----------------------------------------|-----------------|
| <b>Fund: 420 - WATER/SEWER FUND</b>                     |                                 |                          |                         |                    |                    |                                        |                 |
| <b>Department : 3005 - Water Treatment Plant</b>        |                                 |                          |                         |                    |                    |                                        |                 |
| <a href="#">420-3005-512000</a>                         | Regular Salaries                | 138,121.00               | 138,121.00              | 11,933.32          | 42,245.54          | 95,875.46                              | 30.59 %         |
| <a href="#">420-3005-514000</a>                         | Overtime Salaries               | 39,842.00                | 39,842.00               | 4,293.86           | 12,647.39          | 27,194.61                              | 31.74 %         |
| <a href="#">420-3005-521000</a>                         | Taxes-FICA                      | 13,614.00                | 13,614.00               | 1,197.26           | 4,069.34           | 9,544.66                               | 29.89 %         |
| <a href="#">420-3005-522000</a>                         | Retirement Contribution         | 10,678.00                | 10,678.00               | 637.48             | 2,221.89           | 8,456.11                               | 20.81 %         |
| <a href="#">420-3005-522500</a>                         | 457 Match                       | 5,339.00                 | 5,339.00                | 318.74             | 1,110.95           | 4,228.05                               | 20.81 %         |
| <a href="#">420-3005-523000</a>                         | Insurance-Health                | 26,948.00                | 26,948.00               | 2,124.14           | 6,316.18           | 20,631.82                              | 23.44 %         |
| <a href="#">420-3005-523001</a>                         | Insurance - Dental              | 1,029.00                 | 1,029.00                | 86.44              | 259.32             | 769.68                                 | 25.20 %         |
| <a href="#">420-3005-523002</a>                         | Insurance - Life                | 880.00                   | 880.00                  | 89.78              | 269.34             | 610.66                                 | 30.61 %         |
| <a href="#">420-3005-523003</a>                         | Insurance - AD & D              | 81.00                    | 81.00                   | 8.10               | 24.30              | 56.70                                  | 30.00 %         |
| <a href="#">420-3005-524000</a>                         | Worker's Compensation           | 4,200.00                 | 4,200.00                | 0.00               | 1,024.00           | 3,176.00                               | 24.38 %         |
| <a href="#">420-3005-526000</a>                         | Long Term Disability Ins.       | 946.00                   | 946.00                  | 98.20              | 294.60             | 651.40                                 | 31.14 %         |
| <a href="#">420-3005-531200</a>                         | Engineering Services            | 40,000.00                | 40,000.00               | 0.00               | 0.00               | 40,000.00                              | 0.00 %          |
| <a href="#">420-3005-531500</a>                         | Other Professional Serv         | 130,000.00               | 130,000.00              | 4,345.00           | 5,254.00           | 124,746.00                             | 4.04 %          |
| <a href="#">420-3005-534000</a>                         | Other Contractual Serv          | 40,000.00                | 40,000.00               | 0.00               | 8,080.00           | 31,920.00                              | 20.20 %         |
| <a href="#">420-3005-540500</a>                         | Registration/Trng Fees          | 1,000.00                 | 1,000.00                | 0.00               | 0.00               | 1,000.00                               | 0.00 %          |
| <a href="#">420-3005-541000</a>                         | Cell and Landline Phone         | 1,950.00                 | 1,950.00                | 87.74              | 291.50             | 1,658.50                               | 14.95 %         |
| <a href="#">420-3005-543000</a>                         | Utilities                       | 390,000.00               | 390,000.00              | 0.00               | 50,394.17          | 339,605.83                             | 12.92 %         |
| <a href="#">420-3005-545000</a>                         | Insurance                       | 59,436.00                | 59,436.00               | 0.00               | 14,859.00          | 44,577.00                              | 25.00 %         |
| <a href="#">420-3005-546100</a>                         | Maintenance - Buildings         | 30,000.00                | 30,000.00               | 0.00               | 3.63               | 29,996.37                              | 0.01 %          |
| <a href="#">420-3005-546200</a>                         | Maint.-Mach. & Equip.           | 55,000.00                | 55,000.00               | 0.00               | 0.00               | 55,000.00                              | 0.00 %          |
| <a href="#">420-3005-546500</a>                         | Maint. - Vehicles               | 500.00                   | 500.00                  | 290.00             | 1,615.83           | -1,115.83                              | 323.17 %        |
| <a href="#">420-3005-546700</a>                         | Main. & Repair - RO Water Plant | 100,000.00               | 100,000.00              | 0.00               | 3,003.42           | 96,996.58                              | 3.00 %          |
| <a href="#">420-3005-552100</a>                         | Fuel                            | 2,000.00                 | 2,000.00                | 0.00               | 161.62             | 1,838.38                               | 8.08 %          |
| <a href="#">420-3005-552300</a>                         | Chemicals                       | 186,000.00               | 186,000.00              | 11,808.00          | 36,997.40          | 149,002.60                             | 19.89 %         |
| <a href="#">420-3005-552400</a>                         | Janitorial Supplies             | 0.00                     | 0.00                    | 0.00               | 155.89             | -155.89                                | 0.00 %          |
| <a href="#">420-3005-552500</a>                         | Uniforms                        | 1,000.00                 | 1,000.00                | 473.40             | 473.40             | 526.60                                 | 47.34 %         |
| <a href="#">420-3005-552700</a>                         | Operating Supplies              | 11,250.00                | 11,250.00               | 0.00               | 596.61             | 10,653.39                              | 5.30 %          |
| <a href="#">420-3005-563000</a>                         | PPE - Land Improvements         | 90,000.00                | 90,000.00               | 0.00               | 0.00               | 90,000.00                              | 0.00 %          |
| <a href="#">420-3005-564000</a>                         | Machinery & Equipment           | 675,000.00               | 675,000.00              | 0.00               | 66,575.47          | 608,424.53                             | 9.86 %          |
| <a href="#">420-3005-571000</a>                         | Principal                       | 314,000.00               | 314,000.00              | 0.00               | 0.00               | 314,000.00                             | 0.00 %          |
| <a href="#">420-3005-572000</a>                         | Interest Expense                | 450,656.00               | 450,656.00              | 0.00               | 0.00               | 450,656.00                             | 0.00 %          |
| <b>Department : 3005 - Water Treatment Plant Total:</b> |                                 | <b>2,819,470.00</b>      | <b>2,819,470.00</b>     | <b>37,791.46</b>   | <b>258,944.79</b>  | <b>2,560,525.21</b>                    | <b>9.18%</b>    |
| <b>Department : 3010 - Trans / Distribution</b>         |                                 |                          |                         |                    |                    |                                        |                 |
| <a href="#">420-3010-512000</a>                         | Regular Salaries                | 214,540.00               | 214,540.00              | 21,995.10          | 64,988.92          | 149,551.08                             | 30.29 %         |
| <a href="#">420-3010-514000</a>                         | Overtime Salaries               | 46,415.00                | 46,415.00               | 1,779.39           | 6,285.99           | 40,129.01                              | 13.54 %         |
| <a href="#">420-3010-521000</a>                         | Taxes-FICA                      | 19,963.00                | 19,963.00               | 1,705.67           | 5,119.07           | 14,843.93                              | 25.64 %         |
| <a href="#">420-3010-522000</a>                         | Retirement Contribution         | 15,657.00                | 15,657.00               | 1,048.23           | 3,474.87           | 12,182.13                              | 22.19 %         |
| <a href="#">420-3010-522500</a>                         | 457 Match                       | 7,829.00                 | 7,829.00                | 376.22             | 1,277.43           | 6,551.57                               | 16.32 %         |
| <a href="#">420-3010-523000</a>                         | Insurance-Health                | 58,627.00                | 58,627.00               | 5,126.90           | 15,211.98          | 43,415.02                              | 25.95 %         |
| <a href="#">420-3010-523001</a>                         | Insurance - Dental              | 2,611.00                 | 2,611.00                | 216.10             | 648.30             | 1,962.70                               | 24.83 %         |
| <a href="#">420-3010-523002</a>                         | Insurance - Life                | 2,796.00                 | 2,796.00                | 176.72             | 482.59             | 2,313.41                               | 17.26 %         |
| <a href="#">420-3010-523003</a>                         | Insurance - AD & D              | 258.00                   | 258.00                  | 12.39              | 37.17              | 220.83                                 | 14.41 %         |
| <a href="#">420-3010-524000</a>                         | Worker's Compensation           | 6,159.00                 | 6,159.00                | 0.00               | 1,483.00           | 4,676.00                               | 24.08 %         |
| <a href="#">420-3010-526000</a>                         | Long Term Disability Ins.       | 2,295.00                 | 2,295.00                | 186.86             | 510.38             | 1,784.62                               | 22.24 %         |
| <a href="#">420-3010-531200</a>                         | Engineering Services            | 10,000.00                | 10,000.00               | 0.00               | 0.00               | 10,000.00                              | 0.00 %          |
| <a href="#">420-3010-534000</a>                         | Other Contractual Serv          | 3,000.00                 | 3,000.00                | 0.00               | 2,252.20           | 747.80                                 | 75.07 %         |
| <a href="#">420-3010-540000</a>                         | Travel & Per Diem               | 1,000.00                 | 1,000.00                | 0.00               | 325.80             | 674.20                                 | 32.58 %         |
| <a href="#">420-3010-540500</a>                         | Registration/Trng Fees          | 1,000.00                 | 1,000.00                | 0.00               | 50.00              | 950.00                                 | 5.00 %          |
| <a href="#">420-3010-541000</a>                         | Cell and Landline Phone         | 0.00                     | 0.00                    | 70.00              | 210.00             | -210.00                                | 0.00 %          |
| <a href="#">420-3010-542500</a>                         | Safety                          | 1,000.00                 | 1,000.00                | 0.00               | 0.00               | 1,000.00                               | 0.00 %          |
| <a href="#">420-3010-546200</a>                         | Maint.-Mach. & Equip.           | 17,000.00                | 17,000.00               | 0.00               | 1,326.86           | 15,673.14                              | 7.81 %          |
| <a href="#">420-3010-546250</a>                         | Maint.-Tools & Spare Parts      | 5,000.00                 | 5,000.00                | 128.96             | 128.96             | 4,871.04                               | 2.58 %          |
| <a href="#">420-3010-546500</a>                         | Maint. - Vehicles               | 5,000.00                 | 5,000.00                | 6.64               | 27.59              | 4,972.41                               | 0.55 %          |
| <a href="#">420-3010-546800</a>                         | Maint.-Water Dist. Sys.         | 375,000.00               | 375,000.00              | 5,132.00           | 5,132.00           | 369,868.00                             | 1.37 %          |
| <a href="#">420-3010-552100</a>                         | Fuel                            | 8,500.00                 | 8,500.00                | 112.40             | 1,298.49           | 7,201.51                               | 15.28 %         |
| <a href="#">420-3010-552500</a>                         | Uniforms                        | 1,000.00                 | 1,000.00                | 40.70              | 254.11             | 745.89                                 | 25.41 %         |



## Budget Report

For Fiscal: 2025 - 2026 Period Ending: 12/31/2025

|                                                           |                                 | Original<br>Total Budget | Current<br>Total Budget | Period<br>Activity | Fiscal<br>Activity | Variance<br>Favorable<br>(Unfavorable) | Percent<br>Used |
|-----------------------------------------------------------|---------------------------------|--------------------------|-------------------------|--------------------|--------------------|----------------------------------------|-----------------|
| <a href="#">420-3010-552700</a>                           | Operating Supplies              | 37,400.00                | 37,400.00               | 37.19              | 9,510.54           | 27,889.46                              | 25.43 %         |
| <a href="#">420-3010-563000</a>                           | PPE - Land Improvements         | 80,000.00                | 80,000.00               | 11,875.00          | 11,875.00          | 68,125.00                              | 14.84 %         |
| <a href="#">420-3010-563500</a>                           | Mains & Lines                   | 25,000.00                | 25,000.00               | 0.00               | 0.00               | 25,000.00                              | 0.00 %          |
| <a href="#">420-3010-563505</a>                           | Della Tobias Water Line Project | 1,572,000.00             | 1,572,000.00            | 0.00               | 0.00               | 1,572,000.00                           | 0.00 %          |
| <a href="#">420-3010-563509</a>                           | Air Glades Water Main Extension | 4,000,000.00             | 4,000,000.00            | 0.00               | 0.00               | 4,000,000.00                           | 0.00 %          |
| <a href="#">420-3010-564000</a>                           | Machinery & Equipment           | 55,000.00                | 55,000.00               | 0.00               | 0.00               | 55,000.00                              | 0.00 %          |
| <b>Department : 3010 - Trans / Distribution Total:</b>    |                                 | <b>6,574,050.00</b>      | <b>6,574,050.00</b>     | <b>50,026.47</b>   | <b>131,911.25</b>  | <b>6,442,138.75</b>                    | <b>2.01%</b>    |
| <b>Department : 3025 - Water Meter Reading</b>            |                                 |                          |                         |                    |                    |                                        |                 |
| <a href="#">420-3025-512000</a>                           | Regular Salaries                | 37,471.00                | 37,471.00               | 0.00               | 0.00               | 37,471.00                              | 0.00 %          |
| <a href="#">420-3025-514000</a>                           | Overtime Salaries               | 1,351.00                 | 1,351.00                | 0.00               | 0.00               | 1,351.00                               | 0.00 %          |
| <a href="#">420-3025-521000</a>                           | Taxes-FICA                      | 2,970.00                 | 2,970.00                | 0.00               | 0.00               | 2,970.00                               | 0.00 %          |
| <a href="#">420-3025-522000</a>                           | Retirement Contribution         | 2,329.00                 | 2,329.00                | 0.00               | 0.00               | 2,329.00                               | 0.00 %          |
| <a href="#">420-3025-522500</a>                           | 457 Match                       | 1,165.00                 | 1,165.00                | 0.00               | 0.00               | 1,165.00                               | 0.00 %          |
| <a href="#">420-3025-523000</a>                           | Insurance-Health                | 10,560.00                | 10,560.00               | 0.00               | 0.00               | 10,560.00                              | 0.00 %          |
| <a href="#">420-3025-523001</a>                           | Insurance - Dental              | 522.00                   | 522.00                  | 0.00               | 0.00               | 522.00                                 | 0.00 %          |
| <a href="#">420-3025-523002</a>                           | Insurance - Life                | 374.00                   | 374.00                  | 0.00               | 0.00               | 374.00                                 | 0.00 %          |
| <a href="#">420-3025-523003</a>                           | Insurance - AD & D              | 34.00                    | 34.00                   | 0.00               | 0.00               | 34.00                                  | 0.00 %          |
| <a href="#">420-3025-524000</a>                           | Worker's Compensation           | 916.00                   | 916.00                  | 0.00               | 212.00             | 704.00                                 | 23.14 %         |
| <a href="#">420-3025-526000</a>                           | Long Term Disability Ins.       | 590.00                   | 590.00                  | 0.00               | 0.00               | 590.00                                 | 0.00 %          |
| <a href="#">420-3025-541000</a>                           | Cell and Landline Phone         | 1,200.00                 | 1,200.00                | 99.96              | 299.87             | 900.13                                 | 24.99 %         |
| <a href="#">420-3025-546200</a>                           | Maint.-Mach. & Equip.           | 500.00                   | 500.00                  | 0.00               | 0.00               | 500.00                                 | 0.00 %          |
| <a href="#">420-3025-552500</a>                           | Uniforms                        | 250.00                   | 250.00                  | 0.00               | 0.00               | 250.00                                 | 0.00 %          |
| <a href="#">420-3025-552700</a>                           | Operating Supplies              | 2,750.00                 | 2,750.00                | 0.00               | 0.00               | 2,750.00                               | 0.00 %          |
| <a href="#">420-3025-563011</a>                           | AMI Project                     | 45,000.00                | 45,000.00               | 0.00               | 42,203.17          | 2,796.83                               | 93.78 %         |
| <b>Department : 3025 - Water Meter Reading Total:</b>     |                                 | <b>107,982.00</b>        | <b>107,982.00</b>       | <b>99.96</b>       | <b>42,715.04</b>   | <b>65,266.96</b>                       | <b>39.56%</b>   |
| <b>Department : 3042 - Water / Sewer Administ.</b>        |                                 |                          |                         |                    |                    |                                        |                 |
| <a href="#">420-3042-512000</a>                           | Regular Salaries                | 116,911.00               | 116,911.00              | 9,317.99           | 32,524.44          | 84,386.56                              | 27.82 %         |
| <a href="#">420-3042-514000</a>                           | Overtime Salaries               | 1,686.00                 | 1,686.00                | 0.00               | 0.00               | 1,686.00                               | 0.00 %          |
| <a href="#">420-3042-521000</a>                           | Taxes-FICA                      | 9,073.00                 | 9,073.00                | 705.97             | 2,468.61           | 6,604.39                               | 27.21 %         |
| <a href="#">420-3042-522000</a>                           | Retirement Contribution         | 7,116.00                 | 7,116.00                | 539.58             | 1,880.68           | 5,235.32                               | 26.43 %         |
| <a href="#">420-3042-522500</a>                           | 457 Match                       | 3,558.00                 | 3,558.00                | 113.94             | 397.13             | 3,160.87                               | 11.16 %         |
| <a href="#">420-3042-523000</a>                           | Insurance-Health                | 21,120.00                | 21,120.00               | 1,757.24           | 5,215.48           | 15,904.52                              | 24.69 %         |
| <a href="#">420-3042-523001</a>                           | Insurance - Dental              | 1,044.00                 | 1,044.00                | 86.44              | 259.32             | 784.68                                 | 24.84 %         |
| <a href="#">420-3042-523002</a>                           | Insurance - Life                | 747.00                   | 747.00                  | 76.00              | 228.00             | 519.00                                 | 30.52 %         |
| <a href="#">420-3042-523003</a>                           | Insurance - AD & D              | 69.00                    | 69.00                   | 6.90               | 20.70              | 48.30                                  | 30.00 %         |
| <a href="#">420-3042-524000</a>                           | Worker's Compensation           | 2,799.00                 | 2,799.00                | 0.00               | 671.00             | 2,128.00                               | 23.97 %         |
| <a href="#">420-3042-526000</a>                           | Long Term Disability Ins.       | 1,180.00                 | 1,180.00                | 83.68              | 251.04             | 928.96                                 | 21.27 %         |
| <a href="#">420-3042-532000</a>                           | Accounting & Auditing           | 20,000.00                | 20,000.00               | 0.00               | 0.00               | 20,000.00                              | 0.00 %          |
| <a href="#">420-3042-533000</a>                           | Software & IT Services          | 58,000.00                | 58,000.00               | 0.00               | 0.00               | 58,000.00                              | 0.00 %          |
| <a href="#">420-3042-534000</a>                           | Other Contractual Serv          | 1,000.00                 | 1,000.00                | 0.00               | 375.00             | 625.00                                 | 37.50 %         |
| <a href="#">420-3042-537200</a>                           | Bad Debts                       | 15,000.00                | 15,000.00               | 0.00               | 0.00               | 15,000.00                              | 0.00 %          |
| <a href="#">420-3042-537700</a>                           | 001 Admin. Charges              | 75,000.00                | 75,000.00               | 75,000.00          | 75,000.00          | 0.00                                   | 100.00 %        |
| <a href="#">420-3042-537701</a>                           | 410 Admin. Charges              | 25,000.00                | 25,000.00               | 25,000.00          | 25,000.00          | 0.00                                   | 100.00 %        |
| <a href="#">420-3042-540000</a>                           | Travel & Per Diem               | 2,000.00                 | 2,000.00                | 0.00               | 0.00               | 2,000.00                               | 0.00 %          |
| <a href="#">420-3042-540500</a>                           | Registration/Trng Fees          | 1,500.00                 | 1,500.00                | 0.00               | 0.00               | 1,500.00                               | 0.00 %          |
| <a href="#">420-3042-542600</a>                           | Water Testing-Public Education  | 500.00                   | 500.00                  | 0.00               | 0.00               | 500.00                                 | 0.00 %          |
| <a href="#">420-3042-546200</a>                           | Maint.-Mach. & Equip.           | 0.00                     | 0.00                    | 0.00               | 26,099.68          | -26,099.68                             | 0.00 %          |
| <a href="#">420-3042-552700</a>                           | Operating Supplies              | 5,000.00                 | 5,000.00                | 0.00               | 1,183.12           | 3,816.88                               | 23.66 %         |
| <a href="#">420-3042-554100</a>                           | Dues & Memberships              | 1,200.00                 | 1,200.00                | 0.00               | 0.00               | 1,200.00                               | 0.00 %          |
| <a href="#">420-3042-575000</a>                           | CC Processing Fees              | 33,000.00                | 33,000.00               | 4,632.48           | 10,163.06          | 22,836.94                              | 30.80 %         |
| <b>Department : 3042 - Water / Sewer Administ. Total:</b> |                                 | <b>402,503.00</b>        | <b>402,503.00</b>       | <b>117,320.22</b>  | <b>181,737.26</b>  | <b>220,765.74</b>                      | <b>45.15%</b>   |
| <b>Department : 3052 - Sewer Treatment Plant</b>          |                                 |                          |                         |                    |                    |                                        |                 |
| <a href="#">420-3052-512000</a>                           | Regular Salaries                | 0.00                     | 0.00                    | 3,479.61           | 32,611.71          | -32,611.71                             | 0.00 %          |
| <a href="#">420-3052-514000</a>                           | Overtime Salaries               | 0.00                     | 0.00                    | 0.00               | 792.92             | -792.92                                | 0.00 %          |
| <a href="#">420-3052-521000</a>                           | Taxes-FICA                      | 0.00                     | 0.00                    | 171.29             | 2,180.77           | -2,180.77                              | 0.00 %          |
| <a href="#">420-3052-522000</a>                           | Retirement Contribution         | 0.00                     | 0.00                    | 195.78             | 1,229.21           | -1,229.21                              | 0.00 %          |
| <a href="#">420-3052-522500</a>                           | 457 Match                       | 0.00                     | 0.00                    | 65.26              | 726.00             | -726.00                                | 0.00 %          |



## Budget Report

For Fiscal: 2025 - 2026 Period Ending: 12/31/2025

|                                                             |                                 | Original<br>Total Budget | Current<br>Total Budget | Period<br>Activity | Fiscal<br>Activity | Variance<br>Favorable<br>(Unfavorable) | Percent<br>Used |
|-------------------------------------------------------------|---------------------------------|--------------------------|-------------------------|--------------------|--------------------|----------------------------------------|-----------------|
| <a href="#">420-3052-523000</a>                             | Insurance-Health                | 0.00                     | 0.00                    | 1,651.80           | 7,485.82           | -7,485.82                              | 0.00 %          |
| <a href="#">420-3052-523001</a>                             | Insurance - Dental              | 0.00                     | 0.00                    | 43.22              | 216.10             | -216.10                                | 0.00 %          |
| <a href="#">420-3052-523002</a>                             | Insurance - Life                | 0.00                     | 0.00                    | 27.58              | 173.32             | -173.32                                | 0.00 %          |
| <a href="#">420-3052-523003</a>                             | Insurance - AD & D              | 0.00                     | 0.00                    | 2.49               | 15.68              | -15.68                                 | 0.00 %          |
| <a href="#">420-3052-526000</a>                             | Long Term Disability Ins.       | 0.00                     | 0.00                    | 30.16              | 190.00             | -190.00                                | 0.00 %          |
| <a href="#">420-3052-531500</a>                             | Other Professional Serv         | 864,600.00               | 864,600.00              | 0.00               | 2,022.30           | 862,577.70                             | 0.23 %          |
| <a href="#">420-3052-534000</a>                             | Other Contractual Serv          | 0.00                     | 0.00                    | 0.00               | 4,705.50           | -4,705.50                              | 0.00 %          |
| <a href="#">420-3052-541000</a>                             | Cell and Landline Phone         | 0.00                     | 0.00                    | 219.08             | 781.46             | -781.46                                | 0.00 %          |
| <a href="#">420-3052-543000</a>                             | Utilities                       | 0.00                     | 0.00                    | 0.00               | 31,880.84          | -31,880.84                             | 0.00 %          |
| <a href="#">420-3052-545000</a>                             | Insurance                       | 59,436.00                | 59,436.00               | 0.00               | 14,859.00          | 44,577.00                              | 25.00 %         |
| <a href="#">420-3052-546200</a>                             | Maint.-Mach. & Equip.           | 0.00                     | 0.00                    | 0.00               | -433.43            | 433.43                                 | 0.00 %          |
| <a href="#">420-3052-546500</a>                             | Maint. - Vehicles               | 0.00                     | 0.00                    | 0.00               | 120.98             | -120.98                                | 0.00 %          |
| <a href="#">420-3052-546800</a>                             | Maint.-Water Dist. Sys.         | 0.00                     | 0.00                    | 0.00               | 77.54              | -77.54                                 | 0.00 %          |
| <a href="#">420-3052-551800</a>                             | Sludge Disposal                 | 130,000.00               | 130,000.00              | 0.00               | 27,529.44          | 102,470.56                             | 21.18 %         |
| <a href="#">420-3052-552100</a>                             | Fuel                            | 0.00                     | 0.00                    | 0.00               | 1,163.67           | -1,163.67                              | 0.00 %          |
| <a href="#">420-3052-552500</a>                             | Uniforms                        | 0.00                     | 0.00                    | 7.37               | 180.62             | -180.62                                | 0.00 %          |
| <a href="#">420-3052-552700</a>                             | Operating Supplies              | 0.00                     | 0.00                    | 0.00               | 945.86             | -945.86                                | 0.00 %          |
| <a href="#">420-3052-563000</a>                             | PPE - Land Improvements         | 0.00                     | 0.00                    | 0.00               | 75,940.00          | -75,940.00                             | 0.00 %          |
| <a href="#">420-3052-564000</a>                             | Machinery & Equipment           | 200,000.00               | 200,000.00              | 0.00               | 0.00               | 200,000.00                             | 0.00 %          |
| <b>Department : 3052 - Sewer Treatment Plant Total:</b>     |                                 | <b>1,254,036.00</b>      | <b>1,254,036.00</b>     | <b>5,893.64</b>    | <b>205,395.31</b>  | <b>1,048,640.69</b>                    | <b>16.38%</b>   |
| <b>Department : 3062 - Sewer Trans / Collection</b>         |                                 |                          |                         |                    |                    |                                        |                 |
| <a href="#">420-3062-531200</a>                             | Engineering Services            | 50,000.00                | 50,000.00               | 0.00               | 0.00               | 50,000.00                              | 0.00 %          |
| <a href="#">420-3062-534000</a>                             | Other Contractual Serv          | 12,000.00                | 12,000.00               | 0.00               | 1,364.18           | 10,635.82                              | 11.37 %         |
| <a href="#">420-3062-541000</a>                             | Cell and Landline Phone         | 0.00                     | 0.00                    | 0.00               | 149.24             | -149.24                                | 0.00 %          |
| <a href="#">420-3062-543000</a>                             | Utilities                       | 102,000.00               | 102,000.00              | 0.00               | 17,883.23          | 84,116.77                              | 17.53 %         |
| <a href="#">420-3062-546900</a>                             | Maint.- Sewer Coll. System      | 350,000.00               | 350,000.00              | -51,785.47         | 2,191.68           | 347,808.32                             | 0.63 %          |
| <a href="#">420-3062-552100</a>                             | Fuel                            | 0.00                     | 0.00                    | 0.00               | 694.89             | -694.89                                | 0.00 %          |
| <a href="#">420-3062-552700</a>                             | Operating Supplies              | 6,000.00                 | 6,000.00                | 0.00               | 0.00               | 6,000.00                               | 0.00 %          |
| <a href="#">420-3062-563000</a>                             | PPE - Land Improvements         | 20,000.00                | 20,000.00               | 0.00               | 0.00               | 20,000.00                              | 0.00 %          |
| <a href="#">420-3062-563500</a>                             | Mains & Lines                   | 0.00                     | 0.00                    | 0.00               | 1,400.00           | -1,400.00                              | 0.00 %          |
| <a href="#">420-3062-564000</a>                             | Machinery & Equipment           | 70,000.00                | 70,000.00               | 51,785.47          | 51,785.47          | 18,214.53                              | 73.98 %         |
| <b>Department : 3062 - Sewer Trans / Collection Total:</b>  |                                 | <b>610,000.00</b>        | <b>610,000.00</b>       | <b>0.00</b>        | <b>75,468.69</b>   | <b>534,531.31</b>                      | <b>12.37%</b>   |
| <b>Department : 3063 - N. Sewer Project</b>                 |                                 |                          |                         |                    |                    |                                        |                 |
| <a href="#">420-3063-571000</a>                             | Principal - SRF 260400 & 260401 | 57,750.00                | 57,750.00               | 0.00               | 27,839.06          | 29,910.94                              | 48.21 %         |
| <a href="#">420-3063-572000</a>                             | Interest - SRF 260400 & 260401  | 4,140.00                 | 4,140.00                | 0.00               | 3,100.67           | 1,039.33                               | 74.90 %         |
| <b>Department : 3063 - N. Sewer Project Total:</b>          |                                 | <b>61,890.00</b>         | <b>61,890.00</b>        | <b>0.00</b>        | <b>30,939.73</b>   | <b>30,950.27</b>                       | <b>49.99%</b>   |
| <b>Department : 3066 - Inflow &amp; Infiltration</b>        |                                 |                          |                         |                    |                    |                                        |                 |
| <a href="#">420-3066-592000</a>                             | Contingent Expenses             | 1,330,000.00             | 1,330,000.00            | 0.00               | 0.00               | 1,330,000.00                           | 0.00 %          |
| <b>Department : 3066 - Inflow &amp; Infiltration Total:</b> |                                 | <b>1,330,000.00</b>      | <b>1,330,000.00</b>     | <b>0.00</b>        | <b>0.00</b>        | <b>1,330,000.00</b>                    | <b>0.00%</b>    |
| <b>Department : 3080 - Debt Service</b>                     |                                 |                          |                         |                    |                    |                                        |                 |
| <a href="#">420-3080-571000</a>                             | Principal - SRF 260410          | 21,352.00                | 21,352.00               | 0.00               | 0.00               | 21,352.00                              | 0.00 %          |
| <a href="#">420-3080-571002</a>                             | Principal - SRF 260420          | 10,247.00                | 10,247.00               | 0.00               | 4,967.30           | 5,279.70                               | 48.48 %         |
| <a href="#">420-3080-571004</a>                             | Principal - SRF 260421          | 22,435.00                | 22,435.00               | 0.00               | 0.00               | 22,435.00                              | 0.00 %          |
| <a href="#">420-3080-571005</a>                             | Principal - SRF 260440          | 32,506.00                | 32,506.00               | 0.00               | 0.00               | 32,506.00                              | 0.00 %          |
| <a href="#">420-3080-572002</a>                             | Interest - SRF 260420           | 2,304.00                 | 2,304.00                | 0.00               | 1,308.32           | 995.68                                 | 56.78 %         |
| <b>Department : 3080 - Debt Service Total:</b>              |                                 | <b>88,844.00</b>         | <b>88,844.00</b>        | <b>0.00</b>        | <b>6,275.62</b>    | <b>82,568.38</b>                       | <b>7.06%</b>    |
| <b>Fund: 420 - WATER/SEWER FUND Total:</b>                  |                                 | <b>13,248,775.00</b>     | <b>13,248,775.00</b>    | <b>211,131.75</b>  | <b>933,387.69</b>  | <b>12,315,387.31</b>                   | <b>7.05%</b>    |

## Budget Report

For Fiscal: 2025 - 2026 Period Ending: 12/31/2025

|                                                           |                           | Original<br>Total Budget | Current<br>Total Budget | Period<br>Activity  | Fiscal<br>Activity  | Variance<br>Favorable<br>(Unfavorable) | Percent<br>Used |
|-----------------------------------------------------------|---------------------------|--------------------------|-------------------------|---------------------|---------------------|----------------------------------------|-----------------|
| <b>Fund: 430 - SOLID WASTE</b>                            |                           |                          |                         |                     |                     |                                        |                 |
| <b>Department : 3042 - Water / Sewer Administ.</b>        |                           |                          |                         |                     |                     |                                        |                 |
| <a href="#">430-3042-575000</a>                           | CC Processing Fees        | 0.00                     | 0.00                    | 0.00                | -6,127.46           | 6,127.46                               | 0.00 %          |
| <b>Department : 3042 - Water / Sewer Administ. Total:</b> |                           | <b>0.00</b>              | <b>0.00</b>             | <b>0.00</b>         | <b>-6,127.46</b>    | <b>6,127.46</b>                        | <b>0.00%</b>    |
| <b>Department : 7072 - Solid Waste</b>                    |                           |                          |                         |                     |                     |                                        |                 |
| <a href="#">430-7072-512000</a>                           | Regular Salaries          | 177,219.00               | 177,219.00              | 14,792.14           | 50,218.23           | 127,000.77                             | 28.34 %         |
| <a href="#">430-7072-514000</a>                           | Overtime Salaries         | 25,560.00                | 25,560.00               | 1,828.78            | 5,461.30            | 20,098.70                              | 21.37 %         |
| <a href="#">430-7072-521000</a>                           | Taxes-FICA                | 15,513.00                | 15,513.00               | 1,195.03            | 4,027.64            | 11,485.36                              | 25.96 %         |
| <a href="#">430-7072-522000</a>                           | Retirement Contribution   | 12,167.00                | 12,167.00               | 843.68              | 2,888.17            | 9,278.83                               | 23.74 %         |
| <a href="#">430-7072-522500</a>                           | 457 Match                 | 6,083.00                 | 6,083.00                | 333.79              | 1,131.41            | 4,951.59                               | 18.60 %         |
| <a href="#">430-7072-523000</a>                           | Insurance-Health          | 48,067.00                | 48,067.00               | 4,002.38            | 11,900.38           | 36,166.62                              | 24.76 %         |
| <a href="#">430-7072-523001</a>                           | Insurance - Dental        | 2,088.00                 | 2,088.00                | 172.88              | 521.68              | 1,566.32                               | 24.98 %         |
| <a href="#">430-7072-523002</a>                           | Insurance - Life          | 1,494.00                 | 1,494.00                | 115.18              | 347.21              | 1,146.79                               | 23.24 %         |
| <a href="#">430-7072-523003</a>                           | Insurance - AD & D        | 138.00                   | 138.00                  | 10.41               | 31.38               | 106.62                                 | 22.74 %         |
| <a href="#">430-7072-524000</a>                           | Worker's Compensation     | 4,629.00                 | 4,629.00                | 0.00                | 1,165.00            | 3,464.00                               | 25.17 %         |
| <a href="#">430-7072-526000</a>                           | Long Term Disability Ins. | 2,361.00                 | 2,361.00                | 126.00              | 379.81              | 1,981.19                               | 16.09 %         |
| <a href="#">430-7072-532000</a>                           | Accounting & Auditing     | 6,000.00                 | 6,000.00                | 0.00                | 0.00                | 6,000.00                               | 0.00 %          |
| <a href="#">430-7072-534000</a>                           | Other Contractual Serv    | 0.00                     | 0.00                    | 0.00                | 226.44              | -226.44                                | 0.00 %          |
| <a href="#">430-7072-537700</a>                           | 001 Admin. Charges        | 45,000.00                | 45,000.00               | 45,000.00           | 45,000.00           | 0.00                                   | 100.00 %        |
| <a href="#">430-7072-537701</a>                           | 410 Admin. Charges        | 25,000.00                | 25,000.00               | 25,000.00           | 25,018.13           | -18.13                                 | 100.07 %        |
| <a href="#">430-7072-540000</a>                           | Travel & Per Diem         | 0.00                     | 0.00                    | 0.00                | 17.26               | -17.26                                 | 0.00 %          |
| <a href="#">430-7072-541000</a>                           | Cell and Landline Phone   | 0.00                     | 0.00                    | 140.00              | 420.00              | -420.00                                | 0.00 %          |
| <a href="#">430-7072-542500</a>                           | Safety                    | 1,000.00                 | 1,000.00                | 0.00                | 0.00                | 1,000.00                               | 0.00 %          |
| <a href="#">430-7072-544100</a>                           | Rental & Lease - Equip.   | 21,000.00                | 21,000.00               | 0.00                | 0.00                | 21,000.00                              | 0.00 %          |
| <a href="#">430-7072-545000</a>                           | Insurance                 | 158,496.00               | 158,496.00              | 0.00                | 39,624.00           | 118,872.00                             | 25.00 %         |
| <a href="#">430-7072-546100</a>                           | Maintenance - Buildings   | 5,000.00                 | 5,000.00                | 0.00                | 0.00                | 5,000.00                               | 0.00 %          |
| <a href="#">430-7072-546200</a>                           | Maint.-Mach. & Equip.     | 25,000.00                | 25,000.00               | 1,964.11            | 2,420.62            | 22,579.38                              | 9.68 %          |
| <a href="#">430-7072-546500</a>                           | Maint. - Vehicles         | 65,000.00                | 65,000.00               | 4,009.97            | 25,862.95           | 39,137.05                              | 39.79 %         |
| <a href="#">430-7072-551900</a>                           | Solid Waste Disposal      | 800,000.00               | 800,000.00              | 0.00                | 51,682.99           | 748,317.01                             | 6.46 %          |
| <a href="#">430-7072-552100</a>                           | Fuel                      | 50,000.00                | 50,000.00               | 0.00                | 4,672.42            | 45,327.58                              | 9.34 %          |
| <a href="#">430-7072-552500</a>                           | Uniforms                  | 2,000.00                 | 2,000.00                | 52.14               | 433.77              | 1,566.23                               | 21.69 %         |
| <a href="#">430-7072-552700</a>                           | Operating Supplies        | 35,000.00                | 35,000.00               | 31.23               | 4,284.30            | 30,715.70                              | 12.24 %         |
| <a href="#">430-7072-564000</a>                           | Machinery & Equipment     | 40,000.00                | 40,000.00               | 0.00                | 3,735.00            | 36,265.00                              | 9.34 %          |
| <a href="#">430-7072-571000</a>                           | Principal                 | 88,772.00                | 88,772.00               | 0.00                | 0.00                | 88,772.00                              | 0.00 %          |
| <a href="#">430-7072-572000</a>                           | Interest Expense          | 31,880.00                | 31,880.00               | 0.00                | 0.00                | 31,880.00                              | 0.00 %          |
| <a href="#">430-7072-575000</a>                           | CC Processing Fees        | 12,000.00                | 12,000.00               | 2,058.88            | 10,644.37           | 1,355.63                               | 88.70 %         |
| <a href="#">430-7072-592000</a>                           | Contingent Expenses       | 230,000.00               | 230,000.00              | 0.00                | 0.00                | 230,000.00                             | 0.00 %          |
| <a href="#">430-7072-592002</a>                           | Pay to Capital Reserve    | 338,533.00               | 338,533.00              | 0.00                | 0.00                | 338,533.00                             | 0.00 %          |
| <b>Department : 7072 - Solid Waste Total:</b>             |                           | <b>2,275,000.00</b>      | <b>2,275,000.00</b>     | <b>101,676.60</b>   | <b>292,114.46</b>   | <b>1,982,885.54</b>                    | <b>12.84%</b>   |
| <b>Fund: 430 - SOLID WASTE Total:</b>                     |                           | <b>2,275,000.00</b>      | <b>2,275,000.00</b>     | <b>101,676.60</b>   | <b>285,987.00</b>   | <b>1,989,013.00</b>                    | <b>12.57%</b>   |
| <b>Report Total:</b>                                      |                           | <b>52,558,409.00</b>     | <b>52,558,409.00</b>    | <b>2,999,551.27</b> | <b>7,814,589.05</b> | <b>44,743,819.95</b>                   | <b>14.87%</b>   |

## Group Summary

| Department                                | Original<br>Total Budget | Current<br>Total Budget | Period<br>Activity | Fiscal<br>Activity  | Variance<br>Favorable<br>(Unfavorable) | Percent<br>Used |
|-------------------------------------------|--------------------------|-------------------------|--------------------|---------------------|----------------------------------------|-----------------|
| <b>Fund: 001 - GENERAL FUND</b>           |                          |                         |                    |                     |                                        |                 |
| 1011 - City Commission                    | 205,222.00               | 205,222.00              | 3,680.07           | 31,537.93           | 173,684.07                             | 15.37%          |
| 1012 - City Mgr / City Clerk / HR         | 453,147.00               | 453,147.00              | 33,880.64          | 141,286.97          | 311,860.03                             | 31.18%          |
| 1020 - General Government                 | 2,777,523.00             | 2,777,523.00            | 29,640.21          | 129,101.49          | 2,648,421.51                           | 4.65%           |
| 1031 - Finance Department                 | 413,041.00               | 413,041.00              | 24,707.37          | 93,886.17           | 319,154.83                             | 22.73%          |
| 1075 - Planning and Zoning                | 421,440.00               | 421,440.00              | 21,365.80          | 96,930.77           | 324,509.23                             | 23.00%          |
| 1079 - Code Enforcement                   | 234,043.00               | 234,043.00              | 10,286.85          | 36,854.64           | 197,188.36                             | 15.75%          |
| 4040 - Police Department                  | 2,903,219.00             | 2,903,219.00            | 167,269.62         | 665,545.32          | 2,237,673.68                           | 22.92%          |
| 4074 - Animal Control                     | 171,357.00               | 171,357.00              | 7,773.61           | 54,536.92           | 116,820.08                             | 31.83%          |
| 5050 - Fire Department                    | 2,553,969.00             | 2,553,969.00            | 89,560.22          | 234,554.67          | 2,319,414.33                           | 9.18%           |
| 6060 - Library                            | 386,749.00               | 386,749.00              | 26,200.16          | 87,240.30           | 299,508.70                             | 22.56%          |
| 7070 - Public Works Administration        | 570,186.00               | 570,186.00              | 34,737.58          | 112,070.67          | 458,115.33                             | 19.66%          |
| 7071 - Central Garage                     | 206,125.00               | 206,125.00              | 38,524.85          | 76,604.61           | 129,520.39                             | 37.16%          |
| 7073 - Streets & Sidewalks                | 1,439,989.00             | 1,439,989.00            | 39,405.02          | 168,938.59          | 1,271,050.41                           | 11.73%          |
| 7074 - FDOT Projects                      | 3,079,000.00             | 3,079,000.00            | 0.00               | 9,655.15            | 3,069,344.85                           | 0.31%           |
| 7075 - Community Landscaping Improvements | 0.00                     | 0.00                    | 2,475.00           | 2,496.98            | -2,496.98                              | 0.00%           |
| 7076 - Mosquito Control                   | 310,665.00               | 310,665.00              | 1,029.44           | 67,498.82           | 243,166.18                             | 21.73%          |
| 7077 - Stormwater Projects                | 50,000.00                | 50,000.00               | 0.00               | 0.00                | 50,000.00                              | 0.00%           |
| 7078 - Street Lighting                    | 100,000.00               | 100,000.00              | 0.00               | 10,499.68           | 89,500.32                              | 10.50%          |
| 8080 - Rec. - Admin. & Parks              | 612,322.00               | 612,322.00              | 35,569.66          | 130,054.04          | 482,267.96                             | 21.24%          |
| 8081 - Rec. - Buildings & Structures      | 45,220.00                | 45,220.00               | 332.34             | 6,783.16            | 38,436.84                              | 15.00%          |
| 8082 - Sugarland Sports Complex           | 393,312.00               | 393,312.00              | 12,498.22          | 67,657.64           | 325,654.36                             | 17.20%          |
| 8083 - C. S. Mott Pool & Splash Pad       | 315,510.00               | 315,510.00              | 1,139.54           | 15,134.75           | 300,375.25                             | 4.80%           |
| 8084 - John Boy Auditorium                | 67,398.00                | 67,398.00               | 1,691.81           | 12,701.70           | 54,696.30                              | 18.85%          |
| 8086 - Rec. - Golf Course                 | 1,236,181.00             | 1,236,181.00            | 43,231.27          | 259,583.65          | 976,597.35                             | 21.00%          |
| <b>Fund: 001 - GENERAL FUND Total:</b>    | <b>18,945,618.00</b>     | <b>18,945,618.00</b>    | <b>624,999.28</b>  | <b>2,511,154.62</b> | <b>16,434,463.38</b>                   | <b>13.25%</b>   |

Budget Report

For Fiscal: 2025 - 2026 Period Ending: 12/31/2025

| Department                           | Original<br>Total Budget | Current<br>Total Budget | Period<br>Activity | Fiscal<br>Activity | Variance<br>Favorable<br>(Unfavorable) | Percent<br>Used |
|--------------------------------------|--------------------------|-------------------------|--------------------|--------------------|----------------------------------------|-----------------|
| Fund: 101 - CLEW REDEV AGENCY        |                          |                         |                    |                    |                                        |                 |
| 1010 - Community Redevelopment       | 1,954,100.00             | 1,954,100.00            | 0.00               | 0.00               | 1,954,100.00                           | 0.00%           |
| Fund: 101 - CLEW REDEV AGENCY Total: | 1,954,100.00             | 1,954,100.00            | 0.00               | 0.00               | 1,954,100.00                           | 0.00%           |

Budget Report

For Fiscal: 2025 - 2026 Period Ending: 12/31/2025

| Department                               | Original<br>Total Budget | Current<br>Total Budget | Period<br>Activity | Fiscal<br>Activity | Variance<br>Favorable<br>(Unfavorable) | Percent<br>Used |
|------------------------------------------|--------------------------|-------------------------|--------------------|--------------------|----------------------------------------|-----------------|
| Fund: 102 - CLEW REDEV AGENCY EXP        |                          |                         |                    |                    |                                        |                 |
| 1010 - Community Redevelopment           | 664,763.00               | 664,763.00              | 0.00               | 0.00               | 664,763.00                             | 0.00%           |
| Fund: 102 - CLEW REDEV AGENCY EXP Total: | 664,763.00               | 664,763.00              | 0.00               | 0.00               | 664,763.00                             | 0.00%           |



**Budget Report****For Fiscal: 2025 - 2026 Period Ending: 12/31/2025**

| Department                       | Original<br>Total Budget | Current<br>Total Budget | Period<br>Activity | Fiscal<br>Activity | Variance<br>Favorable<br>(Unfavorable) | Percent<br>Used |
|----------------------------------|--------------------------|-------------------------|--------------------|--------------------|----------------------------------------|-----------------|
| <b>Fund: 120 - GRANTS</b>        |                          |                         |                    |                    |                                        |                 |
| 6061 - Library State Aide        | 186,277.00               | 186,277.00              | 5,491.34           | 16,756.13          | 169,520.87                             | 9.00%           |
| <b>Fund: 120 - GRANTS Total:</b> | <b>186,277.00</b>        | <b>186,277.00</b>       | <b>5,491.34</b>    | <b>16,756.13</b>   | <b>169,520.87</b>                      | <b>9.00%</b>    |

# Budget Report

For Fiscal: 2025 - 2026 Period Ending: 12/31/2025

| Department                              | Original<br>Total Budget | Current<br>Total Budget | Period<br>Activity  | Fiscal<br>Activity  | Variance<br>Favorable<br>(Unfavorable) | Percent<br>Used |
|-----------------------------------------|--------------------------|-------------------------|---------------------|---------------------|----------------------------------------|-----------------|
| <b>Fund: 410 - ELECTRIC FUND</b>        |                          |                         |                     |                     |                                        |                 |
| 2009 - Electric Transmission            | 25,000.00                | 25,000.00               | 0.00                | 1,646.78            | 23,353.22                              | 6.59%           |
| 2010 - Electric Distribution            | 2,340,090.00             | 2,340,090.00            | 61,120.12           | 332,838.11          | 2,007,251.89                           | 14.22%          |
| 2015 - Purchasing / Warehouse           | 83,547.00                | 83,547.00               | 6,671.38            | 30,527.92           | 53,019.08                              | 36.54%          |
| 2025 - Electric Meter Reading           | 98,062.00                | 98,062.00               | 9,221.27            | 31,276.85           | 66,785.15                              | 31.89%          |
| 2030 - Customer Records                 | 9,845,207.00             | 9,845,207.00            | 874,185.82          | 2,560,779.47        | 7,284,427.53                           | 26.01%          |
| 2045 - Miscellaneous Expenses           | 2,891,970.00             | 2,891,970.00            | 1,105,053.71        | 1,110,234.48        | 1,781,735.52                           | 38.39%          |
| <b>Fund: 410 - ELECTRIC FUND Total:</b> | <b>15,283,876.00</b>     | <b>15,283,876.00</b>    | <b>2,056,252.30</b> | <b>4,067,303.61</b> | <b>11,216,572.39</b>                   | <b>26.61%</b>   |

# Budget Report

For Fiscal: 2025 - 2026 Period Ending: 12/31/2025

| Department                                 | Original<br>Total Budget | Current<br>Total Budget | Period<br>Activity | Fiscal<br>Activity | Variance<br>Favorable<br>(Unfavorable) | Percent<br>Used |
|--------------------------------------------|--------------------------|-------------------------|--------------------|--------------------|----------------------------------------|-----------------|
| <b>Fund: 420 - WATER/SEWER FUND</b>        |                          |                         |                    |                    |                                        |                 |
| 3005 - Water Treatment Plant               | 2,819,470.00             | 2,819,470.00            | 37,791.46          | 258,944.79         | 2,560,525.21                           | 9.18%           |
| 3010 - Trans / Distribution                | 6,574,050.00             | 6,574,050.00            | 50,026.47          | 131,911.25         | 6,442,138.75                           | 2.01%           |
| 3025 - Water Meter Reading                 | 107,982.00               | 107,982.00              | 99.96              | 42,715.04          | 65,266.96                              | 39.56%          |
| 3042 - Water / Sewer Administ.             | 402,503.00               | 402,503.00              | 117,320.22         | 181,737.26         | 220,765.74                             | 45.15%          |
| 3052 - Sewer Treatment Plant               | 1,254,036.00             | 1,254,036.00            | 5,893.64           | 205,395.31         | 1,048,640.69                           | 16.38%          |
| 3062 - Sewer Trans / Collection            | 610,000.00               | 610,000.00              | 0.00               | 75,468.69          | 534,531.31                             | 12.37%          |
| 3063 - N. Sewer Project                    | 61,890.00                | 61,890.00               | 0.00               | 30,939.73          | 30,950.27                              | 49.99%          |
| 3066 - Inflow & Infiltration               | 1,330,000.00             | 1,330,000.00            | 0.00               | 0.00               | 1,330,000.00                           | 0.00%           |
| 3080 - Debt Service                        | 88,844.00                | 88,844.00               | 0.00               | 6,275.62           | 82,568.38                              | 7.06%           |
| <b>Fund: 420 - WATER/SEWER FUND Total:</b> | <b>13,248,775.00</b>     | <b>13,248,775.00</b>    | <b>211,131.75</b>  | <b>933,387.69</b>  | <b>12,315,387.31</b>                   | <b>7.05%</b>    |

**Budget Report****For Fiscal: 2025 - 2026 Period Ending: 12/31/2025**

| Department                            | Original<br>Total Budget | Current<br>Total Budget | Period<br>Activity  | Fiscal<br>Activity  | Variance<br>Favorable<br>(Unfavorable) | Percent<br>Used |
|---------------------------------------|--------------------------|-------------------------|---------------------|---------------------|----------------------------------------|-----------------|
| <b>Fund: 430 - SOLID WASTE</b>        |                          |                         |                     |                     |                                        |                 |
| 3042 - Water / Sewer Administ.        | 0.00                     | 0.00                    | 0.00                | -6,127.46           | 6,127.46                               | 0.00%           |
| 7072 - Solid Waste                    | 2,275,000.00             | 2,275,000.00            | 101,676.60          | 292,114.46          | 1,982,885.54                           | 12.84%          |
| <b>Fund: 430 - SOLID WASTE Total:</b> | <b>2,275,000.00</b>      | <b>2,275,000.00</b>     | <b>101,676.60</b>   | <b>285,987.00</b>   | <b>1,989,013.00</b>                    | <b>12.57%</b>   |
| <b>Report Total:</b>                  | <b>52,558,409.00</b>     | <b>52,558,409.00</b>    | <b>2,999,551.27</b> | <b>7,814,589.05</b> | <b>44,743,819.95</b>                   | <b>14.87%</b>   |

## Fund Summary

| Fund                        | Original      | Current       | Period       | Fiscal       | Variance                   | Percent |
|-----------------------------|---------------|---------------|--------------|--------------|----------------------------|---------|
|                             | Total Budget  | Total Budget  | Activity     | Activity     | Favorable<br>(Unfavorable) | Used    |
| 001 - GENERAL FUND          | 18,945,618.00 | 18,945,618.00 | 624,999.28   | 2,511,154.62 | 16,434,463.38              | 13.25%  |
| 101 - CLEW REDEV AGENCY     | 1,954,100.00  | 1,954,100.00  | 0.00         | 0.00         | 1,954,100.00               | 0.00%   |
| 102 - CLEW REDEV AGENCY EXP | 664,763.00    | 664,763.00    | 0.00         | 0.00         | 664,763.00                 | 0.00%   |
| 120 - GRANTS                | 186,277.00    | 186,277.00    | 5,491.34     | 16,756.13    | 169,520.87                 | 9.00%   |
| 410 - ELECTRIC FUND         | 15,283,876.00 | 15,283,876.00 | 2,056,252.30 | 4,067,303.61 | 11,216,572.39              | 26.61%  |
| 420 - WATER/SEWER FUND      | 13,248,775.00 | 13,248,775.00 | 211,131.75   | 933,387.69   | 12,315,387.31              | 7.05%   |
| 430 - SOLID WASTE           | 2,275,000.00  | 2,275,000.00  | 101,676.60   | 285,987.00   | 1,989,013.00               | 12.57%  |
| Report Total:               | 52,558,409.00 | 52,558,409.00 | 2,999,551.27 | 7,814,589.05 | 44,743,819.95              | 14.87%  |





# Clewiston Fire Department

120 Comercio Street  
Clewiston, Florida 33440

Phone: (863) 983-1499



December 2025

## **Fire Department Monthly Reports:**

### **Fire Marshal:**

Fire Inspections: 3 - Inspections for the new Culvers, Home2Suites and Dominos fire lines were conducted.

Hydrant Flow test: 0

Plan review: 2

### **Fire Dept.:**

Fire Calls: 45 total

City: 19 Of these 4 were wrecks, 6 were medical and 3 were structure fires and 1 were brush fires

County: 26 Of these 7 were wrecks, 7 were medical and 6 were structure fires and 3 were brush fires

Notable events (if any) – an RV in Okeechobee landings caught on fire. The fire was contained to the front of the RV but smoke and heat damage likely resulted in a total loss. 3 mobile homes burned in Glades County, both Clewiston and Labelle were called to assist they were all a total loss.

Pedro Rangel and Robert Hunton Jr. performed lifesaving CPR on a patient prior to the arrival of EMS. The patient was alive and alert upon the arrival of EMS and was transported to HRMC.

Kevin McCarthy, Fire Chief

Tara Dyess, Administrative Assistant

## Parks and Recreation Department Activity in December 2025

### **John Boy**

- FDOT Meeting
- RMM Center Series Championship Banquet
- 13<sup>th</sup> Annual Mike Moore Memorial Charity Drive
- Florida Community Health Centers Toys for Tots
- CHS Staff Christmas Party
- Cougar Football Banquet
- Adult Christmas Karaoke

### **Beardsley Room**

- Carpet Cleaning
- Paint night

### **Youth Center**

- Christmas Tree Lighting (2,200 in attendance)
- Sugar dolls- Weekly every Tuesday
- DIME- Weekly every Wednesday & Thursday
- Taekwondo Classes- Monday & Wednesday & Friday
- Chair Yoga- Monday through Friday
- Party (2)
- Christmas break camp for students 22<sup>nd</sup> – January 6<sup>th</sup>
- Family painting night 25<sup>th</sup>
- Shop with a Cop
- AYSO Board Meeting

### **Pool-**

- HCSO Dive Team Certification

### **Parks & Pavilions-**

7 events in the month of December

### **Sports Complex-**

CCS Tryouts

- Ballfield 7, renovation of pitching mound, complete
- Big Quad - Bathroom floors have been painted.

**BEFORE:**



**AFTER:**



**In reference to Resolution No. 2025-85**

**Field usage fees were reviewed in coordination with the Parks and Recreation Advisory Board on December 18, 2025. The Board is in agreement with the Director and City Manager that a usage fee should be implemented for sports teams utilizing the fields. The Director, in collaboration with the Advisory Board, is working to develop proposed costs for presentation to the Commission for approval.**



# CLEWISTON POLICE DEPARTMENT

## CALL HISTORY LISTING

Printed By:  
TCOHENS  
Printed On:  
01/02/2026 12:29:28

| Incident Number                       | Date/Time           | Complaint        | Location            | Disposition Codes | Offense Number |
|---------------------------------------|---------------------|------------------|---------------------|-------------------|----------------|
| CLPD25CAD032049<br>PUnit: 550 ORINA H | 12/01/2025 11:08:34 | BUSY-LUNCH BREAK | 410 W ARROYO AVE    | S80 Z             |                |
| CLPD25CAD032122<br>PUnit: 550 ORINA H | 12/02/2025 8:48:01  | ACO-TRANSPORT    | 465 AVENIDA DEL SUR | S35T Z 0          |                |
| CLPD25CAD032127<br>PUnit: 550 ORINA H | 12/02/2025 10:35:38 | BUSY-LUNCH BREAK | 410 W ARROYO AVE    | S80 Z             |                |
| CLPD25CAD032132<br>PUnit: 550 ORINA H | 12/02/2025 14:36:14 | ACO-TRANSPORT    | 465 AVENIDA DEL SUR | S35T Z 0          |                |
| CLPD25CAD032183<br>PUnit: 550 ORINA H | 12/03/2025 7:16:33  | ANIMAL COMPLAINT | 424 E SAGAMORE AVE  | S35 Z             |                |
| CLPD25CAD032193<br>PUnit: 550 ORINA H | 12/03/2025 12:29:50 | ACO-TRANSPORT    | 13355 CR 835        | S35T Z 0          |                |
| CLPD25CAD032196<br>PUnit: 550 ORINA H | 12/03/2025 15:15:54 | ACO-TRANSPORT    | 1050 COMMERCE DR    | S35T Z 0          |                |
| CLPD25CAD032255<br>PUnit: 550 ORINA H | 12/04/2025 10:04:16 | ACO-PATROL-CITY  | 1100 OLYMPIA ST     | S35 Z 42          |                |
| CLPD25CAD032257<br>PUnit: 550 ORINA H | 12/04/2025 11:10:39 | BUSY-LUNCH BREAK | 410 W ARROYO AVE    | S80 Z             |                |
| CLPD25CAD032347<br>PUnit: 550 ORINA H | 12/05/2025 11:09:25 | BUSY-LUNCH BREAK | 410 W ARROYO AVE    | S80 Z             |                |
| CLPD25CAD032348<br>PUnit: 550 ORINA H | 12/05/2025 12:18:13 | ACO-PATROL-CITY  | 612 E EL PASO AVE   | S35 Z 42          |                |
| CLPD25CAD032526<br>PUnit: 550 ORINA H | 12/08/2025 12:29:20 | ACO-PATROL-CITY  | 333 W ALVERDEZ AVE  | S35 Z 42          |                |
| CLPD25CAD032527<br>PUnit: 550 ORINA H | 12/08/2025 12:39:18 | ANIMAL BITES     | 417 W ARCADE AVE    | S35B Z            |                |
| CLPD25CAD032573<br>PUnit: 550 ORINA H | 12/09/2025 7:27:17  | ACO-TRANSPORT    | 10403 SOUTHERN BLVD | S35T Z 0          |                |
| CLPD25CAD032587<br>PUnit: 550 ORINA H | 12/09/2025 15:00:47 | ACO-TRANSPORT    | 10403 SOUTHERN BLVD | S35T Z 0          |                |



# CLEWISTON POLICE DEPARTMENT

## CALL HISTORY LISTING

Printed By:  
TCOHENS  
Printed On:  
01/02/2026 12:29:28

| Incident Number                       | Date/Time           | Complaint        | Location            | Disposition Codes | Offense Number |
|---------------------------------------|---------------------|------------------|---------------------|-------------------|----------------|
| CLPD25CAD032644<br>PUnit: 550 ORINA H | 12/10/2025 11:01:40 | ACO-PATROL-CITY  | 969 W SUGARLAND HWY | S35 Z 42          |                |
| CLPD25CAD032646<br>PUnit: 550 ORINA H | 12/10/2025 11:59:39 | ACO-PATROL-CITY  | 832 SWEET LAKE CIR  | S35 Z 42          |                |
| CLPD25CAD032647<br>PUnit: 550 ORINA H | 12/10/2025 15:29:11 | ANIMAL COMPLAINT | HOOVER DYKE RD      | S35 Z             |                |
| CLPD25CAD032772<br>PUnit: 550 ORINA H | 12/12/2025 11:57:22 | BUSY-LUNCH BREAK | 410 W ARROYO AVE    | S80 Z             |                |
| CLPD25CAD032952<br>PUnit: 550 ORINA H | 12/15/2025 10:41:54 | ACO-PATROL-CITY  | 417 W ARCADE AVE    | S35 Z 42          |                |
| CLPD25CAD032953<br>PUnit: 550 ORINA H | 12/15/2025 11:07:37 | BUSY-LUNCH BREAK | 410 W ARROYO AVE    | S80 Z             |                |
| CLPD25CAD033045<br>PUnit: 550 ORINA H | 12/16/2025 10:47:56 | ANIMAL BITES     | 715 GUAVA ST        | S35B Z            |                |
| CLPD25CAD033047<br>PUnit: 550 ORINA H | 12/16/2025 12:21:19 | ACO-PATROL-CITY  | 335 W SUGARLAND HWY | S35 S 42          |                |
| CLPD25CAD033049<br>PUnit: 550 ORINA H | 12/16/2025 12:45:16 | ACO-PATROL-CITY  | 883 EL PASO AVE     | S35 Z 42          |                |
| CLPD25CAD033134<br>PUnit: 550 ORINA H | 12/17/2025 11:26:13 | ACO-PATROL-CITY  | 832 SWEET LAKE CIR  | S35 Z 42          |                |
| CLPD25CAD033234<br>PUnit: 550 ORINA H | 12/19/2025 14:40:35 | ACO-PATROL-CITY  | 539 E PASADENA AVE  | S35 Z 42          |                |
| CLPD25CAD033450<br>PUnit: 550 ORINA H | 12/22/2025 13:54:45 | ACO-PATROL-CITY  | 205 E ESPERANZA AVE | S35 Z 42          |                |
| CLPD25CAD033451<br>PUnit: 550 ORINA H | 12/22/2025 14:56:12 | ACO-PATROL-CITY  | 336 E OBISPO AVE    | S35 Z 42          |                |
| CLPD25CAD033488<br>PUnit: 550 ORINA H | 12/23/2025 11:04:41 | BUSY-LUNCH BREAK | 410 W ARROYO AVE    | S80 Z             |                |
| CLPD25CAD033665                       | 12/26/2025 10:08:36 | ACO-PATROL-CITY  | 518 E VENTURA AVE   | S35 Z 42          |                |



# CLEWISTON POLICE DEPARTMENT

## CALL HISTORY LISTING

Printed By:  
TCOHENS  
Printed On:  
01/02/2026 12:29:29

| Incident Number                           | Date/Time           | Complaint        | Location           | Disposition Codes | Offense Number  |
|-------------------------------------------|---------------------|------------------|--------------------|-------------------|-----------------|
| PUnit: 550 ORINA H                        |                     |                  |                    |                   |                 |
| CLPD25CAD033668                           | 12/26/2025 11:06:29 | BUSY-LUNCH BREAK | 410 W ARROYO AVE   | S80 Z             |                 |
| PUnit: 550 ORINA H                        |                     |                  |                    |                   |                 |
| CLPD25CAD033785                           | 12/29/2025 11:10:33 | BUSY-LUNCH BREAK | 410 W ARROYO AVE   | S80 Z             |                 |
| PUnit: 550 ORINA H                        |                     |                  |                    |                   |                 |
| CLPD25CAD033787                           | 12/29/2025 12:41:27 | ACO-PATROL-CITY  | 533 E PASADENA AVE | S35 N 42          |                 |
| PUnit: 550 ORINA H                        |                     |                  |                    |                   |                 |
| CLPD25CAD033894                           | 12/30/2025 11:13:52 | BUSY-LUNCH BREAK | 410 W ARROYO AVE   | S80 Z             |                 |
| PUnit: 550 ORINA H                        |                     |                  |                    |                   |                 |
| CLPD25CAD033919                           | 12/30/2025 21:14:55 | ANIMAL COMPLAINT | 525 E PASADENA AVE | S35 A             | CLPD25OFF000574 |
| PUnit: 515 LOIS M BUnit1: 505 BUnit2: 550 |                     |                  |                    |                   |                 |



# Animals Inducted by Date and Species



Criteria:  
Enter from date: 12/01/2025  
Enter to date: 12/31/2025

## Cat

| Code     | Name                     | Type          | Brought In | By | Owner | Time On Shelter |
|----------|--------------------------|---------------|------------|----|-------|-----------------|
| F2025037 | <a href="#">TNR 1</a>    | F (Feral Cat) | 12/09/2025 |    |       | 3 weeks.        |
| F2025039 | <a href="#">TNR 4</a>    | F (Feral Cat) | 12/12/2025 |    |       | 3 weeks.        |
| F2025041 | <a href="#">TNR 3</a>    | F (Feral Cat) | 12/17/2025 |    |       | 2 weeks.        |
| F2025040 | <a href="#">Reno</a>     | F (Feral Cat) | 12/17/2025 |    |       | 6 days.         |
| S2025176 | <a href="#">Treasure</a> | S (Stray Cat) | 12/22/2025 |    |       | 1 week.         |
| S2025175 | <a href="#">Ima</a>      | S (Stray Cat) | 12/22/2025 |    |       | 1 day.          |
| F2025042 | <a href="#">Siggy</a>    | F (Feral Cat) | 12/23/2025 |    |       | 1 week.         |

Total Cat: 7

## Dog

| Code     | Name                  | Type          | Brought In | By | Owner | Time On Shelter |
|----------|-----------------------|---------------|------------|----|-------|-----------------|
| A2025166 | <a href="#">Pablo</a> | A (Stray Dog) | 12/06/2025 |    |       | 2 days.         |
| A2025167 | <a href="#">Ned</a>   | A (Stray Dog) | 12/08/2025 |    |       | 3 weeks.        |
| A2025168 | <a href="#">Kiki</a>  | A (Stray Dog) | 12/12/2025 |    |       | 3 weeks.        |
| A2025170 | <a href="#">Daisy</a> | A (Stray Dog) | 12/14/2025 |    |       | 1 day.          |
|          |                       |               |            |    |       |                 |

|          |                           |               |            |  |  |         |
|----------|---------------------------|---------------|------------|--|--|---------|
| A2025169 | <a href="#">Puppy</a>     | A (Stray Dog) | 12/14/2025 |  |  | 1 day.  |
| D2025077 | <a href="#">Myra</a>      | D (Dog)       | 12/21/2025 |  |  | 1 week. |
| D2025076 | <a href="#">Moonlight</a> | D (Dog)       | 12/21/2025 |  |  | 1 week. |
| D2025078 | <a href="#">Skyla</a>     | D (Dog)       | 12/22/2025 |  |  | 1 day.  |
| A2025175 | <a href="#">Cupid</a>     | A (Stray Dog) | 12/23/2025 |  |  | 5 days. |
| A2025176 | <a href="#">Donner</a>    | A (Stray Dog) | 12/23/2025 |  |  | 5 days. |
| A2025174 | <a href="#">Rudolph</a>   | A (Stray Dog) | 12/23/2025 |  |  | 5 days. |
| A2025172 | <a href="#">Dasher</a>    | A (Stray Dog) | 12/23/2025 |  |  | 5 days. |
| A2025177 | <a href="#">Blitzen</a>   | A (Stray Dog) | 12/23/2025 |  |  | 5 days. |
| A2025171 | <a href="#">Vixen</a>     | A (Stray Dog) | 12/23/2025 |  |  | 5 days. |
| A2025173 | <a href="#">Comet</a>     | A (Stray Dog) | 12/23/2025 |  |  | 5 days. |

Total Dog: 15

Total animals: 22

# PSAP Ring Time

Clewiston PD

4425 West State Road 80

La Belle, FL 33935

County: Hendry

Month - Year: December 2025

Agency Affiliation: Police

PSAP Size: Extra Large

Report Date: 01/01/2026 02:09:30

Report Date From: 12/01/2025

Report Date To: 12/31/2025

Period Group: Month

Time Group: 60 Minute

Time Block: 00:00 - 23:59

Days Of Week: All

Call Type: 911 Calls

Abandoned Filters: Include Abandoned

Agency Affiliation: All

PSAP Size: All

The PSAP Ring Time Report is representative of the agent's answer time experience. Ring-to-Answer is measured from the time of presentation at the station to the time of agent answer (Ring Seconds Only).

| Call Hour  | Ring Times In Seconds |       |         |         |         |          |       | Total | Avg.<br>Duration | % with Ring |           |           |           |
|------------|-----------------------|-------|---------|---------|---------|----------|-------|-------|------------------|-------------|-----------|-----------|-----------|
|            | 0 - 10                | 11-15 | 16 - 20 | 21 - 40 | 41 - 60 | 61 - 120 | 120+  |       |                  | ≤ 10 Secs   | ≤ 15 Secs | ≤ 20 Secs | ≤ 40 Secs |
| 00:00      | 5                     | 0     | 0       | 1       | 0       | 0        | 0     | 6     | 124.3            | 83.33%      | 83.33%    | 83.33%    | 100.00%   |
| 01:00      | 8                     | 0     | 2       | 0       | 0       | 0        | 0     | 10    | 91.0             | 80.00%      | 80.00%    | 100.00%   | 100.00%   |
| 02:00      | 6                     | 0     | 0       | 0       | 0       | 0        | 0     | 6     | 42.7             | 100.00%     | 100.00%   | 100.00%   | 100.00%   |
| 03:00      | 5                     | 0     | 1       | 0       | 0       | 0        | 0     | 6     | 49.8             | 83.33%      | 83.33%    | 100.00%   | 100.00%   |
| 04:00      | 8                     | 3     | 1       | 0       | 0       | 0        | 0     | 12    | 79.9             | 66.67%      | 91.67%    | 100.00%   | 100.00%   |
| 05:00      | 2                     | 4     | 0       | 1       | 0       | 0        | 0     | 7     | 78.9             | 28.57%      | 85.71%    | 85.71%    | 100.00%   |
| 06:00      | 10                    | 1     | 1       | 1       | 0       | 0        | 0     | 13    | 73.8             | 76.92%      | 84.62%    | 92.31%    | 100.00%   |
| 07:00      | 16                    | 0     | 2       | 0       | 0       | 0        | 0     | 18    | 57.3             | 88.89%      | 88.89%    | 100.00%   | 100.00%   |
| 08:00      | 28                    | 2     | 3       | 0       | 0       | 0        | 0     | 33    | 50.6             | 84.85%      | 90.91%    | 100.00%   | 100.00%   |
| 09:00      | 32                    | 5     | 2       | 0       | 0       | 0        | 0     | 39    | 50.6             | 82.05%      | 94.87%    | 100.00%   | 100.00%   |
| 10:00      | 29                    | 4     | 1       | 0       | 0       | 0        | 0     | 34    | 45.1             | 85.29%      | 97.06%    | 100.00%   | 100.00%   |
| 11:00      | 67                    | 9     | 2       | 1       | 0       | 0        | 0     | 79    | 35.1             | 84.81%      | 96.20%    | 98.73%    | 100.00%   |
| 12:00      | 29                    | 4     | 1       | 0       | 0       | 0        | 0     | 34    | 45.1             | 85.29%      | 97.06%    | 100.00%   | 100.00%   |
| 13:00      | 34                    | 6     | 1       | 0       | 0       | 0        | 0     | 41    | 49.6             | 82.93%      | 97.56%    | 100.00%   | 100.00%   |
| 14:00      | 64                    | 12    | 1       | 0       | 0       | 0        | 0     | 77    | 28.7             | 83.12%      | 98.70%    | 100.00%   | 100.00%   |
| 15:00      | 40                    | 1     | 0       | 0       | 0       | 0        | 0     | 41    | 33.7             | 97.56%      | 100.00%   | 100.00%   | 100.00%   |
| 16:00      | 42                    | 3     | 1       | 1       | 0       | 0        | 0     | 47    | 54.4             | 89.36%      | 95.74%    | 97.87%    | 100.00%   |
| 17:00      | 37                    | 3     | 0       | 0       | 0       | 0        | 0     | 40    | 102.9            | 92.50%      | 100.00%   | 100.00%   | 100.00%   |
| 18:00      | 25                    | 5     | 0       | 0       | 0       | 0        | 0     | 30    | 65.5             | 83.33%      | 100.00%   | 100.00%   | 100.00%   |
| 19:00      | 26                    | 2     | 1       | 0       | 0       | 0        | 0     | 29    | 105.5            | 89.66%      | 96.55%    | 100.00%   | 100.00%   |
| 20:00      | 39                    | 2     | 1       | 1       | 0       | 0        | 0     | 43    | 45.0             | 90.70%      | 95.35%    | 97.67%    | 100.00%   |
| 21:00      | 26                    | 2     | 0       | 1       | 0       | 0        | 0     | 29    | 81.6             | 89.66%      | 96.55%    | 96.55%    | 100.00%   |
| 22:00      | 24                    | 0     | 1       | 1       | 0       | 0        | 0     | 26    | 129.4            | 92.31%      | 92.31%    | 96.15%    | 100.00%   |
| 23:00      | 15                    | 1     | 0       | 0       | 0       | 0        | 0     | 16    | 83.6             | 93.75%      | 100.00%   | 100.00%   | 100.00%   |
| Total:     | 617                   | 69    | 22      | 8       | 0       | 0        | 0     | 716   | 58.0             | 86.17%      | 95.81%    | 98.88%    | 100.00%   |
| Overall %: | 86.17%                | 9.64% | 3.07%   | 1.12%   | 0.00%   | 0.00%    | 0.00% |       |                  |             |           |           |           |

# Call Summary

## Clewiston PD

4425 West State Road 80

La Belle, FL 33935

County: Hendry

Year: 2025

Agency Affiliation: Police

PSAP Size: Extra Large

**Report Date:** 01/01/2026 02:09:25

**Report Date From:** 12/01/2025

**Report Date To:** 12/31/2025

**Period Group:** Month

**Days Of Week:** All

**Call Type:** 911 Calls

**Abandoned Filters:** Include Abandoned

**NSI Filters:** NSI Included in 911 Totals

**Agency Affiliation:** All

**PSAP Size:** All

|     |                   | December<br>2025 | Total  |
|-----|-------------------|------------------|--------|
| 911 | Inbound           | 572              | 572    |
|     | Abandoned         | 144              | 144    |
|     | Abandoned %       | 20.11%           | 20.11% |
|     | Unparsed          | 0                | 0      |
|     | Total             | 716              | 716    |
|     | Avg Call Duration | 58.0             | 58.0   |
|     | Total             | 716              | 716    |



## CLEWISTON POLICE DEPARTMENT

CHIEF OF POLICE TICO SALGADO

### Incident By Location Report

Date Range : between 12/1/2025 and 12/31/2025

Selection Criteria : Complaint(s) IN (ELECTRICAL FIRE, STRUCTURE FIRE, UTILITIES, UTILITIES - ELECTRIC), Primary Geo(s) IN (ADM, AUX, CAC, CCE, CCOM, CFD, CINV, COP, CP, CPD, EVID, EXP, K9, SDET, SRO, TRNG, UTIL, VIP)

| District                                                                                  | Law | Grid | Complaint            | PUnit | Incident Number | Offense Number | C1   | C2 | C3 | C4 | Date/Time Recvd                 | Date/Time Disp                                                                   | Date/Time Arrive                | Date/Time Close  |
|-------------------------------------------------------------------------------------------|-----|------|----------------------|-------|-----------------|----------------|------|----|----|----|---------------------------------|----------------------------------------------------------------------------------|---------------------------------|------------------|
| District                                                                                  | Law | Grid | Complaint            | PUnit | Incident Number | Offense Number | C1   | C2 | C3 | C4 | Date/Time Recvd                 | Address                                                                          |                                 |                  |
| CPD                                                                                       | 2   | D2Z1 | UTILITIES - ELECTRIC | ELE   | CLPD25CAD032850 |                | S80  | Z  |    |    | 12/13/2025 14:08                | 550 S LOPEZ ST [X2[W OBISPO AVE]] x[W ALVERDEZ AVE] [CLEWISTON]                  |                                 |                  |
| CPD                                                                                       | 2   | D2Z1 | UTILITIES - ELECTRIC | ELE   | CLPD25CAD032850 |                | S80  | Z  |    |    | 12/13/2025 14:08                | 12/13/2025 14:13                                                                 |                                 | 12/13/2025 18:53 |
| Address: 550 S LOPEZ ST [X2[W OBISPO AVE]] x[W ALVERDEZ AVE] [CLEWISTON]                  |     |      |                      |       |                 |                |      |    |    |    | Elapsed Disp - Arrive:          |                                                                                  | Elapsed Arrive - Comp:          |                  |
| CPD                                                                                       | 2   | D2Z1 | UTILITIES - ELECTRIC | ELE   | CLPD25CAD033177 |                | S17  | Z  |    |    | 12/18/2025 04:57                | W SUGARLAND HWY x[N BERNER RD] [CLEWISTON]                                       |                                 |                  |
| CPD                                                                                       | 2   | D2Z1 | UTILITIES - ELECTRIC | ELE   | CLPD25CAD033177 |                | S17  | Z  |    |    | 12/18/2025 04:57                | 12/18/2025 05:01                                                                 | 12/18/2025 06:41                | 12/18/2025 07:12 |
| Address: W SUGARLAND HWY x[N BERNER RD] [CLEWISTON]                                       |     |      |                      |       |                 |                |      |    |    |    | Elapsed Disp - Arrive: 01:39:21 |                                                                                  | Elapsed Arrive - Comp: 00:31:32 |                  |
| CP                                                                                        | 02  |      | UTILITIES - ELECTRIC | ELE   | CLPD25CAD033239 |                | S80  | Z  |    |    | 12/19/2025 17:13                | 220 E VENTURA AVE [REDISH APARTMENTS X2[S BOND ST]] x[S DEANE DUFF] [CLEWISTON]  |                                 |                  |
| CP                                                                                        | 02  |      | UTILITIES - ELECTRIC | ELE   | CLPD25CAD033239 |                | S80  | Z  |    |    | 12/19/2025 17:13                | 12/19/2025 17:17                                                                 |                                 | 12/19/2025 21:39 |
| Address: 220 E VENTURA AVE [REDISH APARTMENTS X2[S BOND ST]] x[S DEANE DUFF] [CLEWISTON]  |     |      |                      |       |                 |                |      |    |    |    | Elapsed Disp - Arrive:          |                                                                                  | Elapsed Arrive - Comp:          |                  |
| CP                                                                                        | 02  |      | UTILITIES - ELECTRIC | ELE   | CLPD25CAD033457 |                | S17  | Z  |    |    | 12/22/2025 18:31                | 700 E VENTURA AVE [ROYAL PALM MHP X2[S SAN JOSE]] x[S FRANCISCO] [CLEWISTON]     |                                 |                  |
| CP                                                                                        | 02  |      | UTILITIES - ELECTRIC | ELE   | CLPD25CAD033457 |                | S17  | Z  |    |    | 12/22/2025 18:31                | 12/22/2025 18:31                                                                 | 12/22/2025 18:55                | 12/22/2025 18:58 |
| Address: 700 E VENTURA AVE [ROYAL PALM MHP X2[S SAN JOSE]] x[S FRANCISCO] [CLEWISTON]     |     |      |                      |       |                 |                |      |    |    |    | Elapsed Disp - Arrive: 00:23:53 |                                                                                  | Elapsed Arrive - Comp: 00:02:56 |                  |
| CPD                                                                                       | 2   | D2Z1 | UTILITIES - ELECTRIC | ELE   | CLPD25CAD033660 |                | S17  | Z  |    |    | 12/26/2025 08:48                | 806 N LOPEZ ST [X2[N BERNER RD]] x[CARIBBEAN AVE] [CLEWISTON]                    |                                 |                  |
| CPD                                                                                       | 2   | D2Z1 | UTILITIES - ELECTRIC | ELE   | CLPD25CAD033660 |                | S17  | Z  |    |    | 12/26/2025 08:48                | 12/26/2025 08:48                                                                 |                                 | 12/26/2025 10:20 |
| Address: 806 N LOPEZ ST [X2[N BERNER RD]] x[CARIBBEAN AVE] [CLEWISTON]                    |     |      |                      |       |                 |                |      |    |    |    | Elapsed Disp - Arrive:          |                                                                                  | Elapsed Arrive - Comp:          |                  |
| CP                                                                                        | 02  |      | ELECTRICAL FIRE      | 511   | CLPD25CAD033701 |                | S25E | Z  |    |    | 12/27/2025 11:40                | 504 E SUGARLAND HWY [POPEYES X2[S SAN GABRIEL ST]] x[S SAN PEDRO ST] [CLEWISTON] |                                 |                  |
| CP                                                                                        | 02  |      | ELECTRICAL FIRE      | 511   | CLPD25CAD033701 |                | S25E | Z  |    |    | 12/27/2025 11:40                | 12/27/2025 11:41                                                                 | 12/27/2025 11:44                | 12/27/2025 12:03 |
| Address: 504 E SUGARLAND HWY [POPEYES X2[S SAN GABRIEL ST]] x[S SAN PEDRO ST] [CLEWISTON] |     |      |                      |       |                 |                |      |    |    |    | Elapsed Disp - Arrive: 00:02:41 |                                                                                  | Elapsed Arrive - Comp: 00:19:23 |                  |
| CPD                                                                                       | 2   | D2Z1 | UTILITIES - ELECTRIC | ELE   | CLPD25CAD033905 |                | S80  | Z  |    |    | 12/30/2025 17:49                | 428 W ALVERDEZ AVE [X2[OLYMPIA ST]] x[CORONA ST] [CLEWISTON]                     |                                 |                  |
| CPD                                                                                       | 2   | D2Z1 | UTILITIES - ELECTRIC | ELE   | CLPD25CAD033905 |                | S80  | Z  |    |    | 12/30/2025 17:49                | 12/30/2025 18:09                                                                 |                                 | 12/30/2025 18:10 |
| Address: 428 W ALVERDEZ AVE [X2[OLYMPIA ST]] x[CORONA ST] [CLEWISTON]                     |     |      |                      |       |                 |                |      |    |    |    | Elapsed Disp - Arrive:          |                                                                                  | Elapsed Arrive - Comp:          |                  |

Average Disp - Arr: 00:41:58

Average Arr - Comp: 00:17:57

Record Count: 7



## CLEWISTON POLICE DEPARTMENT

CHIEF OF POLICE TICO SALGADO

### Call Type Summary

Date Range: between 12/1/2025 and 12/31/2025

#### Call Type

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| -ABANDONED VEHICLE<br>-ALARM<br>-ANIMAL BITE<br>-ANIMAL COMPLAINT<br>-ANIMAL TRANSPORT<br>-ARMED<br>-ARSON<br>-ASSAULT<br>-ASSIST OTHER AGENCY<br>-BAKER/MARCHMAN ACT<br>-BATTERY<br>-BEVERAGE LAW VIOLATION<br>-BOATER CONTACT<br>-BOMB THREAT<br>-BRUSH FIRE<br>-BURGLARY<br>-BURGLARY TO A BUSINESS<br>-BURGLARY TO A CONSTRUCTION SITE<br>-BURGLARY TO A RESIDENCE<br>-BURGLARY TO A VEHICLE<br>-BUSINESS CHECK<br>-BUSINESS ESCORT<br>-CHASE<br>-CHILD/ELDERLY ABUSE<br>-CITIZEN ASSIST<br>-CITY ORDINANCE VIOLATION<br>-CIVIL MATTER<br>-COUNTY ORDINANCE VIOLATION<br>-COURT<br>-CRIMINAL MISCHIEF<br>-DECEASED PERSON<br>-DEPUTY INFORMATION REF DAMAGED ISSUED PROPERTY<br>-DISTURBANCE<br>-DOMESTIC DISTURBANCE<br>-DROWNING<br>-DRUG CASE<br>-DRUNK DRIVER<br>-DRUNK PEDESTRIAN<br>-ELECTRICAL FIRE<br>-EMPLOYEE/LABOR TROUBLE<br>-ESCAPE<br>-FIGHT /AFFRAY<br>-FLIGHT MISSION<br>-FOLLOW UP | -FOR RECORDING DCF INTAKE REPORTS OF ABUSE<br>-FORGERY / FRAUD<br>-FOUND/ CONFISCATED NARCOTICS<br>-FUNERAL ESCORT<br>-GANG RELATED INCIDENT<br>-GAS DRIVE OFF<br>-GREASE/STOVE FIRE<br>-GUN SHOTS<br>-HARRASSING PHONE CALLS<br>-HAZMAT<br>-HIT AND RUN ACCIDENT<br>-HOMICIDE<br>-HOSTAGE<br>-ILLEGAL BURN<br>-ILLEGAL DUMPING<br>-INFORMATION<br>-INJUNCTION<br>-JUVENILE SITUATION<br>-K-9 USAGE<br>-KIDNAPPING<br>-LANDING ZONE<br>-LEGAL ADVICE<br>-LEWD LASCIVIOUS BEHAVIOR<br>-LIVESTOCK ON HIGHWAY<br>-LOITERING<br>-LOST /STOLEN TAG<br>-LOST/ FOUND PROPERTY<br>-MARIJUANA GROW HOUSE<br>-MENTALLY ILL PERSON<br>-MISSING PERSON<br>-MISSING PERSON RECOVERY<br>-MULTIPLE AGENCY FIRE<br>-NOISE COMPLAINT<br>-OTHER NOT LISTED<br>-PARKING VIOLATION<br>-PATROL-CITY LIMITS<br>-PRISONER IN CUSTODY<br>-PRISONER TRANSPORT<br>-PROWLER<br>-RANCH/FARM CHECKS<br>-RECKLESS DRIVER<br>-RECOVERED VEHICLE<br>-REPOSSESSION | -RESIDENCE CHECK<br>-RIOT<br>-ROAD OBSTRUCTION<br>-ROBBERY<br>-SCHOOL CROSSING<br>-SEARCH WARRANT<br>-SEARVING CIVIL PROCESS<br>-SECURITY CHECK<br>-SEX CRIME<br>-SHOOTING<br>-SHOPLIFTING<br>-SICK PERSON TRANSPORT MEDICAL EMS<br>-SICK PERSON/AMBULANCE<br>-SMOKE<br>-SPECIAL DETAIL<br>-STABBING<br>-STALKING<br>-STOLEN VEHICLE<br>-STRUCTURE FIRE<br>-SUICIDE/ ATTEMPTED SUICIDE<br>-SUSPICIOUS INCIDENT<br>-SUSPICIOUS PERSON<br>-SUSPICIOUS VEHICLE<br>-TEST CAD CALL<br>-THEFT<br>-THEFT FROM A BUSINESS<br>-THEFT FROM A CONSTRUCTION SITE<br>-THEFT FROM A RESIDENCE<br>-TRAFFIC PROBLEM<br>-TRAFFIC STOP<br>-TRESPASSING<br>-TROUBLE IN THE JAIL<br>-UNVERIFIED 911<br>-UNWANTED GUEST<br>-VEHICLE ACCIDENT<br>-VEHICLE ACCIDENT/ DEPT UNIT<br>-VEHICLE FIRE<br>-VERIFY VIN<br>-VICE / GAMBLING<br>-VIOLATION OF INJUNCTION<br>-VIOLATION OF PROBATION WITHOUT WARRANT<br>-WARRANT<br>-WELFARE CHECK |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

| Call Type                                 | # of Calls | Total Time        | Average Time     |
|-------------------------------------------|------------|-------------------|------------------|
| ALARM                                     | 28         | 03 hours 41 mins  | 00 hours 8 mins  |
| ANIMAL BITE                               | 4          | 02 hours 15 mins  | 00 hours 34 mins |
| ANIMAL COMPLAINT                          | 26         | 08 hours 46 mins  | 00 hours 20 mins |
| ANIMAL TRANSPORT                          | 6          | 16 hours 3 mins   | 02 hours 40 mins |
| ASSIST OTHER AGENCY                       | 37         | 15 hours 13 mins  | 00 hours 25 mins |
| BAKER/MARCHMAN ACT                        | 1          | 02 hours 5 mins   | 02 hours 5 mins  |
| BUSINESS CHECK                            | 782        | 23 hours 32 mins  | 00 hours 2 mins  |
| BUSINESS ESCORT                           | 38         | 16 hours 0 mins   | 00 hours 25 mins |
| CHILD/ELDERLY ABUSE                       | 1          | 00 hours 59 mins  | 00 hours 59 mins |
| CITIZEN ASSIST                            | 70         | 44 hours 51 mins  | 00 hours 38 mins |
| CITY ORDINANCE VIOLATION                  | 1          | 00 hours 26 mins  | 00 hours 26 mins |
| CIVIL MATTER                              | 1          | 01 hours 35 mins  | 01 hours 35 mins |
| DECEASED PERSON                           | 1          | 04 hours 27 mins  | 04 hours 27 mins |
| DISTURBANCE                               | 11         | 02 hours 49 mins  | 00 hours 15 mins |
| DOMESTIC DISTURBANCE                      | 1          | 00 hours 28 mins  | 00 hours 28 mins |
| ELECTRICAL FIRE                           | 1          | 00 hours 22 mins  | 00 hours 22 mins |
| FIGHT /AFFRAY                             | 6          | 02 hours 34 mins  | 00 hours 26 mins |
| FOLLOW UP                                 | 23         | 08 hours 25 mins  | 00 hours 21 mins |
| FOR RECORDING DCF INTAKE REPORTS OF ABUSE | 2          | 00 hours 57 mins  | 00 hours 29 mins |
| FORGERY / FRAUD                           | 4          | 118 hours 31 mins | 29 hours 38 mins |
| FUNERAL ESCORT                            | 1          | 00 hours 8 mins   | 00 hours 8 mins  |
| HIT AND RUN ACCIDENT                      | 4          | 04 hours 50 mins  | 01 hours 13 mins |
| ILLEGAL BURN                              | 1          | 00 hours 12 mins  | 00 hours 12 mins |
| ILLEGAL DUMPING                           | 1          | 00 hours 30 mins  | 00 hours 30 mins |



## Call Type Summary

Date Range: between 12/1/2025 and 12/31/2025

| Call Type                   | # of Calls | Total Time       | Average Time     |
|-----------------------------|------------|------------------|------------------|
| INFORMATION                 | 26         | 14 hours 18 mins | 00 hours 32 mins |
| JUVENILE SITUATION          | 10         | 02 hours 59 mins | 00 hours 18 mins |
| LEGAL ADVICE                | 4          | 01 hours 9 mins  | 00 hours 17 mins |
| LEWD LASCIVIOUS BEHAVIOR    | 1          | 00 hours 46 mins | 00 hours 46 mins |
| LOST/ FOUND PROPERTY        | 4          | 02 hours 47 mins | 00 hours 42 mins |
| NOISE COMPLAINT             | 13         | 04 hours 14 mins | 00 hours 20 mins |
| OTHER NOT LISTED            | 23         | 26 hours 44 mins | 01 hours 10 mins |
| PARKING VIOLATION           | 2          | 00 hours 17 mins | 00 hours 9 mins  |
| PRISONER TRANSPORT          | 1          | 00 hours 6 mins  | 00 hours 6 mins  |
| RANCH/FARM CHECKS           | 1          | 00 hours 4 mins  | 00 hours 4 mins  |
| RECKLESS DRIVER             | 18         | 03 hours 0 mins  | 00 hours 10 mins |
| REPOSSESSION                | 2          | 00 hours 6 mins  | 00 hours 3 mins  |
| RESIDENCE CHECK             | 254        | 04 hours 45 mins | 00 hours 1 mins  |
| ROAD OBSTRUCTION            | 1          | 00 hours 2 mins  | 00 hours 2 mins  |
| SECURITY CHECK              | 33         | 04 hours 51 mins | 00 hours 9 mins  |
| SHOPLIFTING                 | 6          | 07 hours 30 mins | 01 hours 15 mins |
| SICK PERSON/AMBULANCE       | 13         | 03 hours 56 mins | 00 hours 18 mins |
| SMOKE                       | 2          | 00 hours 20 mins | 00 hours 9 mins  |
| SPECIAL DETAIL              | 8          | 23 hours 0 mins  | 02 hours 53 mins |
| SUSPICIOUS INCIDENT         | 9          | 01 hours 43 mins | 00 hours 11 mins |
| SUSPICIOUS PERSON           | 24         | 03 hours 6 mins  | 00 hours 8 mins  |
| SUSPICIOUS VEHICLE          | 16         | 01 hours 42 mins | 00 hours 6 mins  |
| THEFT                       | 5          | 02 hours 37 mins | 00 hours 31 mins |
| TRAFFIC PROBLEM             | 1          | 01 hours 5 mins  | 01 hours 5 mins  |
| TRAFFIC STOP                | 323        | 57 hours 17 mins | 00 hours 11 mins |
| TRESPASSING                 | 7          | 05 hours 19 mins | 00 hours 46 mins |
| UNVERIFIED 911              | 9          | 01 hours 14 mins | 00 hours 8 mins  |
| UNWANTED GUEST              | 4          | 01 hours 44 mins | 00 hours 26 mins |
| VEHICLE ACCIDENT            | 15         | 07 hours 25 mins | 00 hours 30 mins |
| VEHICLE ACCIDENT/ DEPT UNIT | 1          | 00 hours 50 mins | 00 hours 50 mins |
| VERIFY VIN                  | 1          | 00 hours 11 mins | 00 hours 11 mins |
| VIOLATION OF INJUNCTION     | 1          | 00 hours 18 mins | 00 hours 18 mins |
| WARRANT                     | 2          | 03 hours 35 mins | 01 hours 48 mins |
| WELFARE CHECK               | 17         | 03 hours 51 mins | 00 hours 14 mins |

**City of Clewiston**  
**Public Works Department**  
**Solid Waste Division**  
**2026 Collection changes**

**Memorial Day May 25, 2026**

All collection for Monday will be collected on Tuesday and Tuesday's collection will be collected on Wednesday. The rest of the week stays as normal.

**Labor Day September 7, 2026**

Monday's collection will be moved to Tuesday and Tuesday's collection will be collected on Wednesday, and the rest of the week will stay as normal.

**Thanksgiving Day November 26, 2026**

Thursday's collection will be collected on Wednesday, and the rest of the week will stay as normal.

**Christmas Day December 25, 2026**

Thursday's collection will be collected on Wednesday December 23, 2026, and Friday's collection will be collected on Thursday December 24, 2026

## UTILITIES MONTHLY ACTIVITY REPORT FOR DECEMBER 2025

### ELECTRIC DEPARTMENT

|                       |           |                   |
|-----------------------|-----------|-------------------|
| Kwh purchased         | 6,863,215 | Month of DECEMBER |
| Kwh sold              | 6,518,001 |                   |
| Total Electric Meters | 4,607     |                   |

|                      | Total Minutes out | # of Customers<br>out of service | # of outages | avg length<br>of outage |
|----------------------|-------------------|----------------------------------|--------------|-------------------------|
| OUTAGES              | 70                | 80                               | 2            | 35 minutes              |
| Street Light repairs | 6                 |                                  |              |                         |
| Voltage checks       | 4                 |                                  |              |                         |

### WATER DEPARTMENT

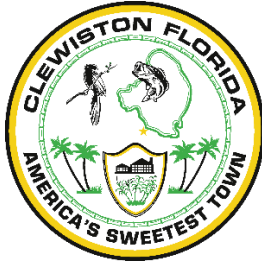
|                    | Clewiston | South Shore | Total Plant Production |
|--------------------|-----------|-------------|------------------------|
| Gallons sold       | 30,086    | 17,310      | 54 Million Gals        |
| Total Water Meters | 3863      |             |                        |
| Water Breaks       | 9         |             |                        |

### SEWER PLANT

|                   |      |                   |
|-------------------|------|-------------------|
| Gallons Processed | 0.23 | Month of DECEMBER |
|-------------------|------|-------------------|

### OFFICE ACTIVITY

|                                                   |     |
|---------------------------------------------------|-----|
| New Accounts (Move Ins)                           | 66  |
| Closed Accounts (Move Outs)                       | 32  |
| Disconnects for Nonpayment                        | 174 |
| Reconnects from Nonpayment                        | 156 |
| Meter Rereads Completed                           | 2   |
| <b>All Locates</b>                                | 33  |
| <b>All Meter Changes</b>                          | 2   |
| <b>Miscellaneous</b>                              | 46  |
| Trim Tree                                         | 1   |
| Total other Work Orders completed                 | 54  |
| Total Work Orders Completed by all<br>Departments | 605 |



## **Agenda Item Memorandum**

**TO:** City Commission of the City of Clewiston  
**FROM:** Jennifer O'Shields, Human Resource Assistant  
**VIA:** Danny Williams, City Manager  
**DATE:** January 26, 2026  
**SUBJECT:** Consideration of Adding Presidents Day, Juneteenth and Columbus Day to the City Holiday Schedule

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### **Recommendation:**

Staff recommends that the City Commission consider amending the City's official holiday schedule to include Presidents Day, Juneteenth (June 19) and Columbus Day as recognized City holidays, beginning January 1, 2026.

### **Background:**

- The City currently observes a defined list of paid holidays for City employees, as established by Chapter 9 Section 9.07. Presidents Day, Juneteenth and Columbus Day are federally recognized holidays but are not presently included on the City's official holiday schedule.
- Presidents Day recognizes the legacy and service of U.S. Presidents and has long been observed at the federal level.
- Juneteenth commemorates the emancipation of enslaved African Americans in the United States and was designated a federal holiday in 2021.
- Columbus Day is a federal holiday recognizing the historical voyage of Christopher Columbus.

### **Attachment:**

2026 City of Clewiston Holiday Schedule.

### **Conclusion:**

Adding Presidents Day, Juneteenth and Columbus Day to the City's holiday schedule would bring the City into closer alignment with federal holidays, acknowledge significant historical events, and support employee morale. Staff requests the City Commission's consideration and guidance on this matter.

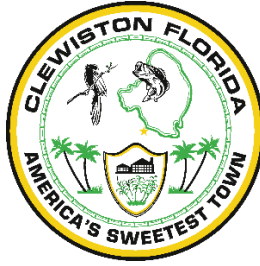


## 2026 City of Clewiston Holiday

|                            |                                             |
|----------------------------|---------------------------------------------|
| New Year's Day             | Thursday, January 1, 2026                   |
| Martin Luther King Jr. Day | Monday, January 19, 2026                    |
| *President's Day           | Monday, February 16, 2026                   |
| Good Friday                | Friday, April 3, 2026                       |
| Memorial Day               | Monday, May 25, 2026                        |
| *Juneteenth Day            | Friday, June 19, 2026                       |
| Independence Day           | Friday, July 3, 2026                        |
| Labor Day                  | Monday, September 7, 2026                   |
| *Columbus Day              | Monday, October 12, 2026                    |
| Veterans' Day              | Wednesday, November 11, 2026                |
| Thanksgiving               | Thursday and Friday, November 26 - 27, 2026 |
| Christmas                  | Thursday and Friday, December 24 - 25, 2026 |
| New Year's Day             | Friday, January 1, 2027                     |

Based upon City of Clewiston Holiday Policy, The City Clerk/Human Resources will update the designated New Year's Holiday dates for the 2027 Holiday Schedule by Oct. 1, 2026.

**NOTE:** Some City departments might remain open and/or provide services on these observed holidays. Please contact specific departments directly to determine their individual schedules.



## **Agenda Item Memorandum**

**TO:** City Commission of the City of Clewiston  
**FROM:** Lynne Mila, Director of Operations  
**VIA:** Danny Williams, City Manager  
**DATE:** January 26, 2026  
**SUBJECT:** Consideration of approval of Resolution 2026-01

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### **Background/History:**

**Resolution 2026-01** approves a contract with Invoice Cloud, Inc. for utility bill payment services, and cancels the city's contract with Tyler Technologies, Inc. for IVR, text to pay, EFT (online payments) and POS services.

Invoice cloud will improve customer service. Text and email notifications to customers who are in arrears of utility bills, or whose payment has been declined, are intended to reduce the monthly service disconnects for non-pay. Staff expect operational savings with easier payment option types such as PayPal and Venmo, and Invoice cloud promotions for paperless and autopay billing. A Bill Presentment feature displays a copy of the customer's bill (PDF format or HTML) which is not available from Tyler.

**Financial Impact:** Budget neutral the first year.

### **Attachments:**

1. Resolution 2026-01
2. Invoice Cloud agreement

### **Actions/Options/Recommendations:**

Recommend approval of Resolution 2026-01



## **CITY OF CLEWISTON**

### **RESOLUTION NO. 2026-01**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF CLEWISTON, FLORIDA, APPROVING AN AGREEMENT REGARDING UTILITY BILL PAYMENT SERVICES BETWEEN THE CITY OF CLEWISTON AND INVOICE CLOUD, INC; CANCELING AN AGREEMENT WITH TYLER TECHNOLOGIES, INC. FOR UTILITY BILL PAYMENT SERVICES; AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE THE AGREEMENT; PROVIDING FOR SEVERABILITY, CONFLICT, AND EFFECTIVE DATE.**

**WHEREAS**, the city has received a proposal from Invoice Cloud, Inc. to bill and receive payment from the city's utility customers; and

**WHEREAS**, a contract is in effect with Tyler Technologies, Inc. for bill payment services which may be canceled upon thirty days' notice to Tyler; and

**WHEREAS**, the City of Clewiston Board of Commissioners finds it in the best interest of the city to enter into an agreement with Invoice Cloud, Inc. for utility bill payment services and to cancel the agreement with Tyler for the same; and

**WHEREAS**, the city is authorized by law to enter into this agreement.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF CLEWISTON, FLORIDA, THAT:**

**SECTION 1.** The foregoing "WHEREAS" clauses are hereby ratified and confirmed as being true and correct and is hereby made a specific part of this Resolution.

**SECTION 2.** The City Commission of the City of Clewiston hereby authorizes the City to utilize the contract above for the purpose which is specified in this Resolution and authorizes the mayor or his designee and the City Clerk, as attesting witness, on behalf of the City to enter into the agreement.

**SECTION 3.** This Resolution shall become effective immediately upon its passage and adoption.

Commissioner \_\_\_\_\_ offered the foregoing resolution. Commissioner \_\_\_\_\_ seconded the motion, and upon being put to a vote, the vote was as follows:

|                                      | <b>Aye</b>               | <b>Nay</b>               | <b>Absent</b>            |
|--------------------------------------|--------------------------|--------------------------|--------------------------|
| <b>JAMES PITTMAN, MAYOR</b>          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>HILLARY HYSLOPE, VICE MAYOR</b>   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>BARBARA EDMONDS, COMMISSIONER</b> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>MALI GARDNER, COMMISSIONER</b>    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>JASON WILLIAMS, COMMISSIONER</b>  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

**PASSED AND APPROVED** by the City Commission of the City of Clewiston this \_\_\_\_ day of \_\_\_\_\_, 2026.

ATTEST:

CITY OF CLEWISTON, FLORIDA

\_\_\_\_\_  
Fransheska Berrios, City Clerk

\_\_\_\_\_  
James Pittman, Mayor

(MUNICIPAL SEAL)

APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY

By: \_\_\_\_\_  
Kaylee Tuck, City Attorney

## Biller Agreement

**1. License Grant & Restrictions.** Subject to execution by Biller of the Invoice Cloud Biller Order Form incorporating this Agreement, Invoice Cloud hereby grants Biller a non-exclusive, non-transferable, worldwide right to use the Service described on the Biller Order Form until termination as provided herein, solely for the following purposes, and specifically to bill and receive payment from Biller's own customers, for Services that are referenced in the Biller Order Form. All rights not expressly granted to Biller are reserved by Invoice Cloud and its licensors.

Biller will provide to Invoice Cloud all Biller Data generated for Biller's Customers. Unless otherwise expressly agreed to in writing by Invoice Cloud to the contrary, Invoice Cloud will process all of Biller's Customers' Payment Instrument Transactions requirements related to the Biller Data and will do so via electronic data transmission according to our formats and procedures for each electronic payment type selected in the Biller Order Form. In addition, Biller will execute all third-party applications and enter into all agreements required for the Service without unreasonable delay, including without limitation Payment Processing Agreements and merchant agreements that may be required upon implementation, or later at such time as the Service operates with different or multiple payment processors. Throughout the Term of this Agreement, for "Invoice Types" listed on the Biller Order Form (e.g., real estate taxes, utility bills, parking tickets, insurance premium, loans, etc.), Biller will not use the credit card processing, ACH or check processing of any bank, payment processor, entity, or person, other than Invoice Cloud via electronic data transmission or the authorization for processing of Biller's Customers' Payment Instrument Transactions, for each electronic payment method selected in the Biller Order Form. Notwithstanding any provision herein to the contrary, Biller may continue to utilize the services of its existing autopayment ACH system through Sea Coast National Bank for those payers who actively use such system as of the execution date of the Biller Order Form.

Biller shall not: (i) license, sublicense, sell, resell, transfer, assign, distribute or otherwise commercially exploit or make available to any third party the Service in any way; (ii) modify or make derivative works based upon the Service; (iii) recreate, "frame" or "mirror" any portion of the Service on any other server or wireless or Internet-based device; (iv) reverse engineer or access the Service; or (v) copy any features, functions or graphics of the Service.

**2. Privacy & Security.** Invoice Cloud's privacy and security policies may be viewed at <http://www.invoicecloud.com/privacy.html>. Invoice Cloud reserves the right to modify its privacy and security policies in its reasonable discretion from time to time which modification shall not materially adversely impact such policies. Invoice Cloud will maintain compliance with current required Payment Card Industry (PCI) standards and Cardholder Information Security standards.

**3. Account Information and Data.** Invoice Cloud does not and will not own any Customer Data, in the course of providing the Service. Biller, not Invoice Cloud, shall have sole responsibility for the accuracy, quality, integrity, legality, and reliability of, and obtaining the intellectual property rights to use and process all Customer Data. In the event this Agreement is terminated, Invoice Cloud will make available to Biller a file of the Customer Data (to the extent that Invoice Cloud is permitted to provide pursuant to applicable law and PCI-DSS standards), within 30 days of termination of this Agreement (or at a later time if required by applicable law), if Biller so requests at the time of termination. Invoice Cloud will retain Customer Data for a period from its creation for the time frame that is listed in the Biller Order under "Data Retention", and reserves the right to remove and/or delete remaining Customer Data no less than 60 days after termination or expiration except as prohibited by applicable law or in the event of exigent circumstances.

**4. Confidentiality / Intellectual Property Ownership.** Invoice Cloud agrees that it may be furnished with or otherwise have access to Customer Data that the Biller's customers consider confidential. Invoice Cloud agrees to secure and protect the Customer Data in a manner consistent with the maintenance of Invoice Cloud's own Confidential Information, using at least as great a degree of care as it uses to maintain the confidentiality of its own confidential information, but in no event use less than commercially reasonable measures. Invoice Cloud will not sell, transfer, publish, disclose, or otherwise make available any portion of the Customer Data to third parties, except as permitted under this Agreement or required to perform the Service or otherwise required by applicable law.

Invoice Cloud (and its licensors, where applicable) owns all right, title and interest, including all related Intellectual Property Rights, in and to the Invoice Cloud Technology, the Content and the Service and any enhancement requests, feedback, integration components, suggestions, ideas, and application programming interfaces, recommendations or other information provided by Biller or any other party relating to the Service. In the event any such intellectual property rights in the Invoice Cloud Technology, the Content or the Service do not fall within the specifically enumerated works that constitute works made for hire under applicable copyright laws or are deemed to be owned by Invoice Cloud, Biller hereby irrevocably, expressly and automatically assigns all right, title and interest worldwide in and to such intellectual property rights to Invoice Cloud. The Invoice Cloud name, the Invoice Cloud logo, and the product names associated with the Service are trademarks of Invoice Cloud or third parties, and no right or license is granted to use them.

Biller agrees that during the course of using or gaining access to the Service (or components thereof) it may be furnished with or otherwise have access to information that Invoice Cloud considers to be confidential including but not limited to Invoice Cloud Technology, the Agreement, customer and/or prospective customer information, product features and plans, the marketing/sales collateral, pricing and financial information of the parties which are hereby deemed to be Invoice Cloud Confidential Information, or any other information that by its very nature constitutes information of a type that any reasonable business person would conclude was intended by Invoice Cloud to be treated as proprietary, confidential, or private (the "Confidential Information"). Biller agrees to secure and protect the Confidential Information in a

## Billers Agreement

account information for Biller, and for Invoice Cloud, to Invoice Cloud, Inc., 30 Braintree Hill Office Park, Suite 101, Braintree, MA 02184 Attention: Client Services or [helpdesk@invoicecloud.com](mailto:helpdesk@invoicecloud.com). Such notice shall be deemed to have been given upon the expiration of 48 hours after mailing or posting (if sent by first class mail or pre-paid post) or 12 hours after sending (if sent by email).

**15. Assignment.** This Agreement may not be assigned by either party without the prior written approval of the other party, but may be assigned without such party's consent to (i) a parent or subsidiary, (ii) an acquirer of assets, or (iii) a successor by merger. Any purported assignment in violation of this section shall be void.

### 16. Insurance.

Invoice Cloud agrees to maintain in full force and effect during the Term of the Agreement, at its own cost, the following coverages:

- a. Commercial General or Business Liability Insurance with minimum combined single limits of One Million (\$1,000,000) each occurrence and Two Million (\$2,000,000) general aggregate.
- b. Umbrella Liability Insurance with minimum combined single limits of Five Million (\$5,000,000) each occurrence and Five Million (\$5,000,000) general aggregate.
- c. Automobile Liability Insurance with minimum combined single limits for bodily injury and property damage of not less than One Million (\$1,000,000) for any one occurrence, with respect to each of the Invoice Cloud's owned, hired or non-owned vehicles assigned to or used in performance of the Services.
- d. Errors and Omissions Insurance (Professional Liability and Cyber Insurance) with limits of liability of at least One Million Dollars (\$1,000,000) per claim and in the aggregate.

**17. Immigration Laws.** Invoice Cloud represents and warrants that it has complied and will comply with all applicable immigration laws with respect to the personnel assigned to the Biller.

**18. Beta Products.** In the event that there is any functionality labelled "Beta" on the Biller Order Form, such functionality is provided "AS IS" WITHOUT ANY EXPRESS, OR IMPLIED WARRANTY, INCLUDING, WITHOUT LIMITATION, ANY IMPLIED WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, AND ALL OTHER WARRANTIES ARE HEREBY DISCLAIMED TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW BY INVOICE CLOUD AND ITS LICENSORS AND PAYMENT PROCESSORS. INVOICE CLOUD'S AGGREGATE LIABILITY WITH RESPECT TO SUCH FUNCTIONALITY SHALL BE UP TO AND NOT EXCEED \$10.

### 19. General.

(a) With respect to agreements with municipalities, localities or governmental authorities, this Agreement shall be governed by the law of the state wherein such municipality, locality or governmental authority is established, without regard to the choice or conflicts of law provisions of any jurisdiction. With respect to Billers who are not with municipalities, localities or governmental authorities, this Agreement shall be governed by Massachusetts law and controlling United States federal law, without regard to the choice or conflicts of law provisions of any jurisdiction. No text or information set forth on any other purchase order, preprinted form or document (other than a Biller Order Form and any add on Biller Order Form, if applicable), and no documentation (including any implementation planning documents) except as specifically referenced in this Biller Agreement, shall modify, add to or vary the terms and conditions of this Agreement. If any provision of this Agreement is held by a court of competent jurisdiction to be invalid or unenforceable, then such provision(s) shall be construed, as nearly as possible, to reflect the intentions of the invalid or unenforceable provision(s), with all other provisions remaining in full force and effect. No joint venture, partnership, employment, or agency relationship exists between Biller and Invoice Cloud as a result of this agreement or use of the Service. The failure of either party to enforce any right or provision in this Agreement shall not constitute a waiver of such right or provision unless acknowledged and agreed to by Invoice Cloud in writing. All rights and obligations of the parties in Sections 4, 6, 10, 12, 14, 18 and 19(a) and (b) shall survive termination of this Agreement. This Agreement, together with any applicable Biller Order Form, comprises the entire agreement between Biller and Invoice Cloud and supersedes all prior or contemporaneous negotiations, discussions or agreements, whether written or oral between the parties regarding the subject matter contained herein. Biller agrees that Invoice Cloud can disclose the fact that Biller is a paying customer and the version of the Service that Biller is using. Where this Agreement is incorporated into, embedded in or otherwise made a part of a separate agreement between Invoice Cloud, Biller and a third party service provider ("Third Party Agreement"), and such Third Party Agreement is terminated or expires, Biller and Invoice Cloud agree that the terms and conditions of this Agreement shall survive and remain in effect as between Biller and Invoice Cloud until this Agreement expires or is otherwise terminated by either Biller or Invoice Cloud in accordance with the terms herein.

(b) Additional terms and conditions and definitions applicable to this Agreement and the Biller Order Form are found at [www.invoicecloud.com/biller-terms-and-conditions](http://www.invoicecloud.com/biller-terms-and-conditions) (the "Biller T+C") and are agreed to by Invoice Cloud and the Biller.

**Invoice Cloud, Inc.**  
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## Introduction

The Invoice Cloud Electronic Bill Presentment and Payment (EBPP) SaaS Platform (the Service) provides [City of Clewiston FL] (Biller) and Biller's customers with inbound digital payment capabilities, such as searching for and paying invoiced and non-invoiced items with credit cards, electronic checks, and other requested payment types, in a public cloud environment that complies with PCI security standards. Invoice Cloud also provides outbound payment capabilities for insurance claims, agent commissions, and premium refund payments.

## Service Summary

The business benefits and key capabilities of the Service are summarized below.

### 1. Compliance with Industry and Security Standards

Invoice Cloud complies with current Payment Card Industry (PCI) standards, the Cardholder Information Security Program (CISP) regulations, and National Automated Clearinghouse Association (NACHA) rules and guidelines, in order to protect the privacy and security of cardholder data.

- a. PCI DSS 4.0—Invoice Cloud's compliant storage for customer information is certified by Visa and MasterCard. Data is encrypted in-flight via SSL. All confidential information is handled in accordance with PCI standards.
- b. Software as a Service (SaaS) Architecture—The Service is architected and hosted in a secure Azure public cloud tenant, i.e., EBPP databases and servers are hosted offsite from Billers.

### 2. Digital Payment Capabilities

Inbound digital payment capabilities include, but are not limited to:

- a. Support for multiple payment sources like the Invoice Cloud Virtual Site for guest payments; the Invoice Cloud Customer Portal for registered users; the Invoice Cloud Biller Portal for administrators and CSRs; Interactive Voice Response (IVR) for phone call payments; Online Bank Direct (OBD), for Billers to electronically import ACH payments initiated from bank bill sites; Point of Sale (POS) terminals, for payments made at a CSR or Agent's office; and an Express Payments feature, where a customer clicks a payment link in a notification email or SMS sent by the Service.
- b. Payments can also be made when a Biller integrates EBPP web services with their CIS or core billing system portal to render Invoice Cloud payment pages via iFrame or a Redirect.
- c. Billers decide what payment sources listed above are permitted and configured. Billers decide whether to enable the Pay by Text option. And Billers decided whether to enable Paperless and Autopay billing per invoice type.
- d. Customers with registered accounts that have scheduled payments or are registered for AutoPay receive email notifications from the Service of pending payments. Once a payment is made, a payment confirmation email is sent. re

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- e. Customers with registered accounts who elect paperless billing are automatically placed back on paper billing if their email address is undeliverable. The Biller is also notified via email when email addresses are undeliverable.
- f. The Service complies with the Federal E-Signature Act for Paperless billing and AutoPay by requiring a customer to respond to a post-enrollment confirmation email for each option.
- g. The Biller can specify allowed payment types, including Credit Cards (e.g., Visa, MasterCard, American Express, and Discover), Electronic Checks (e.g., ACH, eCheck, EFT), Point of Sale (POS), PayPal (e.g., PayPal, PayPal Credit, Venmo), and more.

Outbound digital payment capabilities include:

- a. Support for distributing outbound payments, such as claims payments, agent commissions, and premium refunds for Biller. Digital payments can help Biller drive down costs associated with making these payments via paper checks.

### 3. Invoice Cloud Customer Portal

The Invoice Cloud Customer Portal is the UI/UX for customers with registered accounts to manage their payment options, schedule payments, search for and pay invoiced and non-invoiced items, and more. Key capabilities include:

- a. Invoices (Bills) are presented electronically in a Biller branded portal.
- b. Customers who register their accounts with Invoice Cloud receive login credentials via email. Alternatively, automatic account registration is a feature of Invoice Cloud's SAML SSO web service.
- c. Customers with registered accounts can access features such as making payments, reviewing payment history, scheduling payments, setting up AutoPay, etc. The Biller can specify the authentication method required for registration.
- d. The Biller can enable an option for customers without registered accounts to make one-time payments in a Guest Payment or "Virtual Site".
- e. The Service includes shopping cart functionality.
- f. A customer with multiple accounts, e.g., Taxes and Utility, can "link" the accounts under a single registration. Then, upon signing into the portal, they can select the account they require for a payment task.
- g. For each invoice type, a customer with a registered account can specify a default payment type.
- h. The Bill Presentment feature displays a copy of a customer's bill (PDF format) or renders a bill copy using an HTML template.
- i. Customers with registered accounts can access twenty-four (24) months of rolling account, invoice, and payment history.

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4. Invoice Cloud Biller Portal

The Invoice Cloud Biller Portal is the UI/UX where authorized Biller administrators and CSRs access reports; manage registered users; search for customers, invoices, payments, and data exchange files; manage reconciliations, the Online Bank Direct service, and outbound campaigns; initiate payments or credits; log in as a customer with the customer's authorization, and more. Key capabilities include:

- a. Users can log in as a customer with the customer's authorization and assist customers with certain actions like making a payment. An audit log is maintained on whoever assisted a customer with making a payment on their behalf and the source.
- b. Users can block future customer payments as well as restrict payment types.
- c. Users with the highest permission level can manage roles and other portal users. Role-based feature permissions ensure adherence to the principle of least privilege, i.e., users should only have access to the minimal set of features required to perform assigned work, such as viewing data, creating reports, resending email notices, processing payments, credits or refunds, editing email templates, and more.
- d. Biller can configure which administrative and request notifications are automatically sent to selected employees. This feature allows different departments to receive targeted notifications in a timely manner, including:
  - ACH Reject Notifications
  - Batch Close Notifications
  - Daily Management Report
  - File Processing Notifications
  - Month End Billing Invoice
  - Paperless Customer Email Bounce Daily Report
  - Request System Notifications
  - Status Notifications (notifications of planned outages, new features, etc.)
- e. Biller can configure and customize the handling of customer accounts and payments like:
  - Allowing AutoPay and scheduled payments
  - Allowing customers to update their phone or mailing address through the Invoice Cloud Customer Portal
  - Allowing customers to pay less or more than the balance due based on receivable type
  - Updating Refund Policy description
  - Updating customer service phone number
- f. Biller can access a selection of pre-configured reports for daily, monthly, or date range activity. Most reports can be exported to Excel files or scheduled for download as a custom report, as indicated by an asterisk (\*) in the report name. All stored payment data is truncated on all reports. Available reports currently include:
  - Search Customers\*
  - Search Invoices
  - Search Payment transactions\*
  - Monthly Summary
  - View Scheduled Payments\*
  - Invoice File History
  - Import Errors
  - Daily Payments Received\*

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- |                                |                              |
|--------------------------------|------------------------------|
| • Registration Report*         | • Total Outstanding Invoices |
| • AutoPay Report*              | • Email Notification Summary |
| • Paperless Report*            | • Email Statistics           |
| • Data Synchronization History | • Email Tracking             |
| • EFT/ACH Rejects*             | • Bounced Email Report       |

5. Email Notifications

The Service provides customizable invoice-type-specific email templates to use for activity notifications. The templates are customized in the Invoice Cloud Biller Portal using a Word style editor and support the insertion of hyperlinks (e.g., websites, electronic documents, bill inserts, etc.) and select fields included in Biller's invoice data updates.

- a. Up to three (3) email notifications can be scheduled. The first notification is based on the days since the invoice's due date. The second and third notifications are only sent to customers with outstanding balances, not those with a scheduled payment or who signed up for AutoPay.
- b. At Biller's discretion, email notifications can be delivered for any event below.

- |                                                                     |                                             |
|---------------------------------------------------------------------|---------------------------------------------|
| • First Invoice Email Notification                                  | • Second Invoice Email Notification         |
| • Third Invoice Email Notification                                  | • Payment Transaction Receipt               |
| • Declined AutoPay Transaction                                      | • Late Fee Email Notification               |
| • Declined Scheduled Payment Notification                           | • Registered Customer Welcome Email         |
| • AutoPay Registration Notification                                 | • Paperless Registration Notification       |
| • ACH Reject/Chargeback Notices (with reason codes and descriptors) | • Credit Card Expiration Notification       |
| • Scheduled Payment Confirmation                                    | • AutoPay Reminder Notification             |
| • Scheduled Payment Reminder                                        | • Paperless Off Confirmation                |
| • Online Bank Direct Payment Receipt                                | • Linked Accounts First Notice Notification |
| • Linked Accounts Second Notice Notification                        | • Linked Accounts Third Notice Notification |
| • AutoPay Off Confirmation                                          | • Conveyed Customer Notification            |
| • Multiple Registered Customers Welcome Email                       | • Recurring Scheduled Payment Confirmation  |
| • Recurring Scheduled Payment Canceled                              |                                             |

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## 6. Invoice Type Configuration

The Service provides extensive invoice type-specific customizations. Each invoice type can accept different payment types, customizations, and business rules. The invoice parameters are reviewed and finalized in the Implementation engagement.

For example, for each invoice type, Biller can:

- a. Allow partial payments, overpayments, full balance only, and late fees.
- b. Allow payments beyond the due date.
- c. Allow multiple payment types on the same invoice, even when partial payments are allowed. Credit/debit cards and eChecks (ACH) can be run separately, and unlimited remittance types can be used. For example, a customer can pay a portion of an invoice from their checking account, another portion with a Visa credit card, and the remainder with a second credit card of any type.

## Service Implementation

Invoice Cloud's project management plan for Biller's Service Implementation is detailed below.

## 7. Project Management

Invoice Cloud adheres to PMI project management best practices. Our approach and tools include:

- a. Managing project phases with clear-cut milestones and deliverables.
- b. Using Smartsheet for collaborative project scheduling and task management.
- c. Tracking risks, actions, issues, and decisions with a RAID log.
- d. Assigning dedicated resources with the requisite experience and competencies.

## 8. Invoice Cloud Resources

Invoice Cloud assigns an Implementations Manager (IM) on each Implementation project. The IM is Biller's primary contact and coordinates all internal and external project stakeholders and participants according to plan. The IM also coordinates the drafting, review, update, and distribution of project artifacts, including, but not limited to:

- a. New Biller Questionnaire—documents parameters, rules, settings, and features needed to set up and initiate the Service.
- b. Project Timeline—Project schedule and milestones.
- c. Testing Plans—Any required system integration (SIT) and user acceptance test (UAT) plans.
- d. Training Plans—Required plans to train future users of the Service.

However, complex implementations are led by an Enterprise Project Manager (PM), with the Implementation Manager focused on providing subject matter expertise and configuration and onboarding management.

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If a "Custom Integration" with Biller's CIS or core billing system is required, an Integrations Manager (INM) working closely with a Solutions Engineer (SE) leads an integration requirements discovery, design, and development effort. However, an Integrations Manager is typically not required if Biller's CIS or core billing system is going to be integrated with Invoice Cloud's EBPP Platform using a "Standard Integration"—a pre-built and tested integration solution. Invoice Cloud has developed and deployed many standard integrations, including Munis CIS integrations (for the government and utilities market) and a Guidewire accelerator (for the insurance market).

## 9. Invoice Cloud Responsibilities

Invoice Cloud responsibilities include:

- a. Project Management & Planning
  - Assign a PM or IM to oversee the Implementation engagement.
  - Develop a detailed project plan, including timelines, milestones, and resource allocation.
  - Conduct regular project status meetings and provide status reports to Biller.
- b. Solution Design & Architecture
  - Conduct a requirements analysis to understand Biller's business requirements.
  - Architect a solution aligned with Biller's requirements and best practices.
  - Provide a Solution Design Document (SDD) for review, revision, and approval, where applicable.
- c. Configuration & Customization
  - Configure the software according to the agreed specifications.
  - Ensure that all configurations are aligned with the solution architecture.
- d. Data Migration
  - Provide requirements and guidance to facilitate legacy data migration.
  - Make commercially reasonable efforts to ensure data quality and consistency during migration, subject to the accuracy and completeness of Biller-supplied data.
  - Test and validate the migrated data with the customer.
- e. Testing & Quality Assurance
  - Conduct system, integration, and Internal Acceptance Testing (IAT) before the Go Live Date.
  - Resolve material defects or issues identified during testing within the agreed timeline.
  - Draft User Acceptance Testing (UAT) plan.
- f. Training & Documentation
  - Provide training materials and sessions for Biller's end-users and administrators.
  - Provide user manuals, technical documentation, and other supporting documents.
- g. Go Live Support & Post-Go Live Support
  - Provide remote support during the Go Live phase to address issues.
  - Facilitate post-Go Live support to resolve any remaining issues.

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10. Biller Responsibilities

Biller responsibilities include:

- a. Project Management, Resources & Coordination
  - Assign a project manager or primary point of contact.
  - Provide timely feedback on project plans, milestones, and deliverables.
  - Consider including Invoice Cloud and other project participants, e.g., CIS or core billing system vendor, system integrator, in planning sessions if the Service deployment is part of a broader initiative, such as a new CIS or core billing system implementation.
  - Dedicate sufficient and professionally trained personnel to support the Implementation process and its use of the Service in compliance with all applicable laws.
  - Collaborate on and agree to a joint project schedule and make commercially reasonable efforts to stay on task; Biller should endeavor to have their other vendors, e.g., system integrator, print vendor, etc., do the same.
  - Assign an empowered executive sponsor to whom issues can be escalated for resolution.
  - Biller must ensure that their other software and service providers, e.g., CIS or core billing system vendor or system integrator, provide Invoice Cloud with the information and deliverables required according to the plan to achieve the target Go Live Date.
- b. Requirements Gathering & Documentation
  - Provide clear and complete requirements, including business workflows and data requirements.
  - Review, approve, and formally sign off on solution designs and configurations provided by the vendor to confirm alignment with project requirements.
- c. Change Requests
  - Submit change requests in writing for review. All change requests are subject to evaluation for potential impacts on project scope, timeline, and costs and require formal approval before implementation, and must be memorialized by the parties in writing by completing a Change Order Form signed by both parties.
- d. Data Conversions
  - Coordinate data exports from legacy payment systems for ACH, autopay, and user registration conversions.
  - Perform necessary data cleansing and preparation for migration.
- e. Training & Change Management
  - Ensure attendance of end-users in vendor-led training sessions.
  - Ensure that internal change management efforts are in place to support user adoption.
- f. User Acceptance Testing (UAT)
  - Begin testing within a week from the initial delivery of the test platform from Invoice Cloud and make continuous efforts to complete testing.



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- Conduct UAT based on biller-supplied and Invoice Cloud-supplied test cases and report issues found to Invoice Cloud.
- Provide formal written sign-off upon successfully completing User Acceptance Testing (UAT) that the system meets agreed-upon requirements and is ready for final Go Live preparation. Note that UAT is a collaborative milestone used to validate that the configured solution meets the functional requirements agreed upon in the Solution Design Document. The parties acknowledge and agree that UAT does not create termination rights under the Biller Agreement and shall not be viewed as nor constitute a form of formal contract acceptance.

g. Go Live & Operational Readiness

- Confirm readiness for Go Live, including data migration, user access, and training completion.
- Notify Invoice Cloud no less than 30 days before any change in the agreed Go Live Date. Send any changes to the Go Live Date to InvoiceCloud in writing so changes to internal resource allocation and scheduling can be made in advance.
- Launching the Service approximately two weeks after UAT.
- Prepare internal support teams for post-Go Live support.

## 11. Joint Responsibilities

Joint responsibilities include:

a. Project Governance

- Establish and ensure the active participation of executive project stakeholders from the vendor and customer in the steering committee.
- Participate in joint project status meetings and reviews.

b. Scope Management

- Collaborate to manage project scope, adjusting schedule and cost based on change requests.
- Evaluate the impact of changes on timeline, cost, and resources.

c. Risk Management & Issue Resolution

- Identify potential risks to the project timeline, quality, or budget.
- Collaborate on mitigation strategies and promptly address issues as they arise.

d. Integration with Third-Party Systems

- Jointly plan and manage any required integrations with third-party applications.
- Collaborate on testing and troubleshooting of integrated systems.

These responsibilities help define clear expectations and ownership for each party involved in the Implementation project, minimizing misunderstandings and ensuring alignment of deliverables and timelines.

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12. Draft Implementation Phases and Milestones

**Phase 1 – Engagement**

- Project Kickoff
- Detailed Biller questionnaire
- Boarding Paperwork
- Sample Files Received
- Customer Training Overview

**Phase 2 – Integration (if applicable)**

- Discovery
- Integration Design
- Integration Development
- Systems Integration Testing (SIT)
- Approval and Release

**Phase 3 – Implementation**

- Virtual Site Configuration
- Biller User/Roles Setup
- Integration Coding
- IVR Setup
- Marketing Schedule Finalized

**Phase 4 – Training & Testing**

- Customer Training
- Internal Acceptance Testing (IAT)
- Customer Demonstration
- User Acceptance Testing (UAT)
- Go Live Date Confirmed

**Phase 5 – Go Live Preparation**

- Marketing Complete
- Customer Stakeholder Sign-off
- Production Data Loaded
- Post-Live Support Overview
- Biller Go Live!

13. Implementation-Related Fees

During Implementation, Invoice Cloud will provide access to the Service, including one (1) production and one (1) test environment, with additional environments available for an additional fee. Access to these environments is essential to many Implementation project tasks, including configuration, customization, system integration, testing, training, and other Go Live preparation tasks. In the event Biller has not gone live with the Services within the number of months set forth in the Biller Order Form, a monthly Pre Launch Hosting Fee will be assessed to continue providing these environments until the Go Live Date.

An Implementation Fee will be charged to cover the planning, configuration, integration support, testing coordination, and initial deployment services required to successfully implement the Service. This fee also covers the allocation of dedicated project resources, access to Implementation tools and environments, and delivery of best-practice onboarding tailored to Biller's requirements. The Implementation Fee will be payable as outlined in the Biller Order Form payment schedule. Work on Implementation will not begin until Invoice Cloud receives the Implementation Fee, as set forth in the Biller Order Form.

Invoice Cloud reserves the right to charge, at its standard rates as provided below, for changes and additions to an approved Implementation scope or integration design and for cases where Biller or other vendors fail to meet

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agreed-upon project schedule commitments. Fees may also be incurred for any Implementation, or post-Implementation, Biller requests, including any of the following services:

- a. Custom development and features not stated on the SOW, and change requests and modifications to existing platform functionality not stated in the SOW.
- b. Required integration of new or additional CIS or core billing systems not stated in the SOW, including future Biller replacement or upgrade of its existing complementary software system(s).
- c. Changes to bill presentment (web and PDF templates), billing system integrations, and other Service components coded or configured to the Biller's specifications after the Biller has signed off on the relevant specification or the Service is in production.
- d. Custom reports, custom data extracts, and other custom export files.
- e. Data conversion not listed in the SOW, or repetitive re-loading of data due to Biller error.

Invoice Cloud's standard rates for work performed on changes or additions to Implementation or for Biller requests post-Implementation are \$250 per hour for engineering work and \$225 for consulting and project management. Invoice Cloud may charge additional fees for certain Biller requests, which shall be agreed to in writing by both parties prior to any work being performed on such requests.

#### 14. System Integration

Appendix B details the data synchronization integration requirements between the Service and the Biller's CIS or core billing system.

This SOW does not include detailed requirements for integrating the EBPP UI/UX pages with Biller's CIS or core billing system portal. However, these will be discussed and documented during the Implementation project discovery phase. For whatever use cases are required, e.g., Biller's Customer, CSR/Agent, Administrator, etc., an Invoice Cloud Solutions Engineer will provide Biller and System Integrator developers with the API coaching and support required to leverage the required EBPP Platform UI/UX web services.

#### 15. Support & Training

- a. Business Hours — Invoice Cloud's business hours are Monday through Friday from 8:00 AM to 8:00 PM Eastern Standard Time (EST). Note: Biller Support hours are 8:00 AM to 8:00 PM EST. Support hours for Biller's customers are 8:00 AM to 4:00 PM EST.
- b. Help Desk — The Service will provide a helpdesk ticketing system for Biller within the Invoice Cloud Biller Portal to get help from the Invoice Cloud client support team. This tool will allow Biller to track and retain resolutions for historical reference.
- c. Support for Biller's Customers — Support is two-tiered, with Biller staff as the first line of support regarding account registration and billing questions. Issues with the Invoice Cloud service operation or incorrect credit card charges will be routed to Invoice Cloud Client Support via telephone or a Biller helpdesk ticket.
- d. Biller Support — If Biller encounters an inquiry that it cannot resolve, Biller should create a helpdesk support ticket. Invoice Cloud Customer Support will address the issue and, if applicable, provide training

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to Biller to allow the address of tickets in a timely matter, often within twenty-four (24) business hours. Technical support is available during business hours.

- Routine Technical Support — Technical Support is available during business hours. The Biller may call customer support directly; however, the helpdesk ticketing system is encouraged as the preferred contact method. Invoice Cloud staff views all tickets as they are submitted and routes them to the appropriate person for resolution.
  - Emergency After-Hours Support — The helpdesk service is monitored after business hours, and Invoice Cloud aims to address all emergency support issues within one (1) hour. An emergency support issue involves the system being down and inoperable and does not include payment issues. The Biller may request that an email notification be provided if the system is down and inoperable.
- e. Service Enhancements — Most enhancements do not require action on the part of Biller. Upgrades, as agreed, are done at the Invoice Cloud server level, so there are no mandatory actions for Biller. Enhancements do not affect support levels.
- f. Biller Training — Biller staff will be guided in using the system through in-house training, documentation, remote live sessions, and access to our client support team.
- All standard training will be done remotely. Invoice Cloud training includes our Customer Portal and the Invoice Cloud Biller Portal.
  - Biller's technical staff receives separate training on uploading bill files and other applicable processes.
  - Biller will receive ongoing phone and Go-To-Meeting training during the first month of use at no additional cost.

## 16. Marketing

Invoice Cloud provides marketing support at no charge for Billers to promote Invoice Cloud's digital payment capabilities and user experiences to Biller's customers.

Invoice Cloud's marketing team will schedule a one (1) hour conference call to review best practices for promoting the Service. Sample templates for the items below will be provided with customizations available upon request. The marketing collateral that Invoice Cloud provides may include:

- a. Bill Inserts
- b. Newsletters
- c. Envelope Teasers
- d. Pay Button Link
- e. Posters with Acrylic Stands for Payment Counters
- f. Business "take-away" cards with QR code
- g. Local cable/TV station announcement

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**[SIGNATURE PAGE FOLLOWS]**

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Signature Page

This SOW references many products, services, and payment methods. However, only the specific products, services, and payment methods selected by [City of Clewiston FL], as outlined in the Biller Order Form, are included in the delivery.

**IN WITNESS WHEREOF**, the parties hereto have duly executed this SOW.

**[City of Clewiston FL]**

**Invoice Cloud, Inc.**

By: \_\_\_\_\_

By: Kevin W. O'Brien

Printed Name: \_\_\_\_\_

Printed Name: Kevin W. O'Brien

Title: \_\_\_\_\_

Title: Chief Executive Officer

Date: \_\_\_\_\_

Date: 1/5/2026

## Appendix A – Implementation Scope and Service Modifications



## Appendix B – System Integration Requirements

| Modules & Features                     | Tyler Technologies - Incode   |           |
|----------------------------------------|-------------------------------|-----------|
| PRODUCTS                               |                               |           |
| Invoice Types                          | Utilities                     |           |
| EBPP                                   | Supported                     |           |
| Cloud IVR Connect                      | Supported                     |           |
| Pay by Text                            | Supported                     |           |
| Apple Pay                              | Supported                     |           |
| Google Pay                             | Supported                     |           |
| PayPal                                 | Supported                     |           |
| DATA EXCHANGE                          | Method                        | Frequency |
| Invoices                               | Invoice Cloud FTP             | As Needed |
| Payments                               | Lockbox/Payment File          | Daily     |
| AutoPay Flags                          | Manual via Biller Portal      | As Needed |
| Paperless Flags                        | Manually via Biller Portal    | As Needed |
| Account Balances                       | Adjustment/Balance File - FTP | As Needed |
| Block Payment Method (Credit/ACH)      | Manually within Biller Portal | As Needed |
| INVOICE FILES                          |                               |           |
| IC Translates file                     | Supported                     |           |
| Historical Data (2 years shown online) | Supported                     |           |
| BILL PRESENTMENT                       |                               |           |
| PDF Extraction (Partial/Full)          | Supported                     |           |
| Link to PDFs                           | Preferred                     |           |
| BATCH CLOSE                            |                               |           |
| Standard or Custom                     | Custom                        |           |
| CUSTOM OPTIONS                         |                               |           |
| Branded Biller Portal                  | Supported                     |           |

|                      |           |
|----------------------|-----------|
| Branded Payer Portal | Supported |
|----------------------|-----------|

## Appendix C – Project Deliverables

| <b>Deliverable</b>                      |
|-----------------------------------------|
| Sample Invoice File (BIF)               |
| Sample Adjustment File                  |
| Sample Images of Bills                  |
| Auto Pay Conversion data if applicable  |
| Paperless conversion data if applicable |

## SALES INFORMATION

|              |            |                  |                |
|--------------|------------|------------------|----------------|
| IC Sales Rep | Ryan Quinn | Vertical         | Utility        |
| Order Date   | 1/9/2026   | Billing Software | Tyler - Incode |

## BILLER INFORMATION

|                 |                   |     |       |                                                                   |                               |     |  |
|-----------------|-------------------|-----|-------|-------------------------------------------------------------------|-------------------------------|-----|--|
| Ownership Type  | Government        |     |       | Phone                                                             | 7033424282                    | Fax |  |
| Full Legal Name | City of Clewiston |     |       | Website URL                                                       | https://www.clewiston-fl.gov/ |     |  |
| Address 1       | 115 W Ventura Ave |     |       | Bus. Open Date                                                    | n/a                           |     |  |
| Address 2       |                   |     |       | Federal Tax ID                                                    | n/a                           |     |  |
| City            | Clewiston         |     |       | <i>*Federal Tax ID and Legal Name must match on all documents</i> |                               |     |  |
| State           | FL                | ZIP | 33440 |                                                                   |                               |     |  |

## BILLER CONTACT

|                      |                             |  |  |  |  |
|----------------------|-----------------------------|--|--|--|--|
| Primary Contact Name | Lynne Mila                  |  |  |  |  |
| Phone                | 8639831454 ext 306          |  |  |  |  |
| Email Address        | lynne.mila@clewiston-fl.gov |  |  |  |  |

## SIGNING AUTHORITY

|               |                                |       |       |
|---------------|--------------------------------|-------|-------|
| Name          | James Pittman                  | Title | Mayor |
| Phone         | 7033424282                     | Fax   |       |
| Email Address | james.pittman@clewiston-fl.gov |       |       |

## BILLER BANK ACCOUNT (FOR INVOICE CLOUD AND NETWORK FEES, AND AS PROVIDED IN THE BILLER AGREEMENT)

**Note: Must include voided business check or bank letter for each unique account**

|                |              |               |  |  |  |
|----------------|--------------|---------------|--|--|--|
| Billing Method | Direct Debit |               |  |  |  |
| Routing #      |              | Last 4 Acct # |  |  |  |

## PAYMENT METHODS ACCEPTED

|                 |                                                                  |
|-----------------|------------------------------------------------------------------|
| Payment Methods | [American Express] [VISA/Mastercard/Discover] [PayPal] [ACH/EFT] |
|-----------------|------------------------------------------------------------------|

## BILLER PRICING (see attached Invoice Type Parameter Sheet(s) for invoice-type-specific pricing; see also Implementation Fee Details section below for additional pricing information)\*\*

| Description                                    | Interval        | Cost Type  | Cost    |
|------------------------------------------------|-----------------|------------|---------|
| Biller Portal Access Fee                       | Monthly         | Fixed (\$) | \$75.00 |
| EFT - ACH Reject Fee Non-Submitter             | Per Transaction | Fixed (\$) | \$10.00 |
| Credit Card - Chargeback Fee Non-Submitter     | Per Transaction | Fixed (\$) | \$10.00 |
| PayPal Brands - Chargeback Fee (PayPal Brands) | Per Transaction | Fixed (\$) | \$10.00 |
| Invoice Presentment For Paperless Customers    | Per Transaction | Fixed (\$) | \$0.05  |

## HARDWARE

|                  |         |          |   |                  |         |
|------------------|---------|----------|---|------------------|---------|
| Card Reader Type | EMV     | Quantity | 3 | Cost per Reader  | \$40.00 |
| Card Reader      | PAX A80 |          |   | Billing Interval | Monthly |

Shipping Address  
(if different than location  
address)

#### DATA RETENTION

Months to Keep

24

\*Additional Fees apply if greater than 24 months

#### IMPLEMENTATION FEE DETAILS

Fee Description

Interval

Cost

Implementation Fee (as described in the SOW)

One-Time

\$

Pre Launch Hosting Fee\*\* Amount

Months until Pre Launch Hosting Fee Starts

\$

6

*\*\*Biller is responsible for paying the Pre Launch Hosting Fee Amount if the number of months listed in "Months until Pre Launch Hosting Fee Starts" elapses following the Effective Date and Biller's Go Live Date has not occurred. Once in effect, the Pre Launch Hosting Fee Amount will be charged to Biller each month until the Go Live Date occurs.*

#### NOTES/SPECIAL HANDLING

**[SIGNATURE PAGE FOLLOWS]**

## CERTIFICATION AND AGREEMENT

- A. By signing below, the Biller hereby ratifies its authorization for Invoice Cloud, Inc. ("Invoice Cloud") to execute debit/credit entries to the Biller Bank Account(s) indicated above at the depository financial institution(s) named above and to debit/credit the same such account(s). The Biller acknowledges that the origination of ACH transactions to its account(s) must comply with the provisions of U.S. law. This authority is to remain in full force and effect until (i) Invoice Cloud has received written notification (by electronic or U.S. mail) from the Biller of its revocation in such time and manner as to allow Invoice Cloud a reasonable opportunity to act on it, but not less than 10 business days notice; and (ii) all obligations of the Biller to Invoice Cloud that have arisen under this Agreement and all other agreements have been paid in full. The Biller must also notify Invoice Cloud, in writing, (by electronic or U.S. mail) when a change in Biller Bank Account number(s) or bank has occurred at which time this authorization shall apply to such new/changed Biller Bank Account. This notification must be received no less than 10 business days in advance of any change. A fee will be charged for any returned or rejected ACH debits.
- B. By signing below, Biller : (1) acknowledges and agrees that it has read, agrees to, and ratifies the Biller Agreement, Biller T+C (referenced in and incorporated by the Biller Agreement), the SOW, and all other Order Forms previously executed by the Biller.; (2) certifies that all information and documents submitted in connection with this Biller Order Form are true and complete; (3) authorizes Invoice Cloud or its agent to verify any of the information given, including credit references, and to obtain credit reports; (4) agrees to pay the Monthly Platform Fee Amount, where applicable, through the last day of the month following the effective date of termination as provided in the Biller Agreement; (5) agrees that Biller and each transaction submitted will continue to be bound by the Biller Order Form and the Biller Agreement in its entirety and any new agreement forms executed herewith; (6) agrees that it will submit transactions only in accordance with the information in this Biller Order Form and Biller Agreement and will immediately inform Invoice Cloud, by email ([contracts@invoicecloud.com](mailto:contracts@invoicecloud.com)) if any information in this Biller Order Form changes; and (7) agrees that in the event of non-payment of any sums due, Invoice Cloud reserves the right to withdraw such sums from the Biller Bank Account at any time to ensure payment of the same.
- C. The Corporate Officer/Authorized Official signing this Biller Order Form on behalf of Biller in the space designated below hereby represents, warrants and certifies to Invoice Cloud that he/she is duly authorized by the Biller to sign this Biller Order Form on behalf of the Biller and to bind the Biller to the terms and conditions set forth herein
- D. Pay by Text: Standard data rates and text messaging rates may apply based on the Payer's plan with their mobile phone carrier. Payer can opt out of text messaging at any time with Invoice Cloud. Partial payment or overpayment is not supported. Biller may not use the service for activities that violate any law, statute, ordinance or regulation.
- E. This Biller Order Form will become effective only when signed by Invoice Cloud.
- F. Incorporation by Reference: All exhibits, schedules, appendices, attachments, and documents referenced in this Biller Order Form, including without limitation the Biller Agreement, Biller T+C, and SOW, are hereby incorporated by reference and made a part of this Biller Order Form as if fully set forth herein.

In WITNESS WHEREOF, the parties have executed this Biller Order Form as of this day:

Accepted by Biller:

X

Corporate Officer/Authorized Official

James Pittman

Printed Name

Mayor

Title

Accepted by Invoice Cloud, Inc.:

X

*Kevin W. O'Brien*

Corporate Officer

Kevin W. O'Brien

Printed Name

CEO

Title



**BILLER ORDER FORM  
INVOICE TYPE PARAMETER SHEET**

Invoice Type Parameters must be completed for each invoice type

|                          |         |               |               |  |
|--------------------------|---------|---------------|---------------|--|
| Invoice Type             | Utility | Pricing Model | Non-Submitter |  |
| Biller Pays Network Fees |         |               | No            |  |

**CURRENT BILLING DETAILS**

Please indicate how many bills are sent monthly by placing the bill count for each month below:

| JAN  | FEB  | MAR  | APR  | MAY  | JUN  | JUL  | AUG  | SEP  | OCT  | NOV  | DEC  |
|------|------|------|------|------|------|------|------|------|------|------|------|
| 4500 | 4500 | 4500 | 4500 | 4500 | 4500 | 4500 | 4500 | 4500 | 4500 | 4500 | 4500 |

|                       |        |                |            |                |         |                      |      |
|-----------------------|--------|----------------|------------|----------------|---------|----------------------|------|
| Avg CC Transaction \$ | 391.00 | Max Invoice \$ | 125,000.00 | Bill Frequency | Monthly | Avg. Bills Per Month | 4500 |
|-----------------------|--------|----------------|------------|----------------|---------|----------------------|------|

**PRODUCTS AND SERVICES**

|                       |                              |
|-----------------------|------------------------------|
| Products and Services | [EBPP] [IVR] [Point of Sale] |
|-----------------------|------------------------------|

**TRANSACTIONAL PRICING (Paid by Biller)**

| Payment Source Description | Payment Method | Fee Rate % | Fee Amount \$ | Additional Fee \$ |
|----------------------------|----------------|------------|---------------|-------------------|
|----------------------------|----------------|------------|---------------|-------------------|

**TRANSACTIONAL PRICING EXCEPTIONS****SERVICE FEES (Paid by Payer)**

| Payment Source Description | Payment Method      | Fee Amount | Calculation Type | Min. Fee (\$) per Transaction |
|----------------------------|---------------------|------------|------------------|-------------------------------|
| All Payment Sources        | Credit/Debit/PayPal | 3.00 %     | Percent (%)      | \$1.95                        |
| All Payment Sources        | ACH/EFT             | 1.25       |                  |                               |
| IVR Surcharge              | All Payment Methods | 0.95       |                  |                               |

**SERVICE FEE EXCEPTIONS****MAX PAYMENT CAP**

|                          |        |              |         |
|--------------------------|--------|--------------|---------|
| Card and PayPal Max (\$) | 25,000 | ACH Max (\$) | 125,000 |
|--------------------------|--------|--------------|---------|

**BILLER BANK ACCOUNT (FOR DEPOSITS AND CHARGEBACKS)***Note: must include voided business check or bank letter for each unique account*

|           |  |               |  |                       |  |
|-----------|--|---------------|--|-----------------------|--|
| Routing # |  | Last 4 Acct # |  | Last 4 Acct # for OBD |  |
|-----------|--|---------------|--|-----------------------|--|

**NOTES / SPECIAL HANDLING**

|  |
|--|
|  |
|--|





## **Agenda Item Memorandum**

**TO:** City Commission of the City of Clewiston  
**FROM:** Lynne Mila, Director of Operations  
**VIA:** Danny Williams, City Manager  
**DATE:** January 26, 2026  
**SUBJECT:** Consideration of approval of Resolution 2026-02

---

### **Background:**

Resolution No. 2026-02 approves the “piggyback” for sidewalk inspection, grinding, removal and repair services on the contract between the City of Orlando and American Grinding Company, LLC. The city utilized a piggyback contract with contractor last year and the contractor completed the project on time and did professional work.

### **Fiscal Impact:**

\$70,000. This is a FY2026 budgeted item.

### **Recommendation:**

Staff recommends approval of Resolution 2026-02

### **Attachments:**

1. Resolution 2026-02
2. Piggyback Agreement between City of Clewiston and American Grinding Company, LLC
3. Exhibit A, Agreement between City of Orlando and American Grinding Company, LLC

## **CITY OF CLEWISTON**

### **RESOLUTION NO. 2026-02**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF CLEWISTON, FLORIDA, APPROVING THE AWARD THROUGH PIGGYBACK CONTRACT OF THE CITY OF ORLANDO AGREEMENT NO. IFB23-0119 DATED JULY 31, 2023 AS AMENDED BY AMENDMENT NUMBER ONE DATED MAY 1, 2024 AND AMENDMENT NUMBER TWO DATED MAY 15, 2025 FOR SIDEWALK INSPECTION, GRINDING, REMOVAL AND REPAIR SERVICES AS NEEDED BY THE CITY TO AMERICAN GRINDING COMPANY, LLC, D/B/A AMERICAN SIDEWALK MANAGEMENT; AUTHORIZING THE EXECUTION OF A CONTRACT WITH THE AWARDEE; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.**

**WHEREAS**, In 2023 the City of Orlando issued IFB No. 23-0119 for sidewalk inspection, grinding, removal & repairs; and

**WHEREAS**, the City of Orlando awarded a contract to American Grinding Company, LLC, d/b/a American Sidewalk Management vendors initiating July 31, 2023; and

**WHEREAS**, Contractor American Grinding Company, LLC, d/b/a American Sidewalk Management has offered to perform sidewalk inspection, grinding, removal and repair services per the terms and conditions of the contract executed between American Grinding Company, LLC, d/b/a American Sidewalk Management and the City of Orlando; and

**WHEREAS**, the City of Clewiston now wishes to contract with American Grinding Company, LLC, d/b/a American Sidewalk Management for sidewalk inspection, grinding, removal and repair services within the City of Clewiston.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF CLEWISTON, FLORIDA, THAT:**

**SECTION 1.** The City Commission of the City of Clewiston hereby approves the attached piggyback agreement as amended with American Grinding Company, LLC, d/b/a American Sidewalk Management, based on the award of similar contracts by the City of Orlando, Florida pursuant to its IFB No. 23-0119 and such agreement is hereby approved for services up to a maximum amount of \$70,000.00.

**SECTION 2.** The Mayor and City Manager are hereby authorized to execute this agreement on behalf of the City.

**SECTION 3.** This resolution shall be effective immediately upon adoption.

Commissioner \_\_\_\_\_ offered the foregoing resolution. Commissioner \_\_\_\_\_ seconded the motion, and upon being put to a vote, the vote was as follows:

|                                      | <b>Aye</b>               | <b>Nay</b>               | <b>Absent</b>            |
|--------------------------------------|--------------------------|--------------------------|--------------------------|
| <b>JAMES PITTMAN, MAYOR</b>          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>HILLARY HYSLOPE, VICE MAYOR</b>   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>BARBARA EDMONDS, COMMISSIONER</b> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>MALI GARDNER, COMMISSIONER</b>    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>JASON WILLIAMS, COMMISSIONER</b>  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

**PASSED AND APPROVED** by the City Commission of the City of Clewiston this \_\_\_\_ day of \_\_\_\_\_, 2026.

ATTEST:

CITY OF CLEWISTON, FLORIDA

\_\_\_\_\_  
Fransheska Berrios, City Clerk

\_\_\_\_\_  
James Pittman, Mayor

(MUNICIPAL SEAL)

APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY

By: \_\_\_\_\_  
Kaylee Tuck, City Attorney

**AGREEMENT TO PIGGYBACK A CONTRACT FOR SERVICES**  
**PROCURED BY ANOTHER GOVERNMENTAL ENTITY**

THIS AGREEMENT ("Agreement") is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2026 by and between the City of Clewiston, hereinafter referred to as the "City", and American Grinding Company, LLC, D/B/A American Sidewalk Management, a for-profit corporation authorized to do business in the State of Florida, hereinafter referred to as the "Contractor", collectively the "Parties".

WHEREAS, Contractor entered into an agreement dated July 31, 2023 for sidewalk inspection, grinding, removal and repair services with the City of Orlando, a Florida municipal corporation, (the "Contract"), attached hereto with bid materials and incorporated herein as composite Exhibit "A" to this Agreement; and

WHEREAS, the City of Clewiston, a Florida municipal corporation, has the legal authority pursuant to Section 2-79(d) of the Clewiston Code to "piggyback" onto a contract competitively awarded to another Florida governmental entity when seeking to utilize the same or similar services provided for in said contract; and

WHEREAS, the City desires to "piggyback" onto the above referenced Contract between the Contractor and the City for utilization of the same or similar services for operation and maintenance of utilities (the "Work") and the Contractor consents to the aforesaid "piggybacking".

NOW, THEREFORE, having been found to be in the public interest and in consideration of their respective undertakings hereunder, the Parties agree as follows:

1. The Contractor affirms and ratifies the terms and conditions of the above referenced Contract with the City of Orlando and agrees to perform the services set forth therein for the City in accordance with the terms of said Contract until the Work is completed. Contractor further agrees that for the purposes of interpretation and enforcement of the subject Contract, the term "City of Clewiston" shall be substituted for the term "City of Orlando" throughout the Contract.

2. The City agrees to utilize the services of the Contractor in a manner and upon the terms and conditions as set forth in the Contract until the Work is completed.

3. The Contractor agrees to provide City with all insurance and legal certificates in the name of the City as required by the Contract.

4. Public Records. Contractor acknowledges that it is acting on behalf of a Public agency and that this Agreement is subject to the provisions of §119.0701, Florida Statutes, and that Contractor must comply with the public records laws of the State of Florida. Contractor shall:

- a. Keep and maintain public records required by the public agency to perform the service.
- b. Upon request from the public agency's custodian of public records, the Contractor

shall provide the public agency with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in this chapter or as otherwise provided by law.

- c. The Contractor shall ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the records to the public agency.
- d. The Contractor shall, upon completion of the contract, transfer, at no cost, to the public agency all public records in possession of the Contractor or keep and maintain public records required by the public agency to perform the service. If the Contractor transfers all public records to the public agency upon completion of the contract, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of the contract, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the public agency, upon request from the public agency's custodian of public records, in a format that is compatible with the information technology systems of the public agency.
- e. A request to inspect or copy public records relating to a public agency's contract for services must be made directly to the public agency. If the public agency does not possess the requested records, the public agency shall immediately notify the Contractor of the request, and the Contractor must provide the records to the public agency or allow the records to be inspected or copied within a reasonable time.
- f. If Contractor does not comply with a public agency's request for records, the public agency shall enforce the contract provisions in accordance with the Contract.
- g. A Contractor who fails to provide the public records to the public agency within a reasonable time may be subject to penalties under §119.10, Florida Statutes.
- h. If a civil action is filed against a Contractor to compel production of public records relating to a public agency's contract for services, the court shall assess and award against the Contractor the reasonable costs of enforcement, including reasonable attorney fees, if:
  - i. The court determines that the Contractor unlawfully refused to comply with the public records request within a reasonable time; and
  - ii. At least 8 business days before filing the action, the plaintiff provided written notice of the public records request, including a statement that the Contractor has not complied with the request, to the public agency and to the Contractor.
- i. A notice complies with subparagraph 4.(h).ii. if it is sent to the public agency's custodian of public records and to the Contractor at the Contractor's address listed on its contract with the public agency or to the Contractor's registered agent. Such notices must be sent by common carrier delivery service or by registered, Global Express Guaranteed, or certified mail, with postage or shipping paid by the sender and with evidence of delivery, which may be in an electronic format.
- j. A Contractor who complies with a public records request within 8 business days after the notice is sent is not liable for the reasonable costs of enforcement.

- k. IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT: City of Clewiston, Attn: Fransheska Berrios, City Clerk, 115 W Ventura Ave., Clewiston, FL 33440. Lakisha.burch@clewiston-fl.gov (863) 983-1484 X 105.

**IN WITNESS WHEREOF**, the City and the Contractor have executed this Agreement effective on the date the last party hereto executes below.

**CITY OF CLEWISTON:**

**Date Signed:** \_\_\_\_\_

**ATTEST:**

\_\_\_\_\_  
**JAMES PITTMAN, Mayor**

\_\_\_\_\_  
**Fransheska Berrios, City Clerk**

\_\_\_\_\_  
**Kaylee Tuck, City Attorney**

**WITNESSES:**

\_\_\_\_\_  
NAME: \_\_\_\_\_  
[PRINT/TYPE]

\_\_\_\_\_  
NAME: \_\_\_\_\_  
[PRINT/TYPE]

**“CONTRACTOR”**

BY: \_\_\_\_\_  
NAME: \_\_\_\_\_  
[PRINT/TYPE]

TITLE: \_\_\_\_\_  
DATE: \_\_\_\_\_





CITY OF ORLANDO INVITATION FOR BID (IFB)

**DATE OF ISSUE:** JANUARY 30, 2023

**IFB DUE DATE:** MARCH 2, 2023

**IFB DUE TIME:** 2:00 p.m., Local Time, City of Orlando, FL

**BID DELIVERY LOCATION:** City of Orlando  
Procurement and Contracts Division  
400 South Orange Avenue, Fourth Floor  
Orlando, Florida 32801  
*Bid opening held at same location.*

**IFB TITLE:** SIDEWALK INSPECTION, GRINDING, REMOVAL & REPAIRS

**IFB NO:** IFB23-0119  
*(IFB NUMBER MUST BE PLACED ON FRONT OF ENVELOPE)*

**THIS IS NOT AN ORDER**

**DIRECT ALL INQUIRIES TO:** SILVIA COSTE, CPP, SENIOR PURCHASING AGENT  
Phone: (407) 246-2216  
Email: [silvia.coste@orlando.gov](mailto:silvia.coste@orlando.gov)

**BUSINESS NAME & ADDRESS**

American Grinding Company, LLC d/b/a

American Sidewalk Management

Business Name

1425 Coit Ave NE, Suite #200

Address

Grand Rapids, MI 49505

City, State, Zip

(888) 556-7344

Telephone Number

[info@sidewalkmgmt.com](mailto:info@sidewalkmgmt.com)

Business Email Address

**CONTACT INFORMATION**

Joel Van Veen

Name of Contact Individual

1425 Coit Ave NE, Suite #200

Contact Address

Grand Rapids, MI 49505

Contact City, State, Zip

(888) 556-7344

Contact Telephone Number

[joel@sidewalkmgmt.com](mailto:joel@sidewalkmgmt.com)

Contact Email Address

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**ATTACHMENT "A"**

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## INVITATION FOR BIDS

The City of Orlando, Florida, will electronically receive sealed bids through the Procurement and Contracts Division, for **IFB23-0119, Sidewalk Inspection, Grinding, Removal & Repairs** until 2:00 p.m., local time, on **March 2, 2023**, at which time bids will be opened and publicly virtually read. This work is a service contract for the Sidewalk Trip Hazard Remediation and Condition Survey for the City of Orlando (City).

Plans, Specifications & Contract Documents will be open to public inspection after **2:00 p.m. on January 30, 2023**. If you have any questions you may contact the Procurement & Contracts Division, City Hall (phone #407-246-2291). Plans, Specifications & Contract Documents may be obtained from the City's VendorLink website at the following web link: <https://vendorlink.cityoforlando.net/common/default.aspx>.

Bids must be accompanied by a bid bond, certified check or cashier's check made out to the City of Orlando, or other security as provided by law, in an amount not less than 10% of the total base bid.

A Non-Mandatory Pre-Bid (MS Teams) Teleconference will be held, **February 13, 2023 at 10:00 a.m.**, the conference line number is 1-321-247-568 , **ID:734607311#**. You must press the # key immediately after entering the id number.

Refer to the solicitation for more information on the bidding process. All questions about this solicitation must be submitted in writing and received by the Procurement and Contracts Division before **5:00 p.m., local time, on February 17, 2023**. Answers will be issued in the form of an Addendum to the solicitation.

### **Living Wage**

CONTRACTOR is required to pay its workers, as well as its subcontractors providing services pursuant to a contract with the CITY, a living wage for the time spent providing services to the CITY. (This provision does not include general administrative personnel unless they are assigned to a CITY project.) "Living wage" means compensation for employment of not less than \$15.00 per hour for straight time, exclusive of FICA, unemployment taxes, and workers compensation insurance and employee benefits. This provision shall apply to all bid and proposal awards for services which involve CITY expenditures that exceed \$100,000.00 per year.

### **Performance and Payment Bond**

A performance and payment bond is not required for the total contract amount of this Bid.

A performance and payment bond will be required if any specific job is estimated to cost more than Two Hundred Thousand Dollars (\$200,000.00), in accordance with Florida Statutes Section 255.05.

The City reserves the right to waive the bond requirement at any time for any specific job of \$200,000.00 or less. However, at the City's discretion, there may be times that a bond will be required for jobs of \$200,000.00 or less.

When a Payment and Performance Bond is required for a specific job, such bond shall be acquired and delivered to the City within fifteen (15) days of notice from the City that a bond is required. Upon notice from the City that a bond is required no further work under the contract shall be undertaken until such time as a bond in conformance with this Section has been delivered to the City.

If required, all bonds shall be in accordance with statutory bond provisions in Florida Statutes and all other applicable laws. All bonds shall be executed by such sureties as are licensed to conduct business in the state of Florida and, except as otherwise provided by applicable laws and regulations, are named in the current list of "Companies Holding Certificates of Authority as Acceptable Sureties on Federal Bonds and as Acceptable Reinsuring Companies" as published in Circular 570 (amended) by the Audit Staff Bureau of Accounts, U.S. Treasury Department. All bonds signed by an agent must be accompanied by a certified copy of its authority to act.

**INSTRUCTIONS FOR SUBMITTING BID  
IN RESPONSE TO INVITATION FOR BIDS FOR THE  
IFB23-0119, SIDEWALK INSPECTION, GRINDING, REMOVAL & REPAIRS**

**A. ELECTRONIC SUBMITTAL:**

This solicitation must be submitted electronically. Paper responses will be deemed non-responsive.

Instructions for submitting a bid:

1. Once you have logged into your VendorLink account, go to the solicitation on which you want to bid, then click on "Create a Quote/Bid."
2. Upload the bid to VendorLink.
3. Verify that your uploaded document is complete.
4. To submit the final Quote/Bid, click on the "Submit" button at the bottom of the page, and then click "OK" at the top of the page.
5. If successfully submitted, a confirmation pop-up will appear at the bottom of the page.
6. A **Draft** Status means your bid has been saved but not yet submitted. The quote/bid response will not be considered as a submitted response in the system for this bid solicitation.

Bidders are solely responsible for ensuring that their submittals are complete, uploaded and submitted in the VendorLink system by the due date and time. The City shall not be responsible for any submission delays or failures caused by any occurrence.

Notwithstanding any provision of this Addendum or the Solicitation to the contrary, persons with disabilities needing a special accommodation to submit a bid response or participate in this solicitation should contact the Procurement and Contracts Division, City Hall at One City Commons, 400 South Orange Avenue, Orlando, Florida 32801, telephone number (407) 246- 2291, not later than four (4) days prior to the submittal date for accommodations related to the submittal, or four (4) days prior to the date on which any other accommodation is needed.

**B. PRE-BID MEETING MS TEAMS PLATFORM:**

The Prebid meeting will be held via MS Teams, the call-in number is **1-321-247-7568**, Conference **ID:734607311**# you must press the # key right after the id number.

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_NTM5MjhiOGYtN2QzYy00NTA1LWEyYmYtYjAwYWYwNjg2Zjlh%40thread.v2/0?context=%7b%22id%22%3a%227594da9b-294b-4acf-913b-d159ae921564%22%2c%22Oid%22%3a%223dc3147e-b3e2-452b-bf4d-416f9a614cc0%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NTM5MjhiOGYtN2QzYy00NTA1LWEyYmYtYjAwYWYwNjg2Zjlh%40thread.v2/0?context=%7b%22id%22%3a%227594da9b-294b-4acf-913b-d159ae921564%22%2c%22Oid%22%3a%223dc3147e-b3e2-452b-bf4d-416f9a614cc0%22%7d)

**C. VIRTUAL SOLICITATION OPENING:**

Given the current situation with COVID-19 and the need for social distancing, the solicitation opening meeting information is as follow:

Instructions to join the solicitation opening virtual meeting:**1. Sign up for a free Zoom account**

Go to **zoom.us/signup** and enter your email address to create a free account with Zoom web conferencing. You'll receive an email from Zoom where you will click on a link to activate your account. If you already have a Zoom account, skip to step #3 below.

**2. Choose your device and download Zoom**

You can use a smart phone, tablet, laptop, or desktop computer. After signing up, visit **zoom.us/download** and download the "Zoom Client for Meetings" onto your computer. On mobile devices, search your app store for the free Zoom app and download it. Make sure to allow some extra time for the install before joining your first meeting. If you do not have one of the devices just mentioned, you can also call in to the meeting. If you cannot download Zoom and need to connect via web browser, you can use the Zoom web client (more info on browser compatibility visit **bit.ly/zoomwebinfo**).

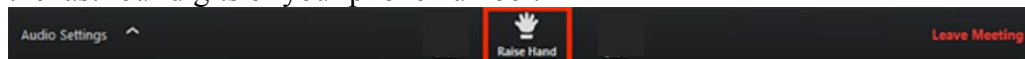
**3. Join the virtual meeting**

a. This is the public link: <https://orlando-gov.zoom.us/j/84693841218>

b. Call in number: +1 305 224 1968 Webinar ID:84693841218

**c. Provide live public comment**

Use the "Raise Hand" feature to request to speak. If you have called in you can raise your hand by pressing \*9. If you do this you will be called on to speak using the last four digits of your phone number.



**D. PREPARATION OF BIDS:**

1. Bidders are expected to examine this bid form, attached drawings, specifications, if any, and all instructions. Failure to do so will be at the bidder's risk.
2. All prices and notations must be in ink or typewritten. No erasure permitted. Mistakes may be crossed out and corrections typed adjacent and must be initialed and dated in ink by the person signing the bid. All bids must be signed by the bidder and by a responsible officer or employee. Obligations assumed by such signature must be fulfilled.
3. Each bidder shall furnish the information required on the bid form and each accompanying sheet thereof on which he/she makes an entry.
4. Unit prices for each unit bid shall be shown. A total shall be entered in the amount column for each item bid. In case of discrepancy between a unit price and extended price, the unit prices will be presumed to be correct.
5. Although the City generally awards bids based on a "lump sum" basis to the responsive and responsible bidder submitting the lowest total bid, the City may choose to award on a "per group" or "per item" basis. Therefore, bidders must submit with their bids, all pricing pages on the forms provided clearly indicating which items are bid and which are not. Failure to submit these pages will render such bid non-responsive.

Note: For purposes of this bid, **IFB23-0119, Sidewalk Inspection, Grinding, Removal & Repairs**, Bidders shall enter a unit price for all line items listed in the Electronic Bid Form. To be considered for a contract award, the Bidder must submit a value greater than zero for **all items**. Contract award(s), if made, shall be based on the total bid price of all items.

**SUBMITTAL CHECK LIST:** 

Bidders should use the following bid check list of standard forms which are to be completed and returned as part of your bid submittal. Failure to complete and return required forms may result in your bid being non-responsive and not considered for award.

Additional forms/items may be required to be submitted under the terms of this Invitation for Bids which are not listed below; therefore, it is the bidder's responsibility to read and understand the provisions of this Invitation for Bids.

|   |                                                                                                                                                                                                                                                                                                                                                                                                                   |
|---|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| X | Solicitation Cover Page.                                                                                                                                                                                                                                                                                                                                                                                          |
| X | W9. <b>See Attachment A</b>                                                                                                                                                                                                                                                                                                                                                                                       |
| X | Bid Form.                                                                                                                                                                                                                                                                                                                                                                                                         |
| X | Bidders CertificationForm.                                                                                                                                                                                                                                                                                                                                                                                        |
| X | Conflict of Interest Disclosure Form.                                                                                                                                                                                                                                                                                                                                                                             |
| X | Certification Regarding Prohibition Against Contracting with Scrutunized Companies.                                                                                                                                                                                                                                                                                                                               |
| X | Contract and Acceptance Form.                                                                                                                                                                                                                                                                                                                                                                                     |
| X | Bidder's Questionnaire.                                                                                                                                                                                                                                                                                                                                                                                           |
| X | Letter(s) of Intent, find in the Supplementary Conditions. <b>See Attachment A</b>                                                                                                                                                                                                                                                                                                                                |
| X | Veteran Business Enterprise Participation Form, find in the Supplementary Conditions.                                                                                                                                                                                                                                                                                                                             |
| X | Addendum Acknowledgment Form: <b>It is the bidder's responsibility to contact the City's Procurement and Contracts Division prior to submitting a bid to ascertain if any addenda have been issued, to obtain all such addenda, and return executed addenda with the bid. If you have downloaded this bid from the Internet, please ensure that you also download all such addenda.</b><br><b>(If applicable)</b> |

**Special Items:**

|          |    |                                                                   |                      |
|----------|----|-------------------------------------------------------------------|----------------------|
| <u>X</u> | 1. | Bid Security (10%)                                                | See Attachment A     |
| <u>X</u> | 2. | Bidders Equipment List                                            | See Attachment A & B |
| <u>X</u> | 3. | FDOT Qualification in Intermediate Maintenance of Traffic Control | See Attachment A     |

**NOTE:**

**Certificate of Insurance:** Within seven (7) days of a notification of intended award, the Contractor shall provide the City with the required Certificate(s) of Insurance in a form(s) acceptable to the City.

**Written Question(s) Form:** Written questions must be received by **5:00 P.M. Local time** before, **February 17, 2023**.



**INVITATON FOR BIDS AWARD INFORMATION:**

The City's Procurement and Contracts Division is the official source to obtain information relating to City of Orlando solicitations. It is incumbent on the Bidder to obtain current bid and award information prior to and after the scheduled opening date of a solicitation. Information is updated daily as it becomes available. An award, or recommendation of award, may be made at any time after the scheduled opening date of a solicitation. You may obtain award and other solicitation information in a variety of ways:

1. Bid documents are available for download from the eSupplier website:

You may access solicitation information by visiting the City's eSupplier website by copying the following link in your web browser:

<https://vendorlink.cityoforlando.net>

2. You may also call the Procurement and Contracts Division at (407) 246-2291, during normal business hours, to request a solicitation and other related information.

Please remember, email notification is provided as a courtesy to our vendors, but it is the vendor's responsibility to check with the City of Orlando's website at: <https://vendorlink.cityoforlando.net> for current bid, and other information.

We appreciate your interest in doing business with the City Beautiful and wish you much success with your business ventures.

**NON- MANDATORY PRE-BID CONFERENCE:**

All prospective bidders are invited to attend a **Non-Mandatory** Pre-Bid Conference Via Microsoft Teams:

**February 13, 2023 at 10:00 A.M. Local Time, City of Orlando, FL**

**Teams Call in Number 1-321-247-7568, ID:734607311#**

The purpose of the Pre-Bid Conference is to provide and solicit information relative to the scope, purpose, nature and extent of the work, and any local conditions, which may affect the work and its performance. Submission of a bid shall constitute an acknowledgment by the bidder that it has thoroughly examined and is familiar with the **INVITATON FOR BIDS.** The failure or neglect of a bidder to examine the **INVITATON FOR BIDS.** shall in no way relieve the bidder of any obligations with respect to either its bid or the **INVITATON FOR BIDS.** No claim for additional compensation will be allowed which is based upon a lack of knowledge of the **INVITATON FOR BIDS.**

**NON-MANDATORY**  
**PRE-BID CONFERENCE ATTENDANCE NOTIFICATION:**

**February 13, 2023 at 10:00 A.M. Local Time, City**

**of Orlando, FL., Microsoft Teams Platform**

**Conference Call in Number 1-321-247-7568**

**ID:734607311# You must press the # key right**

**after the id number.**

**Please return this form by: Thursday, February 9, 2023.**

City of Orlando  
Procurement and Contracts Division  
400 South Orange Avenue, Fourth Floor  
Orlando, Florida 32801  
Telephone: (407) 246-2291  
Fax: (407) 246-2869

**PLEASE CHECK:**

  X   We plan to attend

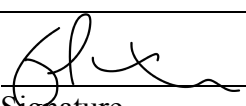
**Name of Representatives who will attend**

1. Joel Van Veen
2. \_\_\_\_\_
3. \_\_\_\_\_

  X   A list of questions or statements for discussion at the Pre-Bid Conference is attached. (Please use **“WRITTEN QUESTION(S) FORM”** as indicated in the Table of Contents).

\_\_\_\_\_ We do not plan to attend, but will be submitting a response.

\_\_\_\_\_ We do not plan to attend and will not be submitting a response because:

  
\_\_\_\_\_  
Signature

\_\_\_\_\_  
President

\_\_\_\_\_  
Title

American Grinding Company, LLC d/b/a American Sidewalk Management

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
February 8, 2023

\_\_\_\_\_  
Date

**SPECIFICATIONS FOR  
IFB23-0119, SIDEWALK INSPECTION, GRINDING, REMOVAL & REPAIRS**

**I. GENERAL**

A. This work is a service contract for the Sidewalk Trip Hazard Remediation and Condition Survey for the City of Orlando (City). The initial Contract time will be for a period of one year (12 months) with up to four (4) additional twelve (12) month periods or portions thereof, up to a cumulative total of sixty (60) months. The Work includes surveying all sidewalks in the City, documenting trip hazards, damaged sidewalks, and grinding raised joints and uneven cracks. Replacing damaged sidewalk panels is not part of the Work. Staff in the Streets and Stormwater Division will designate initial Work Areas for the Contractor to begin work, but the Contractor will be responsible for surveying and reporting repair needs for the City sidewalks as determined by the City of Orlando Streets and Stormwater Division. The minimum grinding rate is to be no less than 500 linear feet per day and have an average range of 250 to 350 linear feet per day.

B. The estimated annual expenditure is \$800,000.00.

C. These specifications cover the Contractor's requirements for sidewalk grinding and reporting of trip hazards ¼ inch and greater. A trip hazard may include: cracks, separations, and or raised edges in the sidewalk surface that have a minimum of ¼ inch difference in elevation across the crack or edge. The reports will become part of the City's sidewalk hazard inventory.

D. The Work described in each item includes the Contractor furnishing of all materials, equipment, supplies, and tools, along with the performance of all labor and services, and all incidentals necessary to complete the repairs and reports associated with sidewalk trip hazards within the City.

E. The Contractor shall have a minimum of three (3) years experience in sidewalk grinding. References shall include projects in the State of Florida during the last three (3) years that involve sidewalk grinding and trip hazard remediation.

F. The Contractor shall have a minimum of two (2) people on-site at all times while work is performed. The use of two people on site ensures the safety of all pedestrians who may be present in the work area.

G. The Contractor shall have an active General Contractor's license valid in the State of Florida and a valid certification for the Florida Department of Transportation Intermediate Maintenance of Traffic Control.

**II. EQUIPMENT**

A. Equipment must be able to grind any size trip hazard from 1/4 inch and greater. Grinding equipment must include a self contained dust collection system, which is used 100% of the time. To ensure effectiveness and minimize machinery footprint, the system must consist of an engine-driven vacuum suction fan and dust collection tanks both mounted on the grinding apparatus. Electric vacuums, hoses, hand power tools extension cords and generators will not be permitted as they are not powerful enough to effectively contain OSHA recognized hazardous airborne silica

dust generated by concrete grinding. Additionally, they cause electric shock as well as pedestrian trip hazards.

B. Grinding will be done dry without the use of water.

C. Equipment noise must be minimal so it does not disturb the public and the public will not need to wear hearing protection if located 10 ft. or further from the operation of the equipment. Per OSHA, hearing protection is required for individuals exposed to noise over 85 dB, as such the City requires that the equipment to perform the Work must not exceed the 85 dB at 10 ft.

D. Contractor shall own or lease commercial equipment that the City considers sufficient to provide services as specified. Commercial concrete grinding equipment is required.

E. Equipment shall be kept in good working order at all times. Proposed equipment shall be documented in the Equipment List Form, attached in Forms and Submittal Documents. Bidder shall submit additional pages as necessary to document the equipment. Bidder will submit applicable descriptive literature and technical data to fully detail all features, designs, construction, finishes of the equipment proposed for grinding on this project.

F. The failure of the Contractor to obtain and maintain sufficient equipment to provide the services as specified in this solicitation may be cause for termination of Contract.

G. Inspection and acceptance of proposed equipment to be used on this project shall be performed by a representative from the City's Streets and Stormwater Division, or such other specifically designated City Representative.

### III. **SCOPE OF WORK- SIDEWALK GRINDING**

A. Work Areas: Staff in the Streets and Stormwater Division will provide maps to the Contractor with Work Areas and street names as Work Orders. The Contractor will be responsible for surveying all sidewalks in the Work Areas, performing repairs, and identify other repair needs.

B. Trip Hazard Locations: Contractor will identify and remove all trip hazards in the Work Area that are between ¼" to 2" in height (as long as 2" of concrete thickness remains after grinding), and where the cross slope of the sidewalk does not exceed 2%. The surface area after grinding must be textured to meet ADA standards for pedestrian safety; which includes a slip resistant surface that does not become slippery when wet. Panels that are not repairable, or fractured, or broken will be documented in a weekly report.

C. Trip Hazard Location Documentation: The Contractor shall collect data using a GNSS (Global Navigation Satellite System) mapping grade device capable of sub-meter accuracy in varying site conditions. Workers should be properly trained to reach those accuracy capabilities whenever the condition are possible, for every grind site as well as each site that could not be grinded. The collection devices must be capable of collection multiple fields of attribute data for each point including but not limited to: street name, address, machine used, project phase, linear feet of the grind site, date and time collected, and damage points that could not be grinded. The coordinate projection of the data must be the same projection used by the City of Orlando. The device should be capable of delivering this data via an ESRI Geodatabase and will be delivered monthly via email or potentially through an automatic connection to an asset management system. After the Contractor submits the monthly report, City staff will verify and document the reported work.

D. Advance Notification of Work: The Contractor shall coordinate with the Streets and Stormwater Division two weeks in advance of initiating work in the identified Work Areas in a manner agreed upon by the Contractor and City prior to contract execution.

E. Mobilization: There are no additional costs for mobilization. If the Contractor completes work in one Work Area in less than a full day and needs to move to another Work Area in the same day, the Contractor may not charge a fee for mobilization between Work Areas. The work will be continuous throughout the year. Mobilization is included in the Contract linear price.

F. Damage to Grass/Vegetation Areas: Grass or landscaped areas damaged by the Contractor shall be restored at the Contractor's expense to conditions that are equal to or better than the existing conditions prior to commencement of work. Restoration shall be at the direction of Streets and Stormwater staff.

G. Utility Conflicts and Coordination: If the Contractor damages any utilities, they shall immediately notify the Utility Company and Streets and Stormwater Division within 30 minutes of the damage. Any damage to existing utilities shall be repaired at the Contractor's expense.

H. Damage to Existing Irrigation System: If the Contractor damages any portion of an existing irrigation system they shall immediately notify the Property Owner either through personal contact or leaving their contact information to the extent practicable. The Contractor shall also notify the Streets and Stormwater Division within one hour of the damage. Any damage to existing irrigation systems shall be repaired at the Contractor's expense.

I. Clean up: Should the integral vacuum system fail to collect all debris, the Contractor shall sweep the sidewalks thoroughly after the grinding operation. All debris collected shall be removed and disposed to a recycling location or to a location approved by the Streets and Stormwater Division.

J. Permits and Traffic Control: The Contractor shall furnish and install all construction signs, pavement markings, barricades, and all other safety controls for the duration of each work-area. The Contractor must notify the City where they are working by e-mail or telephone. The Traffic Control Manager will determine if permits are required. The Contractor is responsible for compliance with any permits determined necessary by the Traffic Control Manager. The Contractor shall have a certified Florida Department of Transportation Intermediate Maintenance of Traffic (M.O.T.) Control person.

K. Measurements: Measurement is based on a liner foot of grinding regardless what the thickness is of the sidewalk.

#### IV. **PART TWO - CONCRETE REPAIR & CONSTRUCTION**

##### A. General

##### 1. Scope of Work

The Contractor shall furnish all labor, material, and equipment necessary to perform all operations for the various types of repairs and clean ups that is necessary during the course of making repairs and constructing various concrete. The location of the work is Citywide and the work will be assigned geographically whenever possible.

In general, the Scope of Work and the types of repairs involved will be as follows:

- a. Concrete: Remove and construct sidewalks, where assigned.
- b. Sod/Grass/Plant/Landscape: Replacement of Sod to the original state and possible landscaping.

## 2. Quality Assurance

Concrete work shall conform to all regulations of local, state and federal authorities, including safety, health and pollution related. The latest edition of the City's Engineering Standards Manual (ESM) and the latest edition of the ADA Standards for Accessible Design shall apply.

### B. Products

1. **Concrete**: The materials shall meet the requirements of the latest edition of the City's Engineering Standards Manual (ESM).
2. **Graded Aggregate**: The materials shall meet the requirements of the latest edition of the City's Engineering Standards Manual (ESM).
3. **Irrigation Pipes**: If repair of these is needed, any of the most commercially available PVC and metal pipes are acceptable.
4. **Equipment**: A ready-mix concrete delivery truck will be necessary for pours.

### C. Execution

1. Concrete Repair/Construction (driveways, sidewalks, curbs, etc.)
  - a. Most concrete sidewalk repair jobs will involve about 2 to 3 sections of sidewalk to be removed, formed and re-poured.
  - b. All concrete used shall be at least the same quality used in the original case and re-poured using 3,000-psi concrete. All concrete must be plant batch mixed and no on-site bag mixed concrete will be allowed.
  - c. Where jobsites and plans call for steel reinforcement to be placed in the sidewalk, retaining walls, etc., such reinforcement shall conform to the requirements of the latest edition of the City's Engineering Standards Manual (ESM) and the latest edition of the ADA Standards for Accessible Design. A WWF or a welded wire fiber mesh and tie may be required to be laid in place during the pouring of concrete.
  - d. Forms used for this work shall be made of either wood, or metal, and shall have a depth equal to the depth of the concrete being deposited. Forms shall be straight, clean, free from warp or bends and of sufficient strength.
  - e. Foundation: If the work area under the concrete has been cut, it shall be filled to the correct depth first and shall be compacted to a minimum of 95% density.

f. Expansion Joints: If expansion joints were part of the original set up, (say between the sidewalk and the curb or driveway or at fixed objects), then these shall be formed with a pre-formed joint filler and shall be ½ inch joints.

g. Contraction Joints: If part of the original set up, shall be replaced to the original type – that is either the “open type” or “sawed”. Joints shall be at least 1-1/2 inch deep.

h. Placement: Place concrete using methods, which prevent segregation of mix. Concentrate along the face of forms. Use only square-faced shovels for hand spreading and consolidation. Deposit and spread concrete in a continuous operation between joints, as far as possible. Give options to set the Forms. The latest edition of the City’s Engineering Standards Manual (ESM) and the latest edition of the ADA Standards for Accessible Design for mixing and placing concrete.

i. Finishing: Smooth the surface by spreading and floating. Use hand methods only. Test surface for trueness. Re-distribute concrete if required, to remove surface irregularities and to provide a smooth, continuous surface. Work all edges of walks and slabs with a 1/8" edging tool. Fiber broom finish perpendicular to the edge of the walk. Do not remove forms for 24 hours after the concrete has been placed. After removal, clean ends of joints, remove and replace areas of major defects. Backfill all exposed sides of finished work with soil.

j. Curing: Protect and cure finished concrete paving, complying with applicable requirements of the City of Orlando. Commence placement of curing compound as soon as the concrete has hardened sufficiently to permit application of curing material without marring the surface. Replace

immediately any curing material removed or damaged during the curing process.

k. Tree root pruning and grubbing is required with a majority of the concrete repairs. ALL TREE ROOTS MUST BE CLEANLY CUT (no ax cuts) while accomplishing this task. The raw use of a skid loader or backhoe to grub tree roots will not be allowed. Close coordination between the City and Contractor must take place with tree root pruning.

## **2. Soil Replacement**

Contractor is responsible to restore the work area with clean backfill and all areas are to be leveled and graded.

## **3. Re-Sodding**

On most occasions, re-sodding will become necessary as part of repair and construction work. The contractor is required to replace the same type and quality of sod that existed before. Occasionally, some landscaping work may be required. Landscaping must be restored to original or better conditions and to the satisfaction of private property owners. New sod shall match existing undisturbed sod (Bahia or St. Augustine).



**4. Pipe Repair**

Contractor will be responsible for all irrigation and water line repairs damaged during the course of work. If repairs are made, the contractor must turn on the irrigation system to ensure it is working properly. This may require coordination with the property owner.

**5. Clean-up**

Without exception, Contractor MUST police and remove all construction material, excess wet concrete, concrete pieces and slabs, trash and debris from job site daily and legally dispose of them off the property.

**6. Safety and Protection**

The Contractor shall be solely and completely responsible for initiating, maintaining and supervising all safety precautions and programs in connection with the work. The Contractor shall take all necessary precautions for the safety of, and shall provide the necessary protection to prevent damage, injury or loss to all employees on the work site and other persons including, but not limited to, the general public who may be affected thereby. The Contractor will check for any existing utilities in the work area through underground locator service and will be responsible for the damage to such utilities, including sprinkler systems.

**V. POLLUTION AND NOISE CONTROLS**

A. Noise Control: Noise Control shall be in accordance with Federal, State, and City regulations. The Contractor shall comply with all City Ordinances and Regulations dealing with noise abatement.

B. Vibration Control: Vibration Control shall be in accordance with Federal, State, and City regulations. It is the Contractor's sole responsibility to prevent damage from vibration to adjacent structures and property.

C. Air Pollution Controls: Air Pollution Control shall be in accordance with Federal, State, and City regulations.

**1. Fugitive Dust**

a. Do not cause or allow the emissions from any transport, handling, construction or storage activity to remain visible in the atmosphere beyond the property line of the emission source.

b. Take precautions to minimize dust emissions from operations involving demolition, excavation, grading, clearing of land and disposal of solid waste.

c. Do not cause or allow particulate matter to exceed 100 mg/m<sup>3</sup> when determined as the difference between upwind and downwind samples collected on high volume samples at the property line for a minimum of five hours.

d. Take precautions to prevent visible particulate matter from being deposited upon public roadways as a direct result of construction or hauling operations. Precautions shall include the removal of particulate matter from equipment before movement to paved streets, or the prompt removal of material from paved streets onto which such material has been deposited.

## 2. Solid and Hazardous Waste

a. Solid and Hazardous Waste Control shall be in accordance with Federal, State, and City regulations.

b. The Contractor is solely responsible for the disposal of any hazardous waste that is generated by the Contractor's operation.

c. Execution: In order to implement these regulations, Contractor shall use the following procedures and techniques:

## 3. Air Pollution

### a. Dust

1. Cover loads of materials, debris and soil transported from construction sites.
  2. Daily water down and sweep streets, which have heavy volumes of construction vehicles carrying debris and excavated materials.
  3. Establish regular cycles and locations for washing trucks, which haul soil from the site.
  4. Water down construction sites as needed to suppress dust, during handling of excavation soil or debris or during demolition.
- b. Burning of wastes on site is prohibited. Remove scrap and waste material and dispose of in accordance with laws, codes, regulations, ordinances and permits.
- c. Use construction equipment, which has been designed and equipped to prevent or control air pollution in conformance with the regulations of the EPA, state and local authorities. Contractor shall have available evidence of such design and equipment shall be maintained and made available for inspection by Construction Manager.
- d. Establish and maintain records of the routine maintenance program for internal combustion engine powered vehicles and equipment used on the project. These records shall be held available for inspection by Construction Manager.

## 4. Solid and Hazardous Waste

a. Solid wastes may be disposed of in a number of ways, including reuse on the project, sale for fuel, through controlled incineration, donation to other public private dump sites, either free or for a fee. The method of disposal is restricted according to the classification of the waste material by the CFR 40 - 190 to 399, and by local requirements.

- b. Hazardous material shall be disposed of in Class I or Class II-1 waste disposal facilities.
- c. Haul routes for transporting solid or hazardous wastes are subject to the approval of Construction Manager.

## VI. INSPECTIONS AND OBSERVATIONS

A. The City Representative or designee will make periodic reviews of the entire site to evaluate the Contractor's performance. The Contractor will, on sole judgment of the City Representative or his designee, make necessary repairs and adjustments required to fulfill the obligations and conditions of the Contract.

B. Contractor personnel are expected to conduct themselves in a courteous manner, performing their functions with the appropriate professionalism.

## VII. MEASUREMENT AND PAYMENT

A. Payment for all work done in compliance with the Contract Documents, inclusive of furnishing all manpower, equipment, materials, and performance of all operations relative to construction of this project, will be made under Pay Items. Work for which there is not a pay item will be considered incidental to the Contract and no additional compensation will be allowed.

B. The City reserves the right to modify work as may be necessary, and increase or decrease quantities of Work to be performed, including deduction or cancellation of any one or more of the Pay Items. Changes in the Work shall not be considered as a waiver of any conditions of the Contract nor invalidate any provisions thereof. When changes result in changes in the quantities of the Work to be performed, the Contractor will accept payment according to Contract Unit Prices that appear in the original contract.

C. The Contractor's attention is again called to the fact that the quotations for the various items of work are intended to establish a total price cost for completing the work in its entirety. Should the Contractor feel that the cost of any item of the work has not been established by the Bid Form, Contractor shall include the cost for the work in some other applicable bid item, so that his proposal for the project does reflect his total price for completing the work in its entirety.

D. The quantities for payment under this Contract shall be determined by actual measurement and payment of the completed items, in place, ready for service and accepted by the City, in accordance with the applicable method of measurement therefore contained herein. A representative of the Contractor shall witness all field measurements.

E. Work performed by the Contractor outside the limits of construction shall be at the Contractor's expense.

F. Invoice Processing

1. Contractor will invoice the City per location. The Contractor shall list the linear feet of work completed per location in the spread sheet provided by the Contractor.

2. Contractor shall submit to the City Representative an invoice for completed work only after a field inspection of work has been jointly verified with representatives of the Contractor and City. The City Representative shall issue a Work Order Acceptance Certificate to the Contractor upon successful verification of the completed work. All Invoices shall be presented to Streets & Stormwater Division 1010 Woods Ave. Orlando, FL 32805, for processing.

G. Payment of Subcontractors. Final and complete payment will be made on the basis of completion and acceptance by the City of the work performed under the contract and receipt of satisfactory evidence that all payrolls, bills for materials, have been paid in full. Payments of subcontractors shall be made in compliance with §218.735 (6) et sq. Florida Statutes. The existence of any unpaid bills or charges for labor, materials or other supplies used directly by the Contractor or any subcontractor under the contract, shall constitute cause for the City to withhold final payment until said bills or charges are paid.

**SPECIAL CONDITION CLAUSES****Price Adjustment Applicable to Approved upon Renewal Contract Terms Only:****Automated Order Entry System:**

Bidders should furnish with their bid submittal details of any automated order entry system available for use by the City.

**Bid Security:**

Bid Security shall be made payable to City, in an amount equal to ten percent of the bidder's Total Base Bid in the form of a certified check, cashier's check, or a Bid Bond issued by a Surety that is licensed to conduct business in the State of Florida and has at least an "A-" rating in accordance with the most current A.M. Best Company financial strength rating.

The Bid Security of the low bidder shall be retained until such time as the City has executed and provided the awarded bidder with the Contract and Acceptance Form, and the bidder has furnished the required contract security, any insurance certificates and endorsements, whereupon it will be returned. If the low bidder fails to comply with the solicitation requirements, or to furnish any required contract security or required insurance certificates and endorsements, within seven (7) days of the notification of intended award, the City may cancel the intended award and the Bid Security of that bidder may be forfeited up to the difference between the total bid of the forfeited bidder and the next lowest bidder.

The Bid Security of all other bidders may be retained until the earlier of thirty (30) days after execution of the Contract and Acceptance Form or ninety (90) days after bid opening, whichever occurs first.

**Bid Specifications:**

Specifications referenced throughout this solicitation refer to the products listed on the Bid Price Form, page 48. See Standard Terms and Conditions, Specifications, Item 8, page 26, regarding the approval process for equivalent equipment or materials.

**Payment of Subcontractors**

Final and complete payment will be made on the basis of completion and acceptance by the City of the work performed under the contract and receipt of satisfactory evidence that all payrolls, bills for materials, have been paid in full. Payments of subcontractors shall be made in compliance with §218.735 (6) et seq. Florida Statutes. The existence of any unpaid bills or charges for labor, materials or other supplies used directly by the Contractor or any subcontractor under the contract, shall constitute cause for the City to withhold final payment until said bills or charges are paid.

**Periodic and Final Cleaning**

The Contractor shall:

- A. Schedule periodic cleaning to keep the worksite and adjacent properties free from accumulations of waste materials, rubbish, and windblown debris resulting from construction operations;
- B. Provide on-site container for the collection of waste materials, debris, and rubbish;
- C. Dispose of waste materials, debris, and rubbish from the Owner's property;

- D. Upon completion of work in each area, provide final cleaning and otherwise return space to a condition suitable for use by the City;
- A. Conduct cleaning and disposal operations to comply with City codes, ordinances, regulations, and environmental laws.

**Performance Bond and Payment Bond**

In accordance with Florida Section 255.05(1)(a), Florida Statutes, a Performance and Payment Bond is required of anyone entering into a formal contract with the City for the construction or repair of a building or public works project. The City reserves the right to waive the requirement at any time for any contract of \$200,000.00 or less.

Accordingly, if the amount bid by the awarded bidder exceeds \$200,000.00, a Payment and Performance Bond will be required in the amount of the awarded bidder's bid or in such other amount as may be directed by the City in writing within fifteen (15) days of the award of any contract resulting from this solicitation. No work shall be done prior to the delivery of a Payment and Performance Bond meeting the requirements of this Section to the City.

In the event that the awarded bid amount is less than \$200,000.00, a Payment and Performance Bond will be required thereafter in such amount as determined by the City if at any time, for any reason, including but not be limited to increased quantities or usage or extension or renewal, the value of the contract exceeds (or may reasonably be expected to exceed) \$200,000.00 as determined by the City. Such bond shall be acquired and delivered to the City within fifteen (15) days of notice from the City that a bond is required. Upon notice from the City that a bond is required no further work under the contract shall be undertaken until such time as a bond in conformance with this Section has been delivered to the City.

The Contractor shall include the cost of any bonds required hereunder in their bid. If bonds are required hereunder and the term of the contract between the City and the Contractor is extended or renewed, Contractor shall provide a new or amended bond to reflect the new or extended period and increased value of the contract within fifteen (15) days of extension or renewal. The failure by Contractor to submit any conforming bond when required by this Section shall constitute grounds for termination of the contract by the City.

All Payment and Performance Bonds shall be recorded by the City with the Clerk of the Circuit Court of the county where the work is located. These bonds shall remain in effect at least until one (1) year after the date of substantial completion of the entire work assigned to Contractor under the contract, except as otherwise provided by applicable laws or regulations.

All bonds shall be in accordance with statutory bond provisions in Florida Statutes and all other applicable laws. All bonds shall be executed by such sureties as are licensed to conduct business in the state of Florida and, except as otherwise provided by applicable laws and regulations, are named in the current list of "Companies Holding Certificates of Authority as Acceptable Sureties on Federal Bonds and as Acceptable Reinsuring Companies" as published in Circular 570 (amended) by the Audit Staff Bureau of Accounts, U.S. Treasury Department. All bonds signed by an agent must be accompanied by a certified copy of its authority to act.

If the surety on any bond furnished by Contractor is declared bankrupt or becomes insolvent or its license to do business in the state of Florida is terminated or it ceases to meet the requirements of this Section, Contractor shall within five (5) days thereafter substitute another bond and surety, both of which shall be in accordance with these requirements and acceptable to City.

In addition to the other bonding requirements, the surety (ies) named on the Performance Bond and Payment Bond submitted by Contractor shall be subject to the approval of City. If City has a reasonable objection to the proposed Surety, City may require Contractor to submit an acceptable substitute.

**Quantities**

The quantities for the items listed in this solicitation are estimated annual quantities for bid evaluation purposes only and should not be construed as representing actual quantities to be purchased. Moreover, it is understood by all bidders that the City is not obligated to purchase any minimum or maximum amount during the life of a contract resulting from this solicitation.

**Favored Customer Clause:**

Should the awarded bidder (also referred to hereinafter as “Contractor”), of a contract resulting from this solicitation sell the same or substantially the same products or services as listed in this solicitation to another Governmental Agency, within the State of Florida, at a lower price than the price listed in this solicitation, the awarded vendor agrees to extend that same discounted price to the City of Orlando.

**GENERAL CONDITIONS**

**Bidder should read and follow the following instructions.**

1. **EXECUTION OF BID:** Bid must contain a manual signature of an authorized representative in the space provided on the Bidder's Certification Form.
2. **SEALED BIDS:** All bids must be submitted in a sealed envelope. The face of the envelope shall contain the date and time of the bid opening and the bid number. Bids not submitted on the City's bid forms may be rejected. All bids are subject to the conditions specified herein and on any attached sheets, specifications, standard terms and conditions and special conditions.
3. **NO BID FORM:** In the event you elect not to bid this requirement, respond by returning this form, marking it "NO BID" and the reason therefor. NOTE: To qualify as a respondent, bidder must submit a "BID" or "NO BID" and it must be received no later than the stated bid opening date and time.
4. **BID OPENING:** Shall be public, on the date and at the time specified on the bid form, with the total bid amount being read aloud. It is the bidders responsibility to assure that their bid is delivered at the proper time and place of the bid opening. Bids which for any reason are not so delivered, will not be returned but will be retained in the "BID FILE" unopened. Telephone or telegraphic bids cannot be accepted.
5. **PRICES, TERMS, and PAYMENT:** All prices must be firm for the delivery schedule quoted herein. Bids stipulating "Price in effect at time of shipment" or other similar conditions will be considered not responsive to the bid invitation and will not be accepted. All prices shall be quoted F.O.B. delivered to any City of Orlando Department unless otherwise stipulated in the bid invitation. Bidder is requested to offer cash discount for prompt invoice payment. It is the policy of the City of Orlando to make payments of invoices in time to earn any offered cash discounts. Discount time will be computed from the date of satisfactory delivery at place of acceptance or from receipt of correct invoice at the Accounts Payable Office, whichever is later.
  - a) **TAXES:** The City of Orlando does not pay Federal excise and State sales taxes. Our tax exemption number is 85-8015427957C-9 and is also stipulated on all our Purchase Orders.
  - b) **POLITICAL SUBDIVISIONS:** Under Florida Law, prices contained in State Contracts shall be available to the City of Orlando, who might wish to purchase under a State Purchase Contract. The City of Orlando therefore reserves the right to purchase any commodities from a State Purchase Contract if in the best interest of the City.
  - c) **MISTAKES:** Bidders are expected to examine the specifications, delivery schedules, bid prices, and all instructions pertaining to supplies and services. Failure to do so will be a bidder's risk.
  - d) **CONDITION and PACKAGING:** It is understood and agreed that any item offered or shipped as a result of this bid shall be new (current production model at the time of this bid). All containers shall be suitable for storage or shipment, and all prices shall include standard commercial packaging.
  - e) **SAFETY STANDARDS:** Unless otherwise stipulated in the bid, all manufactured items and fabricated assemblies shall comply with applicable requirements of Occupational Safety and Health Act and any standards thereunder.
  - f) **MARKING:** Each individual container shall be marked with the brand name of the product, quantity and the name and address of the manufacturer. Each shipping container shall include the name of the vendor and must also clearly indicate the City of Orlando Purchase Order Number.
  - g) **INVOICING and PAYMENT:** The supplier shall be paid in accordance with Florida Statutes, upon submission of invoices to: The Accounts Payable Section, City of Orlando, 400 South Orange Avenue, Orlando, Florida 32801. Invoices are to be billed at the prices stipulated on the purchase order and as outlined in this bid. All invoices must show the City of Orlando Purchase Order Number.
6. **CONFLICT OF INTEREST:** The award hereunder is subject to Chapter 112, Florida Statutes. All bidders must disclose with their bid the name of any officer, director, or agent who is also an employee of the City of Orlando. Further, all bidders must disclose the name of any City of Orlando employee who owns, directly or indirectly, an interest of ten percent (10%) or more of the bidders firm or any of its branches.
7. **AWARDS:** As the best interest of the City of Orlando may require, the right is reserved to make award(s) by individual items, group of items, all or none, or a combination thereof, with one or more suppliers; to reject any all bids or waive any informality or technicality in bids received.
8. **INSPECTION, ACCEPTANCE, and TITLE:** Inspection and acceptance will be at destination unless otherwise stipulated. Title and risk of loss or damage to all items shall be the responsibility of the shipper (vendor) until accepted by the using department of the City of Orlando, unless loss of damage results from negligence by the City of Orlando or its Departments.
9. **DISPUTES:** In case of any doubt or differences of opinion as to the items to be furnished hereunder, the decision of the City of Orlando's Chief Procurement Officer shall be final and binding on both parties. All disputes between the parties shall be resolved in accordance with the City Procurement Code, (Chapter 7 of the City Code).
10. **LEGAL REQUIREMENTS:** Federal, State, County and local laws, ordinances, rules and regulations that in any manner affect the item(s) covered herein apply. Lack of knowledge by the bidder will in no way be cause for relief from responsibility.
11. **LIABILITY:** The vendor shall hold and save the City of Orlando, its officers, agents and employees harmless from liability of any kind in the performance of or fulfilling the requirements of the purchase order or contract which may result from this bid.

**NOTE: ANY AND ALL STANDARD OR SPECIAL CONDITIONS ATTACHED HERETO WHICH VARY FROM THESE GENERAL CONDITIONS SHALL HAVE PRECEDENCE.**



**STANDARD TERMS AND CONDITIONS****1. RECEIPT OF BIDS:**

- a. Bids shall be submitted electronically via Vendorlink to the Procurement and Contracts Division prior to the date and time specified herein. Bids will not be accepted after the designated time and date. It is solely the responsibility of the bidder to ensure timely delivery of their bid submittal.
- b. Each bid shall be submitted electronically and marked with the bid number, title of the bid, and bid opening date and time.

City of Orlando  
Procurement and Contracts Division  
Attention: David Billingsley, CPSM, C.P.M.  
Chief Procurement Officer  
C/O Purchasing Agent: **Silvia Coste, CPP, Senior Purchasing Agent**  
400 South Orange Avenue, Fourth Floor  
Orlando, Florida 32801

**2. COMMUNICATIONS; QUESTIONS REGARDING SPECIFICATIONS OR BIDDING PROCESS:**

- a. To protect the integrity of the solicitation process and ensure fair consideration of all respondents, a prohibited communication period is hereby established commencing as of the time of the issuance of this solicitation and terminating upon execution of a contract (or, if the solicitation is cancelled, upon cancellation of the solicitation). Except for communication with the City's designated point of contact set forth in this solicitation or as otherwise authorized by the City's Chief Procurement Officer, during the prohibited communication period, the City prohibits communication regarding the solicitation by a respondent or potential respondent (or on a respondent or potential respondent's behalf) to or with any officer, elected official (including the Mayor and City Council), department, division, office, or employee of the City, or any other person or entity providing advice to the City related to this solicitation. During the prohibited communication period, all contacts and communications regarding the solicitation by a respondent, or potential respondent, including their agents, representatives and others on their behalf, shall be directed to the City's Procurement and Contract Services Division in the manner provided below in this solicitation, unless otherwise authorized by the City's Chief Procurement Officer. Prohibited contact or communications during the prohibited communication period may result in disqualification from the solicitation process, rejection of the solicitation, or termination of any resulting contract as determined by the Chief Procurement Officer. In addition, prohibited contact or communications may also be grounds for suspension and debarment of a respondent or potential respondent under the City's Procurement Code.
- b. Any questions by a bidder relative to the interpretation of specifications or the bid process shall be addressed in writing as indicated below. In order to be answered prior to the submittal deadline, questions must be received by the Procurement and Contracts Division ten

(10) days prior to the date set for the receipt of bids. Please see the "Written Question(s) Form" under Forms and Submittals Section of this solicitation. Any interpretation made to prospective bidders with respect to questions submitted prior to the cut-off date for questions to be answered prior to the submittal deadline will be expressed in the form of an Addendum to the specifications which, if issued, will be conveyed to all prospective bidders no later than five (5) days before the date set for receipt of bids. Oral answers will not be authoritative.

- c. It will be the responsibility of the bidder to contact the Procurement and Contracts Division prior to submitting a bid to ascertain if any addenda have been issued, to obtain all such addenda, and return executed addenda with the bid.
- d. All communication and contact regarding this solicitation shall be directed to the Purchasing Agent referenced on the cover page of this Invitation for Bids:

Silvia Coste, CPP, Senior Purchasing Agent

[silvia.coste@orlando.gov](mailto:silvia.coste@orlando.gov)

City of Orlando

Procurement and Contracts Division

City Hall at One City Commons

400 South Orange Avenue, Fourth Floor

Orlando, Florida 32801

(407) 246-2291

Fax (407) 246-2869

Website: <http://www.cityoforlando.net/procurement/>

**3. TERM OF THE CONTRACT:**

The term of the contract resulting from the solicitation, shall be for an initial twelve (12) month period. The contract may, by mutual assent of the parties, be extended for four (4) additional twelve (12) month periods or portions thereof, up to a cumulative total of sixty (60) months.

**4. BIDDER'S CERTIFICATION FORM:**

Each bidder shall complete the "Bidder's Certification Form" included with this Invitation for Bids. The form must be acknowledged before a Notary Public with notary seal affixed on the document. The failure of a bidder to include this document with their bid submittal will be cause for rejection of the bid.

**5. SUBMITTAL OF BIDS:**

Bids shall be submitted electronically via vendorlink the bid form(s) provided herein. All bids shall be properly executed with all blank spaces filled in. The signatures of all persons signing shall be in longhand. Erasures, interlineations, or other corrections shall be authenticated by affixing in the margin immediately opposite the correction the initials of a person signing the bid. If the unit price and the total amount provided by a bidder for any item are not in agreement, the unit price alone shall be considered as representing the bidder's intention, and the totals shall be corrected to conform thereto.

**6. BID INFORMATION:**

It is incumbent on the bidder to check the City of Orlando's website at <https://vendorlink.cityoforlando.net> or contact the Procurement and Contracts Division for current bid and award information, prior to and after the scheduled opening date of a solicitation, in accordance with the instructions provided herein, in section entitled, "Invitation for Bids Award Information".

**7. EXCEPTIONS TO TERMS AND CONDITIONS:**

When completing your bid, do not attach any forms which may contain terms and conditions that conflict with those listed in the City's bid document(s). Inclusion of additional terms and conditions, such as those which may be on your company's standard forms, may result in your bid being declared non-responsive.

**8. SPECIFICATIONS:**

- a. The Specifications shown in the Invitation for Bids are intended to represent items of a quality level known to meet City's requirements. While the City endeavors to promulgate written Specifications that are accurate and nonrestrictive for bidding purposes, they may also reference an item by manufacturer's name and model number. Bidders are cautioned that in the event of a discrepancy therein, such difference must be timely questioned in writing. Any written question must be received by the Procurement and Contracts Division by the time set on this solicitation.
- b. If any proprietary, trade, brand, or manufacturers' name or part number is used herein in describing the required equipment or materials, it shall be understood to indicate the minimum standard of composition and quality desired, and shall not be construed to exclude equipment or goods that equals or exceeds the functional capability and quality of the named equipment. The City, in its sole discretion, shall determine whether equipment or goods are equivalent in capability and quality.

Bidders are strongly encouraged to submit equivalent equipment or materials for consideration during the question and answer period. If equivalent equipment or materials is proposed, indicate the manufacturer's name and model number for the equipment and include any literature or other explanation of the equipment's quality or performance with your bid.

- c. The equipment bid herein shall be new and shall be of the current production model. If applicable, detailed equipment specifications for make and model offered shall be provided with bid.
- d. Bidders may be required, at no expense or liability to the City, to make available for test/demonstration, equipment equal in all aspects to the equipment bid, and/or equal equipment that may be seen under operating conditions in the Central Florida area.

**9. SILENCE OF SPECIFICATIONS:**

The apparent silence of these specifications or any supplemental specifications as to details or the omission from same of any detailed description concerning any point, shall be regarded as

meaning that only the best commercial practices are to prevail and that only materials of first quality and correct type, size, and design are to be used. All workmanship shall be first quality. All interpretations of specifications shall be made upon the basis of this statement.

**10. DISCOUNTS:**

Bidders may offer a cash discount for prompt payment; however, such discounts shall not be considered in determining the lowest net cost for bid evaluation purposes. Discounts will be computed from the date of satisfactory delivery at place of acceptance or from receipt of correct invoice at the office specified, whichever is later.

**11. ALTERATIONS/CHANGES TO BID PRICE FORM(S):**

Bidder shall not change or otherwise alter the quantity or unit designations on the Bid Price Form(s). The unit price bid and total extensions must correspond to these designations. Each line item will be extended as indicated (quantity x unit price). The unit price shall prevail.

**12. ADDENDA:**

It is the bidder's responsibility to contact the Procurement and Contracts Division prior to submitting a Bid to ascertain if any Addenda have been issued, to obtain all such Addenda, and return executed Addenda with the Bid. If you have downloaded this Bid from the Internet, please ensure that you also download all such Addenda. The failure of a bidder to submit acknowledgment of any Addenda that affects the bid price(s), is considered a major irregularity and will be cause for rejection of the Bid.

**13. "NO BID" RESPONSE FORM:**

In the event you elect not to bid on this requirement, please complete and return the "No Bid" form included in this solicitation.

**14. OPENING OF BIDS:**

Electronic bids will be received in the Procurement and Contracts Division until the due date and time as specified in this Invitation for Bids. Bids will be opened and the total bid amount shall be publicly read aloud immediately following the published due date and time. No responsibility will attach to the City for the premature opening of a bid not properly addressed and identified. Bidders or their authorized agents are invited to be present at the bid opening.

**15. BIDDER QUALIFICATION:**

Bids will be considered from firms who have adequate personnel and equipment and who are so situated as to perform prompt service. The City reserves the right to request information or conduct an inspection of the bidder's facility and equipment prior to the award of the contract.

Bids will be considered only from firms which are regularly engaged in the business as described in this bid package; with a record of performance for a reasonable period of time, which have sufficient financial support, equipment, and organization to ensure that they can satisfactorily execute the service if awarded a contract under the terms and conditions herein stated.

The terms "equipment and organization" as used herein shall be construed to mean a fully equipped and well established company in line with the best business practice in the industry and as determined by the City.

Failure to comply with the established deadline for submittal of required documents may be grounds for disqualification.

**16. INSPECTION OF PUBLIC RECORDS:**

Bidders may request copies of the solicitation records in person or by written request to the City Records and Archive Management Services located at 400 South Orange Avenue, 2<sup>nd</sup> Floor, Orlando, Florida, 32801 or by calling (407) 246- 2148. You may also email your request to [records@orlando.gov](mailto:records@orlando.gov) . Pursuant to Florida State Statute Chapter 119.07, sealed bids are exempt from public inspection until such time as the City provides Notice of Intended Action or until thirty (30) days after bid opening, whichever is earlier.

**17. IRREGULAR BIDS:**

Bids made on other than the documents furnished by the Procurement and Contracts Division may not be considered. Changes in phraseology, additions, or limiting provisions made on the Invitation for Bids may render the bid irregular and may cause rejection. The City's Chief Procurement Officer, however shall have the authority to waive minor irregularities.

**18. UNBALANCED BIDS:**

At determined by the City's Chief Procurement Officer in the CPO's discretion, the City may consider a solicitation response irregular and reject it if any of the prices are excessively unbalanced (either above or below the amount of a reasonable response) to the potential detriment of the City. The City further reserves the right to require backup documentation from the respondent if, in the Chief Procurement Officer's opinion, the prices are, or appear to be, excessively unbalanced.

**19. WITHDRAWAL OF BIDS:**

After bid opening, no changes in bid prices or other provisions shall be permitted. Bidders may withdraw or correct a bid prior to the stipulated date and time for the opening of bids upon a written request to the City's Chief Procurement Officer.

**20. EVALUATION OF BID AWARD:**

The City reserves the right to award the bid to the responsive and responsible bidder who submits the lowest bid meeting specifications. For purposes of this solicitation, the determination of the responsive and responsible bidder submitting the lowest bid shall be made after the application of all applicable programs and preferences established by the City, including but not limited to the City's MBE/WBE program and VBE preference. In determining whether a bidder is responsible, the City reserves the right to consider matters such as, but not be limited to, quality offered, delivery terms, and service reputation of the bidder.

**21. AWARD OR REJECTION OF BIDS:**

The City's Chief Procurement Officer reserves the right to accept any, all or part of any bids, to waive minor irregularities, or to reject any, all or part of any bids, and to advertise for new bids, as the interest of the City may require. The City's Chief Procurement Officer also reserves the right to reject the bid of a bidder who has previously failed to perform properly or complete on time contracts of a similar nature, or a bid of a bidder who investigation shows is not in a position to perform the contract. In determining responsibility, the following other qualifications, in addition to price, may be considered by the City's Chief Procurement Officer:

- a. The ability, capacity and skill of the bidder to perform the service required.
- b. Whether the bidder can perform the contract or provide the service promptly, or within the time specified, without delay or interference.
- c. The character, integrity, reputation, judgment, experience and efficiency of the bidder.
- d. The quality of performance of previous contracts or services.
- e. The previous and existing compliance by the bidder with laws and ordinances relating to the contract or service.
- f. The sufficiency of the financial resources and ability of the bidder to perform the contract or provide the service.
- g. The quality, availability and adaptability of the supplies, or services, to the particular use required.
- h. The ability of the bidder to provide future maintenance and service for the use of the subject of the contract.
- i. Whether the bidder is in arrears to the City on a debt or contract or is a defaulter on surety to the City, or whether the bidder's taxes or assessments are delinquent.
- j. Such other information as may be relevant or secured.

**22. SELECTION/REJECTION OF OPTIONS:**

The City of Orlando reserves the right to select/reject options which are bid, based on price and other considerations as deemed to be in the best interests of the City.

**23. MULTIPLE AWARDS:**

The City reserves the right in its sole discretion after evaluation of all responsive bids, to award the work described herein to more than one responsive and responsible bidder. In such cases where an award is made to more than one responsive and responsible bidder, the City shall apportion the work among the various primary, secondary and alternate providers in such manner and at such time as it deems appropriate under the circumstances in its sole discretion and no minimum amount or proportion of work is guaranteed to any single provider or class of providers irrespective of such provider's designation as primary, secondary or alternate.

**24. CONTINGENT FEES:**

The bidder warrants that no City official or employee was paid a fee, commission, gift, or other consideration contingent upon receipt of an award for the services and/or supplies specified herein.

**25. IRREVOCABLE OFFER:**

The submission of a bid shall constitute an irrevocable offer to the City by the bidder for a period of ninety (90) days from the date of bid opening to provide the goods and services set forth in this solicitation upon the terms, conditions, and provisions of this solicitation, at the pricing set forth in the bid.

**26. PRICING AND ORDERING:**

The City will issue purchase orders directly to the awarded bidder for the purchase of supplies and materials. The awarded bidder shall honor these orders in accordance with the terms and conditions of the solicitation and their pricing and discounts terms as listed in their bid submittal. Unless otherwise specified, the awarded bidder shall stock sufficient quantities of supplies to meet the requirements of the City on an "as-needed" basis within seventy-two (72) hours after being notified of such requirements by the City.

**27. RETURN OF MERCHANDISE:**

All items delivered must meet the Specifications herein. Items delivered not as specified will be returned at no expense by the City of Orlando. The City may return, for full credit, any unused items received which fail to meet the city's performance standards. Replacement items meeting Specifications must be submitted within a reasonable time after rejection of the non-conforming items. The supplier is to accept for full credit, any merchandise returned by the City within ninety (90) days from the delivery or pick up date. All merchandise to be acceptable for full credit is to be returned in a condition to allow for resale by the vendor and include reference to an applicable Vendor Invoice or Packing List. Full credit is to include all costs paid by the City related to the subject merchandise as determined by the appropriate Vendor Invoice or Packing List.

**28. CONTRACT SALES REPORT**

The Contractor shall report sales and usage data to the City on an annual basis in Excel spreadsheet format. The following data at a minimum must be reported for each item included on the Price Form that is procured during the reporting period:

- Contract name and number
- Contractor name
- Reporting period
- Department/Division/Location name
- Order date
- Item description
- Manufacturer name
- Manufacturer part number
- Unit of measure
- Quantity
- Contractor's list price

- Unit price
- Extended price
- Total purchase amount for the quarter

Submission of Contract Sales Reports is the responsibility of the Contractor, without prompting or notification by the City. The Contractor will submit by email the completed Contract Sales Reports to the Purchasing Agent identified in the Contract. The City shall work with the Contractor to develop the approved electronic format and content of the Contract Sales Reports to be used by the Contractor.

Failure to provide Contract Sales Reports, including no sales status, may be grounds for default and /or cancellation of the Contract.

**29. FAMILIARITY WITH SITE WORK AND CONDITIONS:**

The responsibility for the determination of accurate measurements, the extent of work to be performed, and the conditions surrounding the performance thereof shall be the bidder's. Submission of a bid shall constitute acknowledgment by the bidder that it is familiar with all such conditions. The failure or neglect of a bidder to familiarize itself with the site of the proposed work, shall in no way relieve it from any obligations with respect to its bid.

**30. RIGHT TO AUDIT RECORDS:**

The City shall be entitled to audit the books and records of a Contractor or any subcontractor to the extent that such books and records relate to the performance of the contract or any subcontract. The Contractor and its subcontractors shall retain and maintain financial records and other records relating to the contract for a period of five (5) years from the date of final payment under the contract and by the subcontractor for a period of five (5) years from the date of final payment under the subcontract unless a shorter period is otherwise authorized in writing by the City. If any litigation, claim, negotiation, audit or other action involving the records has been started before the expiration of the 5-year period, the records must be retained until completion of the action and resolution of all issues which arise from it, or until the end of the regular 5-year period, whichever is later.

**31. ASSIGNMENT:**

The Contractor shall not sell, assign, or transfer any of its rights, duties, or obligations under the contract or under any purchase order issued pursuant to the contract, without the prior written consent of the City. The Contractor shall give full attention to the contract, to the faithful execution of the contract, and shall keep the same under its control.

**32. FISCAL YEAR FUNDING APPROPRIATION:**

a. Specified Period

Unless otherwise provided by law, a contract for supplies or services may be entered into for any period of time deemed to be in the best interest of the City provided funds are available for the first fiscal period at the time of contract. Payment and performance obligations for succeeding fiscal periods shall be subject to appropriation by City Council of funds therefor.



b. Cancellation Due to Unavailability of Funds in Succeeding Fiscal Periods

When funds are not appropriated or otherwise made available to support continuation of performance in a subsequent fiscal period, the contract shall be cancelled and the Contractor shall be entitled to reimbursement for the reasonable value of any nonrecurring cost incurred but not amortized in the price of the supplies or services delivered under the contract or otherwise recoverable.

33. **APPLICABLE LAW AND APPEALS:**

This solicitation is issued in accordance with and shall be governed by the provisions and procedures of Chapter 7 of the City of Orlando's Code which can be accessed online at: [https://www.municode.com/library/fl/orlando/codes/code\\_of\\_ordinances?nodeId=TITIICICO\\_CH\\_7PRCO](https://www.municode.com/library/fl/orlando/codes/code_of_ordinances?nodeId=TITIICICO_CH_7PRCO) or by contacting the Procurement and Contracts Division. Any appeal of matters relating to this solicitation must be filed in accordance with the requirements of Chapter 7 of the City Code.

34. **WARRANTY:**

Bidder warrants that all equipment, materials and workmanship, whether furnished by bidder or its subcontractor(s), will comply with the City's specifications, drawings and other requirements. The Contractor warrants that the Work including equipment and materials provided shall conform to professional standards of care and practice in effect at the time the Work is performed, be of the highest quality, and be free from all faults, defects or errors. Whenever required by the specifications of the Invitation to Bid, the Contractor warrants that all equipment and materials provided shall be new. If the Contractor is notified in writing of a fault, deficiency or error in the Work provided within one (1) year from completion of the Work, the Contractor shall, at the City's option, either reperform such portions of the Work to correct such fault, defect or error, at no additional cost to the City, or refund to the City, the charge paid by the City, which is attributable to such portions of the faulty, defective or erroneous Work, including the costs for reperformance of the work provided by other Contractors.

35. **CONTRACT AND ACCEPTANCE FORM:**

In order to expedite the contracting process after bid opening and preclude delays occasioned by subsequent contract execution, bidders are requested to sign the Contract and Acceptance Form included with this solicitation and return the form with their bid. In the event that a successful bidder fails to properly execute the Contract and Acceptance Form or return said form (or, if necessary, a letter of authorization) with their bid, the City shall notify the bidder of the City's intent to make an award and the bidder shall submit such form properly executed (together with a letter of authorization, if necessary, as set forth below) within fifteen (15) calendar days of receipt of notice from the City. Unless such time is extended by the City, the failure of a bidder to submit a properly executed form (and, where necessary, a letter of authorization) within said time period shall be cause for cancellation of the intended award by the City in its sole discretion. In the event that an intended award is cancelled, the award may then be made to the next lowest responsive and responsible bidder or the City's Chief Procurement Officer may decline to make an award. Successful bidders who default in properly executing the Contract and Acceptance Form after notification of the City's intent to make an award shall forfeit any bid security to the City and are subject to suspension and/or debarment by the City. Unless otherwise agreed by the City in its sole discretion, the Contract and Acceptance form shall be executed and notarized as follows:

- a. If the bidder is a corporation, the Contract and Acceptance Form shall be signed by an authorized corporate officer (i.e., President, Vice President, C.E.O, or C.O.O.).
- b. If bidder is a Partnership, the Contract and Acceptance Form shall be signed by a general or managing partner.
- c. If the bidder is a limited liability company, the Contract and Acceptance Form shall be signed by a Manager or Managing Member having authority to bind the company.
- d. If bidder is a sole proprietorship, the owner shall sign the Contract and Acceptance Form.

If an aforementioned signatory is not available and a different authorized signatory executes the form, a letter of authorization reflecting the signatory's authority shall be submitted on the bidder's stationery stating that the person who signed the form is duly authorized to enter into such contract on behalf of the bidder. Such letter of authorization shall be signed by one of the designated signatories above or such other representative as may be acceptable to the City. If you have any questions regarding the execution of the Contract and Acceptance Form, please contact the Procurement and Contracts Division at (407) 246-2291 for further clarification.

If a bid is accepted by the City of Orlando, the Contract and Acceptance Form will be executed by the City with respect to the items awarded and returned to the bidder evidencing the City's acceptance of the bid. No award shall be final, and no bidder shall have any entitlement to a contract or award, until such time as the City has executed the Contract and Acceptance Form. Upon execution by both parties, the Contract and Acceptance Form will constitute the formal written contract between the City of Orlando and the bidder. Any such resulting contract shall be non-exclusive, and the City may procure the goods and services listed in said contract from other sources. Within one (1) week of receipt of the fully executed Contract and Acceptance Form, an awarded bidder shall provide to the City with any required bonds, indemnities, and insurance certificate(s).

**36. ACCEPTANCE OF MATERIALS/SERVICES:**

The City will be deemed to have accepted the Work after the City's Chief Procurement Officer is notified by the using Department of its satisfaction that the Work is completed, in accordance with solicitation specifications. The Work under this Agreement shall remain the property of the Contractor until the City accepts such work. In the event the Work furnished under this Agreement is found to be defective or does not conform to the specifications, the City reserves the right to cancel the Agreement upon written notice to the Contractor.

**37. CONTRACT ALTERATIONS:**

No waiver, alterations, consent or modification of any of the provisions of the contract shall be binding unless in writing and signed by the City's Chief Procurement Officer or the CPO's designee.

**38. INDEMNIFICATION:**

The awarded bidder agrees to indemnify and hold harmless the City, its elected officials, officers, agents, and employees, from and against any and all liability, claims, damages, demands, expenses, fees, fines, penalties, suits, proceedings, actions, and cost of actions, including

attorneys' fees for trial and on appeal, and for the preparation of same arising out of the Contractor's, its officers', agents', and employees' acts, or omissions associated with the contract.

**39. INSURANCE:**

- a. General Insurance Requirements. Within seven (7) days of receipt of a notification of intended award from the City, the Contractor shall provide the City with the required Certificate(s) of Insurance in a form(s) acceptable to the City. The Certificate(s) of Insurance shall demonstrate that the awarded bidder has coverage in accordance with the requirements set forth herein. Insurance coverage must be in force throughout the contract term. Should a Contractor fail to maintain insurance as required or to provide acceptable evidence of insurance within seven (7) days prior to the expiration date of an insurance policy, the City shall have the absolute right to terminate the contract without any further obligation to the Contractor. In such event the Contractor shall be liable for the entire additional cost of procuring performance plus the cost of performing the incomplete portion of the contract at the time of termination.
- b. Subcontractors. Unless expressly specified otherwise in this solicitation, a Contractor and its subcontractors of any tier will be required at their own expense to maintain in effect at all times during the performance of the work insurance coverages with limits not less than those set forth below with insurers and under forms of policies satisfactory to the City. It shall be the responsibility of the Contractor to maintain the required insurance coverages and to assure that subcontractors maintain required insurance coverages at all times. Failure of a Contractor to maintain adequate coverage shall not relieve it of any contractual responsibility or obligation. The requirements specified herein as to types, limits, and City's approval of insurance coverage to be maintained by a Contractor and its subcontractors are not intended to and shall not in any manner limit or qualify the liabilities and obligations assumed by the Contractor and its subcontractors under a contract. Any insurance carried by the City that may be applicable shall be deemed to be excess insurance and the Contractor's insurance primary for all purposes despite any conflicting provision in the Contractor's policies to the contrary.
- c. Certificates of Insurance. Prior to commencing work at the jobsite, and as a condition precedent to the Contractor's and his subcontractors' initiation of performance, the Contractor and its subcontractors shall furnish the City with certificates of insurance as evidence that policies providing the required coverage and limits of insurance are in full force and effect. The certificates shall provide that any company issuing an insurance policy for the work under a contract shall provide not less than 30 days advance notice in writing to the City prior to cancellation, termination, or material change of any policy of insurance (except for notice of non-payment of premium for which not less than 10 days advance notice in writing shall be required). In addition, the Contractor shall immediately provide written notice to the City upon receipt of notice of cancellation of an insurance policy or a decision to terminate an insurance policy. All certificates of insurance shall clearly state that all applicable requirements have been satisfied, including certification that the policies are of the "occurrence" type. Certificates of insurance for a Contractor and subcontractor-furnished insurance and notices of any cancellations, terminations, or alterations of such policies shall be mailed to the Procurement and Contracts Division at the address set forth for delivery of the bid.
- d. Additional Insureds. All insurance coverages furnished under a contract except Workers' Compensation and Employers' Liability shall include the City and its officers, elected officials, and employees as additional insureds with respect to the activities of the Contractor and its

subcontractors. The City shall not by reason of their inclusion under these policies incur liability to the insurance carrier for payment of premium for these policies.

- e. Waiver of Subrogation. The Contractor and its subcontractors shall require their insurance carriers, with respect to all insurance policies, to waive all rights of subrogation against the City, its officers, elected officials, agents and employees and against other Contractors and subcontractors.
- f. Types of Coverage to be Provided. The awarded Contractor (and its subcontractors to the same extent and on the same terms as set forth below for Contractor) shall maintain the following coverages and furnish the certificate(s) of insurance on the policies and renewals thereof which indicate that insurance coverage has been obtained meeting the requirements of the contract.

(i) Workers' Compensation and Employer's Liability. This insurance shall protect the Contractor against all claims under applicable state workmen's compensation laws. The Contractor shall also be protected against claims for injury, disease, or death of employees that, for any reason, may not fall within the provisions of a workmen's compensation law. This policy shall include an "all states" or "other states" endorsement. Exemption certificates shall be accepted if valid during the term of the contract, but only for those eligible corporate officers pursuant to Chapter 440 of the Florida Statutes. Proof of workers' compensation coverage must still be provided for all employees, sub-contractors not eligible for exemption. The liability limits shall not be less than:

|                       |                           |
|-----------------------|---------------------------|
| Workers' compensation | Statutory                 |
| Employer's Liability  | \$100,000 each occurrence |

(ii) Comprehensive Automobile Liability. This insurance shall be written in comprehensive form and shall protect the Contractor and the additional insureds against all claims for injuries to members of the public and damage to property of others arising from the use of motor vehicle, and shall cover operation on or off the site of all motor vehicles licensed for highway use, whether they are owned, non-owned, or hired. The liability limits shall not be less than:

|                   |                             |
|-------------------|-----------------------------|
| Bodily injury and | \$1,000,000 combined single |
| Property damage   | limit each occurrence       |

(iii) Commercial General Liability. This insurance shall be an "occurrence" type policy (excluding automobile liability) written in comprehensive form and shall protect the Contractor and the additional insureds against all claims arising from bodily injury, sickness, disease, or death of any person or damage to property of the City or others arising out of any act or omission of the Contractor or its agents, employees, or subcontractors. This policy shall also include protection against claims insured by usual bodily injury liability coverage, a "contractual liability" endorsement to insure the contractual liability assumed by the Contractor under its contract with the City, and "completed Operations and Products Liability" coverage (to remain in force for 2 years after final payment and subsequent to project completion). If the Contractor's work, or work under its direction, requires blasting, explosive conditions, or underground operations, the comprehensive general liability coverage shall contain no exclusion relative to blasting, explosion, collapse of structures, or damage to underground property. The liability limits shall not be less than:

Bodily injury and  
Property damage

\$1,000,000 combined single  
limit each occurrence

**40. LICENSES:**

Unless otherwise extended by the City, the awarded bidder will be required within fifteen (15) calendar days of award date, to provide any and all local, state, and federal licenses, approvals, permits, authorizations and/or certifications which would be applicable for all services to be rendered during the term of the contract.

**41. AUTHORITY:**

The City's Chief Procurement Officer or the CPO's written designee shall have authority to act on behalf of the City in matters related to the contract, including but not limited to the sending and receiving of any notices required hereunder.

**42. PUBLIC ENTITY CRIMES:**

A person or affiliate, as defined in §287.133 of the Florida Statutes, who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid to provide any goods or services to a public entity, may not submit a bid with a public entity for the construction or repair of a public building or a public work, may not submit a bid on leases of real property to a public entity, may not be awarded or perform work as a Contractor, supplier, subcontractor, or consultant under an agreement with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in §287.017 of the Florida Statutes for Category Two, for a period of 36 months from the date of being placed on the convicted vendor list.

**43. PROMPT PAYMENT ACT:**

Payment by the City shall be made in accordance with Sections 218.70. et sq. Florida Statutes, Local Government Prompt Payment Act.

**1. Proper Invoice**

For purposes of billing submission and payment procedures, a "proper invoice" by a Contractor, vendor or other invoicing party shall consist of at least all of the following:

- a. a description (including quantity) of the goods and/or services provided to the City (or a party on behalf of the City) reasonably sufficient to identify it (or them);
- b. the amount due, applicable discount(s), and the terms thereof;
- c. the full name of the vendor, Contractor or other party who is supplying the goods and/or services including a mailing address in case of a dispute and a mailing address for payment purposes (if they are different) and a telephone number;
- d. the Purchase Order or contract number as supplied by the City; and
- e. an identification by Division, Office or Department of the party(ies) to whom the goods were delivered or services provided.

All invoices, in order to be classified as a proper invoice, shall be delivered to Accounts Payable, Business and Financial Services Department, City of Orlando, 400 South Orange Avenue, P.O. Box 4990, Orlando, Florida, 32802-4990.

Finally, in addition to all of the above, in order to be considered a proper invoice, it must be based on a proper delivery, installation, or provision of the goods and/or services to and acceptance by the City (or party on behalf of the City); the vendor, Contractor or other party who is supplying the goods and/or services has otherwise complied with all of the contract's terms and conditions and is not in default of any of them; and if the contract requires any subcontractors or other parties to be bound by similar other "flow-down" requirements that those requirements have been complied with.

2. Dispute Resolution

In the event a dispute occurs between a Contractor, vendor or other invoicing party ("invoicing party") and the City concerning payment of an invoice, the City Department, Office or Division which has the dispute along with a representative of the City's Procurement and Contracts Division and the invoicing party shall meet to consider the disputed issues. The invoicing party shall provide to the City such material and information as the City may reasonably require. Any such procedure shall be initiated by either party notifying the other in writing of a dispute and stating with specificity its nature. This procedure shall commence not later than forty-five (45) days, and be resolved not later than sixty (60) days, after the date on which the proper invoice was received by the City. Any decision by the City's Chief Procurement Officer shall constitute the final decision of the City regarding these matters and shall be communicated in writing to the invoicing party within three business days after such decision. If no decision is rendered within the time period as set out above, then a decision against the invoicing party shall be deemed to have been issued.

44. **PURCHASING AGREEMENTS WITH OTHER GOVERNMENT AGENCIES:**

At the option of the awarded vendor, the submission of any bid in response to this Invitation for Bid constitutes a bid made under the same terms and conditions, for the same contract price, to other governmental agencies including the State of Florida and its agencies, political subdivisions, counties and cities. Each governmental agency desiring to accept these bids, and make an award thereof, shall do so independently of any other governmental agency. Each agency shall be responsible for its own purchases and each shall be liable only for materials ordered and received by it and no agency assumes any liability by virtue of this bid.

45. **EQUIPMENT:**

The Contractor is responsible for all damage or loss by fire, theft or otherwise, to materials, tools, equipment, and consumables, left on City property by the Contractor.

46. **TERMINATION FOR CONVENIENCE:**

The City's Chief Procurement Officer may terminate any contract resulting from this solicitation for convenience with advance written notice to the Contractor. In the event of such a termination by the City, the City shall be liable for the payment of all work properly performed or materials provided prior to the effective date of termination and for all portions of materials, supplies,

services, and facility orders which cannot be cancelled and were placed prior to the effective date of termination.

**47. DRUG-FREE WORKPLACE CERTIFICATION:**

By submitting a bid in response to this Invitation for Bids, you are certifying that your company is a drug-free workplace in accordance with Florida Statute §287.087.

**48. AMERICANS WITH DISABILITIES ACT:**

Persons with disabilities needing a special accommodation to participate in this proceeding should contact the Procurement and Contracts Division, City Hall at One City Commons, 400 South Orange Avenue, Orlando, Florida 32801 telephone (407) 246-2291, not later than seven (7) days prior to the date on which the accommodation is requested.

**49. PURCHASING CARD PROGRAM:**

The City of Orlando uses the VISA Purchasing Card Program to streamline our procurement process. In order to expedite payments to suppliers, The Bank of America VISA Purchasing Card and ePayable solution has been implemented to more effectively control our procurement activities and to achieve a significant cost savings over the traditional paper, purchasing and payment system. As one of the City of Orlando's valued suppliers, your business may also achieve cost savings results by accepting the ePayables solution. Identified supplier benefits of this Program may include:

- Reduction of payment time
- Direct electronic deposit to your primary banking account
- Increase in working capital
- Elimination of invoicing
- Reduced collection efforts
- Enhanced corporate relationships
- Reduced billing costs
- Enhanced reporting
- Increased sales as a "Preferred Supplier"

Additionally, you will be able to grow your customer base by accepting purchasing cards from other corporate customers as well as all major credit cards, therefore, The City encourages all vendors to accept the VISA ePayable solution.

**50. RECIPROCAL LOCAL PREFERENCE:**

In the event the lowest responsive and responsible response to any Invitation for Bids or Request for Proposal is by a vendor whose principal place of business is in a city, county, or state which grants a preference for the procurement of such goods or services to a vendor whose principal place of business is in such area, then the City may award a preference to the (next) most responsive and responsible vendor having a principal place of business in the Metropolitan Statistical Area, (i.e., Orange, Seminole, Lake and Osceola Counties). Such preference shall be equal to the preference granted by the area in which the lowest responsive and responsible vendor has its principal place of business.

**51. EMERGENCY SUPPORT:**

It is hereby made a part of this Invitation for Bids that before, during and after a public emergency, disaster, hurricane, flood, or other acts of God, that the City of Orlando shall be provided goods and services on a first priority basis. It is vital and imperative that the citizens of the City are protected from any emergency situation which threatens public health and safety, as determined by the City. Contractor agrees to provide, rent, sell, or lease all goods and services required by the City on a first priority basis. The City expects to pay a fair and reasonable price for all goods and services acquired before, during and after a disaster, emergency or hurricane. Contractor shall furnish a twenty-four (24) hour phone number in the event of such an emergency.

**52. SUBCONTRACTORS:**

The Contractor shall perform all of its obligations and functions under the contract by means of its own employees, or by a duly qualified subcontractor, which is approved in advance by the City. In the event a subcontractor is employed, the Contractor shall continuously monitor the subcontractor's performance, shall remain fully responsible to insure that the subcontractor performs as required and itself perform or remedy any obligations or functions, which the subcontractor fails to perform properly.

**53. BID PRICES:**

Unless otherwise specified, Bid Prices must include all costs (labor, overhead, materials) and profit to perform the work specified in this Invitation for Bids. Bid prices shall remain firm for the entire contract period unless otherwise specified or changed by an Amendment. At each renewal period, price increases or decreases may be considered, provided they are reasonable and acceptable to the City. Any Amendment must be in writing and signed by both parties.

**54. GOVERNING LAW / VENUE:**

Any contract entered into as a result of this solicitation shall be deemed to be under and shall be governed by, and construed according to, the laws of the State of Florida. Any litigation arising out of this contract shall be commenced in the State and Federal Courts of Orange County, Florida. Contractor shall comply with all applicable federal, state, and local laws in the performance of work under the contract. To the extent applicable, Contractor shall comply with Florida public records laws, including Sections 119.0701(2) (b) 1 through 4 of the Florida Statutes. **IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF THE PUBLIC RECORDS AT C/O DEPUTY CITY CLERK, [RECORDS@CITYOFORLANDO.NET](mailto:RECORDS@CITYOFORLANDO.NET), TELEPHONE NUMBER (407) 246-3538, 400 S. ORANGE AVE., ORLANDO, FL 32801.**

**55. RECYCLED CONTENT:**

In support of the Florida Waste Management Law, bidders are encouraged to supply with their bid, any information available regarding recycled material content in the products bid. The City is particularly interested in the type of recycled material used (such as paper, plastic, glass, metal,



etc.); the percentage of recycled material contained in the product and the cost and product performance impact of increasing the percentage of recycled content. The City is requesting that bidders provide detailed information regarding any known or potential recycled material content in the product that may be extracted and recycled after the product has served its intended purpose, on the Bidder's Questionnaire as provided in this solicitation.

**56. LIVING WAGE POLICY:**

As set forth in City Policy and Procedure 161.3 (for a copy, contact Procurement at 407.246.2291). Covered Service Contractors, as well as their subcontractors (first tier only), shall pay to all of their employees providing Covered Services pursuant to a contract with the City, a living wage for the time spent providing services to the City. (This provision does not include general administrative personnel unless they are assigned to a City project). "Living wage" means compensation for employment of not less than \$15.00 per hour for straight time, exclusive of FICA, unemployment taxes, and workers compensation insurance and employee benefits. Necessary payroll documentation shall be provided to confirm compliance with this provision or the service Contractor shall allow the City to audit (at service Contractor's place of business) its payroll records to determine if compliance has been achieved. Failure to comply with the provision may result in termination of the contract and/or preclusion from future City contracts at the sole option of the City. This provision shall apply to all bid and Proposal awards for Covered Services, which involve City expenditures that exceed \$100,000.00 per year. More particularly, this provision shall apply to single and multiple award agreements for Covered Services regardless of the initial value of the award whenever City expenditures exceed \$100,000.00 in any one contract year. As for multiple award contracts (contract award which will be divided among several Contractors), at the point when the City has expended \$100,000.00 on that contract in any one-contract year, regardless of whether such expenditure was to one Contractor or several Contractors, then the living wage provision shall apply to all Contractors who are a party to that award. For those contracts whose initial value was less than \$100,000.00 but exceeded \$100,000.00 prior to the end of the contract term, this provision will be applicable to that contract in the next quarter. To further clarify, the Living Wage policy does not apply to part time employees, or the part time employees of all subcontractors. Furthermore, the workers of temporary employment agencies are not covered by the City's Living Wage Policy. A hard copy of the City's Living Wage Policy is also available at the Procurement and Contracts Division.

**57. PROHIBITION AGAINST CONTRACTING WITH SCRUTINIZED COMPANIES:**

In accordance with Section 287.135(2) of the Florida Statutes, "[a] company is ineligible to, and may not, bid on, submit a proposal for, or enter into or renew a contract with an agency or local governmental entity for goods or services of:

- (a) Any amount if, at the time of bidding on, submitting a proposal for, or entering into or renewing a contract, the company is on the Scrutinized Companies that Boycott Israel List, created pursuant to s. 215.4725, or is engaged in a boycott of Israel; or
- (b) One million dollars or more if, at the time of bidding on, or submitting a proposal for, or entering into or renewing such contract, the company:
  - 1. Is on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, created pursuant to s. 215.473, or

2. Is engaged in business operations in Cuba or Syria.”

Section 215.473 of the Florida Statutes defines a company to include “all wholly owned subsidiaries, majority-owned subsidiaries, parent companies, or affiliates of such entities or business associations, that exists for the purpose of making profit.”

By submitting a response to this solicitation, a respondent certifies that it and those related entities of respondent as defined above by Florida law above are not on the Scrutinized Companies that Boycott Israel List, created pursuant to s. 215.4725 of the Florida Statutes, and are not engaged in a boycott of Israel. In addition, if this solicitation is for a contract for goods or services of one million dollars or more, by submitting a response to this solicitation, a respondent certifies that it and those related entities of respondent as defined above by Florida law are not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, created pursuant to Section 215.473 of the Florida Statutes and are not engaged in business operations in Cuba or Syria. Any respondent awarded a Contract as a result of this solicitation shall be required to recertify the aforementioned certifications at each renewal of the Contract. The City may terminate any contract resulting from this solicitation if respondent or any of those related entities of respondent as defined above by Florida law are found to have submitted a false certification or any of the following occur with respect to the company or a related entity: (i) it has been placed on the Scrutinized Companies that Boycott Israel List, or is engaged in a boycott of Israel, or (ii) for any contract for goods or services of one million dollars or more, it has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or it is found to have been engaged in business operations in Cuba or Syria. Notwithstanding the preceding, the City reserves the right and may, in its sole discretion, on a case by case basis, permit a company on such lists or engaged in business operations in Cuba or Syria to be eligible for, bid on, submit a proposal for, or enter into or renew a contract for goods or services of one million dollars or more, or may permit a company on the Scrutinized Companies that Boycott Israel List to be eligible for, bid on, submit a proposal for, or enter into or renew a contract for goods or services of any amount, should the City determine that the conditions set forth in Section 287.135(4) of the Florida Statutes are met.

Accordingly, firms responding to this solicitation shall execute and return with their response an executed copy of Attachment “D”, Certification Regarding Prohibition Against Contracting With Scrutinized Companies. A contract shall not be awarded to a Respondent who does not submit the certification form at the time of submittal or within seven (7) days of the date the City requests the certification form be submitted, if a Respondent fails to return the form with its response.

**58. ORDER OF PRECEDENCE:**

This solicitation shall be included and incorporated in the purchase order or contract resulting from this solicitation. The purchase order or contract, including any exhibits attached thereto, contains all the terms and conditions agreed upon by the parties. No other contract, oral or otherwise, regarding the subject matter of the contract, shall be deemed to exist or to bind either party hereto. Unless otherwise expressly provided in the purchase order or contract, in the event of any conflict between the terms of the contract or purchase order, the City's solicitation, and the vendor's response, the order of precedence shall be the contract or purchase order, followed by the solicitation, and then the response to the solicitation.

**59. PATENTS AND COPYRIGHTS:**

The Contractor shall pay all royalties and assume all costs arising from the use of any invention, design, process, materials, equipment, product or device in performance of the Work, which is the subject of patent rights or copyrights. Contractor shall, at its own expense, hold harmless and defend the City against any claim, suit or proceeding brought against the City which is based upon a claim, whether rightful or otherwise, that the Work, or any part thereof, furnished under the contract, constitutes an infringement of any patent or copyright of the United States. The Contractor shall pay all damages and costs awarded against the City.

**60. TERMINATION FOR DEFAULT:**

The performance of Work under the contract may be terminated by the City's Chief Procurement Officer, in whole or in part, in writing, whenever the Chief Procurement Officer shall determine that the Contractor has failed to meet the performance requirements of the contract. The Chief Procurement Officer has a right to terminate for default if the Contractor fails to make delivery of the supplies or perform the Work, or if the Contractor fails to perform the Work within the time specified in the contract, or if the Contractor fails to perform any other provisions of the contract. Notwithstanding the preceding, nothing herein shall be deemed to preclude the Chief Procurement Officer in the CPO's sole discretion on a case by case basis from providing the Contractor with written notice and a reasonable opportunity to cure the default prior to termination.

Failure of a Contractor to deliver or perform the required Work within the time specified, or within a reasonable time as determined by the Chief Procurement Officer or failure to make replacements of rejected articles or Work when so requested, immediately or as directed by the Chief Procurement Officer, shall constitute authority for the Chief Procurement Officer to purchase in the open market articles or Work of comparable grade to replace the articles or Work rejected, not delivered, or not completed. On all such purchases, the Contractor or his surety, shall reimburse the City, within a reasonable time specified by the Chief Procurement Officer, for any expense incurred in excess of the contract prices.

Such purchases shall be deducted from contract quantities or work. Should public necessity demand it, the City reserves the right to utilize services or use and/or consume articles delivered which are substandard in quality, subject to an adjustment in price to be determined by the Chief Procurement Officer. The Contractor shall not be liable for any excess costs if acceptable evidence has been submitted to the Chief Procurement Officer that failure to perform the Work was due to causes beyond the control and without the fault or negligence of the Contractor. Nothing herein shall be deemed to preclude the City's exercise of any other rights or the City's pursuit of any other remedies that it may have herein or under law or in equity, including but not limited to any right of the City to terminate the contract for convenience.

**61. TIME OF COMPLETION:**

The parties understand and agree that time is of the essence in the performance of the contract. The Contractor or City, respectively, shall not be liable for any loss or damage, resulting from any delay or failure to perform its contractual obligations within the time specified, due to acts of God, actions or regulations by any governmental entity or representative, strikes or other labor trouble, fire, embargoes, or other transportation delays, damage to or destruction in whole or in part, of equipment or manufacturing plant, lack of or ability to obtain raw materials, labor, fuel or supplies for any reason including default of suppliers, or any other causes, contingencies or circumstances

not subject to the Contractor's or City's control, respectively, whether of a similar or dissimilar nature, which prevent or hinder the performance of the Contractor's or City's contractual obligations, respectively. Any such causes of delay, even though existing on the date of the Agreement or on the date of the start of Work, shall extend the time of the Contractor's or City's performance respectively, by the length of the delays occasioned thereby, including delays reasonably incident to the resumption of normal Work schedules. However, under such circumstances as described herein, the City's Chief Procurement Officer may at the CPO's discretion, cancel the contract for the convenience of the City. The Contractor agrees that all Work shall be executed regularly, diligently, and uninterrupted at such a rate of progress as will ensure full completion thereof within the time specified.

**62. CORRECTION OF WORK:**

The Contractor shall promptly correct all Work rejected by the City as faulty, defective, or failing to conform to the contract whether observed before or after substantial completion of the Work, and whether or not fabricated, installed or completed. The Contractor shall bear all costs of correcting such rejected Work.

**63. INFORMATION:**

All information, data, designs, plans, drawings, and specifications furnished to or developed for the City by the Contractor or its employees, pursuant to the contract, shall be the sole property of the City and all rights therein are reserved by the City, except that the Contractor may disclose any such information to its corporate affiliates and their agents as necessary to perform the Work.

**64. SAFETY MEASURES:**

The Contractor shall take all necessary precautions for the safety of the City's and Contractor's employees and the general public and shall erect and properly maintain at all times all necessary vehicular and facility safeguards for the protection of the workmen and public. If necessary, the Contractor shall post signs warning against hazards in and around the work site.

**65. EXTRA WORK:**

The City, without invalidating the contract, may order changes in the Work within the general scope of the contract consisting of additions, deletions, or other revisions, the Agreement price and time being adjusted accordingly. All such changes in the Work shall be authorized by a written amendment to the contract, and shall be executed under the applicable conditions of the contract. If the Contractor plans to make a claim for an increase in the contract price or an extension in the contract schedule/term, it shall first give the City written notice within ten (10) calendar days after the occurrence of the event giving rise to such a claim. This written notice shall be given by the Contractor to the City, and a written approval secured from the using Department and the City's Chief Procurement Officer, before proceeding to execute the Work, except in an emergency endangering life or property, in which case the Contractor shall immediately proceed. No claim for extra work will be considered valid by the City unless first submitted in writing.

**66. FAMILIARITY WITH THE WORK:**

The Contractor acknowledges full understanding of the extent and character of the Work required and the conditions surrounding the performance thereof. The City will not be responsible for any

alleged misunderstanding of the Work to be furnished or completed, or any misunderstanding of conditions surrounding the performance thereof. It is understood that the execution of the contract by the Contractor serves as his stated commitment to fulfill all the conditions referred to in the contract.

**67. TITLE AND RISK OF LOSS:**

The title and risk of loss to the Work shall pass from the Contractor to the City upon the City's final acceptance of the Work.

**68. TRADE NAMES:**

In cases where an item is identified by a manufacturer's name, trade name, catalog number, or reference, it is understood that the bidder proposes to furnish the item so identified and does not propose to furnish an "EQUAL" unless the proposed "EQUAL" is definitely indicated therein by the bidder. The reference to a name brand is intended to be descriptive but not restrictive and only to indicate to the prospective bidder articles that will be satisfactory. Bids on other makes and catalogs will be considered provided each bidder clearly states in his bid or proposal exactly what he proposes to furnish and forwards with his bid a cut illustration or other descriptive matter which will clearly indicate the character of the article covered by his bid. The City hereby reserves the right to approve as an equal, or to reject as not being equal, any article the bidder proposes to furnish which contains major or minor variations from the specification requirements but may comply substantially therewith. If no particular brand, model, or make is specified and if no data is required to be submitted with the bid, the successful contractor after award and before manufacturer or shipment may be required to submit working drawings or detailed descriptive data sufficient to enable the City to judge if such requirement of the specification is being complied with.

**69. FEDERAL, STATE, AND LOCAL RULES / APPROVALS:**

The Contractor shall comply with all applicable federal, state and local laws, ordinances, rules and regulations pertaining to the performance of Work under this Agreement. The Contractor is to procure all permits, licenses, and certificates, or any such approvals of plans or specifications as may be required by federal, state and local laws, ordinances, rules, and regulations, for the proper execution and completion of the Work under this Agreement.

**70. EMPLOYMENT ELIGIBILITY; E-VERIFY SYSTEM**

Pursuant to Section 448.095 of the Florida Statutes, prior to Contract execution and at all times during the term of the Contract, Contractor shall register with and use the E-Verify system to verify the work authorization status of all newly hired employees. If Contractor enters into a contract with a subcontractor, the subcontractor must provide the Contractor with an affidavit stating that the subcontractor does not employ, contract with, or subcontract with an unauthorized alien. The Contractor shall maintain a copy of such affidavit for the duration of the Contract and, if longer, for any additional audit period provided to the City in the Contract. Pursuant to Section 448.095(2)(c) of the Florida Statutes, the City, Contractor, or a subcontractor who has a good faith belief that a person or entity with which it is contracting has knowingly violated s. 448.09(1) shall terminate the contract with the person or entity. If the City has a good faith belief that a subcontractor knowingly violated this subsection, but the Contractor otherwise complied with this subsection, the City shall

promptly notify the Contractor and order the Contractor to immediately terminate the contract with the subcontractor. Pursuant to Florida Statute, a contract terminated pursuant to subparagraph 1. or subparagraph 2. of Section 448.095(2)(c) of the Florida Statutes is not a breach of contract and may not be considered as such, and the City shall have no liability to Contractor, a subcontractor, or any entity or person arising from or related to such a termination. If the Contract with Contractor is terminated by the City pursuant to Section 448.095(2)(c), the Contractor may not be awarded a public contract for at least one (1) year after the date on which the Contract was terminated and Contractor shall be liable to the City for any additional costs incurred as a result of the termination of the Contract.

**71. CLEAN WORK AREA:**

The Contractor shall at all times, keep the Work area free from accumulation of waste materials or rubbish caused by his operations, and promptly remove any such materials to an approved disposal location.

**72. MISCELLANEOUS PROVISIONS:**

By submitting a bid, the bidder shall be deemed to have certified that the contract is made without prior understanding, agreement or connection with any corporation, firm or person who submitted bids for the work covered by the contract and is in all respects fair and without collusion or fraud. Bidder further warrants and certifies that they are authorized to enter into the contract and to execute same on behalf of the Contractor as the act of the said Contractor.

The contract, including any Exhibits thereto, contains all the terms and conditions agreed upon by the parties. No other agreements, oral or otherwise, regarding the subject matter of the contract shall be deemed to exist or to bind either party thereto. If any section, sentence, clause, phrase, provision, or other portion of the contract is, for any reason, held invalid or unconstitutional by a court or other body of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions of the contract. The contract is solely for the benefit of the parties to the contract and no causes of action shall accrue upon or by reason thereof to or for the benefit of any third parties.

The City's Chief Procurement Officer or written designee shall have authority to act on behalf of the City in matters related to the contract, including but not limited to the sending and receiving of any notices required hereunder.

**73. NONDISCRIMINATION POLICY:**

The following provisions shall be included in all City (and Community Redevelopment Agency and Downtown Development Board) bids, RFP's, and other solicitations for goods and services, and incorporated into all contracts resulting from such solicitations:

Contractor shall:

1. Implement an employment nondiscrimination policy prohibiting discrimination in the performance of the contract in the hiring, discharging, promoting or demoting, matters of compensation, or any other employment-related decision or benefit on account of actual or perceived race, ethnicity, color, religion, national origin, gender, disability,

age, military status, sexual orientation, gender identity, gender expression, or marital or familial status.

2. Not discriminate in the performance of the contract on account of actual or perceived race, ethnicity, color, religion, national origin, gender, disability, age, military status, sexual orientation, gender identity, gender expression, or marital or familial status.
3. Incorporate the foregoing requirements in all subcontracts related to its contract with the City.

**74. AFFILIATED AGENCIES**

This solicitation is issued by the City of Orlando on behalf of itself and its affiliated agencies, including but not limited to the Community Redevelopment Agency of the City of Orlando ("CRA"), the Downtown Development Board ("DDB"), and the Downtown South Neighborhood Improvement District ("DSNID") (each an "Affiliated Agency"). Upon the written agreement of the Contractor and an Affiliated Agency (or upon the issuance of a Purchase Order by an Affiliated Entity in circumstances where the City places orders by Purchase Order), Contractor shall provide such goods and/or services set forth in this solicitation to an Affiliated Agency upon the same pricing, terms, and conditions set forth in the Contract between the City and Contractor, unless otherwise

agreed in writing by the Contractor and the Affiliated Agency. Except as may otherwise be expressly provided in the agreement or Purchase Order authorizing the acquisition of the goods or services, (i) the procuring Affiliated Agency shall be solely responsible for all obligations and duties, and shall have all rights of the City, with respect to the goods or services procured by the Affiliated Agency; and (ii) Contractor shall look solely to the procuring Affiliated Agency for payment and the performance of any and all other obligations for goods or services contracted for by a procuring Affiliated Agency. With respect to work performed for an Affiliated Agency, actions may be taken on behalf an Affiliated Agency by the Chief Procurement Officer of the City of Orlando, or his designee(s).

**75. PURCHASING AGREEMENTS WITH OTHER GOVERNMENT AGENCIES:**

Final and complete payment will be made on the basis of completion and acceptance by the City of the work performed under the contract and receipt of satisfactory evidence that all payrolls, bills for materials, have been paid in full. Payments of subcontractors shall be made in compliance with 218.735 (6) et seq. Florida Statutes. The existence of any unpaid bills or charges for labor, materials or other supplies used directly by the Contractor or any subcontractor under the contract, shall constitute cause for the City to withhold final payment until said bills or charges are paid.



## FORMS AND SUBMITTAL DOCUMENTS



**BID PRICE FORM**

Bidder's Name: American Grinding Company, LLC d/b/a American Sidewalk Management

You are invited to Bid on the following: **IFB23-0119, Sidewalk Inspection, Grinding, Removal & Repairs**

The bidder, having carefully examined the specifications and Terms and Conditions herein, proposes to furnish all labor, materials, equipment and other items without exception for the proper execution and completion of the work, and if awarded the contract, to complete the said work within time limits as specified for the following bid prices.

| <b>BID PRICE FORM</b> |                           |             |                                           |                   |               |
|-----------------------|---------------------------|-------------|-------------------------------------------|-------------------|---------------|
| <b>Item No.</b>       | <b>Estimated Quantity</b> | <b>Unit</b> | <b>Description</b>                        | <b>Unit Price</b> | <b>Total</b>  |
| <b>1.</b>             | <b>40,000</b>             | <b>LF</b>   | <b>0.25"-2.00"<br/>Trip Hazard</b>        | \$ 8.95           | \$ 358,000.00 |
| <b>2.</b>             | <b>1,000</b>              | <b>LF</b>   | <b>&gt;2" Trip Hazard</b>                 | \$ 8.95           | \$ 8,950.00   |
| <b>3.</b>             | <b>10,000</b>             | <b>SF</b>   | <b>Removal &amp; Replacement Sidewalk</b> | \$ 25.00          | \$ 250,000.00 |

**TOTAL BASED BID:** \$ 616,950.00

**BIDDER INITIALS:** JPV

1. FOB Point Destination

2. Discount Payment Terms (if any): 0 %, if paid within 30 days after receipt of invoice.

3. Is your company willing to accept the VISA ePayable solution for payment of all invoices?

☒ Yes ☐ No

4. Is your company willing to serve as a secondary supplier in the event your company is not selected for primary award?

☒ Yes ☐ No

Recheck your quotations prior to submission. Bids may not be changed after being opened.

**BIDDER'S CERTIFICATION FORM:**

I have carefully examined the Invitation for Bids, Instructions to bidders, General, Standard and Special Conditions, Specifications, Contract and Acceptance Form and any other documents accompanying or made a part of this Invitation for Bids.

I hereby propose to furnish the goods or services specified in the Invitation for Bids at the prices or rates quoted in my bid. I agree that my bid will remain firm for a period of up to ninety (90) days in order to allow the City adequate time to evaluate the bids.

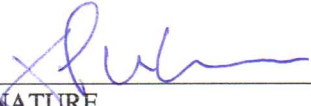
I agree to abide by all conditions of this bid and understand that a background investigation may be conducted by the Orlando Police Department prior to award.

I certify that all information contained in this bid is truthful to the best of my knowledge and belief. I further certify that I am duly authorized to submit this bid on behalf of the bidder as its act and deed and that the vendor/contractor is ready, willing and able to perform if awarded the bid.

I certify, under oath, that this bid is made without prior understanding, agreement, connection, discussion, or collusion with any other person, firm or corporation submitting a bid for the same product or service. I further certify that no officer, employee or agent of the City of Orlando or of any other Proposer has a financial interest in this bid. I further certify that the undersigned executed this Bidder's Certification with full knowledge and understanding of the matters therein contained and was duly authorized to do so.

American Grinding Company, LLC  
d/b/a American Sidewalk Management

NAME OF BUSINESS

BY: 

SIGNATURE

Joel Van Veen / President  
NAME & TITLE, TYPED OR PRINTED

1425 Coit Ave NE, Suite #200  
MAILING ADDRESS

Grand Rapids, MI 49505  
CITY, STATE, ZIP CODE

(888) 556-7344  
TELEPHONE NUMBER

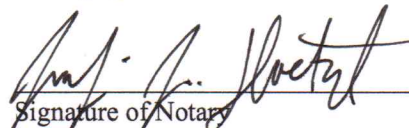
( 888 ) 556-7344  
FAX NUMBER

joel@sidewalkmgmt.com  
E-MAIL ADDRESS

State of Michigan  
County of Kent

Sworn to (or affirmed) and subscribed before me  
this 15<sup>th</sup> day of February, 2023, by

Joel Van Veen  
Joel Van Veen

  
Signature of Notary

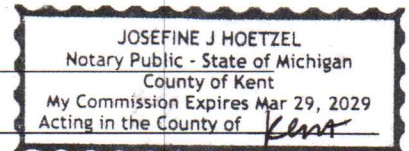
Notary Public, State of Michigan

Personally Known

-OR-

Produced Identification

Type:



Company Tax ID # 45-5068772

(The City only requires Company Tax ID numbers. The City is not requesting individual social security numbers.)

**CONFLICT OF INTEREST DISCLOSURE FORM**

The award of this contract is subject to the provisions of Chapter 112, Florida Statutes. All Respondents must disclose within their Bid the name of any officer, director, employee or agent (or their spouse or child) who is also an employee or officer of the City of Orlando. Furthermore, all Respondents must disclose the name of any City employee or officer (or their spouse or child) who owns, directly or indirectly, an interest of more than five percent (5%) in the Respondents firm or any of its affiliates or subsidiaries.

By submission of this Bid, the undersigned certifies, under penalty of perjury, that to the best of their knowledge and belief, except as disclosed pursuant to the instructions above, that no officer or employee of the City (or their spouse or child), directly or indirectly, owns an interest of more than five percent (5%) in the Respondents firm or any of its affiliates or subsidiaries; nor does the Respondent know of any City officer or employee having any financial interest in assisting the Respondent to obtain, or in any other way effecting, the award of the contract to this Respondent.

Comments:

Not applicable as there are no conflicts of interest.

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Acknowledged by:

Joel Van Veen

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Firm Name:

American Grinding Company, LLC d/b/a American Sidewalk Management

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Signature of Authorized Representative:



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Name and Title (Print or Type):

Joel Van Veen / President

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Date:

February 15, 2023

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**CERTIFICATION REGARDING PROHIBITION AGAINST CONTRACTING WITH  
SCRUTINIZED COMPANIES**

I hereby certify that neither the undersigned entity, nor any of its wholly owned subsidiaries, majority-owned subsidiaries, parent companies, or affiliates of such entities or business associations, that exists for the purpose of making profit have been placed on the Scrutinized Companies that Boycott Israel List created pursuant to s. 215.4725 of the Florida Statutes, or are engaged in a boycott of Israel.

In addition, if this solicitation is for a contract for goods or services of one million dollars or more, I hereby certify that neither the undersigned entity, nor any of its wholly owned subsidiaries, majority-owned subsidiaries, parent companies, or affiliates of such entities or business associations, that exists for the purpose of making profit are on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, created pursuant to s. 215.473 of the Florida Statutes, or are engaged in business operations in Cuba or Syria as defined in said statute.

I understand and agree that the City may immediately terminate any contract resulting from this solicitation upon written notice if the undersigned entity (or any of those related entities of respondent as defined above by Florida law) are found to have submitted a false certification or any of the following occur with respect to the company or a related entity: (i) it has been placed on the Scrutinized Companies that Boycott Israel List, or is engaged in a boycott of Israel, or (ii) for any contract for goods or services of one million dollars or more, it has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or it is found to have been engaged in business operations in Cuba or Syria.

Joel Van Veen / American Grinding Company, LLC d/b/a

Name of Respondent: American Sidewalk Management

By:   
(Authorized Signature)

Title: President

Date: February 15, 2023

**CONTRACT AND ACCEPTANCE FORM FOR SOLICITATION NO. IFB23-0119, SIDEWALK INSPECTION, GRINDING, REMOVAL & REPAIRS**

Upon execution of this contract below by the City of Orlando ("City"), the undersigned hereby agrees to provide all goods and services set forth in its bid in response to the above referenced solicitation ("Solicitation") in accordance with, and subject to, all terms, conditions, and provisions of the Solicitation at the prices set forth in the undersigned's bid for the items and work awarded to it by the City. This Contract and Acceptance Form together with the (i) Solicitation, including all addenda, and (ii) the undersigned's bid in response to the Solicitation, including all schedules and forms submitted with the bid, all of which are hereby incorporated herein by this reference, shall constitute the formal written contract between the City and the undersigned.

SIGNATURE

Joel Van Veen / President  
NAME & TITLE, TYPED OR PRINTED

American Grinding Company, LLC  
d/b/a American Sidewalk Management

NAME OF BUSINESS

1425 Coit Ave NE, Suite #200  
MAILING ADDRESS

Grand Rapids, MI 49505  
CITY, STATE, ZIP CODE

PHONE: ( 888 ) 556-7344

FAX: ( 888 ) 556-7344

E-MAIL: joel@sidewalkmgmt.com

State of

County of

Sworn to (or affirmed) and subscribed before me  
this 15 day of February, 2023 by

Josephine Hoetzel

Signature of Notary

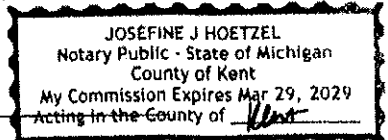
Notary Public, State of

Personally Known (circle if applicable)

-OR-

Produced Identification:

Type of Identification:

**FOR USE BY THE CITY OF ORLANDO ONLY**

This contract is awarded to the party listed above as a: Primary Supplier: ☒ Secondary Supplier: ☐

This contract is for: All Item Numbers: ☒ or Item Numbers: ☐

INITIAL CONTRACT TERM: 7-31-2023 to 7-30-2024

**ACCEPTANCE:**

CITY OF ORLANDO, FLORIDA

By:

Chief Procurement Officer

DAVID BILLINGSLEY, CPSM, C.P.M.

Date: April 27, 2023

APPROVED AS TO FORM AND LEGALITY  
for the use and reliance of the  
City of Orlando, Florida, only.

Assistant City Attorney  
ORLANDO, FLORIDA

Date: April 26, 2023

**BIDDER'S QUESTIONNAIRE:**

The following questionnaire is to be completed by the bidder and provided with its bid submittal. If a question is not applicable, so indicate by writing "N/A".

**1. COMPANY NAME:** American Grinding Company, LLC d/b/a American Sidewalk Management  
 Address of Principal Place of Business: 1425 Coit Ave NE Suite #200  
 City/State/Zip: Grand Rapids, MI 49505  
 Phone: (888) 556-7344 Fax: (888) 556-7344  
 Name of primary Contact : Joel Van Veen Email: joel@sidewalkmgmt.com

**2. TYPE OF ORGANIZATION:**

       Sole Proprietorship             Partnership             Non-Profit  
       Joint Venture             Corporation        X   Other:   LLC  

State of Formation:   FL   Federal ID #   45-5068772   DUNS #   04-848-1239    
 (The City only requires a Federal Tax ID Number, not a Social Security number.)

**3. EMERGENCY CONTACT PERSON:** Paul Slotsema / Director of Operations  
 Phone: (888) 556-7344 Fax: (888) 556-7344 Cell: (888) 556-7344

**4. INSURANCE COMPANY NAME:** Coldbrook Insurance  
 Agent Contact: Craig Renke Phone: (616) 301-6757

**5. EXPERIENCE:**

A. Years in business:   11   years  
 B. Years in business under this name:   11   years - d/b/a added in 2021  
 C. Years performing this type of work:   11   years

**6. SUBCONTRACTORS - for informational purposes only:** If bidder intends to use subcontractors, please provide the information below. All subcontractors listed remain subject to approval by the City.

Name of subcontractors to be utilized and type of work:

| Name                                                                            | Type of Work | M/WBE<br>City Certified? (Y or N)<br>(Y or N) | VBE Certified? |
|---------------------------------------------------------------------------------|--------------|-----------------------------------------------|----------------|
| N/A - No subcontractors will be required to complete work detailed in this bid. |              |                                               |                |
| _____                                                                           | _____        | _____                                         | _____          |
| _____                                                                           | _____        | _____                                         | _____          |

**7. LOCAL SERVICE FACILITY, IF APPLICABLE:**

- A. Name of local service center: Not applicable.
- B. Address of local service center: \_\_\_\_\_
- C. County local service center is located in: \_\_\_\_\_
- D. Contact: \_\_\_\_\_ Telephone number: \_\_\_\_\_

**8. RECYCLED CONTENT:**

- A. Percentage of recycled material contained in the product: 100 %\*
- B. Is your product packaged/shipped in material containing recycled content? Yes X No \_\_\_\_\_
- C. Is your product recyclable after it has reached its intended end use? Yes X No \_\_\_\_\_

\* Note that this references the fact that all concrete waste removed as a part of the grinding and R&R process is recycled.

**9. REFERENCES:**

Bidder shall submit as a part of their Bid submittal, a minimum of three (3) customer references that shows vendor has 3-years experience in Grinding.

**Reference #1:**

Name: City of Tampa, Florida

Address: 3804 E 26th Ave, Tampa, FL 33605

Telephone No.: (813) 274-8901 Fax No.: \_\_\_\_\_

Contact: Keith Gorman

E-mail: keith.gorman@tampagov.net

**Reference #2:**

Name: City of St Cloud, Florida

Address: 1300 9th St, St Cloud, FL 34769

Telephone No.: (407) 957-7347 Fax No.: \_\_\_\_\_

Contact: Scott Adams

E-mail: sladams@stcloud.org

**Reference #3:**

Name: City of Lakeland, Florida

Address: 407 Fairway Ave, Lakeland, FL 33801

Telephone No.: (863) 834-6000 Fax No.: \_\_\_\_\_

Contact: Michael Slaton

E-mail: michael.slaton@lakelandgov.net

**Reference #4:**

Name: City of Orlando, Florida

Address: 1030 Woods Ave, Orlando, FL 32805

Telephone No.: (407) 246-2370 Fax No.: (407) 246-3613

Contact: Howard Elkin

E-mail: howard.elkin@cityoforlando.net

**WRITTEN QUESTION(S) FORM:**

Any questions relative to interpretation of specifications or the solicitation process must be addressed to the City in writing. For uniformity, the City requests that you use the following format. No verbal inquiries will be accepted. Written questions must be received at least ten (10) days prior to the solicitation due date. Written questions received within ten (10) days of the solicitation due date will not be responded to. Please submit all questions to the Purchasing Agent as identified in this Invitation for Bids. This form is provided for your convenience, however, emails to the Purchasing Agent are acceptable.

Only written answers and clarifications in the form of a written Addendum to the solicitation will be binding. Oral answers will not be authoritative.

**SOLICITATION NUMBER:** IFB23-0119**DATE SUBMITTED:** 2/9/23**SOLICITATION TITLE:** SIDEWALK INSPECTION, GRINDING, REMOVAL & REPAIRS.**COMPANY NAME:** American Grinding Company, LLC d/b/a American Sidewalk Management**ADDRESS:** 1425 Coit Ave NE, Suite #200**CITY:** Grand Rapids **STATE:** MI **ZIP:** 49505**CONTACT NAME:** Joel Van Veen **PHONE:** (888) 556-7344

1. \_\_\_\_\_  
\_\_\_\_\_
2. \_\_\_\_\_  
\_\_\_\_\_
3. \_\_\_\_\_  
\_\_\_\_\_
4. \_\_\_\_\_  
\_\_\_\_\_
5. \_\_\_\_\_  
\_\_\_\_\_



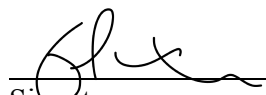
**ADDENDUM ACKNOWLEDGMENT FORM:**

The undersigned acknowledges receipt of the following addenda to the Documents (Give number and date of each):

|                       |                      |
|-----------------------|----------------------|
| Addendum No. <u>1</u> | Dated <u>1/31/23</u> |
| Addendum No. <u>2</u> | Dated <u>2/23/23</u> |
| Addendum No. _____    | Dated _____          |
| Addendum No. _____    | Dated _____          |
| Addendum No. _____    | Dated _____          |

Failure to submit acknowledgment of any Addendum that affects the Bid prices is considered a major irregularity and will be cause for rejection of the bid.

American Grinding Company, LLC d/b/a American Sidewalk Management  
Company

  
Signature

President  
Title

**"NO BID" RESPONSE  
TO  
INVITATION FOR BIDS**

Procurement and Contracts Division  
400 South Orange Avenue, Fourth Floor  
Orlando, Florida 32801

If your firm is unable to submit a bid at this time, would you please provide the information requested in the space provided below and return to:

City of Orlando  
Procurement and Contracts Division  
400 South Orange Avenue, Fourth Floor  
Orlando, Florida 32801

We have received Invitation for Bids No. **IFB23-0119, Sidewalk Inspection, Grinding, Removal & Repairs-** opening at **2:00 p.m., Local Time, City of Orlando, FL, on, March 2 2023.**

Reason for not bidding:\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

BY:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name & Title, Typed or Printed

\_\_\_\_\_  
Company Name

**BIDDERS EQUIPMENT LIST**  
**Page 11, Section II Item E****Lease/Own****Make****Model****Year****VIN****Description of Vehicles Function**

Note: See Attachments A & B for all applicable equipment information.

## **ATTACHMENT “A”**



## **SUPPLEMENTARY CONDITIONS**

# **SUPPLEMENTARY CONDITIONS**

## **1. CITY OF ORLANDO CONSTRUCTION CONTRACT BID SPECIFICATIONS MINORITY AND WOMEN-OWNED BUSINESS ENTERPRISE PARTICIPATION**

### **Notice of Minority Business Enterprise Requirement**

Each Contractor must comply with the requirements, terms and conditions of Chapter 57, Article II and III, of the Code of the City of Orlando, Minority and Women-Owned Business enterprises (MBE/WBE), including the goals for minority and women-owned business participation and the goals for minority and female employment during the performance of this contract. The Contractor commits itself to the goals for minority and women-owned business participation and the goals for minority and female employment contained herein and all other requirements, terms and conditions of these bid conditions and Chapter 57 by submitting a properly signed bid and by executing an affidavit indicating both present and continued compliance with all minority and female requirements for this Contract. This notice is to assist you, however, there may be areas of concern to you which are not covered or which are only partially detailed herein. You, therefore, are encouraged to review Chapter 57 Articles II and III in their entirety.

The Contractor will appoint a company executive to assume responsibility for the implementation of such requirements, terms and conditions; and will provide the name and contact information for the said executive to the Compliance Official.

All Contractors are advised that the CITY specifically reserves the right that if during any fiscal year, bids are being sought by the CITY for a contract to provide supplies, services or construction and that the CITY has not achieved the goals established in accordance with the City Code, the contract may be awarded to the lowest responsible and responsive bidding minority or women-owned business enterprise, as applicable, meeting contract specifications unless it appears that the minority or women-owned business enterprise's bid is unreasonably priced, or if in the judgment of the CITY, the minority or women-owned business enterprise's bid is neither in the best interest of the CITY nor the lowest and best bid. For the purpose of this subsection, an "unreasonable price" is a price above competitive levels which cannot be attributed to the minority or women-owned business enterprise's attempt to cover costs inflated by the present effect of disadvantage or discrimination.

### **Part I: Goals for Minority Business Enterprise Program**

A. It is the policy of the City of Orlando that Minority and Women-Owned Businesses shall have the maximum feasible opportunity to participate in the performance of CITY contracts.

B. The Contractor agrees to use its best efforts to carry out this Minority Business Enterprise Policy through award of subcontracts to Minority and Women-Owned Business Enterprises to the fullest extent consistent with the efficient performance of this Contract. As used in this contract, the term "minority business" is defined as a business firm which is at least 51% owned and controlled by minority group members and which has been officially certified by the CITY as an MBE. The minority ownership must exercise actual day-to-day management and independent control. For the purpose of this definition, minority group members are Black, Hispanic, American Indians, Alaskan Natives, Asian, and Pacific Islanders. As used in this Contract, the term "women-owned business" means a business firm which is at least 51% owned and controlled by women and which has been officially certified by the CITY as a WBE. The women ownership must exercise actual day-to-day management and independent control.

C. Only those companies which are certified, or companies which are certified by programs which have been granted reciprocity by the CITY, may be utilized to meet the goals established by Chapter 57. The Minority Business Enterprise Division Office can supply the Contractor with a list which names all those companies certified by the City. Should a Contractor wish to use a company granted certification through the City's reciprocity program, the Contractor should verify the status of that company with the Compliance Official prior to bid opening. Companies

qualified through the use of reciprocity may only be used when they have been previously approved by the Compliance Official and only if the Contractor has been unable to find a certified company to perform the subcontracted portion of the Contract using the criteria and requirements listed in the Good Faith requirements.

D. The Contractor agrees that at least 18% of the total dollar value of the contract on which the Contractor is bidding shall be subcontracted to Minority Business Enterprises; at least 6% of the total dollar value of the Contract on which the Contractor is bidding shall be subcontracted to Women-Owned Business Enterprises, unless these goals have been adjusted downward by the Compliance Official pursuant to Section 57.16. Such adjustments, if applicable, will be documented to you in the form of an addendum, otherwise the goals are as herein stated.

At least 18% of the Contractor's work force shall be minorities; and at least 6% of the Contractor's work force shall be female or, if such levels are not achieved, the Contractor agrees to provide firm evidence of a good faith effort to meet the percentages, as more fully set forth in Part III below.

E. For the purpose of this program, the term "subcontract" includes all construction, modification, equipment rental, materialmen, and service work, contracted for by the Contractor in the execution of the work under this Contract. Notwithstanding the fact that a Contractor may have the capability to complete the total project with its own work force and without the use of Subcontractors, each Contractor will still be required to take positive efforts to subcontract to minority and women-owned firms a share of the work consistent with the goals or obtain a waiver of such requirement from the CITY Compliance Official.

F. The Contractor should only use those minority or women-owned companies listed by or confirmed in writing through the Minority Business Enterprise Division in order to receive full credit.

G. The successful Contractor shall maintain records showing (a) awards to minority and women-owned businesses; (b) specific efforts to identify and award subcontracts to minority and women-owned businesses, (c) minority and female employment, (d) specific efforts to identify and employ qualified minorities and females, and (e) awards to non-minority and non-women owned businesses.

H. Monthly MBE and WBE utilization status reports shall be submitted to the MBE Division on the CITY's designated B2G Now electronic payment reporting system. The CONTRACTOR will also need to submit the B2G Now Monthly Audit Summary Report and any other affidavits and related documents required to establish compliance with the Minority and Women Business Enterprise program goals for the project with the **CONTRACTOR's Application for Payment**.

I. The MBE Division shall have the right to review and audit records, receipts and documents maintained by the Contractor, upon reasonable notice.

## **Part II.**

### **Specific Good Faith Efforts for Minority Business Enterprise ("MBE") and Women Business Enterprise ("WBE") Subcontractor Participation**

The Contractor will be deemed in compliance with the City of Orlando Minority and Women-Owned Business Enterprise Chapter 57 Ordinance if it meets or exceeds the goals stated in Part I in its subcontracts, agreements and employment levels.

Contractors who fail to achieve their commitments to the goals for minority and women-owned subcontracting participation should demonstrate their good faith efforts by documentation which includes, but is not limited to, the following:

(1) Whether the Contractor, in the case of subcontract goals, at least ten (10) business days prior to the bid opening, provided written notice by electronic mail ("email"), facsimile, certified mail (return receipt request), or hand delivery, to all certified MBE's and WBE's which perform the type of work which the Contractor intends to subcontract, advising the MBE's and WBE's:

- (a) of specific work the Contractor intends to subcontract;
- (b) that their interest in the Contract is being solicited; and
- (c) how to obtain information about review and inspect the Contract plans and specifications.

(2) Whether the Contractor selected economically feasible portions of the work to be performed by MBE's or WBE's including where appropriate, breaking down Contracts or combining elements of work into economically feasible units. The ability of a Contractor to perform the work with its own work force will not in itself excuse a Contractor's failure to meet Contract goals.

(3) Whether the Contractor provided interested MBE's or WBE's assistance in reviewing the Contract plans and specifications.

(4) Whether the Contractor submits all quotations received from MBE's and WBE's, and for those quotations not accepted, an explanation of why the MBE or WBE will not be used during the course of the Contract. Receipt of a lower quotation from a non-MBE/WBE prior to or at the time of bid opening will not in itself excuse a Contractor's failure to meet Contract goals; provided, however, a Contractor's good faith efforts obligation does not require a Contractor to accept a quotation from a MBE/WBE which is an unreasonable price. For the purpose of this subsection an "unreasonable" price is a price above competitive levels which cannot be attributed to the MBE/WBE's attempt to cover costs inflated by the present effect of disadvantage or discrimination.

(5) Whether the Contractor elected to subcontract types of work that match the capabilities of solicited MBE/WBE's.

(6) Whether the Contractor's efforts were merely pro-forma and given all relevant circumstances, could not reasonably be expected to produce sufficient MBE/WBE participation to meet the goals.

(7) Whether the Contractor has provided a list of all MBE/WBE's with whom they negotiated.

(8) Whether the Contractor included at the time of bid opening a list of the Contractor's proposed Subcontractors, on the Letter of Intent form, provided as set forth in Attachment 1; or submitted on company letterhead in substantially the same manner, signed by the Contractor and containing the number of Contract dollars to be awarded to each proposed MBE/WBE subcontractor. A final executed copy of the Letter of Intent, with the MBE/WBE's signature(s), must be provided to the Compliance Official no later than two (2) business days after the bid opening.

In determining the sufficiency of a Good Faith effort, the City may also review (1) whether the MBE or WBE goal was met by other bidders; and (2) whether the Contractor has on other contracts within the past six (6) months utilized MBE/WBE's.

If a Contractor fails to meet the goals as established in this document, the Contractor must provide the previously listed "good faith" information (including the Letter of Intent) at the time that the bids are opened; if the Contractor meets the goals as listed, he must submit a Letter of Intent, signed by an authorized agent of the Contractor, at the time of the bid opening (see paragraph 8 of Part II for further information).

If a Contractor fails to meet the goals as listed herein but has provided good faith documentation as contained in Part II above, the Compliance Official may provide an extension of no more than five (5) business days. At the end of that period the Compliance Official shall once again review the Contractor's efforts to subcontract with MBEs and WBEs to ensure that the Contractor has made a good faith effort to comply.

While no Contractor shall be found to be in non-compliance solely on account of failure to meet the MBE/WBE goals, Contractors which fail to achieve the goals and fail to make good faith efforts to achieve the goals may have their bids rejected as non-responsive, have bid award rescinded or may have other penalties imposed pursuant to Chapter 57.

The Compliance Official will review the documentation presented by the Contractor for compliance with this document and Chapter 57. Minority Business Enterprise and Women Business Enterprise Subcontractors listed by the Contractor in the Letter of Intent cannot be changed by the Contractor without the prior written approval of the Compliance Official.

**Part III.**  
**Specific Good Faith Efforts for Minority and Female Employment**

Contractors who fail to achieve their commitments to the goals for minority and female employment must demonstrate their good faith efforts by documentation which includes at least the following:

- 1) Whether the Contractor has attempted to recruit minority or female employees through the use of the media, local hiring pools or other recruitment methods;
- 2) Whether the Contractor has initiated training programs to encourage the use of minority or female employees;
- 3) Whether the Contractor has made use of any local agencies (i.e., Blueprint Employment Office) which promote the placement of minority or female employees;
- 4) Whether the Contractor recruited for positions for which there are qualified minority or female applicants;
- 5) Whether the Contractor offered salaries which are comparable with standard local industry practices.

If the Contractor is unable to meet the employment goals, has properly documented good faith effort, and the Compliance Official determines that the deficiencies are correctable, the Compliance Official shall inform the Contractor as to what actions must be taken to correct the deficiency. The Compliance Official will review the documentation presented by the Contractor for compliance with this document and Chapter 57.

If there is any deviation from the MBE Utilization proposal as noted in the Contractor's submission, such deviation must be justified to the City. All deviations, whether before or after contract award and/or whether before or after commencement of work on the project, shall be reported to and approved by the Compliance Official. Failure to report deviations must be considered an inaccuracy or falsification and may result in a finding that the Contractor is non-responsive and the bid may be rejected or the Contract terminated for that reason.

Contractors are required to execute and submit to the Compliance Official, copies of all ordinance-related sub-agreements within seven (7) days after Contract award, and from time to time, advise the Compliance Official of the status of its compliance with appropriate requirements.

If it is determined by the Compliance Official that a Contractor with the CITY for construction services at any time during the said term of Contract failed to maintain the minority and female employment levels and minority and women-owned business enterprise percentages established pursuant to City Code and set forth herein and also failed to show a good faith effort to maintain said levels and percentages, the Compliance Official shall document the non-compliance and shall attempt to resolve the discrepancy with the Contractor's assistance. If the Contractor fails to correct the violation, the City may then impose appropriate penalties.

The Compliance Official shall designate a Contract Compliance Investigator or the MBE Project Manager to investigate whether a contractor with the City for construction services has at any time during the term of said contract failed to maintain the minority employment levels and minority business enterprise percentages established pursuant to [Section 57.16](#) of City code and also failed to show a good faith effort to maintain said levels and percentages, the Contract Compliance Investigator or the MBE Project Manager shall document the non-compliance and report it to the Compliance Official. If the contractor fails to come into compliance or fails to show a good faith effort to come into compliance within fifteen (15) days in the case of minority employment levels, and within fifteen (15) days in the case of minority business enterprises, the Compliance Official may then



impose appropriate penalties upon the contractor, to include but not be limited to (a) forfeiture of a portion of the retainage withheld pursuant to the contract, commensurate with the extent of the violation, (b) withhold MBE approval memorandum for failure to comply, and (c) M/WBE de-certification. The Compliance Official may in his discretion refer the contractor to the Chief Procurement Officer for debarment from submitting future bids to the City for a period of one (1) year.

**VETERAN BUSINESS ENTERPRISE PARTICIPATION FORM**

In order to foster economic development and business opportunities, promote the growth and development of local businesses, and rectify the economic disadvantages of service-disabled veterans and wartime veterans who have made extraordinary sacrifices on behalf of the nation, the City of Orlando has adopted a Veteran Business Enterprise (“VBE”) Preference. For further information regarding this program, please refer to Chapter 7 of the Code of the City of Orlando.

In order for a bidder to receive credit for VBE certification for this solicitation, the bidder must have its principal place of business in the Metropolitan Statistical Area (i.e. Orange, Lake, Seminole or Osceola Counties) and be a certified veteran business enterprise by the State of Florida Department of Management Services as set forth in Section 295.187 of the Florida Statutes as of the date set for submittal of bids.

If your company is currently certified, please enter the certification number and the expiration date in spaces provided below or submit a copy of the certificate received from the State of Florida Department of Management Services stating that your company is certified as a veteran business enterprise:

Business Name: \_\_\_\_\_

Certification Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

There shall be no third party beneficiaries of the Veteran Business Enterprise Preference provisions of this solicitation or resulting contract. The City of Orlando shall have the exclusive means of enforcement of the Veteran Business Enterprise Preference Ordinance and any contract terms. No right of action for non-signatories of the contract is intended or implied. The City of Orlando is the sole judge of compliance. All solicitations and submittals awarded will be evaluated in accordance with Chapter 7 of the Code of the City of Orlando.

**Note: Not applicable as American Grinding Company, LLC will self-perform all work.**

**2. RESPONSIBLE CONTRACTOR'S POLICIES/DAVIS-BACON PAY RATE AND CLASSIFICATION**

The wage rates set forth in the applicable Wage Determination General Decision for Orange County, Florida, identified in the Invitation for Bid, shall be the minimum hourly wage for the stated job classification to be paid to workers on this Project. However, no CONTRACTOR or Subcontractor's worker shall be paid at a rate less than the Living Wage of \$15.00 per hour. The CONTRACTOR shall post a copy of the CITY'S Living Wage and Responsible Contractor's Policies set forth in the Supplementary Conditions as Attachment 2 at CITY designated locations on the Project site.

**3. SOCIAL SECURITY NUMBER COLLECTION**

Pursuant to Section 119.071(5) of Florida law, the City is required to provide notification in writing of the purposes for which an individual's social security number is collected. The City collects social security numbers for the following purposes: identification and verification; tracking, employment verification and auditing. Social security numbers are also used as a unique numeric identifier and may be used for search purposes.

**4. E-VERIFY**

The Contractor shall utilize the U.S. Department of Homeland Security's E-Verify system, in accordance with the terms governing use of the system, to verify the employment eligibility of all new employees hired by the Contractor during the term of the Contract. In addition, Contractor shall require any subcontractors performing work or providing services pursuant to the Contract to verify the employment eligibility of all new employees hired by the subcontractor during the term of the Contract.

Note: See Attachment A

**LETTER OF INTENT**

**[\*Instructions\*** Contractor shall place the following, in substantially the same form as provided below on their letterhead. In the event a Contractor fails to meet the MBE/WBE percentage goals and minority and female workforce as required by the attached documents, the Contractor shall complete and submit this Letter of Intent AT BID OPENING and shall provide evidence of a good faith effort as required by the "City of Orlando Construction Contract Bid Specifications Minority and Women-Owned Enterprise Participation, and Minority and Female Workforce percentages". Once the bids are opened, the Letter of Intent must be signed by the MBE/WBEs and returned to the Minority Business Enterprise Division no later than two days after bid opening.]

Dear Compliance Official:

I \_\_\_\_\_ have entered into an agreement(s) with the following Minority  
(Name of Contractor)  
and/or Women-Owned Business Enterprise(s) to do the following work for the listed, total contract amounts.

- 1) \_\_\_\_\_  
(MBE/WBE)  
\_\_\_\_\_  
(Scope of Work)  
\_\_\_\_\_  
(Subcontract Price)

(NOTE: Extend list for additional MBE/WBE(s) as needed)

The total percentage of the Contract being performed by MBEs \_\_\_\_\_ %  
The total percentage of the Contract being performed by WBEs \_\_\_\_\_ %

The total dollar amount of contracts being performed by MBEs \$ \_\_\_\_\_  
The total dollar amount of contracts being performed by WBEs \$ \_\_\_\_\_

The total percentage of the workforce or employment being performed by minorities \_\_\_\_\_ %  
The total percentage of the workforce or employment being performed by females \_\_\_\_\_ %

I understand that I shall not be allowed to substitute or change MBE/WBE Subcontractors nor their scope of work nor the percentage of work performed by them, without the express prior approval of the Compliance Official.

[ ] **I was unable to meet the MBE and/or WBE goals on the project. My "good faith" effort documentation is attached to this letter.**

\_\_\_\_\_  
Authorized Agent of Contractor (must be signed)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Authorized Agent of MBE/WBE  
(must be signed within two (2) days after bid opening)

\_\_\_\_\_  
Date

**LIVING WAGE AND RESPONSIBLE CONTRACTOR'S POLICIES**

The following City policies are applicable to this construction Project:

- (1) CONTRACTOR, as well as its Subcontractors at all tiers, shall pay to all of their employees providing services pursuant to a contract with the CITY, a living wage for the time spent providing services to the CITY. (This provision does not include general administrative personnel unless they are assigned to a CITY project.) "Living wage" means compensation for employment of not less than \$15.00 per hour for straight time, exclusive of FICA, unemployment taxes, and workers compensation insurance and employee benefits. Necessary payroll documentation shall be provided to confirm compliance with this provision and the CONTRACTOR shall allow the CITY to audit (at CONTRACTOR's place of business) its payroll records to determine if compliance has been achieved. Failure to comply with the provision may result in termination of the contract and/or preclusion from future CITY contracts at the sole option of the CITY.
- (2) The CONTRACTOR, when paying its workers on this Project, shall pay such workers an hourly wage, based on classification for the Orlando region established by the Davis-Bacon Act (40 U.S.C. 276a-7) as supplemented by the Department of Labor regulations (29 CFR part 5) (hereinafter "hourly wage").
- (3) The CONTRACTOR shall post a copy of the CITY'S Living Wage and Responsible Contractor's Policies at designated locations on the Project site as required by the Contract Documents.



**DATE:** 1/31/2023

**TO:** All Bidders

**FROM:** Silvia Coste, CPP, Senior Purchasing Agent  
Procurement and Contracts Division

**SUBJECT:** Sidewalk Inspection, Grinding, Removal & Repairs.  
Transmittal of Addendum Number One (1)  
**IFB23-0119**

Please be advised of the following changes/clarifications to subject solicitation. The solicitation is hereby changed accordingly.

**A. WRITTEN QUESTION RECEIVED AND ANSWER:**

**Question No. One (1):**

Regarding the project out for bid IFB23-0119; SIDEWALK INSPECTION, GRINDING, REMOVAL & REPAIRS, page 7 (Submittal Check List) shows a requirement of "FDOT Qualification in Intermediate Maintenance [sic] of Traffic Control." However, according to the FDOT Prequalification Work Classes (please see attached) Intermediate Maintenance of Traffic Control is not one of them.

**Answer No. One (1):**

As stated on page 11 G. and page **page 13 J., the Contractor** shall have a certified Florida Department of Transportation Intermediate Maintenance of Traffic (M.O.T.) Control person.

**FINAL COMMENT:** Only written questions answered in writing by formal Addendum will be binding. Oral and other interpretations or clarifications will be without legal effect. Questions received after the cut-off date for questions by respondents as specified on Section 00030-1 of the Invitation to Bid will not be given any consideration. Firms are reminded to review the original solicitation and all subsequent Addenda issued.

**THE ATTACHED SIGNATURE PAGE MUST BE COMPLETED AND RETURNED WITH YOUR SUBMITTAL.**

In other respects, except as specifically stated above, all other terms and conditions of the solicitation remain unchanged.

**PROCUREMENT AND CONTRACTS DIVISION**

CITY HALL • 400 SOUTH ORANGE AVENUE • P.O. BOX 4990 • ORLANDO, FLORIDA 32802-4990  
PHONE 407.246.2291 • FAX 407.246.2869 • CityofOrlando.net • <https://vendorlink.cityoforlando.net>

**SIGNATURE PAGE**

Bidders are asked to acknowledge receipt of this Addendum Number One (1), by completing the information requested below and submitting this information with their Bid. Failure to do so may subject the Bidder to disqualification.

ALL OTHER SPECIFICATIONS AND CONDITIONS REMAIN UNCHANGED.

RECEIPT OF THIS ADDENDUM IS HEREBY ACKNOWLEDGED

American Grinding Company, LLC d/b/a American Sidewalk Management

NAME OF BUSINESS

BY:



February 15, 2023

SIGNATURE/DATE

Joel Van Veen / President

NAME & TITLE, TYPED OR PRINTED

1425 Coit Ave NE, Suite #200

MAILING ADDRESS

Grand Rapids, MI 49505

CITIES, STATE, ZIP CODE

( 888 ) 556-7344 / (888) 556-7344

AREA CODE WITH TELEPHONE and FAX NUMBERS



**DATE:** February 23, 2023

**TO:** All Bidders

**FROM:** Silvia Coste, CPP, Senior Purchasing Agent  
Procurement and Contracts Division

**SUBJECT:** Sidewalk Inspection, Grinding, Removal & Repairs.  
Transmittal of Addendum Number Two (2)  
**IFB23-0119**

Please be advised of the following changes/clarifications to subject solicitation. The solicitation is hereby changed accordingly.

**A. BID BOND FORM:**

For your convenience a Bid Bond Form is being provided. However, your surety company should be able to provide their own standard form. See ATTACHMENT "A" BID BOND FORM from this addendum.

**B. WRITTEN QUESTION RECEIVED AND ANSWER:**

**Question No. One (1):**

Is a Performance & Payment Bond Required? VendorLink states that a Performance & Payment Bond is not require that only a Bid Bond is required.

**Answer No. One (1):**

No, a Performance and Payment bond is not required for your total base bid at bid time. A Performance and Payment Bond will only be required if an individual job is \$200,000.00 or over. Yes, a 10% Bid Bond is required at Bid Opening of your total Base bid.

**Question No. Two (2):**

On page 11 under Item I - General, A, the specifications state that the minimum grinding rate is to be no less than 500 linear feet per day and have an average of 250 to 350 linear feet per day. Is the required average also supposed to be 500+ linear feet per day to match the minimum grinding rate?

**Answer No. Two (2):**

The minimum grinding rate is 500 linear feet per day." delete the statement "average 250 to 350 linear feet per day.

**Question No. Three (3):**

If a certified check is used to meet the bid bond requirement, how should that be submitted to the City? This is a question due to the requirement to submit bid responses electronically. If a

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certified check needs to be mailed, please provide instructions on how it should be sent, where it should be sent to, and any further information necessary for submission.

**Answer No. Three (3):**

If a certified check is being used to satisfy the 10% Bid Bond, please submit a copy of the check with your bid response. The original check can be delivered by hand or mail. The delivery location is: City Hall/ Procurement and Contracts Division 4<sup>th</sup> Floor, ATT: Silvia Coste, 400 South Orange Ave., Orlando, F 32801. Please reference the project name and number.

**Question No. Four (4):**

For use of proprietary equipment that is exempt from disclosure does the City of Orlando have a form that should be used or should it simply be identified as such in the bid submission?

**Answer No. Four (4):**

Please identify this equipment separately marked proprietary and confidential, also include the law language that exempt this from becoming public records.

**Question No. Five (5):**

If a non-MBE/WBE company plans to self-perform all work (and no subcontractors are expected to be used), how should the Letter of Intent in the 'Supplementary Conditions' be completed?

**Answer No. Five (5):**

Please refer to your bid documents under the **Supplementary Conditions: Specific Good Faith Efforts for MBE & WBE Part II (2):**

Whether the Contractor selected economically feasible portions of the work to be performed by MBE's or WBE's including where appropriate, breaking down Contracts or combining elements of work into economically feasible units. The ability of a Contractor to perform the work with its own work force will not in itself excuse a Contractor's failure to meet Contract goals.

All bidders should make an effort to achieve the MBE & WBE program goals by selecting MBE & WBE firms for subcontracting opportunities. Please refer the bid documents page 28: #20--

**Evaluation of Bid Award.**

**FINAL COMMENT:** Only written questions answered in writing by formal Addendum will be binding. Oral and other interpretations or clarifications will be without legal effect. Questions received after the cut-off date for questions by respondents as specified on Section 00030-1 of the Invitation to Bid will not be given any consideration. Firms are reminded to review the original solicitation and all subsequent Addenda issued.

**THE ATTACHED SIGNATURE PAGE MUST BE COMPLETED AND RETURNED WITH YOUR SUBMITTAL.**

In other respects, except as specifically stated above, all other terms and conditions of the solicitation remain unchanged.

**SIGNATURE PAGE**

Bidders are asked to acknowledge receipt of this Addendum Number Two (2), by completing the information requested below and submitting this information with their Bid. Failure to do so may subject the Bidder to disqualification.

ALL OTHER SPECIFICATIONS AND CONDITIONS REMAIN UNCHANGED.

RECEIPT OF THIS ADDENDUM IS HEREBY ACKNOWLEDGED

American Grinding Company, LLC d/b/a American Sidewalk Management

NAME OF BUSINESS

BY: 

February 27, 2023

SIGNATURE/DATE

Joel Van Veen, President

NAME & TITLE, TYPED OR PRINTED

1425 Coit Ave NE, Suite #200

MAILING ADDRESS

Grand Rapids, MI 49505

CITIES, STATE, ZIP CODE

( 888 ) 556-7344 / (888) 556-7344

AREA CODE WITH TELEPHONE and FAX NUMBERS

**AMENDMENT NUMBER TWO TO  
AGREEMENT DATED JULY, 31, 2023  
BETWEEN CITY OF ORLANDO AND  
AMERICAN GRINDING COMPANY LLC**

**THIS AMENDMENT TO AGREEMENT** is made and entered into this 15<sup>th</sup> day of MAY, 2025, by and between the City of Orlando, a municipal corporation organized and existing under the laws of the State of Florida, hereinafter referred to as the "City" and AMERICAN GRINDING COMPANY LLC, hereinafter referred to as the "Contractor".

**WHEREAS**, the City and the Contractor entered into an Agreement ("the Agreement") under the date of July, 31, 2023 whereby the latter would perform certain services with respect to (SIDEWALK INSPECTION, GRINDING, REMOVAL AND REPAIRS); and

**WHEREAS**, the parties amended the Agreement by date of July, 31, 2024 (Amendment 1); and

**WHEREAS**, the City and the Contractor desire to amend the scope of services of said Agreement;

**NOW, THEREFORE**, in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

**I. TERM OF AGREEMENT**

The Term of the Agreement is hereby renewed from July, 31, 2025 to July, 30, 2026, with the price increase as seen in Exhibit "A"

**II. HUMAN TRAFFICKING AFFIDAVIT**

This Contract is subject to the terms, conditions, provisions and requirements of Section 787.06 of the Florida Statutes and Contractor hereby represents, warrants, and certifies that Contractor does not use coercion for labor or services as defined in Section 787.06, Florida Statutes and that Contractor has provided the Human Trafficking Affidavit attached hereto as **Attachment 1**.

**III. SCRUTINIZED COMPANY PROHIBITION**

Contractor certifies that it is not on the Scrutinized Companies that Boycott Israel List, created pursuant to Section 215.4725 of the Florida Statutes, and is not engaged in a boycott of Israel. In addition, if this Contract is for a contract for goods or services of one million dollars or more, Contractor certifies that it is not

on the Scrutinized Companies with Activities in the Iran Terrorism Sectors List, created pursuant to Section 215.473 of the Florida Statutes and is not engaged in business operations in Cuba or Syria. Contractor shall be required to recertify the aforementioned certifications at each renewal of the Contract, if applicable. The City may terminate the Contract pursuant to Section 287.135(3)(a) of the Florida Statutes if Contractor is found to have submitted a false certification pursuant to this sub-section, is placed on any of these lists by the State of Florida, or engages in business operations in Cuba or Syria.

**IV. ENTITIES OF FOREIGN COUNTRIES OF CONCERN AFFIDAVIT**

Contractor shall, in the form attached hereto as **Attachment 2**, provide the City with an affidavit signed by an officer or other authorized representative of Contractor under penalty of perjury attesting that Contractor is not owned by the government of a foreign country of concern (as defined in Section 287.138(1)(c) of the Florida Statutes), that the government of a foreign country of concern does not have a controlling interest in Contractor, and that Contractor is not organized under the laws of and does not have its principal place of business in a foreign country of concern. Additionally, Contractor shall re-execute and provide such an affidavit within a reasonable time after any renewal or extension of this Agreement, if applicable.

**V. E-VERIFY**

Contractor represents and warrants that it has registered with and uses the E-Verify System to verify the work authorization status of all newly hired employees and shall continue to do so at all times during the term of the contract. If Contractor enters into a contract with a subcontractor, the subcontractor must provide Contractor with an affidavit stating that the subcontractor does not employ, contract with, or subcontract with an unauthorized alien; and Contractor must maintain a copy of such affidavit for the duration of the contract. The contract is otherwise subject to the terms, conditions, provisions, and requirements of Section 448.095 of the Florida Statutes.

In all other respects, and except as specifically modified and amended herein and as previously amended, the Agreement shall continue in full force and effect as written and the

parties hereto agree to be bound thereby.

\*\*\*\*\*

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals on the date first written above.

PROCUREMENT & CONTRACTS DIVISION  
City of Orlando, Florida

APPROVED AS TO FORM AND LEGALITY  
for the use and reliance of the  
City of Orlando, Florida, only.

By: \_\_\_\_\_

Chief Procurement Officer

David Billingsley, CPSM, C.P.M.

Name, Typed or Printed

Date: \_\_\_\_\_

May 20

, 20 25

Date: \_\_\_\_\_

May 15, 2025

ASSISTANT CITY ATTORNEY  
ORLANDO, FLORIDA

\*\*\*\*\*

## CONTRACTOR

By: \_\_\_\_\_

Signature

Joel Van Veen / President

Name &amp; Title, Typed or Printed

American Grinding Company, LLC d/b/a American Sidewalk Management

Name of Company, Corp., etc.

1408 Hall St SE

Mailing Address

Grand Rapids, MI 49506

City, State and Zip

(888) 556-7344

Area Code/Telephone Number

\*\*\*\*\*

STATE OF ~~FLORIDA~~ MichiganCOUNTY OF St. Clair

The foregoing instrument was acknowledged before me by means of ☒ physical presence or ☐ online notarization, this 22nd day of April, 2025 by Joel Van Veen, (name of person) as President (type of authority, (e.g., officer, trustee, attorney in fact, etc.) for American Grinding Company, LLC (name of entity/party on behalf of whom instrument was executed).

(SEAL)

MITCHELL POTAPA  
Notary Public - State of Michigan  
County of St Clair  
My Commission Expires Jun 16, 2029  
Acting in the County of St. Clair

Signature of Notary Public - State of ~~Florida~~ Michigan  
Print, Type, or Stamp Notary Name: Mitchell Potapa

☐ Personally Known or ☒ Produced Identification

Type of Identification Produced MI Drivers License

**ATTACHMENT 1**

**HUMAN TRAFFICKING AFFIDAVIT**

**Attachment 1**  
**Human Trafficking Affidavit**

**Instruction: "Vendor"**, defined as any person or nongovernmental entity seeking to engage in business with the City of Orlando ("City"), must complete the following form.

The undersigned, on behalf of Vendor, hereby attests as follows:

- A. Vendor understands and affirms that Section 787.06(13), Florida Statutes, prohibits the City from executing, renewing, or extending a contract to entities that use coercion for labor or services.
- B. Vendor hereby attests, under penalty of perjury, that Vendor does not use coercion for labor or services as defined in Section 787.06(2), Florida Statutes.

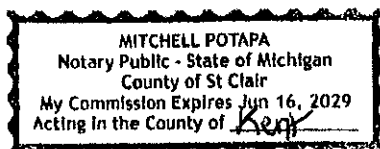
I, the undersigned, am an officer or representative of the nongovernmental entity named below, and hereby represent that I: make the above attestation based upon personal knowledge; am over the age of 18 years and otherwise competent to make the above attestation; and am authorized to legally bind and make the above attestation on behalf of the Vendor. **Under penalties of perjury, I declare that I have read the forgoing document and that the facts stated in it are true.** Further Affiant sayeth naught.

**Vendor:** American Grinding Company, LLC d/b/a American Sidewalk Management

**Authorized Signature:** [Signature] **Date:** 4/22/25  
**Printed Name:** Joel Van Veen  
**Title:** President

STATE OF Michigan  
COUNTY OF St. Clair

The foregoing instrument was acknowledged before me by means of ☒ physical presence or ☐ online notarization, this 22nd day of April, 2025, by Joel Van Veen, as President on behalf of the company/corporation. They ☐ are personally known to me or ☒ have produced ME Drivers license as identification.



Signature of Notary Public

[Signature]  
Name of Notary Typed, Printed or Stamped  
My Commission Expires: 6/16/29



Attachment 2

**FOREIGN COUNTRY OF CONCERN ATTESTATION  
(PUR 1355)**

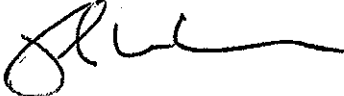
This form must be completed by an officer or representative of an entity submitting a bid, proposal, or reply to, or entering into, renewing, or extending, a contract with a Governmental Entity which would grant the entity access to an individual's Personal Identifying Information. Capitalized terms used herein have the definitions ascribed in Rule 60A-1.020, F.A.C.

AMERICAN GRINDING COMPANY LLC is not owned by the government of a Foreign Country of Concern, is not organized under the laws of nor has its Principal Place of Business in a Foreign Country of Concern, and the government of a Foreign Country of Concern does not have a Controlling Interest in the entity.

Under penalties of perjury, I declare that I have read the foregoing statement and that the facts stated in it are true.

Printed Name: Joel Van Veen

Title: President

Signature: 

Date: 4/22/25

**EXHIBIT A**

**PRICE INCREASE REQUEST**

# AMERICAN SIDEWALK MANAGEMENT

April 15, 2025

Procurement and Contracts Division  
City of Orlando  
400 South Orange Avenue, 4<sup>th</sup> Floor  
Orlando, FL  
32801

**RE: Renewal of Contract 'IFB23-0119: Sidewalk Inspection, Grinding, Removal & Repairs'**

To whom it may concern:

I am writing to request a price adjustment for the renewal of the contract 'IFB23-0119: Sidewalk Inspection, Grinding, Removal & Repairs'. As detailed in 'Section 53 – Bid Prices' of the contract, I am requesting a price increase of 3.0% for trip hazard removal (Items #1 & #2) and 8.0% for the removal & replacement of sidewalk (Item #3) due to increased material and labor costs.

The increases in unit prices as detailed in the chart below.

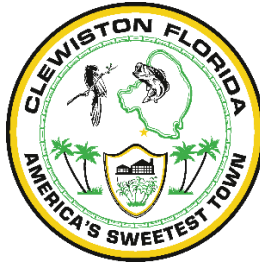
| Description                            | Current Unit Price | Updated Unit Price |
|----------------------------------------|--------------------|--------------------|
| Item 1: 0.25" - 2.00" Trip Hazard      | \$9.26             | \$9.54             |
| Item 2: > 2.00" Trip Hazard            | \$9.26             | \$9.54             |
| Item 3: Removal & Replacement Sidewalk | \$25.88            | \$27.95            |

Thank you for your consideration.

Regards,



Joel Van Veen  
President  
American Grinding Company, LLC d/b/a American Sidewalk Management



## **Agenda Item Memorandum**

**TO:** City Commission of the City of Clewiston  
**FROM:** Lynne Mila, Director of Operations  
**VIA:** Danny Williams, City Manager  
**DATE:** January 26, 2026  
**SUBJECT:** Consideration of approval of Resolution 2026-03

---

### **Background:**

Resolution No. 2026-03 authorizes the loan application for the Supplemental Appropriation for Hurricanes Helene and Milton disaster relief funds. Funds will be used for planning, design and construction projects to ensure adequate water supply and system pressurization during extended emergency conditions, peak demands or system interruptions.

### **Fiscal Impact:**

\$8,775,000 authorized loan amount and \$8,775,000 principal forgiveness.

### **Recommendation:**

Staff recommends approval of Resolution 2026-03

### **Attachments:**

1. Resolution 2026-03
2. DWSRF Program Loan Application

## **CITY OF CLEWISTON**

### **RESOLUTION NO. 2026-03**

**A RESOLUTION OF CITY OF CLEWISTON, FLORIDA, RELATING TO THE STATE REVOLVING FUND LOAN PROGRAM; MAKING FINDINGS; AUTHORIZING THE LOAN APPLICATION; AUTHORIZING THE LOAN AGREEMENT; ESTABLISHING PLEDGED REVENUES; DESIGNATING AUTHORIZED REPRESENTATIVES; PROVIDING ASSURANCES; PROVIDING FOR CONFLICTS, SEVERABILITY, AND EFFECTIVE DATE.**

**WHEREAS**, Florida Statutes provide for loans to local government agencies to finance the pre-construction and construction of drinking water infrastructure improvements; and

**WHEREAS**, Florida Administrative Code rules require authorization to apply for loans, to establish pledged revenues, to designate an authorized representative; to provide assurances of compliance with loan program requirements; and to enter into a loan agreement; and

**WHEREAS**, the State Revolving Fund loan priority list designates Project No. DW26045 as eligible for available funding; and

**WHEREAS**; the City of Clewiston, Florida, intends to enter into a loan agreement with the Department of Environmental Protection under the State Revolving Fund for project financing.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF CLEWISTON, FLORIDA, AS FOLLOWS:**

**SECTION I.** The foregoing findings are incorporated herein by reference and made a part hereof.

**SECTION II.** The City of Clewiston, Florida, is authorized to apply for a loan to finance the Project.

**SECTION III.** The revenues pledged for the repayment of the loan are water and sewer system revenues after payment of debt service on the City's Water and Sewer System Revenue Bonds Series 2007A in the amount of \$6,070,000 and Water and Sewer System Revenue Bonds Series 2007B in the amount of \$4,855,000.

**SECTION IV.** The City Manager is hereby designated as the authorized representative to provide the assurances and commitments required by the loan application.

**SECTION V.** The Mayor is hereby designated as the authorized representative to execute the loan agreement which will become a binding obligation in accordance with its terms when signed by both parties. The Mayor is authorized to represent the City in carrying out the City's responsibilities under the loan agreement. The Mayor is authorized to delegate responsibility to appropriate City staff to carry out technical, financial, and administrative activities associated with the loan agreement.

**SECTION VI.** The legal authority for borrowing moneys to construct this Project is 166.111, Florida Statutes.

**SECTION VII.** All resolutions or part of Resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

**SECTION VIII.** If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

**SECTION IX.** This Resolution shall become effective immediately upon its passage and adoption.

Commissioner \_\_\_\_\_ offered the foregoing resolution. Commissioner \_\_\_\_\_ seconded the motion, and upon being put to a vote, the vote was as follows:

|                                      | <b>Aye</b>               | <b>Nay</b>               | <b>Absent</b>            |
|--------------------------------------|--------------------------|--------------------------|--------------------------|
| <b>JAMES PITTMAN, MAYOR</b>          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>HILLARY HYSLOPE, VICE MAYOR</b>   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>BARBARA EDMONDS, COMMISSIONER</b> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>MALI GARDNER, COMMISSIONER</b>    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>JASON WILLIAMS, COMMISSIONER</b>  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

**PASSED AND APPROVED** by the City Commission of the City of Clewiston this \_\_\_\_ day of \_\_\_\_\_, 2026.

ATTEST:

CITY OF CLEWISTON, FLORIDA

\_\_\_\_\_  
Fransheska Berrios, City Clerk

\_\_\_\_\_  
James Pittman, Mayor

(MUNICIPAL SEAL)

APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY

By: \_\_\_\_\_  
Kaylee Tuck, City Attorney

STATE OF FLORIDA  
DEPARTMENT OF ENVIRONMENTAL PROTECTION

**STATE REVOLVING LOAN PROGRAM  
FOR  
DRINKING WATER FACILITIES  
  
LOAN APPLICATION**



Florida Department of Environmental Protection  
State Revolving Fund Program  
Marjory Stoneman Douglas Building  
3900 Commonwealth Boulevard  
Tallahassee, FL 32399-3000



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## LOAN APPLICATION

- (1) SUBMITTAL. Submit the application and attachments to the Department of Environmental Protection, MS 3505, State Revolving Fund Program, Marjorie Stoneman Douglas Building, 3900 Commonwealth Boulevard, Tallahassee, Florida 32399-3000. The application (and supporting documentation) may be submitted electronically to the Department's Project Manager.
- (2) COMPLETING THE APPLICATION.
  - (a) This application consists of five parts: (I) ADMINISTRATIVE INFORMATION; (II) PROJECT INFORMATION; (III) FINANCIAL INFORMATION; (IV) AUTHORIZATION AND ASSURANCES; and (V) SUPPLEMENTARY INFORMATION.
  - (b) All information provided on this application must be printed. Monetary amounts may be rounded.
  - (c) Forms and attachments to be submitted are denoted with italic print.
- (3) ASSISTANCE. Completing this application may require information that can be obtained from the Drinking Water State Revolving Fund Program staff. Please email [SRF\\_Reporting@dep.state.fl.us](mailto:SRF_Reporting@dep.state.fl.us) for assistance in completing this application.

### PART I - ADMINISTRATIVE INFORMATION

- (1) PROJECT SPONSOR City of Clewiston  
Federal Employer Identification Number 59-6000291  
DUNS Number 72233315
- (2) AUTHORIZED REPRESENTATIVE (person authorized to sign or attest loan documents).  
Name Danny Williams Title City Manager  
Telephone (863) 983-1484 Email danny.williams@clewiston-fl.gov  
Mailing Address 115 W. Ventura Ave., Clewiston, FL 33440
- (3) PRIMARY CONTACT (person to answer questions regarding this application).  
Name Morgan French Title Fiscal Solutions Regional Leader  
Telephone 850.703.3000 Email mfrench@woodardcurran.com  
Employer Woodard & Curran  
Mailing Address 1496 Hwy. 90, Chipley, FL 32428
- (4) ADDITIONAL CONTACTS. If more than one additional person is to receive copies of Department correspondence, attach the information (*Attachment #* \_\_\_\_\_).  
Name Lynne Mila Title Director of Operations  
Telephone 863-983-1454 x306 Email lynne.mila@clewiston-fl.gov  
Employer City of Clewiston  
Mailing Address 115 W. Ventura Ave., Clewiston, FL 33440
- (5) PROJECT NUMBER (listed on the Department's priority list). DW26045
- (6) INTERIM FINANCING. A local government project sponsor that has interim financing may be subject to certain conditions regarding such financing.  
  
Is the project currently being funded with interim financing? ☐ Yes ☒ No

## PART II – PROJECT INFORMATION

If you are applying for a planning or design loan for a project that will involve construction, complete only Subpart A below. If you are applying for a loan to construct a project that is already planned and designed, complete only Subpart B below.

### A. PLANNING OR DESIGN PROJECT

Information should be provided for each separate facility to be planned and designed as appropriate. For design/build projects (not eligible for design loans) or those where multiple facilities, segments, or phases are involved, please attach information for activities, schedule, and cost for each. (*Attachment #*<sup>1</sup>*\_\_\_\_\_*)

- (1) **ACTIVITIES.** Attach a brief description of the scope of planning and design activities to be financed by this loan. Include a list of any engineering services to be performed. (*Attachment #*<sup>1</sup>*\_\_\_\_\_*) Are these activities the same as those scheduled on the *Request for Inclusion Form*? ☒ Yes ☐ No. If “No”, please explain. (*Attachment #**\_\_\_\_\_*)
- (2) **SCHEDULE.**
- (a) Provide proposed completion dates for the items. (Please call Department staff to discuss time frames needed to complete required tasks.)
- |                                    |         |       |
|------------------------------------|---------|-------|
| Planning documentation             | 8/2026  | _____ |
| Engineering design                 | 8/2027  | _____ |
| Certification of site availability | 11/2027 | _____ |
| Permitting                         | 11/2029 | _____ |
- (b) Do you anticipate that an interlocal agreement with another party will be necessary to implement the project? If “Yes”, please explain. (*Attachment #**\_\_\_\_\_*) ☐ Yes ☒ No
- (c) Is this a design/build project? ☐ Yes ☒ No
- (3) **COST.** Is the cost information submitted for the planning or design loan priority list current? If “No”, please explain and submit revised cost information using the appropriate page of the *Request for Inclusion Form*. (*Attachment #**\_\_\_\_\_*) Note that the disbursement amount will be limited to the priority list amount. ☒ Yes ☐ No

PLANNING OR DESIGN APPLICANTS PROCEED TO PART III.

### B. CONSTRUCTION PROJECT

- (1) **ACTIVITIES.**
- (a) Attach a brief description of construction activities to be financed by this loan. Include a list of the contracts (by title) corresponding to the plans and specifications accepted by the Department (*Attachment #**\_\_\_\_\_*).  
Are these contracts the same as those scheduled on the *Request for Inclusion Form*? ☐ Yes ☐ No  
If “No”, please explain. (*Attachment #**\_\_\_\_\_*)
- (b) Have any of the contracts been bid? ☐ Yes ☐ No  
If “Yes”, indicate which contracts have been bid. (*Attachment #**\_\_\_\_\_*)
- (c) Was planning or design for this project financed in another SRF loan? ☐ Yes ☐ No  
If “Yes”, give the SRF loan number. \_\_\_\_\_
- (d) Does this project involve an interlocal agreement with other local governments or other entities? ☐ Yes ☐ No  
If “Yes”, attach a copy of the interlocal agreement. (*Attachment #**\_\_\_\_\_*)  
Is the interlocal agreement fully executed and enforceable? ☐ Yes ☐ No

If "No", please explain (*Attachment #*\_\_\_\_\_).

- (2) SCHEDULE. (month and year)
- (a) Anticipated notice to proceed for first construction contract. \_\_\_\_\_
- (b) Anticipated completion of all construction contracts. \_\_\_\_\_
- (3) COST. Is the cost information submitted for the priority list current? ☐ Yes ☐ No

If "No", please explain and submit revised cost information using the appropriate page of the *Request for Inclusion Form*. (*Attachment #*\_\_\_\_\_). Note that the disburseable amount will be limited to the priority list amount.

### PART III - FINANCIAL INFORMATION

Estimates of the capitalized interest, interest rate, pledged revenue coverage, limitations on annual loan amounts for large projects, applicability and amount of repayment reserves, amount of the loan service fee and any other information may be obtained by contacting staff in the State Revolving Fund Management Section.

- (1) PRINCIPAL. The requested amount of the loan which does not include capitalized interest is \$ 8,775,000
- Note that the disburseable amount will be limited to the priority list amount and must be consistent with the project information provided under **PART II** of this application. Also note that the capitalized interest is an inexact estimate, and it is subject to adjustment by the Department to reflect actual disbursement timing. The principal amount of the loan does not include the loan service fee.
- (2) TERMS AND REPAYMENT.
- (a) Loans for planning and design shall be amortized over 10 years. Construction loans to local government project sponsors are amortized over the lesser of useful life of the project or 20 years unless the project is to serve a small community qualifying as financially disadvantaged. Construction loans to financially disadvantaged small communities may be amortized over the lesser of useful life of the project or 30 years. Construction loans to non-governmental project sponsors are amortized over the lesser of the useful life of the project or 20 years. Interest charges and principal are paid semiannually.
- What is the useful life of the project? 20 (years)
- Over how many years would you like to amortize the loan? 30 (years)
- (b) List all revenues that are to be pledged for repayment of this loan. Water and Sewer fund
- (c) Pledged revenue receipts or collections by the project sponsor must exceed the amount of the repayments due to the Department unless there are other collateral provisions. The excess revenue, or coverage, generally is 15% of each repayment.
- What coverage is proposed for the loan? 15 % (coverage percentage)
- (d) Is any other financial assistance being applied to this project? ☐ Yes ☒ No
- If "Yes", please list. (*Attachment #*N/A)
- (3) ANNUAL FUNDING LIMIT. Large project funding (generally, loans in excess of \$10 million) may be provided in increments pursuant to the initial loan agreement and subsequent amendments.
- (4) INFORMATION ON LIENS.
- (a) Describe, if applicable, all debt obligations having a prior or parity lien on the revenues pledged to repay this loan. (*Attachment #*2) For example: City Name, Florida, Water and Sewer System Revenue Bonds, Series 1996, issued in the amount of \$10,000,000, pursuant to Ordinance No. 93-104, as amended and supplemented by Ordinance No. 96-156.
- (b) Using the Part V, *Schedule of Prior and Parity Liens*, provide debt service information, if applicable, on each prior and parity obligation.

- (c) For the listed obligations, provide a copy of the ordinance(s), resolution(s), official statement(s), or pages thereof, setting forth the definitions, use of proceeds, debt service schedule, pledged revenues, rate covenants, provisions for issuing additional debt, provisions for bond insurance, and debt rating. (*Attachment #<sup>2</sup>*\_\_\_\_\_).
- (d) Describe any other notes and loans payable from the revenues pledged to repay this loan. (*Attachment #<sup>2</sup>*\_\_\_\_\_).
- (5) ACTUAL AND PROJECTED REVENUES.
  - (a) Complete the Part V, *Schedule of Actual Revenues and Debt Coverage* for the past two fiscal years.
  - (b) Complete the Part V, *Schedule of Projected Revenues and Debt Coverage*, demonstrating the availability of pledged revenues for loan repayment.
- (6) AVAILABILITY OF PLEDGED REVENUES. All sources must be supported by a written legal opinion. (*Attachment #<sup>3</sup>*\_\_\_\_\_). The opinion must address the following:
  - (a) Availability of the revenues to repay the loan.
  - (b) Right to increase rates at which revenues shall be collected to repay the loan.
  - (c) Subordination of the pledge if pledged revenues are subject to a prior or parity lien.
- (7) LOAN SERVICE FEE. A loan service fee is assessed on each loan. The fee is not part of the loan. The fee along with interest thereon will be deducted from the first available repayments after the final amendment to the loan agreement.

#### **PART IV – AUTHORIZATION AND ASSURANCES**

- (1) AUTHORIZATION. Provide an authorizing resolution of the Applicant's governing body or other evidence of authorization (*Attachment #<sup>4</sup>*\_\_\_\_\_) for the following:
  - (a) Pledging revenues to repay the loan.
  - (b) Designation of the Authorized Representative(s) to file this application, provide assurances, execute the loan agreement, and represent the Applicant in carrying out responsibilities (including that of requesting loan disbursements) under the loan agreement.
- (2) ASSURANCES. The Applicant agrees to comply with the laws, rules, regulations, policies and conditions relating to the loan for this project. Applicants should seek further information from the Drinking Water State Revolving Fund Program staff as to the applicability of the requirements if the necessity for the assurances is of concern. Specifically, the Applicant certifies that it has complied, as appropriate, and will comply with the following requirements, as appropriate, in undertaking the Project:
  - (a) Assurances for capitalization grant projects.
    - 1. Complete all facilities for which funding has been provided.
    - 2. The Applicant is advised, pursuant to 40 CFR 35 Section 35.3575, that a number of Federal law, executive orders, and government-wide policies can apply to your project or activity that is receiving Federal financial assistance. The Applicant agrees to read those provisions regarding the application of Federal cross-cutting authorities (cross-cutters) to determine their applicability to your specific project or activity.
  - (b) Assurances for other projects. Please note that Florida Statutes are available at <http://www.leg.state.fl.us>. They are also available at the following physical address: Florida Department of State Division of Library and Information Services R.A. Gray Building 500 South Bronough Street Tallahassee, Florida 32399-0250.
    - 1. Chapter 161, Part I, F.S., "Beach and Shore Preservation Act" and Part III, "Coastal Zone Protection Act of 1985" which regulate coastal zone construction and all activities likely to affect the condition of the beaches or shore.
    - 2. Chapter 163, Part II, F.S., the "Local Government Comprehensive Planning and Land Development Regulation Act" which requires units of local government to establish and implement comprehensive planning programs to control future development.
    - 3. Chapter 186, F.S., State and Regional Planning, which requires conformance of projects with Regional Plans and the State Comprehensive Plan.
    - 4. Chapter 253, F.S., "Emergency Archaeological Property Acquisition Act of 1988" which requires protection of archaeological properties of major statewide significance discovered during construction activities.

5. Chapter 258, Part III, F.S., which requires protection of components or potential components of the national wild and scenic rivers system.
  6. Chapter 267, F.S., the "Florida Historical Resources Act" which requires identification, protection, and preservation of historic properties, archaeological and anthropological sites.
  7. Chapter 287, Part I, F.S., which prohibits parties convicted of public entity crimes or discrimination from participating in State-assisted projects and which requires consideration of the utilization of Minority Business Enterprises in State-assisted projects.
  8. Chapter 372, F.S., the Florida Endangered and Threatened Species Act which prohibits the killing or wounding of an endangered, threatened, or special concern species or intentionally destroying their eggs or nest.
  9. Chapter 373, Part IV, F.S., Florida Water Resources Act of 1972, which requires that activities on surface waters or wetlands avoid adversely affecting: public health, safety, welfare, or property; conservation of fish and wildlife, including endangered or threatened species or their habitats; navigation or the flow of water; the fishing or recreational values or marine productivity; and significant historical and archaeological resources.
  10. Chapter 380, Part I, F.S., Florida Environmental Land and Water Management Act of 1972 as it pertains to regulation of developments and implementation of land and water management policies.
  11. Chapter 381, F.S., Public Health, as it pertains to regulation of onsite wastewater systems.
  12. Chapter 403, Part I, F.S., Florida Air and Water Pollution Control which requires protection of all waters of the state.
  13. Chapter 582, F.S., Soil and Water Conservation Act which requires conformance with Water Management District's regulations governing the use of land and water resources.
  14. Governor's Executive Order 95-359, which requires State Clearinghouse review of project planning documentation and intergovernmental coordination.
- (c) Assurances for all projects. The loan recipient certifies that it is not listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension."

I, the undersigned Authorized Representative of the Applicant, hereby certify that all information contained herein and in the attached is true, correct, and complete to the best of my knowledge and belief. I further certify that I have been duly authorized to file the application and to provide these assurances.

Signed this \_\_\_\_\_ Day of \_\_\_\_\_, 20 26

Authorized Representative \_\_\_\_\_ **Danny Williams**

(signature) (name typed or printed)

Attachments

### SCHEDULE OF PRIOR AND PARITY LIENS (EXCLUDING SRF LOANS)

|                                 |   | #1                                    |    | #2                                    |     | #3      |     |
|---------------------------------|---|---------------------------------------|----|---------------------------------------|-----|---------|-----|
| <b>Identify Each Obligation</b> |   | WaterandSewerRevenueBonds-Series2007A |    | WaterandSewerRevenueBonds-Series2007B |     |         |     |
|                                 |   |                                       |    |                                       |     |         |     |
| <b>Coverage</b>                 |   | _____ %                               |    | _____ %                               |     | _____ % |     |
|                                 |   |                                       |    |                                       |     |         |     |
| <b>Insured?</b>                 | X | Yes                                   | No | X                                     | Yes | No      | Yes |
|                                 |   |                                       |    |                                       |     |         |     |

Form Application DW-1  
Incorporated in 62-552.430(1)(a), F.A.C.

**PART V – SUPPLEMENTARY INFORMATION**

**SCHEDULE OF ACTUAL REVENUES AND DEBT COVERAGE**

(Provide information for the two fiscal years preceding the anticipated date of the SRF loan agreement.)

|                                                                                                                                                                                                                                                                                                                                                                         | <u>Year 2023</u> | <u>Year 20 24</u> |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|-------------------|
| (a) Operating Revenues (Source)                                                                                                                                                                                                                                                                                                                                         |                  |                   |
| Charges for Services                                                                                                                                                                                                                                                                                                                                                    | \$4,383,343      | \$4,325,300       |
| Impact fees                                                                                                                                                                                                                                                                                                                                                             | \$51,733         | \$28,452          |
| (b) Interest Income                                                                                                                                                                                                                                                                                                                                                     | \$211,093        | \$220,749         |
| (c) Other Income or Revenue (Identify)                                                                                                                                                                                                                                                                                                                                  |                  |                   |
| Capital Contributions                                                                                                                                                                                                                                                                                                                                                   | \$2,385,019      | \$2,215,860       |
| (d) Total Revenues                                                                                                                                                                                                                                                                                                                                                      | \$7,031,188      | \$6,790,361       |
| (e) Operating Expenses (excluding interest on debt, depreciation, and other non-cash items)                                                                                                                                                                                                                                                                             | \$3,233,057      | \$4,230,594       |
| (f) Net Revenues [(f) = (d) – (e)]                                                                                                                                                                                                                                                                                                                                      | \$3,798,131      | \$2,559,767       |
| (g) Debt Service (including any required coverage)                                                                                                                                                                                                                                                                                                                      | \$765,035        | \$764,072         |
| (h) Attach audited annual financial report(s), or pages thereof, or other documentation necessary to support the above information. Include any notes or comments from the audit reports regarding compliance with covenants of debt obligations having a prior or parity lien on the revenues pledged for repayment of the SRF Loan. (Attachment # <sup>5</sup> _____) |                  |                   |
| (i) Attach worksheets reconciling this page with the appropriate financial statements (for example, backing out depreciation and interest payments from operating expenses). (Attachment # <sup>6</sup> _____)                                                                                                                                                          |                  |                   |
| (j) If the net revenues were not sufficient to satisfy the debt service and coverage requirement, please explain what corrective action was taken. (Attachment # <sup>N/A</sup> _____)                                                                                                                                                                                  |                  |                   |



**PART V – SUPPLEMENTARY INFORMATION**

**SCHEDULE OF PROJECTED REVENUES AND DEBT COVERAGE**

Begin with the fiscal year preceding first anticipated semiannual loan payment and continue for at least three additional years. Attach a separate page for previous State Revolving Fund loans.

|                                                                                                                                                                                                                                                                                                                                                                                                                             | <u>Year<br/>2025</u> | <u>Year<br/>2026</u> | <u>Year<br/>2027</u> | <u>Year<br/>2028</u>         | <u>Year<br/>2029</u>        |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|----------------------|----------------------|------------------------------|-----------------------------|
| (a) Operating Revenue                                                                                                                                                                                                                                                                                                                                                                                                       | \$4,455,059          | \$4,588,711          | \$4,726,372          | \$4,868,163                  | \$5,014,208                 |
| (b) Interest Income                                                                                                                                                                                                                                                                                                                                                                                                         | \$220,749            | \$220,749            | \$220,749            | \$220,749                    | \$220,749                   |
| (c) Other Income or Revenue<br>(identify)                                                                                                                                                                                                                                                                                                                                                                                   |                      |                      |                      |                              |                             |
| <u>Capital Contributions</u>                                                                                                                                                                                                                                                                                                                                                                                                | \$2,215,860          | \$2,215,860          | \$2,215,860          | \$2,215,860                  | \$2,215,860                 |
| <u>Impact Fee</u>                                                                                                                                                                                                                                                                                                                                                                                                           | \$28,452             | \$28,452             | \$28,452             | \$28,452                     | \$28,452                    |
| (d) Total Revenues                                                                                                                                                                                                                                                                                                                                                                                                          | \$6,920,120          | \$7,053,772          | \$7,191,433          | \$7,333,224                  | \$7,479,269                 |
| (e) Operating Expenses (excluding<br>interest on debt, depreciation, and<br>other non-cash items)                                                                                                                                                                                                                                                                                                                           | \$4,385,596          | \$4,545,248          | \$4,709,689          | \$4,879,064                  | \$5,053,520                 |
| (f) Net Revenues (f = d - e)                                                                                                                                                                                                                                                                                                                                                                                                | \$2,534,524          | \$2,508,524          | \$2,481,744          | \$2,454,160                  | \$2,425,749                 |
| (g) Revenue (including coverage)<br>pledged to debt service, excluding<br>SRF loans                                                                                                                                                                                                                                                                                                                                         | \$764,656            | \$764,704            | \$764,215            | \$764,215                    | \$764,546                   |
| (h) Revenue (including coverage)<br>pledged to outstanding SRF loans                                                                                                                                                                                                                                                                                                                                                        | \$172,520            | \$172,520            | \$172,520            | \$172,520                    | \$172,520                   |
| (i) Revenue Available for this SRF<br>Loan [(i) = (f) – (g) – (h)]                                                                                                                                                                                                                                                                                                                                                          | \$1,597,348          | \$1,571,300          | \$1,545,009          | \$1,517,425                  | \$1,488,683                 |
| (j) Identify the source of the above information and explain methods used to develop the projections ( <i>Attachment #</i> <sup>6</sup> <u>    </u> ).<br>Include an explanation of any revenue and expense growth or other adjustments; for example, any rate increases,<br>service growth, inflation adjustments, expense adjustments reflecting the cost of operating additional facilities, or other<br>considerations. |                      |                      |                      |                              |                             |
| (k) For construction loans, are the above projections consistent with the accepted financial<br>feasibility information in the planning documents?                                                                                                                                                                                                                                                                          |                      |                      |                      | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

If “No”, please explain. (*Attachment #*    )

## **PART V – SUPPLEMENTARY INFORMATION**

## LIST OF ATTACHMENTS

**LIST OF ATTACHMENTS.** This application requires the submittal of *Attachments* to provide supplemental information. The application is not complete without the completed *List of Attachments*. Please list all attachments that you are including with this application form.

[illegible]

## **Supplemental Appropriation for Hurricanes Helene and Milton (SA-HMW)**

### *Clewiston Drinking Water System Resiliency and Storage Capacity Improvements*

#### **Project Description**

The City of Clewiston identified critical vulnerabilities within its drinking water system following preparation from Hurricanes Helene and Milton. During these storms, the system struggled to maintain adequate pressure and consistent service due to insufficient water storage capacity. This limitation significantly impaired operational reliability, increased risks to public health, and compromised the city's ability to effectively manage its water supply during extreme weather conditions.

Clewiston aims to implement targeted improvements to its drinking water infrastructure to enhance storage capacity, increase operational redundancy, and improve overall system resilience during natural disasters and emergencies.

Specific project elements aligned with SA-HMW program goals include:

#### ***I. Projects that prevent interruption of water distribution system operation in the event of a flood or natural disaster:***

- **Additional Water Storage Capacity:**

Construct additional water storage infrastructure, adding 1.5 million gallons (MG) of new storage capacity. This expanded storage will ensure adequate water supply and system pressurization during extended emergency conditions, peak demands, or system interruptions.

These strategic improvements will significantly enhance Clewiston's drinking water system resilience, ensure reliable service delivery during extreme weather events, and maintain critical public health protections through continuous potable water availability.

Project Cost:

Planning: \$112,500

Design: \$112,500

Construction: \$7,500,000

Construction Contingency: \$750,000

SDC: \$300,000

**Total Cost: \$8,775,500**

#### **Location (Lat/Long):**

26°45'N 80°56'W

#### **PWS ID:**

5260053

Loan# 91-02      Loan# 91-05

| Year   | 8,080,000.00 02 |              | 6,468,000.00 05 |              | Total \$14,548,000 |               |            | Monthly Sinking Fund for Debt Service |           |           | Max Bond Svc \$778,855 |          | Short Lived Asset* |          |
|--------|-----------------|--------------|-----------------|--------------|--------------------|---------------|------------|---------------------------------------|-----------|-----------|------------------------|----------|--------------------|----------|
|        | Principal       | Interest     | Principal       | Interest     | Principal          | Interest      | Annt Total | Principal                             | Interest  | Total     | Reserve Account        | Monthly  | Reserve Fund       | Monthly  |
| 2008   | 0.00            | 333,300.00   | 0.00            | 266,805.00   | 0.00               | 600,105.00    | 600,105.00 | 0.00                                  | 50,008.75 | 50,008.75 | 77,886.00              | 6,490.50 | 42,333.00          | 3,527.75 |
| 2009   | 91,000.00       | 333,300.00   | 73,000.00       | 266,805.00   | 164,000.00         | 600,105.00    | 764,105.00 | 13,666.67                             | 50,008.75 | 63,675.42 | 77,886.00              | 6,490.50 | 42,333.00          | 3,527.75 |
| 2010   | 95,000.00       | 329,546.25   | 76,000.00       | 263,793.75   | 171,000.00         | 593,340.00    | 764,340.00 | 14,250.00                             | 49,445.00 | 63,695.00 | 77,886.00              | 6,490.50 | 42,333.00          | 3,527.75 |
| 2011   | 99,000.00       | 325,627.50   | 79,000.00       | 260,658.75   | 178,000.00         | 586,286.25    | 764,286.25 | 14,833.33                             | 48,857.19 | 63,690.52 | 77,886.00              | 6,490.50 | 42,333.00          | 3,527.75 |
| 2012   | 103,000.00      | 321,543.75   | 83,000.00       | 257,400.00   | 186,000.00         | 578,943.75    | 764,943.75 | 15,500.00                             | 48,245.31 | 63,745.31 | 77,886.00              | 6,490.50 | 42,333.00          | 3,527.75 |
| 2013   | 107,000.00      | 317,295.00   | 86,000.00       | 253,976.25   | 193,000.00         | 571,271.25    | 764,271.25 | 16,083.33                             | 47,605.94 | 63,689.27 | 77,886.00              | 6,490.50 | 42,333.00          | 3,527.75 |
| 2014   | 112,000.00      | 312,881.25   | 90,000.00       | 250,428.75   | 202,000.00         | 563,310.00    | 765,310.00 | 16,833.33                             | 46,942.50 | 63,775.83 | 77,886.00              | 6,490.50 | 42,333.00          | 3,527.75 |
| 2015   | 116,000.00      | 308,261.25   | 93,000.00       | 246,716.25   | 209,000.00         | 554,977.50    | 763,977.50 | 17,416.67                             | 46,248.13 | 63,664.79 | 77,886.00              | 6,490.50 | 42,333.00          | 3,527.75 |
| 2016   | 121,000.00      | 303,476.25   | 97,000.00       | 242,880.00   | 218,000.00         | 546,356.25    | 764,356.25 | 18,166.67                             | 45,529.69 | 63,696.35 | 77,886.00              | 6,490.50 | 42,333.00          | 3,527.75 |
| 2017   | 126,000.00      | 298,485.00   | 101,000.00      | 238,878.75   | 227,000.00         | 537,363.75    | 764,363.75 | 18,916.67                             | 44,780.31 | 63,696.98 | 77,881.00              | 6,490.08 | 42,333.00          | 3,527.75 |
| 2018   | 131,000.00      | 293,287.50   | 105,000.00      | 234,712.50   | 236,000.00         | 528,000.00    | 764,000.00 | 19,666.67                             | 44,000.00 | 63,666.67 |                        |          | 42,333.00          | 3,527.75 |
| 2019   | 137,000.00      | 287,883.75   | 110,000.00      | 230,381.25   | 247,000.00         | 518,265.00    | 765,265.00 | 20,583.33                             | 43,188.75 | 63,772.08 |                        |          | 42,333.00          | 3,527.75 |
| 2020   | 142,000.00      | 282,232.50   | 114,000.00      | 225,843.75   | 256,000.00         | 508,076.25    | 764,076.25 | 21,333.33                             | 42,339.69 | 63,673.02 |                        |          | 42,333.00          | 3,527.75 |
| 2021   | 148,000.00      | 276,375.00   | 119,000.00      | 221,141.25   | 267,000.00         | 497,516.25    | 764,516.25 | 22,250.00                             | 41,459.69 | 63,709.69 |                        |          | 42,333.00          | 3,527.75 |
| 2022   | 154,000.00      | 270,270.00   | 124,000.00      | 216,232.50   | 278,000.00         | 486,502.50    | 764,502.50 | 23,166.67                             | 40,541.88 | 63,708.54 |                        |          | 42,338.00          | 3,528.17 |
| 2023   | 161,000.00      | 263,917.50   | 129,000.00      | 211,117.50   | 290,000.00         | 475,035.00    | 765,035.00 | 24,166.67                             | 39,586.25 | 63,752.92 |                        |          |                    |          |
| 2024   | 167,000.00      | 257,276.25   | 134,000.00      | 205,796.25   | 301,000.00         | 463,072.50    | 764,072.50 | 25,083.33                             | 38,589.38 | 63,672.71 |                        |          |                    |          |
| X 2025 | 174,000.00      | 250,387.50   | 140,000.00      | 200,268.75   | 314,000.00         | 450,656.25    | 764,656.25 | 26,166.67                             | 37,554.69 | 63,721.35 |                        |          |                    |          |
| 2026   | 182,000.00      | 243,210.00   | 145,000.00      | 194,493.75   | 327,000.00         | 437,703.75    | 764,703.75 | 27,250.00                             | 36,475.31 | 63,725.31 |                        |          |                    |          |
| 2027   | 189,000.00      | 235,702.50   | 151,000.00      | 188,512.50   | 340,000.00         | 424,215.00    | 764,215.00 | 28,333.33                             | 35,351.25 | 63,684.58 |                        |          |                    |          |
| 2028   | 197,000.00      | 227,906.25   | 158,000.00      | 182,283.75   | 355,000.00         | 410,190.00    | 765,190.00 | 29,583.33                             | 34,182.50 | 63,765.83 |                        |          |                    |          |
| 2029   | 205,000.00      | 219,780.00   | 164,000.00      | 175,766.25   | 369,000.00         | 395,546.25    | 764,546.25 | 30,750.00                             | 32,962.19 | 63,712.19 |                        |          |                    |          |
| 2030   | 213,000.00      | 211,323.75   | 171,000.00      | 169,001.25   | 384,000.00         | 380,325.00    | 764,325.00 | 32,000.00                             | 31,693.75 | 63,693.75 |                        |          |                    |          |
| 2031   | 222,000.00      | 202,537.50   | 178,000.00      | 161,947.50   | 400,000.00         | 364,485.00    | 764,485.00 | 33,333.33                             | 30,373.75 | 63,707.08 |                        |          |                    |          |
| 2032   | 231,000.00      | 193,380.00   | 185,000.00      | 154,605.00   | 416,000.00         | 347,985.00    | 763,985.00 | 34,666.67                             | 28,998.75 | 63,665.42 |                        |          |                    |          |
| 2033   | 241,000.00      | 183,851.25   | 193,000.00      | 146,973.75   | 434,000.00         | 330,825.00    | 764,825.00 | 36,166.67                             | 27,568.75 | 63,735.42 |                        |          |                    |          |
| 2034   | 251,000.00      | 173,910.00   | 201,000.00      | 139,012.50   | 452,000.00         | 312,922.50    | 764,922.50 | 37,666.67                             | 26,076.88 | 63,743.54 |                        |          |                    |          |
| 2035   | 261,000.00      | 163,556.25   | 209,000.00      | 130,721.25   | 470,000.00         | 294,277.50    | 764,277.50 | 39,166.67                             | 24,523.13 | 63,689.79 |                        |          |                    |          |
| 2036   | 272,000.00      | 152,790.00   | 218,000.00      | 122,100.00   | 490,000.00         | 274,890.00    | 764,890.00 | 40,833.33                             | 22,907.50 | 63,740.83 |                        |          |                    |          |
| 2037   | 283,000.00      | 141,570.00   | 227,000.00      | 113,107.50   | 510,000.00         | 254,677.50    | 764,677.50 | 42,500.00                             | 21,223.13 | 63,723.13 |                        |          |                    |          |
| 2038   | 295,000.00      | 129,896.25   | 236,000.00      | 103,743.75   | 531,000.00         | 233,640.00    | 764,640.00 | 44,250.00                             | 19,470.00 | 63,720.00 |                        |          |                    |          |
| 2039   | 307,000.00      | 117,727.50   | 246,000.00      | 94,008.75    | 553,000.00         | 211,736.25    | 764,736.25 | 46,083.33                             | 17,644.69 | 63,728.02 |                        |          |                    |          |
| 2040   | 320,000.00      | 105,063.75   | 256,000.00      | 83,861.25    | 576,000.00         | 188,925.00    | 764,925.00 | 48,000.00                             | 15,743.75 | 63,743.75 |                        |          |                    |          |
| 2041   | 333,000.00      | 91,863.75    | 267,000.00      | 73,301.25    | 600,000.00         | 165,165.00    | 765,165.00 | 50,000.00                             | 13,763.75 | 63,763.75 |                        |          |                    |          |
| 2042   | 347,000.00      | 78,127.50    | 278,000.00      | 62,287.50    | 625,000.00         | 140,415.00    | 765,415.00 | 52,083.33                             | 11,701.25 | 63,784.58 |                        |          |                    |          |
| 2043   | 361,000.00      | 63,813.75    | 289,000.00      | 50,820.00    | 650,000.00         | 114,633.75    | 764,633.75 | 54,166.67                             | 9,552.81  | 63,719.48 |                        |          |                    |          |
| 2044   | 376,000.00      | 48,922.50    | 301,000.00      | 38,898.75    | 677,000.00         | 87,821.25     | 764,821.25 | 56,416.67                             | 7,318.44  | 63,735.10 |                        |          |                    |          |
| 2045   | 391,000.00      | 33,412.50    | 313,000.00      | 26,482.50    | 704,000.00         | 59,895.00     | 763,895.00 | 58,666.67                             | 4,991.25  | 63,657.92 |                        |          |                    |          |
| 9 2046 | 419,000.00      | 17,283.75    | 329,000.00      | 13,571.25    | 748,000.00         | 30,855.00     | 778,855.00 | 62,333.33                             | 2,571.25  | 64,904.58 |                        |          |                    |          |
|        | 8,080,000.00    | 8,400,975.00 | 6,468,000.00    | 6,719,336.25 | 14,548,000.00      | 15,120,311.25 |            |                                       |           |           | 778,855.00             |          | 635,000.00         |          |

\* Short Lived Assets

450,000.00 Feeder Pumps  
65,000.00 Transfer Pumps  
50,000.00 High Service Pumps  
70,000.00 Well Pumps

635,000.00 Total

15 Estimated Life

42,333 Annual REQUIRED 15 year reserve

G/L ACCOUNTS

420 - 232100

420 - 232200

420 - 233000

420 - 233100

FROM 9/30/24 F/5

NOTE 7. LONG-TERM DEBT (CONTINUED)

| <u>FUND</u> | <u>LOAN #</u>       | <b>GOVERNMENTAL ACTIVITIES</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                     |
|-------------|---------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|
|             |                     | <b>Notes Payable from Direct Borrowings</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                     |
| 001 -       | NA - GOLF COURSE    | \$1,200,000 note payable to a bank, dated January 16, 2024, payable in annual payments of \$133,799, including interest at 2.20%, with the first payment due on January 16, 2025. The final maturity date of the loan is January 16, 2034. Proceeds were used for <u>golf course</u> improvements.                                                                                                                                                                                                                     | \$ 1,200,000        |
|             |                     | <b>BUSINESS-TYPE ACTIVITIES</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                     |
|             |                     | <b>Revenue Bonds</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                     |
| 420 -       | 91-02               | Water and Sewer Revenue Bonds - Series 2007A. 4.125% revenue bonds payable, issued on June 7, 2007, to finance improvements to the water system; payment of principal, interest, and reserve account contributions are secured by net revenues of the water and sewer system; bonds mature serially on September 1, each year until the year 2046.                                                                                                                                                                     | \$ 6,070,000        |
| 420 -       | 91-05               | Water and Sewer Revenue Bonds - Series 2007B. 4.125% revenue bonds payable, issued on June 7, 2007, to finance improvements to the water system; payment of principal, interest, and reserve account contributions are secured by net revenues of the water and sewer system; bonds mature serially on September 1, each year until the year 2046.                                                                                                                                                                     | 4,855,000           |
|             |                     | <b>Notes Payable from Direct Borrowings</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                     |
| 420 -       | SRF 260400 & 260401 | Notes payable to Florida Department of Environmental Protection, State Revolving Fund with the beginning of the repayment period on October 15, 2010. The two notes are payable in 40 semi-annual payments in a combined amount of \$30,940, including interest at the rate of 1.42%, beginning April 15, 2011. The maturity date of the loans is October 15, 2030. Loans are secured by net revenues of the water and sewer systems. Proceeds from the loans were used to construct improvements to the sewer system. | 383,007             |
| 420 -       | SRF 260410          | Note payable to the Florida Department of Environmental Protection - State Revolving Fund with the beginning of the repayment period to be first principal payment due on January 15, 2019. The payments are principal only and are made semiannually in the amount of \$10,676. There are 60 payments. The final maturity date of the loan is July 15, 2048. Proceeds from the loan were used to update the Master Lift Station of the City Sewer system.                                                             | 512,436             |
| 420 -       | SRF 260420          | Note payable to the Florida Department of Environmental Protection - State Revolving Fund with the beginning of the repayment period to be first principal payment due on October 15, 2020. The payments are principal only and are made semiannually in the amount of \$16,126. Proceeds from the loan were used for an inflow and infiltration study.                                                                                                                                                                | 179,641             |
| 420 -       | SRF 260421          | Note payable to the Florida Department of Environmental Protection - State Revolving Fund with the beginning of the repayment period to be first principal payment due on March 15, 2022. The payments are principal only and are made semiannually in the amount of \$12,265. Proceeds from the loan were used for an inflow and infiltration study.                                                                                                                                                                  | 381,385             |
| 420 -       | SRF 260440          | Note payable to the Florida Department of Environmental Protection - State Revolving Fund with the beginning of the repayment period to be first principal payment due in 2025. The payments are principal only and are made semiannually in the amount of \$16,253. Proceeds from the loan were used for rehab and replacement of pumps, control boxes, force mains and generators.                                                                                                                                   | 591,000             |
| 430 -       | NA - SOLID WASTE    | Note payable to Financial Institution with the first principal payment due on February 1, 2024. The payments are principal and interest at 3.91% through February 1, 2033 and are made annually in the amount of \$120,652.                                                                                                                                                                                                                                                                                            | 900,783             |
| 410 -       | NA - ELECTRIC       | Note payable to the Florida Municipal Power Agency with the beginning of the repayment period to be first principal payment due on April 1, 2022. The payments are principal only and are made semiannually in the amount of \$51,435.                                                                                                                                                                                                                                                                                 | 1,149,102           |
|             |                     | Total business-type activities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <u>\$15,022,354</u> |

## SAMPLE LEGAL OPINION

Date

Ms. Angela Knecht  
Program Administrator  
State Revolving Fund Management  
3900 Commonwealth Blvd., Mail Station 3505  
Tallahassee, Florida 32399-3000

Re: DW26045 – City of Clewiston  
Drinking Water Infrastructure Improvements

Dear Ms. Knecht:

I am the duly appointed City Attorney for the City of Clewiston. The City proposes to borrow \$8,775,000, plus the 2% loan service fee, from the SRF loan program for Supplemental Appropriation for Hurricanes Helene and Milton and Hawaii Wildfires for pre-construction and construction activities for the City's drinking water facilities and related improvements. The loan will be secured by the revenues of the City's Water and Sewer Utility System and the pledged revenues are legally available to pledge. The City of Clewiston has the legal authority to increase rates to ensure repayment of the loan.

The pledge on revenues is subject to a prior lien with the following issues:

- City of Clewiston, Water and Sewer System Revenue Bonds, Series 2007A in the amount of \$6,070,000
- City of Clewiston, Water and Sewer System Revenue Bonds, Series 2007B in the amount of \$4,855,000

Sincerely,

Name  
City Attorney

**CITY OF CLEWISTON, FLORIDA**

**STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION  
PROPRIETARY FUNDS  
FOR THE YEAR ENDED SEPTEMBER 30, 2023**

|                                                   | <b>Electric<br/>Fund</b> | <b>Water and<br/>Sewer Fund</b> | <b>Solid<br/>Waste Fund</b> | <b>Total</b>         |
|---------------------------------------------------|--------------------------|---------------------------------|-----------------------------|----------------------|
| <b>Operating revenues</b>                         |                          |                                 |                             |                      |
| Charges for services                              | \$ 14,824,883            | \$ 4,383,343                    | \$ 2,044,052                | \$ 21,252,278        |
| Impact fees                                       | -                        | 51,733                          | -                           | 51,733               |
| Miscellaneous                                     | 119,277                  | -                               | -                           | 119,277              |
| Total operating revenues                          | <u>14,944,160</u>        | <u>4,435,076</u>                | <u>2,044,052</u>            | <u>21,423,288</u>    |
| <b>Operating expenses</b>                         |                          |                                 |                             |                      |
| Purchased electricity                             | 9,593,810                | -                               | -                           | 9,593,810            |
| Personnel services and benefits                   | 982,674                  | 839,322                         | 335,348                     | 2,157,344            |
| Operating expenses                                | 1,301,957                | 2,393,735                       | 1,269,060                   | 4,964,752            |
| Depreciation                                      | 416,871                  | 843,047                         | 140,653                     | 1,400,571            |
| Total operating expenses                          | <u>12,295,312</u>        | <u>4,076,104</u>                | <u>1,745,061</u>            | <u>18,116,477</u>    |
| <b>Operating income</b>                           | <u>2,648,848</u>         | <u>358,972</u>                  | <u>298,991</u>              | <u>3,306,811</u>     |
| <b>Nonoperating revenues (expenses)</b>           |                          |                                 |                             |                      |
| Investment earnings                               | 109,194                  | 211,093                         | 247                         | 320,534              |
| Gain on disposal of capital assets                | 4,140                    | 2,700                           | -                           | 6,840                |
| Interest expense                                  | (22,136)                 | (483,096)                       | (25,624)                    | (530,856)            |
| Total nonoperating revenues (expenses)            | <u>91,198</u>            | <u>(269,303)</u>                | <u>(25,377)</u>             | <u>(203,482)</u>     |
| Income before transfers and capital contributions | 2,740,046                | 89,669                          | 273,614                     | 3,103,329            |
| <b>Capital contributions</b>                      | -                        | 2,385,019                       | -                           | 2,385,019            |
| <b>Transfers out</b>                              | <u>(1,135,704)</u>       | <u>(345,732)</u>                | <u>(156,048)</u>            | <u>(1,637,484)</u>   |
| <b>Changes in net position</b>                    | 1,604,342                | 2,128,956                       | 117,566                     | 3,850,864            |
| <b>Total net position, beginning of year</b>      | <u>12,348,439</u>        | <u>18,034,466</u>               | <u>1,037,860</u>            | <u>31,420,765</u>    |
| <b>Total net position, end of year</b>            | <u>\$ 13,952,781</u>     | <u>\$ 20,163,422</u>            | <u>\$ 1,155,426</u>         | <u>\$ 35,271,629</u> |

The notes to the financial statements are an integral part of these statements.

## City of Clewiston, Florida

### STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION PROPRIETARY FUNDS FOR THE YEAR ENDED SEPTEMBER 30, 2024

|                                                      | Electric<br>Fund | Water and<br>Sewer Fund | Solid<br>Waste Fund | Total         |
|------------------------------------------------------|------------------|-------------------------|---------------------|---------------|
| <b>Operating revenues</b>                            |                  |                         |                     |               |
| Charges for services                                 | \$ 12,763,279    | \$ 4,325,300            | \$ 2,073,455        | \$ 19,162,034 |
| Impact fees                                          | -                | 28,452                  | -                   | 28,452        |
| Miscellaneous                                        | 162,763          | -                       | -                   | 162,763       |
| Total operating revenues                             | 12,926,042       | 4,353,752               | 2,073,455           | 19,353,249    |
| <b>Operating expenses</b>                            |                  |                         |                     |               |
| Purchased electricity                                | 7,867,667        | -                       | -                   | 7,867,667     |
| Personnel services and benefits                      | 1,074,512        | 991,034                 | 381,148             | 2,446,694     |
| Operating expenses                                   | 1,474,004        | 3,239,560               | 1,132,777           | 5,846,341     |
| Depreciation                                         | 449,280          | 936,134                 | 189,596             | 1,575,010     |
| Total operating expenses                             | 10,865,463       | 5,166,728               | 1,703,521           | 17,735,712    |
| <b>Operating income (loss)</b>                       | 2,060,579        | (812,976)               | 369,934             | 1,617,537     |
| <b>Nonoperating revenues (expenses)</b>              |                  |                         |                     |               |
| Investment earnings                                  | 94,377           | 220,749                 | 6,502               | 321,628       |
| Intergovernmental grants                             | 307,294          | -                       | -                   | 307,294       |
| Gain (loss) on disposal of capital assets            | (94,424)         | -                       | 36,018              | (58,406)      |
| Interest expense                                     | (20,701)         | (471,659)               | (40,579)            | (532,939)     |
| Total nonoperating revenues (expenses)               | 286,546          | (250,910)               | 1,941               | 37,577        |
| Income before transfers and<br>capital contributions | 2,347,125        | (1,063,886)             | 371,875             | 1,655,114     |
| <b>Capital contributions</b>                         | -                | 2,215,860               | -                   | 2,215,860     |
| <b>Transfers out</b>                                 | (993,691)        | (340,341)               | (149,494)           | (1,483,526)   |
| <b>Changes in net position</b>                       | 1,353,434        | 811,633                 | 222,381             | 2,387,448     |
| <b>Total net position, beginning of year</b>         | 13,952,781       | 20,163,422              | 1,155,426           | 35,271,629    |
| <b>Total net position, end of year</b>               | \$ 15,306,215    | \$ 20,975,055           | \$ 1,377,807        | \$ 37,659,077 |

The notes to the financial statements are an integral part of these statements.



| Fiscal Year                          | Actual Revenues and Debt Coverage |           |      |           |
|--------------------------------------|-----------------------------------|-----------|------|-----------|
|                                      | 2023                              |           | 2024 |           |
| Operating Revenue                    | \$                                | 4,383,343 | \$   | 4,325,300 |
| Interest Income                      | \$                                | 211,093   | \$   | 220,749   |
| Other Income or Revenue (Impact Fee) | \$                                | 51,733    | \$   | 28,452    |
| Capital Contributions                | \$                                | 2,385,019 | \$   | 2,215,860 |
| Total Revenues                       | \$                                | 7,031,188 | \$   | 6,790,361 |
| Operating Expenses                   | \$                                | 4,076,104 | \$   | 5,166,728 |
| Depreciation                         | \$                                | 843,047   | \$   | 936,134   |
| Op Expenses less Depreciation        | \$                                | 3,233,057 | \$   | 4,230,594 |
| Net Revenues                         | \$                                | 3,798,131 | \$   | 2,559,767 |
| Debt Service                         | \$                                | 765,035   | \$   | 764,073   |

| Actual Revenues and Debt Coverage                                       |      |           |              | Schedule of Projected Revenues and Debt Coverage (assumes 3% year over year) |              |              |              |              |      |  |      |
|-------------------------------------------------------------------------|------|-----------|--------------|------------------------------------------------------------------------------|--------------|--------------|--------------|--------------|------|--|------|
| Fiscal Year                                                             | 2023 |           | 2024         | 2025                                                                         |              | 2026         |              | 2027         | 2028 |  | 2029 |
| Operating Revenue                                                       | \$   | 4,383,343 | \$ 4,325,300 | \$ 4,455,059                                                                 | \$ 4,588,711 | \$ 4,726,372 | \$ 4,868,163 | \$ 5,014,208 |      |  |      |
| Interest Income                                                         | \$   | 211,093   | \$ 220,749   | \$ 220,749                                                                   | \$ 220,749   | \$ 220,749   | \$ 220,749   | \$ 220,749   |      |  |      |
| Other Income or Revenue (Impact Fees)                                   | \$   | 51,733    | \$ 28,452    | \$ 28,452                                                                    | \$ 28,452    | \$ 28,452    | \$ 28,452    | \$ 28,452    |      |  |      |
| Capital Contributions                                                   | \$   | 2,385,019 | \$ 2,215,860 | \$ 2,215,860                                                                 | \$ 2,215,860 | \$ 2,215,860 | \$ 2,215,860 | \$ 2,215,860 |      |  |      |
| Total Revenues                                                          | \$   | 7,031,188 | \$ 6,790,361 | \$ 6,920,120                                                                 | \$ 7,053,772 | \$ 7,191,433 | \$ 7,333,224 | \$ 7,479,269 |      |  |      |
| Operating Expenses                                                      | \$   | 4,076,104 | \$ 5,166,728 | \$ 5,321,730                                                                 | \$ 5,481,382 | \$ 5,645,823 | \$ 5,815,198 | \$ 5,989,654 |      |  |      |
| Depreciation                                                            | \$   | 843,047   | \$ 936,134   | \$ 936,134                                                                   | \$ 936,134   | \$ 936,134   | \$ 936,134   | \$ 936,134   |      |  |      |
| Operating Expenses Less Depreciation                                    | \$   | 3,233,057 | \$ 4,230,594 | \$ 4,385,596                                                                 | \$ 4,545,248 | \$ 4,709,689 | \$ 4,879,064 | \$ 5,053,520 |      |  |      |
| Net Revenues                                                            | \$   | 2,955,084 | \$ 2,559,767 | \$ 2,534,524                                                                 | \$ 2,508,524 | \$ 2,481,744 | \$ 2,454,160 | \$ 2,425,749 |      |  |      |
| Revenue including coverage pledged to debt service, excluding SRF loans | \$   | 765,035   | \$ 764,073   | \$ 764,656                                                                   | \$ 764,704   | \$ 764,215   | \$ 764,215   | \$ 764,546   |      |  |      |
| Revenue including coverage pledged to outstanding SRF loans             | \$   | 172,520   | \$ 172,520   | \$ 172,520                                                                   | \$ 172,520   | \$ 172,520   | \$ 172,520   | \$ 172,520   |      |  |      |
| Revenue Available for this SRF Loan                                     | \$   | 2,017,529 | \$ 1,623,175 | \$ 1,597,348                                                                 | \$ 1,571,300 | \$ 1,545,009 | \$ 1,517,425 | \$ 1,488,683 |      |  |      |

| CWSRF Loans     | Loan Amount | Semi-annual Loan Payment | Annual Loan Payment |
|-----------------|-------------|--------------------------|---------------------|
| 260400 & 260401 | \$383,007   | \$30,940                 | \$61,880            |
| 260410          | \$512,436   | \$10,676                 | \$21,352            |
| 260420          | \$179,641   | \$16,126                 | \$32,252            |
| 260421          | \$381,385   | \$12,265                 | \$24,530            |
| 260440          | \$591,000   | \$16,253                 | \$32,506            |
| TOTAL:          | \$2,047,469 | \$86,260                 | \$172,520           |



## Agenda Item Memorandum

**TO:** City Commission  
**FROM:** Fransheska Berrios, City Clerk  
**VIA:** Danny Williams, City Manager  
**DATE:** January 26, 2026  
**SUBJECT:** Consideration of approval of the Special Event Application for the 40th Clewiston Sugar Festival.

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### Background:

Annual Clewiston Sugar Festival, to be held Friday and Saturday, March 13–14, 2026, in and around Civic Park, Sugar Festival Park & Fields.

### Attachments:

1. Letter and Map Layout from Chairwoman Plooy, Clewiston Sugar Festival
2. Special Event Application

### Recommendations:

Motion to approve ***Special Event Application*** approving the Annual Clewiston Sugar Festival, to be held Friday and Saturday, March 13–14, 2026, in and around Civic Park, Sugar Festival Park & Fields.

# CLEWISTON SUGAR FESTIVAL

December 10, 2026

**Mayor James Pittman  
and the City Commissioners  
City of Clewiston  
115 West Ventura Avenue  
Clewiston, FL 33440**

Dear Mayor Pittman and City Commissioners,

The Sugar Festival Committee is hard at work planning the 40th Annual Clewiston Sugar Festival, to be held Friday and Saturday, March 13–14, 2026, in and around Civic Park. We remain sincerely appreciative of the support the City of Clewiston has provided over the years through staff, services, and coordination.

This year's festival is shaping up to be exceptional. Saturday's lineup features co-headliners **Tyler Hubbard** (of Florida Georgia Line) and **Justin Moore**, with support from **Niko Moon** and **Zach John King**. Our Friday evening event will be headlined by the high-energy, "world's premier soft-rock party band," **Yacht Rock Revue**, with family-friendly **DJ Linder Smash** opening the night. A fireworks show will conclude Friday's festivities.

We respectfully request the City's support and assistance with the following items:

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## CITY FACILITIES & EQUIPMENT

- Use of the Clewiston Youth Center for the **Honoree Breakfast on Wednesday, March 11, 2026, from 7:00–10:00 a.m.**
- Placement of dumpsters and trash cans throughout the park, including scheduled servicing during the event and final cleanup afterward.
- Assistance with dropping power lines and hanging banners, pennants, and signage in the Sugar Festival area.

# CLEWISTON SUGAR FESTIVAL

## ROAD & AREA CLOSURES

**Thursday, March 12, 2026**

(Closures requested no later than **6:00 a.m.**)

- Royal Palm Avenue from Sugarland Highway to East Pasadena Avenue
- Splash Pad area
- Library & Youth Center parking lots (east and west sides of City Pool)
- WC Owen ave from Sonora Ave to Sugarland Highway from approx **8am - 10am** for a Tractor Parade

**Friday, March 13, 2026**

(Closures requested no later than **6:00 a.m.**)

- Osceola from Ponce de Leon to North Deane Duff Avenue
- Royal Palm Avenue from Pasadena to Balboa Street
- Pasadena Ave from North Dean Duff to Royal Palm Ave

(Closures requested at **12:00pm**)

- Osceola: from North Deane Duff west to North W.C. Owen
- Ponce de Leon Avenue: from Sugarland Highway north to North W.C. Owen

**Saturday, March 14, 2026**

(Closures requested no later than **6:00 a.m.**)

- North Deane Duff from Pasadena Avenue to Royal Palm Avenue
- Balboa: from Royal Palm Avenue west to Ponce de Leon Avenue
- WC Owen Ave from Sugarland Highway north to Ponce de Leon Ave
- Royal Palm Ave from Balboa north to Arcade Ave

### **Traffic protocols:**

- All vehicles entering closed areas must present credentials or a vendor pass (vendor passes allow move-in only, no overnight parking; vehicles remaining after **5:00 a.m. Saturday, March 14** are subject to towing).
- All traffic entering Pasadena from Deane Duff must show stage parking credentials.

# CLEWISTON SUGAR FESTIVAL

**Barricades:** Please place at all listed intersections beginning Friday, March 13, through the end of the festival on Saturday, March 14th

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## TENTS, STAGES & PARK AREAS

- Permission to erect a small stage in Civic Park on **Thursday, March 13, 2026**.
  - Permission for tents to be installed east of the City Pool beginning **Wednesday, March 12**, and removed by **March 16, 2026**.
  - Permission for the main stage to be set up on the tennis courts north of the Clewiston Inn.
  - Permission for tents on the Youth Center and Library parking lots, with lots taped off the evening of **March 12** to ensure they are clear for setup.
    - The tent vendor will repair any asphalt impacts from staking.
    - Tents placed March 12 and removed March 16.
  - City preparation of the horseshoe and tennis courts used for sports tournaments beginning **March 1, 2026**.
- 

## ADDITIONAL REQUESTS

- Use of the Splash Pad area for Emergency Management operations.
- Use of Sweetest Town Playground for the Kids Play Park on **Friday, March 13**, and **Saturday, March 14**.
- Permission to begin setting equipment on the grassy area of Sweetest Town Playground on **Sunday, March 8, 2026**.
- Coordination of Sugar Festival security by the Clewiston Police Department, in partnership with the Hendry County Sheriff's Office and private security.
- Designation of additional handicapped parking along North Deane Duff, Royal Palm Avenue, and Ponce de Leon Avenue at the direction of Chief Tico Salgado.

# CLEWISTON SUGAR FESTIVAL

- Vendor parking designation in the following areas:
    - Central Avenue  
Lot between City Hall and Planning & Zoning
    - Lot adjacent to the former Police Department
  - Designation of Golf cart parking on Royal Palm Ave from Dean Duff Ave north to Arcade Ave
- 

The Clewiston Sugar Festival Committee is deeply grateful for the City's continued partnership. Your support is essential to the success of this long-standing community tradition. We look forward to working together once again to provide residents and visitors with a safe, seamless, and memorable celebration.

Warm regards,

**Julia du Plooy**

Chairwoman, Clewiston Sugar Festival



## ROAD CLOSURES GUIDE







# EVENT APPLICATION

## CITY OF CLEWISTON

115 West Ventura Avenue  
Clewiston, FL 33440

Telephone 863-983-1484  
Fax 863-983-4055  
cityclerk@clewiston-fl.gov

**INSTRUCTIONS:** Applicant to submit Event Application and required fee to the City of Clewiston no less than four weeks before the event.

|                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                              |                                                                  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------|
| Date of Event:<br>March 13-14 2026                                                                                                                                                                                                                                                                                                                                                              | Applicant's Name:<br>Clewiston Sugar Festival, Inc.                                                          | Event:<br>Clewiston Sugar Festival                               |
| Mailing Address:<br>109 Central Ave                                                                                                                                                                                                                                                                                                                                                             | City:<br>Clewiston                                                                                           | State/Zip Code:<br>FL 33440                                      |
| Telephone No.<br>863.983.1492                                                                                                                                                                                                                                                                                                                                                                   | Email Address:<br><b>Main contact person - juliaduplooyLLC@gmail.com</b><br>clewistonsugarfestival@gmail.com | Fax No.                                                          |
| Representative to Contact:<br>Julia du plooy                                                                                                                                                                                                                                                                                                                                                    | Telephone No:<br>352.258.5964                                                                                |                                                                  |
| Site/Facility for Event:<br>Civic Park, Sugar Festival Park & Fields                                                                                                                                                                                                                                                                                                                            | Time Event Starts:<br>3/13 @ 5pm<br>3/14 @ 7am                                                               | <input checked="" type="radio"/> a.m. <input type="radio"/> p.m. |
| Estimated No. of Attendance:                                                                                                                                                                                                                                                                                                                                                                    | Time Event Ends:<br>3/13 @ 9pm<br>3/14 @ 9pm                                                                 | <input type="radio"/> a.m. <input checked="" type="radio"/> p.m. |
| Description of Event:                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                              |                                                                  |
| Will Food be Served?                                                                                                                                                                                                                                                                                                                                                                            | <input checked="" type="radio"/> Yes <input type="radio"/> No                                                | Will Alcohol be Served?*                                         |
| Is Electricity Needed?                                                                                                                                                                                                                                                                                                                                                                          | <input checked="" type="radio"/> Yes <input type="radio"/> No                                                | <input checked="" type="radio"/> Yes <input type="radio"/> No    |
| Any other City Service/Equipment Needed? If Yes, explain:<br><b>Yes, see attached letter</b>                                                                                                                                                                                                                                                                                                    |                                                                                                              | Are Dumpsters Needed?                                            |
| Minimum of (2) officers required<br>Officers x \$35/\$50 =                                                                                                                                                                                                                                                                                                                                      |                                                                                                              | Mandatory Cleaning Fee<br>(Determined by type of Event):         |
| City Supervisors Needed?                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                              | Supervisors @\$20 per hour =                                     |
| The premises shall not be used for any illegal, improper, or immoral purpose. Renter will promptly and fully observe and comply with requirements, rules, laws, and ordinances of all lawfully constituted governmental authorities in any manner affecting the premises herein and hereby rented. Two weeks cancellation notice is required. Facility and/or site plan to be attached to form. |                                                                                                              |                                                                  |

**Applicant's Signature:**

*Julia du Plooy*

**Title:**

Chairwoman of Clewiston Sugar Festival

**Fees (to be completed by City representative):**

|                   |           |           |              |        |           |                           |               |
|-------------------|-----------|-----------|--------------|--------|-----------|---------------------------|---------------|
| Bldg/Site Rental: | Cleaning: | Security: | Supervisors: | Other: | Subtotal: | 25% Deposit if applicable | <b>TOTAL:</b> |
| \$                | \$        | \$        | \$           | \$     | \$        | \$                        | \$            |

**Remarks:**

|  |
|--|
|  |
|  |
|  |

**Date submitted to the City:**

**Date considered by City:**

**Approved?**

**Remarks:**

|  |
|--|
|  |
|  |

**Clewiston Fire Department**  
**East Hendry County**  
**121 Central Avenue, Clewiston, FL 33440**  
Phone (863) 983-1500 Fax (863) 983-1430

**Plan Submittal Requirements for Special Events**

*Upon application for a special event permit, a site plan is required. All required distances shall be indicated on the site plan. Permits shall be obtained and all requirements completed prior to a fire inspection.*

**1-Temporary tents and membrane structures must comply with the individual occupancy requirements for which the tent is being used (Example: mercantile, assembly, industrial, etc.)**

**2-All plans must include the following general items:**

- Dates and hours of the event or usage period (must be located on the site plan or the floor plan)
- "Certificate of Fire Resistance" for the structure
- "Certificate of Fire Resistance" or flame spread documentation for all draperies, curtains, decorations, stage scenery, etc.
- Provide a notarized affidavit indicating that the wiring will comply with NFPA 70 and the name and license number of the electrician installing any electrical wiring in the tent.

**3-All plans must include a separate FLOOR PLAN showing all, but not limited to, the following items:**

- Locations of required number of exits, and exit capacity (width) based on occupant loads calculated by square footage.
- Dimensions of required aisles and seating row widths shall be accordance with the provisions of aisles and shall not be less than 44 inches in width. Seating row widths shall not be less than 12 inches. Rows shall be increased by 0.3 inch for every additional seat beyond 14, but the width need not be more than 22 inches. When more than 200 loose seats or folding chairs are used they shall be bonded together in groups of three or more.
- Locations of battery back-up exit signs. Exception: Non-illuminated exit signs may be used for events held during daylight hours only.
- Locations of emergency lighting fixtures. Exception: Emergency lighting can be omitted for events held during daylight hours only.
- Seating arrangements for table and chairs with distances between tables (if seating arrangements are provided).
- Location of bleacher/grandstand and their details (if bleachers are provided).

- Stage plan (including mobile stages) and location of egress points, including stair details, ramp details, handrail and guardrail details, etc. (if stage is provided).
- Location of fire extinguishers (1 for each 400 sq.ft. up to 1200 sq.ft., then one for each 1000 sq.ft. thereafter).
- Location of "NO SMOKING" signs

**4-All plans must include a separate SITE PLAN including the following:**

- Location of the tent in relation to all buildings or structures, roads, parking areas, storage containers, etc. (Minimum 20' separation required).
- Location of generator if applicable (minimum 20' from tent).
- Fire extinguishers are to have a minimum rating of 2A:10BC and be permanently mounted on a support member.

**5-All plans submitted for SPARKLER SALES must also include the following:**

- State sparkler certificate.
- Copy of state ID of applicant.

**6-All cooking operations under a tent or membrane structure must comply with NFPA 1, chapter 50.**

- Open or Exposed Flame— Open Flame or other devices emitting flame, fire or heat or any flammable or combustible liquid, gas, charcoal or other cooking device or any other unapproved devices shall not be permitted inside or located within 20 feet of the tent, canopy or membrane structures while open to the public unless approved by the fire department official.
- If approved by fire department official, cooking and heating equipment shall be vented to the outside air by approved means. Cooking and heating equipment shall not be located within 10 feet of an exit or combustible material. Outdoor cooking that produces sparks or grease-laden vapors shall be at least 20 feet from tents, canopies, and membrane structures. The warming of previously prepared food is not considered to be cooking and is exempt from these requirements.
- **Class K Portable Fire Extinguishers** - Concession stands or vendors with cooking operations that include deep fat fryers shall provide a Class K wet chemical extinguisher. A minimum 2A:10BC fire extinguisher shall also be provided.

**7- All Generators and power sources-** Generators and other internal combustion power sources shall be separated from tents, canopies, and temporary membrane structures by a minimum of 20 feet.

**8-Fire Watch-**

- All temporary assembly tents with an occupant load of greater than 300 may be required to provide Fire Watch for the duration of the event.
- All permits will be reviewed and may require a fire watch based on information from application and site visit, if appropriate.

**Clewiston Fire Department**  
**East Hendry County**  
121 Central Avenue, Clewiston, FL 33440  
Phone (863) 983-1500 Fax (863) 983-1430

**GENERAL INFORMATION SHEET**  
**REGARDING SPECIAL EVENTS, CARNIVALS AND FAIRS**

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**Special Event:** An event whether indoors or outdoors, that is held on public property or streets, non-profit organization property or non-residential private property that can reasonably be expected to cause a public gathering that is not part of the normal course of business at the location.

**Carnival:** A mobile enterprise principally devoted to offering amusement or entertainment to the public in, upon or by means of portable amusement rides or devices or temporary structures in any number or combination, whether or not associated with other structures or forms of public attraction.

**Fair:** An enterprise principally devoted to the exhibition of products of agriculture or industry in connection with the operation of amusement rides or devices, or concession booths.

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- A permit is required from the Fire Department to conduct a carnival or fair. *NFPA 1: 1.12*
- A permit is required from the Fire Department for all tents over 200 square feet or canopies over 400 square feet in size, which are used on the premises. *NFPA 1: 1.12*
- A permit is required from the Fire Department to conduct a parade. *NFPA 1: 1.12*
- Tents and canopies described above are to be in compliance with *NFPA 1, Chapter 25*.
- Size and location of the carnival or fair may require fire apparatus access roads. *NFPA 1: 10.16.2*
- Fire extinguishers shall have a minimum rating of 2-A:10-B:C. Maximum travel distance to a portable fire extinguisher shall not exceed 75 feet. All fire extinguishers shall be serviced and tagged according to the State Fire Code. *NFPA 1: 10.16.5 & 10.16.10.4*
- Electrical equipment and installation shall comply with the Electrical Code, and subject to approval by the Building Department. *NFPA 1: 10.16.7*
- Concession stands utilized for cooking shall have a minimum of 10 feet of clearance on two sides and shall not be located within 10 feet of amusement rides or devices. *NFPA 1: 10.16.8*

- A "K" rated dry chemical fire extinguisher shall be provided where deep-fat fryers are used. *NFPA 1: 13.6.6.7.1*

- Internal combustion power sources shall have fuel tanks of adequate capacity to permit uninterrupted operation during normal operating hours. Refueling shall be conducted only when the ride is not in use. *NFPA 1: 10.16.10.1 & 10.16.10.2*

- Internal combustion power sources shall be isolated from contact with the public by either physical guards, fencing or an enclosure. A minimum of one fire extinguisher with a rating of not less than 2-A:10-B:C shall be provided. *NFPA 1: 10.16.10.3 & 10.16.10.4* (This is in addition to the normally required fire extinguishers.)

- For reviewing stands, grandstands, bleachers and folding and telescoping seating see *NFPA 1, Chapter 25*.

*The items listed are general information only. Codes are subject to change. Additional requirements may apply.*

**Clewiston Fire Department**  
**East Hendry County**  
121 Central Avenue, Clewiston, FL 33440  
Phone (863) 983-1500 Fax (863) 983-1430

## **FIRE SAFETY PERMIT APPLICATION**

A Fire Safety Permit is required for any gathering that takes place on public or private property, an event whether indoors or outdoors, that is held on public property or streets, non-profit organization property or non-residential private property that can reasonably be expected to cause a public gathering that is not part of the normal course of business at the location.

The Fire Safety permit application form must be completed and submitted not less than thirty (30) days in advance of the event.

### **REQUIREMENTS:**

1. Completed application and non-refundable permit fee of \$50.00.
2. Site plan of the event showing all temporary installations in relation to the surroundings. The site plan must show a detailed diagram of the event including the location of concession booths, portable toilets, dumpsters, public, emergency and accessible routes, parking, banners and signs, location of tents, stages, entertainment and orientation of loudspeakers, locations for electricity and water, and other relevant information.
3. If your event includes construction, electrical, plumbing or mechanical work, then the work must receive a final inspection prior to the commencement of the event. If the inspection must be completed after 3:00 p.m. Monday through Friday, over a weekend, or on a National Holiday, then the cost of each inspection will be \$60.00 per hour per inspector (minimum 2 hours, if available). Please note that the specific contractor for the applicable inspection must be on-site at time of inspection. If not, the inspection will be cancelled.

**The person or designee in charge of the event must be present at the event and remain at the location for the entire duration of the event.**

## FIRE SAFETY PERMIT APPLICATION

Title of Event: Clewiston Sugar Festival

Date(s) of Event: March 13-14, 2026 Estimated Attendance: 3/13 3,000  
3/14 12,000 per day

Times of Event: 3/13 @ 5pm to 3/13 @ 9pm Set-up: March 13-14 2025 Breakdown: March 15-17 2025  
3/14 @ 7am to 3/14 @ 9pm

Event Location: Civic Park, Sugar Festival Parks & Field (See map & letter attached)

(Attach Site Diagram: Set-up sketch, staging items, food vendors, parking area, security, etc.)

### SPECIFIC TYPE OF EVENT (Check all that apply):

- |                                                  |                                                   |                                                  |                                                     |
|--------------------------------------------------|---------------------------------------------------|--------------------------------------------------|-----------------------------------------------------|
| <input type="checkbox"/> Athletic Event          | <input type="checkbox"/> Business Event           | <input checked="" type="checkbox"/> Celebrations | <input checked="" type="checkbox"/> Community Event |
| <input checked="" type="checkbox"/> Concert/Band | <input checked="" type="checkbox"/> Fair/Carnival | <input checked="" type="checkbox"/> Fireworks    | <input type="checkbox"/> Fundraiser                 |
| <input type="checkbox"/> Grand Opening           | <input checked="" type="checkbox"/> Parade        | <input type="checkbox"/> Political Event         | <input type="checkbox"/> Place of Worship           |
| <input type="checkbox"/> Wedding                 | <input type="checkbox"/> Other _____              |                                                  |                                                     |

Description of Event: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Will Vendors be cooking or heating food? (Please read fire watch requirements for cooking.)

☒ Gas ☒ Electric ☒ Charcoal ☐ Other: \_\_\_\_\_

Will any of the following event staging items be used?

|                                                 |                          |                       |
|-------------------------------------------------|--------------------------|-----------------------|
| <input checked="" type="checkbox"/> Canopy(ies) | Quantity: <u>See Map</u> | Sizes(s) LxWxH: _____ |
| <input checked="" type="checkbox"/> Stage(s)    | Quantity: <u>See Map</u> | Sizes(s) LxWxH: _____ |
| <input checked="" type="checkbox"/> Tent(s)     | Quantity: <u>See Map</u> | Sizes(s) LxWxH: _____ |

Please attach:

- 1) Structural information, anchoring details, flame certificates, etc.
- 2) A floor plan including seating arrangements, locations of means of egress, extinguishers and exit signs.

Producing Organization/Entity: Clewiston Sugar Festival, Inc

Contact Name: Julia du Plooy

Phone: 352.258.5964 Emergency contact: \_\_\_\_\_

(Please include a letter of permission from the property management/owner for this event if the applicant is not the responsible entity for the property at the location this event is scheduled. Events taking place on city or county property may require permission from the City Commission.)

### APPLICANT INFORMATION:

Name (Please Print): Julia du Plooy Signature: Julia du Plooy

Mailing Address: 110 W Osceola Ave, Clewiston FL 33440

Phone: 352.258.5964 Cell: \_\_\_\_\_

Email: juliaduplooyLLC@gmail.com

**SPECIAL EVENT PERMIT  
HOLD HARMLESS AGREEMENT**

I/We the undersigned, being of lawful age, by affixing my/our signatures hereto, do hereby agree to indemnify and to hold harmless the City of Clewiston, its officers, employees, elected officials and agents, from and against any and all liability claims, actions, causes of action, demands, rights, damages, cost, loss of service, expenses, and compensation for all negligence whether active or passive arising out of or in any way connected or related to \_\_\_\_\_

\_\_\_\_\_ Clewiston Sugar Festival \_\_\_\_\_ to be held on \_\_\_\_\_ March 13-14, 2026 \_\_\_\_\_  
(Name of Event) (Date of Event)

\_\_\_\_\_ Clewiston Sugar Festival, Inc. \_\_\_\_\_  
Name of sponsoring Individual(s) or Organization/Group  
\_\_\_\_\_ 110 W Osceola Ave, Clewiston, FL 33440 \_\_\_\_\_  
Address  
\_\_\_\_\_ 863.983.1492 \_\_\_\_\_ clewistonsugarfestival@gmail.com \_\_\_\_\_  
Phone No. (include Area Code) Email Address

I understand by affixing my signature to this release, that I do assume all risks and waive defendant's negligence, including a release of heirs.

Furthermore, the undersigned hereby acknowledges receipt of the Special Event Permit Application and willingness to adhere to its provisions.

**AUTHORIZED REPRESENTATIVE**

*(To be completed by individuals representing an Organization or Group)*

I, \_\_\_\_\_ Julia du Plooy \_\_\_\_\_, warrant that I have authority to bind \_\_\_\_\_ Clewiston Sugar Festival, Inc. \_\_\_\_\_  
(Name of individual) (Name of Organization/Group)  
\_\_\_\_\_ to this Hold Harmless Agreement and by my signature hereon do so bind this individual/organization. By executing this waiver as an authorized representative you are hereby binding all of your organization/group's individuals participating in this event to this waiver and hereby assume responsibility for these individuals.

\_\_\_\_\_ 12/10/26 \_\_\_\_\_  
Signature Date  
\_\_\_\_\_  
Signature Date

**For Minors:** (required for participants under the age of 18 at the time of the event)

This is to certify that I, as parent or legal guardian, have legal responsibility for this participant. I have read and understand the significance of this waiver and release and do consent and agree to his/her waiver, release and assumption of the risk as provided above.

\_\_\_\_\_  
(Print Name of Parent/Legal Guardian)  
\_\_\_\_\_  
Signature Date





## Agenda Item Memorandum

**TO:** City Commission  
**FROM:** Fransheska Berrios, City Clerk  
**VIA:** Danny Williams, City Manager  
**DATE:** December 15, 2025  
**SUBJECT:** Consideration of approval of the Special Event Application for the Annual Hendry County Fair and Livestock Show

---

### Background:

Annual Hendry County Fair and Livestock Show is located at the Fairgrounds with an estimated of 19,000 attendees.

### Attachments:

1. Special Event Application

### Recommendations:

Motion to approve ***Special Event Application*** approving the 2026 Hendry County Fair and Livestock Show scheduled from 2/5/2026-2/15/2026, **contingent** on the approval from the City of Clewiston Police Department.



# EVENT APPLICATION

## City of Clewiston

115 W. Ventura Ave.  
Clewiston, FL 33440

Telephone: (863) 983-1484  
Fax: (863) 983-4055

INSTRUCTIONS: Applicant to submit Event Application and required fee to the City of Clewiston no less than four weeks before the event.

|                                                                                                     |                                                                                         |                                                                                        |
|-----------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------|
| Date of Event:<br><b>1.31.26</b>                                                                    | Applicant's Name:<br><b>Toni McDaniel</b>                                               | Event:<br><b>Handy/Gladys Health Fair</b>                                              |
| Mailing Address:<br><b>203 S. Gloua St</b>                                                          | City:<br><b>Clewiston</b>                                                               | State/Zip Code:<br><b>FL 33440</b>                                                     |
| Telephone No.<br><b>863.983.1123</b>                                                                | Email Address:<br><b>tpaveya@Hrmc.us</b>                                                | Fax No.<br><b>863.983.1137</b>                                                         |
| Representative to Contact:<br><b>Toni McDaniel</b>                                                  |                                                                                         | Telephone No:<br><b>863.983.1123 OR 863.222.5174</b>                                   |
| Site/Facility for Event:<br><b>HOSPITAL "HRMC"</b>                                                  | Time Event Starts:<br><b>10:00 A</b>                                                    | <input checked="" type="radio"/> a.m. <input type="radio"/> p.m.                       |
| Estimated No. of Attendance:<br><b>400</b>                                                          | Time Event Ends:<br><b>2:00</b>                                                         | <input type="radio"/> a.m. <input checked="" type="radio"/> p.m.                       |
| Description of Event:<br><b>HEALTH FAIR - Medical Professionals Providing FREE Health Care SVC.</b> |                                                                                         |                                                                                        |
| Will Food be Served? <input checked="" type="radio"/> Yes <input type="radio"/> No                  | Will Alcohol be Served? * <input type="radio"/> Yes <input checked="" type="radio"/> No | Are Dumpsters Needed? <input type="radio"/> Yes <input checked="" type="radio"/> No    |
| Is Electricity Needed? <input type="radio"/> Yes <input checked="" type="radio"/> No                | Minimum of (2) officers required * <b>N/A</b><br>Officers x \$35/\$50 = \$              | Mandatory Cleaning Fee (Determined by type of Event): <b>N/A</b><br>\$                 |
| Any other City Service/Equipment Needed? If Yes, explain:                                           |                                                                                         | <input type="radio"/> Yes <input checked="" type="radio"/> No                          |
|                                                                                                     |                                                                                         | City Supervisors Needed? <input type="radio"/> Yes <input checked="" type="radio"/> No |
|                                                                                                     |                                                                                         | Supervisors @\$20 per hour = \$                                                        |

The premises shall not be used for any illegal, improper, or immoral purpose. Renter will promptly and fully observe and comply with requirements, rules, laws, and ordinances of all lawfully constituted governmental authorities in any manner affecting the premises herein and hereby rented. Two weeks cancellation notice is required. Facility and/or site plan to be attached to form.

|                                                |           |                          |              |        |           |                           |               |
|------------------------------------------------|-----------|--------------------------|--------------|--------|-----------|---------------------------|---------------|
| Applicant's Signature:<br><b>Toni McDaniel</b> |           | Date:<br><b>11.11.25</b> |              |        |           |                           |               |
| Fees (to be completed by City representative): |           |                          |              |        |           |                           |               |
| Bldg/Site Rental:                              | Cleaning: | Security:                | Supervisors: | Other: | Subtotal: | 25% Deposit if applicable | <b>TOTAL:</b> |
| \$                                             | \$        | \$                       | \$           | \$     | \$        | \$                        | \$            |

Remarks:

|                             |                          |           |
|-----------------------------|--------------------------|-----------|
| Date submitted to the City: | Date considered by City: | Approved? |
| Remarks:                    |                          |           |

Revised 10/17/11

\*\$35 Non-Alcohol / \$50 Alcohol is served. Any teen event minimum of (4) officers required.

## FIRE SAFETY PERMIT APPLICATION

Title of Event: Handry / Glades Health & Safety Fair

Date(s) of Event: 1.31.26 Estimated Attendance: 400 per day

Times of Event: 10 to 2 Set-up: 8:30 am Breakdown: 2:30 pm

Event Location: Handry Regional Medical Center, 524 W Sagamore Ave  
(Attach Site Diagram: Set-up sketch, staging items, food vendors, parking area, security, etc.)

### SPECIFIC TYPE OF EVENT (Check all that apply):

- |                                         |                                                                       |                                          |                                                     |
|-----------------------------------------|-----------------------------------------------------------------------|------------------------------------------|-----------------------------------------------------|
| <input type="checkbox"/> Athletic Event | <input type="checkbox"/> Business Event                               | <input type="checkbox"/> Celebrations    | <input checked="" type="checkbox"/> Community Event |
| <input type="checkbox"/> Concert/Band   | <input type="checkbox"/> Fair/Carnival                                | <input type="checkbox"/> Fireworks       | <input type="checkbox"/> Fundraiser                 |
| <input type="checkbox"/> Grand Opening  | <input type="checkbox"/> Parade                                       | <input type="checkbox"/> Political Event | <input type="checkbox"/> Place of Worship           |
| <input type="checkbox"/> Wedding        | <input checked="" type="checkbox"/> Other <u>Health Care Services</u> |                                          |                                                     |

Description of Event: Providing Many Health Care Services  
Free to our Community.

Will Vendors be cooking or heating food? (Please read fire watch requirements for cooking.)

☐ Gas ☐ Electric ☒ Charcoal ☐ Other: \_\_\_\_\_

Will any of the following event staging items be used?

|                                             |                    |                                |
|---------------------------------------------|--------------------|--------------------------------|
| <input type="checkbox"/> Canopy(ies)        | Quantity: _____    | Sizes(s) LxWxH: _____          |
| <input type="checkbox"/> Stage(s)           | Quantity: _____    | Sizes(s) LxWxH: _____          |
| <input checked="" type="checkbox"/> Tent(s) | Quantity: <u>1</u> | Sizes(s) LxWxH: <u>40 x 60</u> |

Please attach:

- 1) Structural information, anchoring details, flame certificates, etc.
- 2) A floor plan including seating arrangements, locations of means of egress, extinguishers and exit signs.

Producing Organization/Entity: HRMC

Contact Name: Tom McDaniel

Phone: 813 983 1123 Emergency contact: 813 202 5474

(Please include a letter of permission from the property management/owner for this event if the applicant is not the responsible entity for the property at the location this event is scheduled. Events taking place on city or county property may require permission from the City Commission.)

### APPLICANT INFORMATION:

Name (Please Print): McDaniel, Tom Signature: Tom McDaniel

Mailing Address: 203 S. Gladiolus St Clewiston, FL 33409

Phone: 813 983 1123 Cell: 813 202 5474

Email: tom@hrmc.us

**SPECIAL EVENT PERMIT  
HOLD HARMLESS AGREEMENT**

I/We the undersigned, being of lawful age, by affixing my/our signatures hereto, do hereby agree to indemnify and to hold harmless the City of Clewiston, its officers, employees, elected officials and agents, from and against any and all liability claims, actions, causes of action, demands, rights, damages, cost, loss of service, expenses, and compensation for all negligence whether active or passive arising out of or in any way connected or related to Nendry / Gladis

Health & Safety Fair  
(Name of Event)

to be held on 1.31.26  
(Date of Event)

HRMC  
Name of sponsoring individual(s) or Organization/Group

324 Sagamore Ave  
Address

863 983 1123  
Phone No. (include Area Code)

tpaveya@hrmc.us  
Email Address

I understand by affixing my signature to this release, that I do assume all risks and waive defendant's negligence, including a release of heirs.

Furthermore, the undersigned hereby acknowledges receipt of the Special Event Permit Application and willingness to adhere to its provisions.

**AUTHORIZED REPRESENTATIVE**

(To be completed by individuals representing an Organization or Group)

I, David Theroux CEO, warrant that I have authority to bind HRMC  
(Name of individual) (Name of Organization/Group)

to this Hold Harmless Agreement and by my signature hereon do so bind this individual/organization. By executing this waiver as an authorized representative you are hereby binding all of your organization/group's individuals participating in this event to this waiver and hereby assume responsibility for these individuals.

Signature

Date

Signature

Date

**For Minors:** (required for participants under the age of 18 at the time of the event)

This is to certify that I, as parent or legal guardian, have legal responsibility for this participant. I have read and understand the significance of this waiver and release and do consent and agree to his/her waiver, release and assumption of the risk as provided above.

\_\_\_\_\_  
(Print Name of Parent/Legal Guardian)

Signature

Date

NORTH

HIGHWAY US 27

HENDRY REGIONAL

REHAB CENTER

PARKING

CVS EMPTY

PARKING

SAGAMORE AVE

*CLOSE*

PARKING

ONE BLOOD

HIV MOBILE

3D MAMMOGRAPHY

PARKING

NO CARS ALLOWED IN THIS AREA

NO PARKING

PARKING

NOVA TENT AREA

PARKING

WEST

CHECK IN

EAST

PARKING

FOOD  
AREA

WHITE TENTS  
VENDOR AREA

PARKING

SOUTH

**Clewiston Fire Department**  
**East Hendry County**  
121 Central Avenue, Clewiston, FL 33440  
Phone (863) 983-1500 Fax (863) 983-1430

**Plan Submittal Requirements for Special Events**

*Upon application for a special event permit, a site plan is required. All required distances shall be indicated on the site plan. Permits shall be obtained and all requirements completed prior to a fire inspection.*

**1-Temporary tents and membrane structures must comply with the individual occupancy requirements for which the tent is being used (Example: mercantile, assembly, industrial, etc.)**

**2-All plans must include the following general items:**

- Dates and hours of the event or usage period (must be located on the site plan or the floor plan)
- "Certificate of Fire Resistance" for the structure
- "Certificate of Fire Resistance" or flame spread documentation for all draperies, curtains, decorations, stage scenery, etc.
- Provide a notarized affidavit indicating that the wiring will comply with NFPA 70 and the name and license number of the electrician installing any electrical wiring in the tent.

**3-All plans must include a separate FLOOR PLAN showing all, but not limited to, the following items:**

- Locations of required number of exits, and exit capacity (width) based on occupant loads calculated by square footage.
- Dimensions of required aisles and seating row widths shall be accordance with the provisions of aisles and shall not be less than 44 inches in width. Seating row widths shall not be less than 12 inches. Rows shall be increased by 0.3 inch for every additional seat beyond 14, but the width need not be more than 22 inches. When more than 200 loose seats or folding chairs are used they shall be bonded together in groups of three or more.
- Locations of battery back-up exit signs. Exception: Non-illuminated exit signs may be used for events held during daylight hours only.
- Locations of emergency lighting fixtures. Exception: Emergency lighting can be omitted for events held during daylight hours only.
- Seating arrangements for table and chairs with distances between tables (if seating arrangements are provided).
- Location of bleacher/grandstand and their details (if bleachers are provided).

- Stage plan (including mobile stages) and location of egress points, including stair details, ramp details, handrail and guardrail details, etc. (if stage is provided).
- Location of fire extinguishers (1 for each 400 sq.ft. up to 1200 sq.ft., then one for each 1000 sq.ft. thereafter).
- Location of "NO SMOKING" signs

**4-All plans must include a separate SITE PLAN including the following:**

- Location of the tent in relation to all buildings or structures, roads, parking areas, storage containers, etc. (Minimum 20' separation required).
- Location of generator if applicable (minimum 20' from tent).
- Fire extinguishers are to have a minimum rating of 2A:10BC and be permanently mounted on a support member.

**5-All plans submitted for SPARKLER SALES must also include the following:**

- State sparkler certificate.
- Copy of state ID of applicant.

**6-All cooking operations under a tent or membrane structure must comply with NFPA 1, chapter 50.**

- Open or Exposed Flame— Open Flame or other devices emitting flame, fire or heat or any flammable or combustible liquid, gas, charcoal or other cooking device or any other unapproved devices shall not be permitted inside or located within 20 feet of the tent, canopy or membrane structures while open to the public unless approved by the fire department official.
- If approved by fire department official, cooking and heating equipment shall be vented to the outside air by approved means. Cooking and heating equipment shall not be located within 10 feet of an exit or combustible material. Outdoor cooking that produces sparks or grease-laden vapors shall be at least 20 feet from tents, canopies, and membrane structures. The warming of previously prepared food is not considered to be cooking and is exempt from these requirements.
- **Class K Portable Fire Extinguishers** - Concession stands or vendors with cooking operations that include deep fat fryers shall provide a Class K wet chemical extinguisher. A minimum 2A:10BC fire extinguisher shall also be provided.

**7- All Generators and power sources-** Generators and other internal combustion power sources shall be separated from tents, canopies, and temporary membrane structures by a minimum of 20 feet.

**8-Fire Watch-**

- All temporary assembly tents with an occupant load of greater than 300 may be required to provide Fire Watch for the duration of the event.
- All permits will be reviewed and may require a fire watch based on information from application and site visit, if appropriate.

**Clewiston Fire Department**  
**East Hendry County**  
121 Central Avenue, Clewiston, FL 33440  
Phone (863) 983-1500 Fax (863) 983-1430

## **GENERAL INFORMATION SHEET**

### **REGARDING SPECIAL EVENTS, CARNIVALS AND FAIRS**

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**Special Event:** An event whether indoors or outdoors, that is held on public property or streets, non-profit organization property or non-residential private property that can reasonably be expected to cause a public gathering that is not part of the normal course of business at the location.

**Carnival:** A mobile enterprise principally devoted to offering amusement or entertainment to the public in, upon or by means of portable amusement rides or devices or temporary structures in any number or combination, whether or not associated with other structures or forms of public attraction.

**Fair:** An enterprise principally devoted to the exhibition of products of agriculture or industry in connection with the operation of amusement rides or devices, or concession booths.

- 
- A permit is required from the Fire Department to conduct a carnival or fair. *NFPA 1: 1.12*
  - A permit is required from the Fire Department for all tents over 200 square feet or canopies over 400 square feet in size, which are used on the premises. *NFPA 1: 1.12*
  - A permit is required from the Fire Department to conduct a parade. *NFPA 1: 1.12*
  - Tents and canopies described above are to be in compliance with *NFPA 1, Chapter 25*.
  - Size and location of the carnival or fair may require fire apparatus access roads. *NFPA 1: 10.16.2*
  - Fire extinguishers shall have a minimum rating of 2-A:10-B:C. Maximum travel distance to a portable fire extinguisher shall not exceed 75 feet. All fire extinguishers shall be serviced and tagged according to the State Fire Code. *NFPA 1: 10.16.5 & 10.16.10.4*
  - Electrical equipment and installation shall comply with the Electrical Code, and subject to approval by the Building Department. *NFPA 1: 10.16.7*
  - Concession stands utilized for cooking shall have a minimum of 10 feet of clearance on two sides and shall not be located within 10 feet of amusement rides or devices. *NFPA 1: 10.16.8*



- A "K" rated dry chemical fire extinguisher shall be provided where deep-fat fryers are used. *NFPA 1: 13.6.6.7.1*

- Internal combustion power sources shall have fuel tanks of adequate capacity to permit uninterrupted operation during normal operating hours. Refueling shall be conducted only when the ride is not in use. *NFPA 1: 10.16.10.1 & 10.16.10.2*

- Internal combustion power sources shall be isolated from contact with the public by either physical guards, fencing or an enclosure. A minimum of one fire extinguisher with a rating of not less than 2-A:10-B:C shall be provided. *NFPA 1: 10.16.10.3 & 10.16.10.4* (This is in addition to the normally required fire extinguishers.)

- For reviewing stands, grandstands, bleachers and folding and telescoping seating see *NFPA 1, Chapter 25*.

*The items listed are general information only. Codes are subject to change. Additional requirements may apply.*

**Clewiston Fire Department**  
**East Hendry County**  
**121 Central Avenue, Clewiston, FL 33440**  
Phone (863) 983-1500 Fax (863) 983-1430

**FIRE SAFETY PERMIT APPLICATION**

A Fire Safety Permit is required for any gathering that takes place on public or private property, an event whether indoors or outdoors, that is held on public property or streets, non-profit organization property or non-residential private property that can reasonably be expected to cause a public gathering that is not part of the normal course of business at the location.

The Fire Safety permit application form must be completed and submitted not less than thirty (30) days in advance of the event.

**REQUIREMENTS:**

1. Completed application and non-refundable permit fee of \$50.00.
2. Site plan of the event showing all temporary installations in relation to the surroundings. The site plan must show a detailed diagram of the event including the location of concession booths, portable toilets, dumpsters, public, emergency and accessible routes, parking, banners and signs, location of tents, stages, entertainment and orientation of loudspeakers, locations for electricity and water, and other relevant information.
3. If your event includes construction, electrical, plumbing or mechanical work, then the work must receive a final inspection prior to the commencement of the event. If the inspection must be completed after 3:00 p.m. Monday through Friday, over a weekend, or on a National Holiday, then the cost of each inspection will be \$60.00 per hour per inspector (minimum 2 hours, if available). Please note that the specific contractor for the applicable inspection must be on-site at time of inspection. If not, the inspection will be cancelled.

**The person or designee in charge of the event must be present at the event and remain at the location for the entire duration of the event.**



## **Agenda Item Memorandum**

**TO:** City Commission of the City of Clewiston  
**FROM:** Lynne Mila, Director of Operations  
**VIA:** Danny Williams, City Manager  
**DATE:** January 26, 2026  
**SUBJECT:** Consideration of approval of Ordinance 2025-09

---

### **Background/History:**

The City of Clewiston is a member of the Florida Municipal Power Agency ("FMPA"), which is a separate governmental entity created under Florida law. FMPA provides a multitude of services to its members, including operation of joint purchasing projects to assist members in competitively purchasing and procuring goods and services for electrical and public works projects.

City staff wishes to amend the Purchasing Procedures within the City's code to specifically and explicitly allow the City to participate in FMPA's joint purchasing projects, provided that the competitive process used by FMPA to secure such goods and services is compliant with the City's current purchasing procedures.

**Financial Impact:** No financial impact.

### **Attachments:**

1. Ordinance 2025-09

### **Actions/Options/Recommendations:**

Recommend approval of Ordinance 2025-09 on second reading

**CITY OF CLEWISTON**  
**ORDINANCE NO. 2025-09**

**AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF CLEWISTON, FLORIDA AMENDING THE CLEWISTON CODE OF ORDINANCES, CHAPTER 2, ADMINISTRATION; AMENDING ARTICLE III, PURCHASING PROCEDURES; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City of Clewiston is a member of the Florida Municipal Power Agency ("FMPA"), a separate governmental entity created under Florida law; and

**WHEREAS**, FMPA operates a joint purchasing project to assist its members in competitively purchasing and procuring goods and services; and

**WHEREAS**, it is in the best interest of the City of Clewiston to clarify the ability for the City, as a member of FMPA, to avail itself of the opportunities and benefits provided by FMPA through their competitive purchasing and procurement process.

**NOW, THEREFORE**, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF CLEWISTON, FLORIDA, THAT:

**Section 1: Recitals.** The foregoing recitals are hereby ratified and confirmed as being true and correct and hereby made a part of this Ordinance and adopted as legislative findings.

**Section 2: Amendment to the City Code.** Chapter 2, Administration, Article III – Purchasing Procedures, of the City of Clewiston Code is hereby amended with the following provisions with additions depicted as underlined language, deletions as strikethrough, and editorial content in [*bracketed italics*]:

**ARTICLE III. – PURCHASING PROCEDURES**

**Sec. 2-79. Purchasing methods/competitive bidding.**

- (a) The provisions contained in F.S. § 287.055 (commonly known as the Consultant's Competitive Negotiation Act, "CCNA"), shall apply herein for the procurement of all architecture, professional engineering, landscape architecture, or registered surveying and mapping services for projects that exceed the specified statutory dollar thresholds. For projects that are less than the CCNA statutory thresholds, county staff may utilize any process they deem most appropriate, including contacting only one firm and entering into a written contract or issuing a purchase order with the firm, subject to the approval of the city commission.
- (b) *Auditing services*. Auditing services shall be procured in accordance with F.S. § 218.391.

**ORDINANCE NO. 2025-09**

**(c) *Emergency procurement.***

- (1) In the case of emergencies that require the immediate purchase of commodities, equipment or services, the city manager shall be empowered to secure such commodities, equipment or services without competitive bidding or quotes. In this event, all measures that are reasonably possible under the circumstances shall be taken to assure the maximum cost benefit to the city of the commodities, equipment or services procured.
- (2) During a declared local state of emergency, the person or persons designated in the declaration is (are) empowered to purchase commodities, equipment or services without competitive bidding.

**(d) *Cooperative procurement.***

- (1) The city may cooperate with other government agencies and governmental associations in the purchase of commodities, equipment and services.
  - (2) When any other government agency or governmental association has competitively procured and awarded a contract for commodities, equipment or services, the city may purchase a commodity, equipment or service from the awarded vendor at the awarded price if the original bid specifications and award allow it and if the competitive procurement was conducted within the past three years. Such purchases shall be made without competitive procurement by the city and without any dollar limit provided that funding has been appropriated and approved by the city commission. Cooperative procurement is not permitted for construction services or professional services as described in the CCNA.
  - (3) The City is a member of Florida Municipal Power Agency ("FMPA"), a separate governmental entity created pursuant to Florida law. FMPA operates a joint purchasing project and otherwise frequently competitively procures goods and services for itself and its members that own and operate electric utility systems. Notwithstanding any other provisions of this section, it is hereby expressly declared that the City may piggyback or otherwise obtain goods and services from FMPA, or contractually engage with FMPA to obtain goods and services through FMPA's vendors, suppliers, consultants, professionals, etc., where FMPA has conducted a competitive procurement process, including a competitive process meeting the requirements of CCNA, and is otherwise substantially in compliance with the requirements set forth herein.
- (e) *Sole source.*** A contract may be awarded, except as otherwise provided for under state law, for a supply, service, material, equipment or construction item(s) without competition when the city manager certifies in writing, after conducting a good-faith review of available sources, that there is only one legally available source for the required supply, service, material, equipment or construction item(s).
- (f) *Single source.*** A contract may be awarded, except as otherwise provided for under state law, for a supply, service, material, equipment or construction item(s) without competition when the city manager certifies in writing after conducting a good faith

review of available resources, that there is only one economically feasible source for the purchase in order to meet functional or performance requirements.

(g) *Requests for proposals.*

- (1) The request for proposals method of procurement is used when it is not practicable to specifically define the commodities or contractual services which are needed. The city can describe the project but the methods or means to accomplish the desired outcome cannot be easily defined. There may be several methods available to accomplish a task, and the city is considering all the available options.
- (2) The city manager, in consultation with staff from other departments with expertise, shall outline needs and objectives that will make up the scope of services to be addressed by the proposers.
- (3) Proposers shall be ranked by a selection committee and presentation may be made to the selection committee and/or the commission.

(h) *Requests for qualifications.* The request for qualifications method of procurement is used in the recruitment of qualified professional services or construction management services.

- (1) The city manager shall outline specific needs and objectives that will make up the scope of services to be addressed by the proposers. The purchasing manager shall prepare the criteria and develop the request for qualifications.
- (2) Proposers shall be ranked by a selection committee and presentations may be made to the selection committee and/or commission for consideration.

(i) *Invitation to bid.* The invitation to bid method of procurement should be utilized when the city is capable of establishing precise specifications for a commodity or defining with specificity a scope of services for the commodities or contractual services sought. Through this process, vendors are able to compete on a cost basis for like items or services. The selection will be based upon the lowest priced responsible and responsive bidder and the factors in section 2-80.

(j) *Invitation to negotiate.* The invitation to negotiate method of procurement should be utilized when the scope of a project is not clearly defined and the city has determined that negotiations may be necessary to receive the best value. The invitation shall invite vendor input on the scope, schedule, and process for initiating the project. This method of procurement may be used in areas experiencing constant change in the marketplace and the city wants the opportunity to obtain current, up-to-date goods or services at the time of contracting.

(k) *Recent city competitive procurements.* The city may contract for commodities and equipment with the selected vendor under a previous city competitive procurement if the competitive procurement was conducted within the past three years.

(l) *Professional services.* Professional services may be acquired by an alternate process approved by the commission, in compliance with the purchasing thresholds provided in section 2-78.

**Section 3: Codification.** This Ordinance shall be incorporated into the City of Clewiston Land Development Code. The sections of this Ordinance can be renumbered or re-lettered to the appropriate word or phrase to accomplish codification. Omissions grammatical, and typographical errors, as well as clarifications of ambiguous wording that do not affect the intent of this Ordinance, may be authorized by the Mayor without need for a public hearing.

**Section 4: Severability.** If any section, subsection, paragraph, sentence, clause, or phrase of this resolution is declared invalid or unenforceable for any reason, such decision shall not affect the remaining portions of this resolution, which shall remain in full force and effect.

**Section 5: Conflicts.** The provisions of this article shall supersede any provisions of existing ordinances in conflict herewith to the extent of said conflict.

**Section 6: Effective Date.** This Ordinance shall take effect immediately upon its adoption by the City Commission.

Commissioner Hyslope offered the foregoing ordinance.  
Commissioner Williams seconded the motion, and upon being put to a vote, the vote was as follows:

|                                      | <b>Aye</b>                          | <b>Nay</b>               | <b>Absent</b>            |
|--------------------------------------|-------------------------------------|--------------------------|--------------------------|
| <b>JAMES PITTMAN, MAYOR</b>          | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>HILLARY HYSLOPE, VICE MAYOR</b>   | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>BARBARA EDMONDS, COMMISSIONER</b> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>MALI GARDNER, COMMISSIONER</b>    | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>JASON WILLIAMS, COMMISSIONER</b>  | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

**PASSED AND ADOPTED** by the City Commission of the City of Clewiston, on first reading, this 5 day of December, 2025.

**ORDINANCE NO. 2025-09**

Commissioner \_\_\_\_\_ offered the foregoing ordinance.  
Commissioner \_\_\_\_\_ seconded the motion, and upon being  
put to a vote, the vote was as follows:

|                               | Aye                      | Nay                      | Absent                   |
|-------------------------------|--------------------------|--------------------------|--------------------------|
| JAMES PITTMAN, MAYOR          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| HILLARY HYSLOPE, VICE MAYOR   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| BARBARA EDMONDS, COMMISSIONER | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| MALI GARDNER, COMMISSIONER    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| JASON WILLIAMS, COMMISSIONER  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

**PASSED AND ADOPTED** by the City Commission of the City of Clewiston,  
on second reading, this \_\_\_\_ day of \_\_\_\_\_, 2026.

ATTEST: CITY OF CLEWISTON, FLORIDA

\_\_\_\_\_  
Fransheska Berrios, City Clerk

\_\_\_\_\_  
James Pittman, Mayor

(MUNICIPAL SEAL)

APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY

By: \_\_\_\_\_  
Kaylee Tuck, City Attorney



**STATE OF FLORIDA:  
COUNTY OF HENDRY:**

Before the undersigned authority personally appeared **Katrina Elsken Muros**, who on oath says that she is **Editor in Chief** of the **Lake Okeechobee News**, a weekly newspaper published in **Hendry County, Florida**; that the attached copy of advertisement, being a **Public Notice** in the matter of

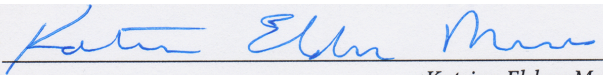
**Public Notice**

in the **20th Judicial District of the Circuit Court of Hendry County, Florida**, was published in said newspaper in the issues of or by publication on the newspaper's website, if authorized, on

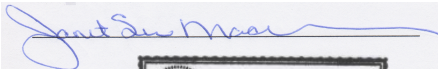
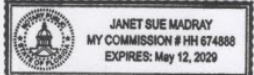
LAKO: 1/14/2026, 1/15/2026, 1/16/2026, 1/17/2026, 1/18/2026, 1/19/2026, 1/20/2026

LON: 1/14/2026

Affiant further says that the newspaper complies with all legal requirements for publication in Chapter 50, Florida Statutes.

  
Katrina Elsken Muros

Sworn to and subscribed before me by means of  
Physical Presence ☒ **Online Notarization**  
physical presence or online notarization, this  
1/20/2026

**CITY OF CLEWISTON  
NOTICE OF PROPOSED ENACTMENT OF ORDINANCE**

NOTICE IS HEREBY GIVEN that the Clewiston City Commission will conduct a PUBLIC HEARING on **January 26, 2026, at 5:00 PM**, or as soon as practical thereafter, in the City Hall Commission Chambers, 115 West Ventura Avenue, Clewiston, Florida. During the Public Hearing, the City Commission proposes to enact second reading and final adoption of an ordinance which is set forth as follows:

**ORDINANCE NO. 2025-09  
AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF CLEWISTON, FLORIDA AMENDING THE CLEWISTON CODE OF ORDINANCES, CHAPTER 2, ADMINISTRATION; AMENDING ARTICLE III, PURCHASING PROCEDURES; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.**

A copy of the proposed ordinance is available in the City Clerk's office, City Hall, 115 West Ventura Avenue, Clewiston, Florida, for the inspection of any interested parties. Interested parties may appear at the meeting and be heard with respect to the proposed ordinance. If any person decides to appeal any decision made with respect to any matter considered at this meeting or public hearing, such person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and any evidence upon which the appeal is to be based.

City Hall is wheelchair accessible and accessible parking spaces are available. Accommodation requests or interpretive services must be made 48 hours prior to the meeting. Please contact the City Clerk's office at (863) 983-1484, extension 104 or FAX (863) 983-4055 for information or assistance. The City of Clewiston is an equal opportunity provider and employer.

Fransheska Berrios, City Clerk  
City of Clewiston, Florida  
36213 HEND 1/14/2026

|               |                                     |
|---------------|-------------------------------------|
| Name          | CITY OF CLEWISTON                   |
| Order Number  | 36213                               |
| Ordered By    | Fransheska Berrios                  |
| Order Date    | 1/5/2026                            |
| Description   | ORDINANCE NO. 2025-09               |
| Number Issues | 8                                   |
| Pub Count     | 2                                   |
| First Issue   | 1/14/2026                           |
| Last Issue    | 1/20/2026                           |
| Publications  | Lake Okeechobee News, LakeONews.com |



## Agenda Item Memorandum

**TO:** City Commission of the City of Clewiston  
**FROM:** Randy Maxson, Finance Director  
**VIA:** Danny Williams, City Manager  
**DATE:** January 26, 2026  
**SUBJECT:** Consideration of approval of Resolution No. 2026-04 – Sale of City-Owned Property (Old CPAC Building)

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**Background/History:** The City of Clewiston owns the real property located at 725 Central Avenue, commonly referred to as the former CPAC building site. The property consists of approximately 0.40 acres and is currently improved with an existing commercial structure. An independent appraisal dated September 5, 2025, established the market value of the property and determined the appraised land value to be \$113,000.

The City Commission has determined that this property is surplus to the needs of the City and that its sale would serve the public interest.

Resolution No. 2026-04 authorizes the City Manager to solicit sealed bids for the sale of the City-owned property located at 725 Central Avenue. The resolution establishes a minimum bid amount of \$113,000, equal to the appraised land value, and requires that the purchaser demolish the existing building at their own expense as a condition of the sale.

The City Manager will advertise the bid solicitation in accordance with applicable laws and City procedures and will present the highest qualifying bid to the City Commission for consideration and final approval.

**Financial Impact:** The sale of the property would generate a minimum of \$113,000 in revenue to the City, subject to the bid process and final approval by the City Commission. The City would not incur demolition costs, as demolition of the existing structure is required to be completed by the purchaser.

**Attachments:** Resolution No. 2026-04

**Actions/Options/Recommendations:** Staff recommends approval of Resolution No. 2026-04.

## **CITY OF CLEWISTON**

### **RESOLUTION NO. 2026-04**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF CLEWISTON, FLORIDA, AUTHORIZING THE CITY MANAGER TO SOLICIT AND RECEIVE SEALED BIDS FOR THE SALE OF CITY-OWNED REAL PROPERTY LOCATED AT 725 CENTRAL AVENUE, CLEWISTON, FLORIDA 33440, WITH A MINIMUM BID EQUAL TO THE APPRAISED LAND VALUE OF \$113,000 AND REQUIRING DEMOLITION OF THE EXISTING BUILDING BY THE PURCHASER; PROVIDING FOR CONFLICT, SEVERABILITY, AND AN EFFECTIVE DATE.**

**WHEREAS**, the City of Clewiston owns certain real property located at 725 Central Avenue, Clewiston, Florida 33440, in Hendry County, which is legally described as a rectangular parcel with dimensions of 100' x 175', comprising approximately 17,500 square feet or 0.40 acres, and currently improved with a 2,107.97 square foot commercial building; and

**WHEREAS**, the City has obtained an independent appraisal dated September 5, 2025, prepared by Scott C. Wegscheid, State Certified General Appraiser (Certification Number RZ1751), which estimates the market value of the property at \$285,000 and the land value at \$113,000; and

**WHEREAS**, the City Commission finds that the property is surplus to the needs of the City and that its sale would serve the public interest; and

**WHEREAS**, the City intends for the existing building on the property to be demolished by the purchaser as a condition of the sale; and

**WHEREAS**, the City Commission desires to authorize the City Manager to solicit sealed bids for the sale of the property, with a minimum bid amount of \$113,000 (the appraised land value), and to bring the highest qualifying bid to the City Commission for final approval.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF CLEWISTON, FLORIDA, THAT:**

**SECTION 1.** The foregoing "WHEREAS" clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Resolution.

**SECTION 2.** The City Manager is hereby authorized to solicit and receive sealed bids for the sale of the City-owned real property located at 725 Central Avenue, Clewiston, Florida 33440, with a minimum bid of \$113,000 and including a requirement that the purchaser demolish the existing building on the property at the purchaser's expense. The City Manager shall advertise the bid solicitation in accordance with applicable laws

and City procedures and shall present the highest qualifying bid to the City Commission for consideration and approval of the sale.

**SECTION 3.** All resolutions or parts of resolutions in conflict herewith are repealed to the extent of such conflict.

**SECTION 4.** If any clause, section, other part, or application of this Resolution is held by any court of competent jurisdiction to be unconstitutional or invalid, in part or application, it shall not affect the validity of the remaining portions or applications of this Resolution.

**SECTION 5.** This Resolution shall become effective immediately upon its passage and adoption.

Commissioner \_\_\_\_\_ offered the foregoing resolution.  
Commissioner \_\_\_\_\_ seconded the motion, and upon being put to a vote, the vote was as follows:

|                                      | <b>Aye</b>               | <b>Nay</b>               | <b>Absent</b>            |
|--------------------------------------|--------------------------|--------------------------|--------------------------|
| <b>JAMES PITTMAN, MAYOR</b>          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>HILLARY HYSLOPE, VICE MAYOR</b>   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>BARBARA EDMONDS, COMMISSIONER</b> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>MALI GARDNER, COMMISSIONER</b>    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>JASON WILLIAMS, COMMISSIONER</b>  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

**PASSED AND APPROVED** by the City Commission of the City of Clewiston on this 26th day of January 2026.

ATTEST:

CITY OF CLEWISTON, FLORIDA

\_\_\_\_\_  
Fransheska Berrios, City Clerk

\_\_\_\_\_  
James Pittman, Mayor

(MUNICIPAL SEAL)

APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY

By: \_\_\_\_\_

Kaylee Tuck, City Attorney

## **APPRAISAL OF REAL PROPERTY**



### **LOCATED AT**

725 Central Ave  
Clewiston, FL 33440  
CLEWISTON BLK 422 LOTS 1 TO 7

### **FOR**

City of Clewiston  
115 W Ventura Ave  
Clewiston, FL 33440

### **AS OF**

09/05/2025

### **BY**

Scott Wegscheid  
Wegscheid Appraisal  
1323 Frontier Cir  
Labelle, FL 33935-9778

[scott@wegscheidappraisal.com](mailto:scott@wegscheidappraisal.com)

Wegscheid Appraisal  
1323 Frontier Cir  
Labelle, FL 33935-9778

09/25/2025

City of Clewiston  
115 W Ventura Ave  
Clewiston, FL 33440

Re: Property: 725 Central Ave  
Clewiston, FL 33440  
Borrower:  
File No.: 25bln09

Opinion of Value: \$ 285,000  
Effective Date: 09/05/2025

In accordance with your request, we have appraised the above referenced property. The report of that appraisal is attached.

The purpose of the appraisal is to develop an opinion of market value for the property described in this appraisal report, as improved, in unencumbered fee simple title of ownership.

This report is based on a physical analysis of the site and improvements, a locational analysis of the neighborhood and city, and an economic analysis of the market for properties such as the subject. The appraisal was developed and the report was prepared in accordance with the Uniform Standards of Professional Appraisal Practice.

The opinion of value reported above is as of the stated effective date and is contingent upon the certification and limiting conditions attached.

It has been a pleasure to assist you. Please do not hesitate to contact me or any of my staff if we can be of additional service to you.

Sincerely,



Scott Wegscheid  
License or Certification #: Cert Gen RZ1751  
State: FL Expires: 11/30/2026  
scott@wegscheidappraisal.com

### SUMMARY OF SALIENT FACTS AND CONCLUSIONS

LOCATION: The subject property is located at 725 Central Ave in Clewiston Florida. Hendry County, Florida.

SITE SIZE: The subject is rectangular in shape and has dimensions of 100' x 175' or 17,500 sq ft or .40 acres, more or less.

IMPROVEMENTS: The subject property is currently improved with a 2,107.97 sq ft finished commercial building. The exterior walls are stucco and the roof is a flat roof with a membrane roof cover. The building is heated and cooled with a central heat and air-conditioning system.

ESTIMATED LAND VALUE: \$113,000

VALUE ESTIMATION BY THE  
COST APPROACH: \$285,000

VALUE ESTIMATION BY THE  
DIRECT SALES COMPARISON  
APPROACH: \$285,000

VALUE ESTIMATION BY THE  
INCOME APPROACH: \$279,000

MARKET VALUE ESTIMATE: \$285,000

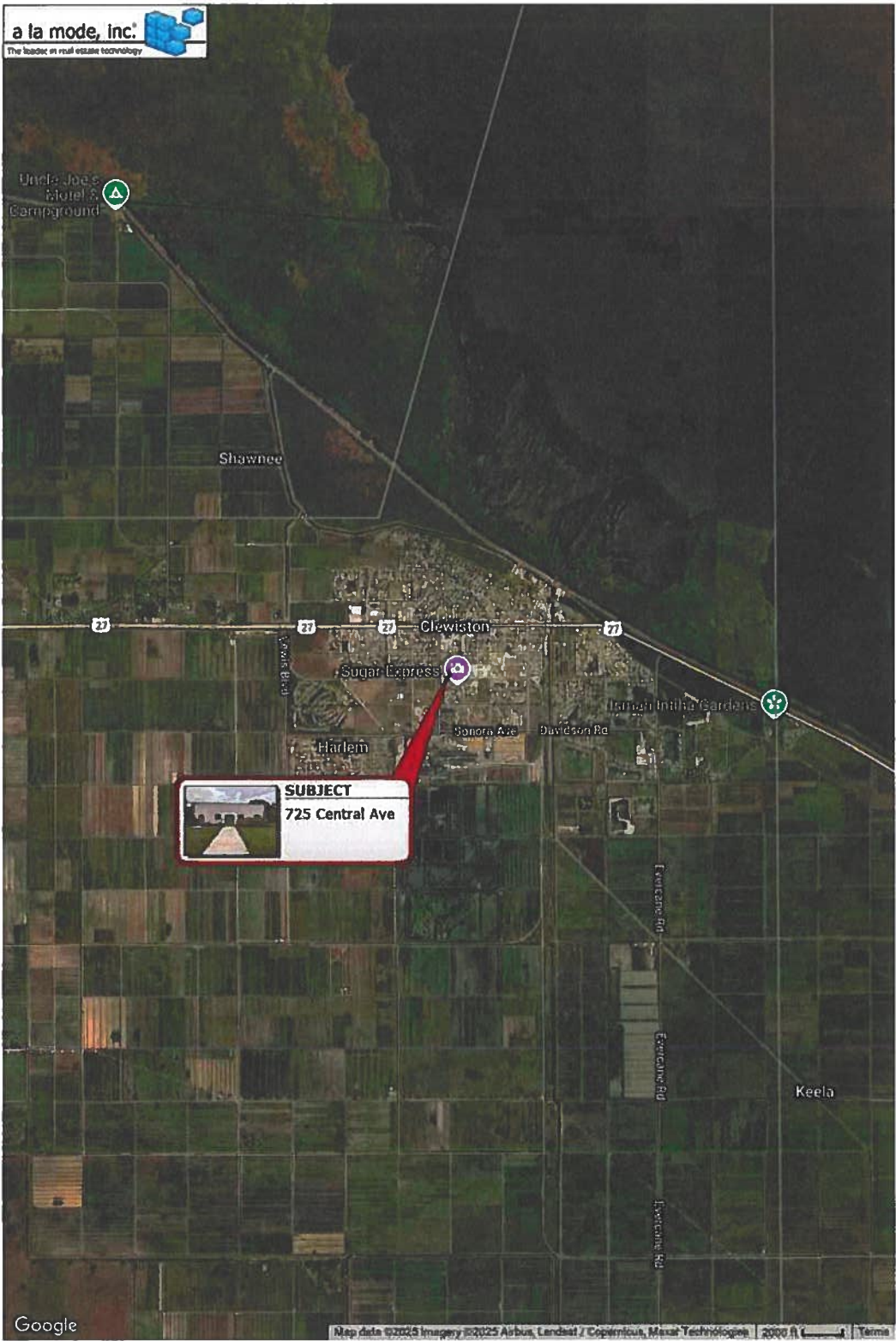
DATE OF APPRAISAL: September 5, 2025

APPRAISER: Scott C. Wegscheid  
State Certified General Appraiser  
Certification Number RZ1751



# Location Map

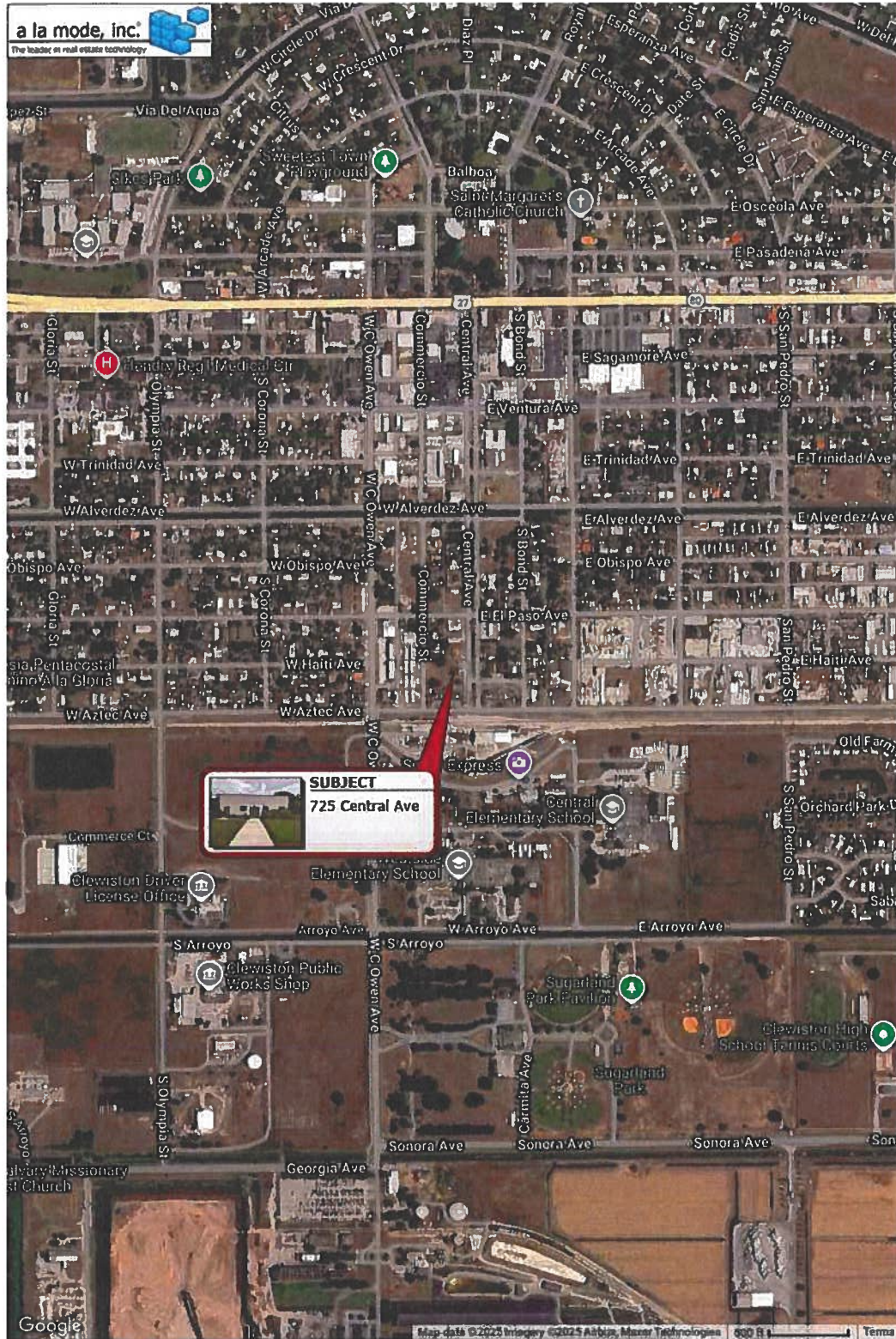
|                  |                   |        |        |                         |
|------------------|-------------------|--------|--------|-------------------------|
| Borrower         |                   |        |        |                         |
| Property Address | 725 Central Ave   |        |        |                         |
| City             | Clewiston         | County | Hendry | State FL Zip Code 33440 |
| Lender/Client    | City of Clewiston |        |        |                         |





## Neighborhood Map

|                  |                   |        |        |       |                   |
|------------------|-------------------|--------|--------|-------|-------------------|
| Borrower         |                   |        |        |       |                   |
| Property Address | 725 Central Ave   |        |        |       |                   |
| City             | Clewiston         | County | Hendry | State | FL Zip Code 33440 |
| Lender/Client    | City of Clewiston |        |        |       |                   |





## Aerial Map

|                  |                   |        |        |       |                   |
|------------------|-------------------|--------|--------|-------|-------------------|
| Borrower         |                   |        |        |       |                   |
| Property Address | 725 Central Ave   |        |        |       |                   |
| City             | Clewiston         | County | Hendry | State | FL Zip Code 33440 |
| Lender/Client    | City of Clewiston |        |        |       |                   |



### DATE OF THE APPRAISAL

The effective date of the appraisal is September 5, 2025.

### OWNER OF RECORD

According to the Hendry County Official Records, the subject property is owned by City of Clewiston, 115 W Ventura Ave, Clewiston, FL 33440.

### HENDRY COUNTY DATA

In an Area Analysis, four major forces affecting the supply and demand for real estate are considered. All four forces are important market influences on the value for properties in the area and on the value of the subject property. These forces are (1) physical factors, (2) sociological factors, (3) economic and financial factors, and (4) political and governmental factors. These four market influences are discussed in detail below.

#### PHYSICAL FACTORS

Hendry County is located within the southwest Florida region. It is located approximately 22 miles east of Fort Myers, 50 miles west of West Palm Beach, 50 miles northwest of Fort Lauderdale, 122 miles southeast of Tampa, and 98 miles northwest of Miami. Hendry County covers an area of 1,177 square miles.

Hendry County is in a subtropical climate with an average annual temperature of 74.2 degrees Fahrenheit. The average summer temperature is 82.7 degrees in July, and the average winter temperature is 64.4 degrees Fahrenheit in February. The prevailing wind direction is southeasterly with an average velocity of eight miles per hour. With the exception of the passage of a tropical disturbance, high velocities are not experienced. Winds of up to 160 miles per hour have been experienced due to the passage of hurricanes. The chance of a hurricane occurring in any given year is approximately 1 in 12.

The topography of Hendry County is mostly flat, with elevations generally ranging from 15 to 35 feet above sea level. In the eastern portion of the County, which is in the northerly portion of the Everglades, the soil is very rich in organic materials and extremely fertile. Drainage is typically adequate in the developed portions of the County; however, due to the high-water table, provisions for drainage are accomplished by a system of drainage canals, holding ponds and landfill.

State Road 80 connects Fort Myers to the west with Clewiston in the easterly portion of Hendry County and is the major east-west arterial through the county. US Highway 27, passing through the northeast corner of Hendry County, is the major north-south arterial, and connects Hendry County with Miami to the southeast and the remainder of Florida to the north. State Road 29, the other major north-south arterial, connects US Highway 27 to the north with US Highway 41 to the southwest in Collier County. Interstate-75, located approximately sixteen miles west of LaBelle, gives access to other portions of Florida.

Access to southeastern Hendry County is possible via Snake Road (CR 833), north from I-75 through the Miccosukee and Big Cypress Seminole Indian Reservation.

The Southwest Florida International Airport is located just east of Fort Myers. It is service by many of the major airline companies. Private air charter is provided by several companies at the Page Field Airport located on US 41. Private air charter is provided by several companies at the Page Field Airport also located in Fort Myers. There is a municipal airport in LaBelle with a 5,254-foot paved runway. There are two private airports in Clewiston. The primary mode of transporting goods is via truck. The area is service by most major carriers and freight lines. Considering all these factors, Hendry County has reputation of providing a desirable environment in which to live.

#### SOCIOLOGICAL FACTORS

Hendry County has a 2009 estimated population of 39,613 people, while LaBelle (the County seat) and the surrounding area has a population of 19,321. The Following table shows the anticipated growth in population through the year 2035.

| YEAR | POPULATION |
|------|------------|
| 1970 | 11,900     |
| 1980 | 18,600     |
| 1990 | 25,773     |
| 1995 | 29,447     |
| 2005 | 41,100     |
| 2010 | 41,000     |
| 2015 | 43,200     |
| 2020 | 45,900     |
| 2025 | 48,500     |
| 2030 | 51,100     |
| 2035 | 53,500     |

The strong increase in population between the years 1990 and the present is due primarily to the fact that there are a relatively large number of younger people residing with the County.

The school system in Hendry County consists of five elementary schools, two middle schools and two high schools. Edison State College located in Fort Myers has a branch campus in LaBelle and offers courses of study leading to a four-year bachelor's degree. Florida Gulf Coast University, the newest state university in Florida, started classes in 1997. It is located just east of I-75 in South Lee County.

Medical facilities in Hendry County include a hospital in Clewiston, two nursing homes, five state and federal clinics, and two mental health clinics. Regional facilities are available in Fort Myers and West Palm Beach. Therefore, the medical needs of Hendry County residents are well attended to.

Regarding recreational facilities, there are ten parks, six baseball fields, five boat ramps, six marinas, ten outdoor tennis courts, one golf course, one public swimming pool, two campgrounds and seven RV parks. In addition, Lake Okeechobee, the second largest freshwater lake in the United States, is the home of several national, regional and local bass fishing tournaments. Therefore, the recreational needs of the Hendry County residents are also well met.

## ECONOMIC AND FINANCIAL FACTORS

The economic base of Hendry County is dominated by agriculture. Considering the sales of all agricultural commodities, the County is ninth within the State of Florida. The most important commodities in Hendry County agriculture, in terms of agricultural sales, are sugar cane and citrus. Cattle and tomatoes are the next two most important products. There is one sugar refinery, one sugar mill, one citrus processing plant and two honey-processing facilities. Some of the major agricultural producers include U.S. Sugar Corporation, Alico, A. Duda and Sons and Hilliard Brothers. The average unemployment rate is commonly around 10% which, due to the agricultural nature of the economic base, is slightly above those counties which are more urbanized.

The coastal counties to the east and west of Hendry County are becoming built out. This has created an interest in vacant lands throughout the county. Investors, speculators and national homebuilders have purchased land in recent years anticipating future community development for the area. However, due to the recent downturn in the overall economy and the local real estate market, the value and demand for these properties have declined dramatically.

The cost of living in Hendry County parallels that of South Florida as a whole, being slightly higher than in many other parts of the country. This condition is due to business and industries must import all required goods and materials.

Saving deposits have grown steadily over the past several years. Commercial banks and savings and loan institutions have experienced continued growth in their supply of loanable funds in the recent past. This increase in deposits indicates strong future growth for the lending institutions as well as for the entire economic structure of Hendry County.

#### POLITICAL AND GOVERNMENTAL FACTORS

Hendry County is governed by five commissioners elected to four-year terms, with elections occurring every two years. The Cities of Clewiston and LaBelle are each governed by a five-member commission. Law enforcement for the county is provided by the Hendry County Sheriff's department and the City of Clewiston has their own City Police Department. Hendry County, as well as both Clewiston and LaBelle, has a planning and zoning commission, industrial plan approval process, and enforced zoning regulations.

The basis of tax assessment is 100% of value. There is no income tax in the State of Florida, and state sales taxes are 6% and Hendry County has an additional 1% sales tax for a total of 7%. Comparisons with other areas of the county indicate that taxes are lower for industry in Hendry County. Residents of the State of Florida, living in their own homes, are eligible for an exemption of the first \$50,000 of assessed value from operating taxes, plus an additional \$25,000 exemption for the calculation of school taxes. Therefore, the Florida Homestead Exemption Act makes homeownership in Florida very attractive.



## SUMMARY

Each of the factors discussed above affects the cost, price, and the value of real estate; therefore, they are considered in estimating the value of the subject property. It can be concluded by the above observations that Hendry County has favorable economic prospects. In the late 1990's and early to mid-2000's, speculative land purchases increased in anticipation of future growth and development. Speculative purchases were increasingly prevalent during 2004 and 2005, generating significantly higher selling prices for real estate. Since that time market activity has decreased significantly with prices moderating back to levels equal to those of the early 2000's.

In conclusion, Hendry County can anticipate continuing economic growth. The demand for housing and supporting commercial services would continue with this growth, although at a slower pace than for the coastal counties. Agriculture will continue to be a major land use and economic force in the county.

### PURPOSE OF THE APPRAISAL

The purpose of the appraisal is to estimate the market value of the subject property. Market Value for this purpose is understood to be the most probable price in cash, terms equivalent to cash, or in other precisely revealed terms, for which the appraised property will sell in a competitive market under all condition's requisite to a fair sale, with the buyer and seller each acting prudently, knowledgeably, and for self-interest, and assuming that neither is under undue duress.

Fundamental assumptions and conditions presumed in this definition are:

1. Buyer and seller are motivated by self-interest.
2. Buyer and seller are well informed and are acting prudently.
3. The property is exposed for a reasonable time on the open market.
4. Payment is made in cash, its equivalent, or in specified financing terms.
5. Specified financing, if any, may be the financing in place or on terms available for the property type in its locale on the effective appraisal date.
6. The effect, if any, on the amount of market value of atypical financing, services, or fees shall be clearly and precisely revealed in the appraisal report.

### FUNCTION OF THE APPRAISAL

The function of the appraisal is understood to be used in determining the market value of the property for asset valuation purposes.

### **SALES HISTORY**

There were no sales of the subject in the past 36 months.

### **ESTIMATED MARKETING AND EXPOSURE TIME**

The estimated marketing and exposure time for the subject property is 12 months.

### **ASSIGNMENT TYPE**

This appraisal report is a summary appraisal report.

### **INTENDED USER/INTENDED USE**

The Intended User of this appraisal report is the Lender/Client. The Intended Use is to evaluate the property that is the subject of this appraisal for determining the value for asset valuation purposes, subject to the stated Scope of Work, purpose of the appraisal, reporting requirements of this appraisal report form, and Definition of Market Value. No additional Intended Users are identified by the appraiser.

### **PREVIOUS APPRAISAL HISTORY**

I have performed no previous appraisal report on the property within the previous 36-month time period.

### **SCOPE OF WORK**

The scope of work for this appraisal assignment is defined by the complexity of this appraisal assignment and the reporting requirements of this appraisal report, including the definition of market value, statement of assumptions and limiting conditions and certifications. The appraiser must, at a minimum: (1) perform a complete visual inspection of the subject property, (2) inspect the neighborhood, (3) inspect each comparable sale from at least the street, (4) research, verify, and analyze data from reliable public and/or private sources, and (5) report his or her analysis, opinion and conclusions in this appraisal report.

### **DEFINITION OF TERMS**

MARKET VALUE is the highest price, in terms of money which a property will bring in a competitive and open market, under all condition's requisite to a fair sale, the buyer and seller each acting prudently, knowledgeably and assuming the price is not affected by undue stimulus.

Further that (1) buyer and seller are typically motivated; (2) both parties are well informed or well advised, and each acting in what they consider their own best interest; (3) a reasonable time is allowed for exposure to the open market; (4) payment is made in cash or its equivalent; (5) financing if any, is on terms generally available in the community at the specified date and typical for the property type in its locale; (6) the price represents a

normal consideration for the property sold unaffected by special financing amounts and/or terms, services, fees, costs, or credits incurred in the transactions (FHLMC-FNMA).

**HIGHEST AND BEST USE** Both the American Institute of Real Estate Appraisers and the Society of Real Estate Appraisers, the two largest real estate appraisal professional organizations in the country, define Highest and Best Use as follows:

That reasonable and probable use which will support the highest present value, as defined, as of the effective date of the appraisal.

Alternatively, that use, from among reasonable probably and legally alternative uses, found to be physically possible, appropriately supported, financially feasible and which results in the highest land value.

Also implied is that the determination of highest and best. use results from the appraiser's judgment and analytical skill, i.e., that use determined from analysis represents an opinion, not a fact to be found. In appraisal practice the concept of highest and best use represents the premise upon which value is based? In the context of most probable selling price (market value) another appropriate term to reflect highest and best use would be most probable use.

The highest and best use consideration is highly dependent on the uses permitted by either zoning ordinances or private restriction. There are cases, however, where the land has a more valuable use than that permitted by law, and if there is that strong possibility that change in the legal use would be permitted, then it could properly be considered as a factor affecting the value of the subject. Conversely, the zoning could legally permit a usage more intense than the site could originally be expected to perform. Therefore, legal parameters such as zoning play a very vital part in determining the highest and best use.

One other important element of the highest and best use estimation is that each improved property potentially has two highest and best uses. One use can be the highest and best use for the site "as if vacant and available" and the second being for the property as presently improved. If the highest and best use as if vacant and available conflicts with the highest and best use as improved or with the improvements as they currently stand, it does not directly imply that the existing improvements would be demolished, since it could very possibly contribute value to the site and would be retained.

AS VACANT: Uses considered for the subject site as if vacant must be physically possible. The subject parcel is .40 acres, more or less and is of sufficient size to accommodate a commercial enterprise. All utilities are available to the subject site as indicated in the Site Data section of this report. These physical attributes lend themselves to effective potential improvement in accordance with zoning regulations. Appropriate uses must be legal uses, namely, those indicated as permitted uses within the current zoning regulations. Examination of the zoning regulations indicates that operation of a commercial business is permitted within the current zoning area.

AS DEVELOPED The subject parcel is currently improved with a commercial building and in the appraiser's opinion, the property's highest and best use as improved is its current use.

### INTEREST TO BE APPRAISED

The interest to be appraised is the undivided fee simple interest in the land and improvements as if free and clear of all liens, mortgages, encumbrances and/or encroachments.

### REAL ESTATE TAXES

According to the Hendry County Tax Rolls, the 2025 real estate taxes and assessment is as follows:

| <u>STRAP NUMBER</u>       | <u>Land</u> | <u>Bldg</u> | <u>Total</u> | <u>Taxes</u> |
|---------------------------|-------------|-------------|--------------|--------------|
| 1-34-43-01-010-0422-001.0 | \$ 93,161   | \$61,109    | \$154,270    | \$0.00       |

### ZONING

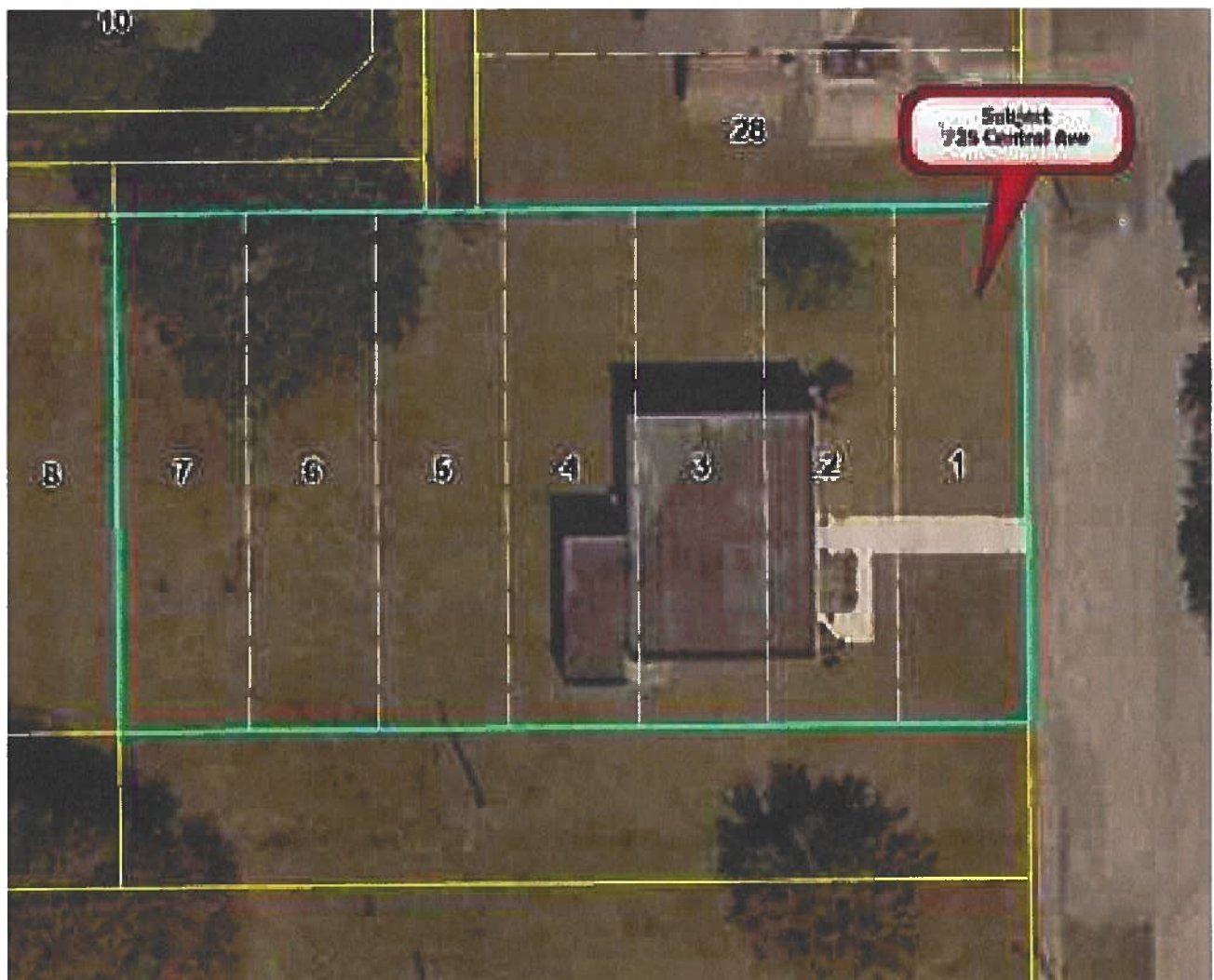
The subject property is currently zoned for commercial use and is utilized currently vacant.

### LEGAL DESCRIPTION

Clewiston Block 422, Lots 1 to 7

## Plat Map

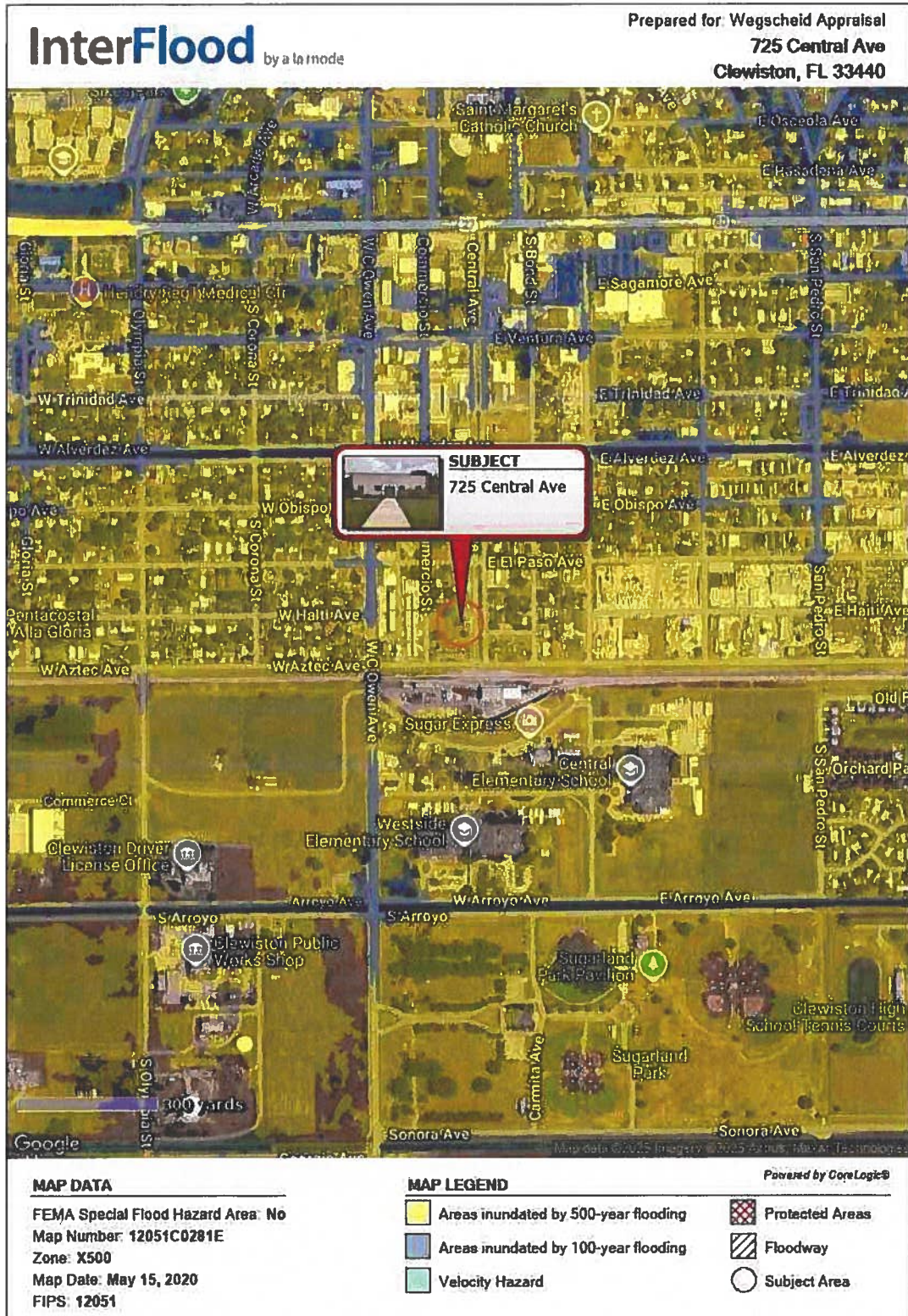
|                  |                   |        |        |                         |
|------------------|-------------------|--------|--------|-------------------------|
| Borrower         |                   |        |        |                         |
| Property Address | 725 Central Ave   |        |        |                         |
| City             | Clewiston         | County | Hendry | State FL Zip Code 33440 |
| Lender/Client    | City of Clewiston |        |        |                         |





## Flood Map

|                  |                   |        |        |       |                   |
|------------------|-------------------|--------|--------|-------|-------------------|
| Borrower         |                   |        |        |       |                   |
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| City             | Clewiston         | County | Hendry | State | FL Zip Code 33440 |
| Lender/Client    | City of Clewiston |        |        |       |                   |



### NEIGHBORHOOD DATA

By definition, neighborhood is that portion of a larger community, or an entire community, in which there is a homogeneous grouping of inhabitants, building, or business enterprises. Inhabitants of a neighborhood usually have more than a casual community of interest and a similarity of economic level or cultural background. Neighborhood boundaries may consist of well-defined natural or man-made barriers, or they may be well defined by a district change in land use or in character of inhabitants.

### NEIGHBORHOOD DELINEATION

The subject neighborhood's boundaries for this appraisal will be that area in Clewiston which is zoned Commercial.

### ACCESS SYSTEMS

The subject property has access from Central Avenue to the East which is an asphalt road maintained by the City of Clewiston.

### UTILITIES

Utilities provided to the area are as follows: Electric is provided by Florida Power and Light. Telephone is provided by Century Link. Water and sewage disposal are provided by the City of Clewiston.

#### IMPROVEMENT DATA

The subject property is improved with a 2,107.97 square foot finished commercial building. The building is currently vacant. The building is concrete block construction with stucco siding and a flat roof with a membrane covering.

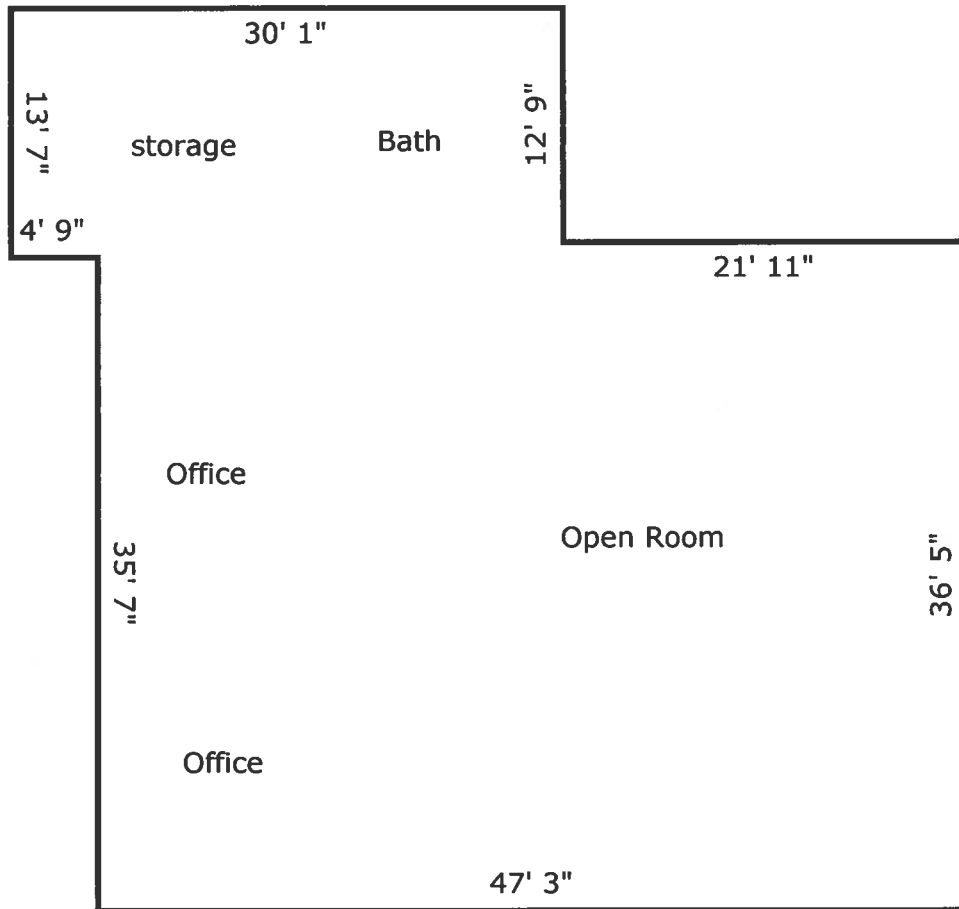
The inferior walls are finished and painted drywall; the ceiling is a drop type ceiling with florescent lighting and the flooring is carpeting; laminate and ceramic tile. The building is heated and cooled with a central heat and air-conditioning system.

There is a concrete parking lot.

The building was constructed in 1940 which makes the actual age 85 years and the estimated effective age is 40 years.

## Building Sketch

|                  |                   |        |        |       |                   |
|------------------|-------------------|--------|--------|-------|-------------------|
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| Lender/Client    | City of Clewiston |        |        |       |                   |



TOTAL Sketch by a la mode

### Area Calculations Summary

|                     |               |                                                                                                |
|---------------------|---------------|------------------------------------------------------------------------------------------------|
| Non-living Area     |               |                                                                                                |
| Commerical Building | 2107.97 Sq ft | $47.24 \times 35.61 = 1682.48$<br>$13.57 \times 30.05 = 407.67$<br>$0.81 \times 21.95 = 17.82$ |



## Subject Photo Page

|                  |                   |        |        |       |                   |
|------------------|-------------------|--------|--------|-------|-------------------|
| Borrower         |                   |        |        |       |                   |
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| Lender/Client    | City of Clewiston |        |        |       |                   |



### Subject Front

725 Central Ave  
Sales Price  
Gross Living Area 0  
Total Rooms  
Total Bedrooms  
Total Bathrooms  
Location  
View  
Site 17424 sf  
Quality  
Age 85



### Subject Rear



### Subject Street

Photograph Addendum

|                                  |           |        |        |       |                   |
|----------------------------------|-----------|--------|--------|-------|-------------------|
| Borrower                         |           |        |        |       |                   |
| Property Address 725 Central Ave |           |        |        |       |                   |
| City                             | Clewiston | County | Hendry | State | FL Zip Code 33440 |
| Lender/Client City of Clewiston  |           |        |        |       |                   |



alternate street view



side view



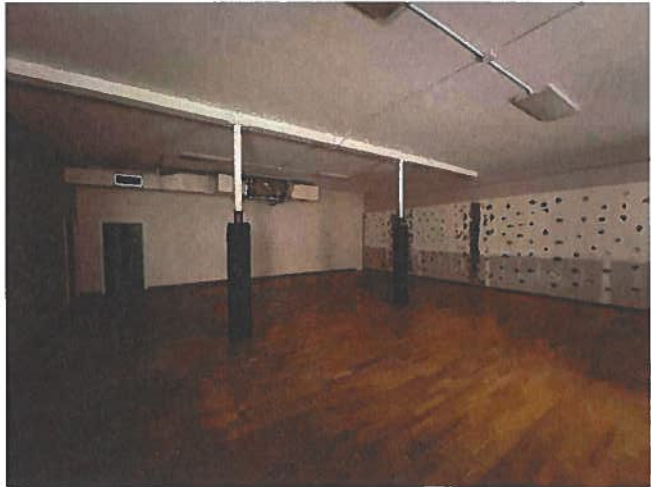
a/c unit



side view



address verification

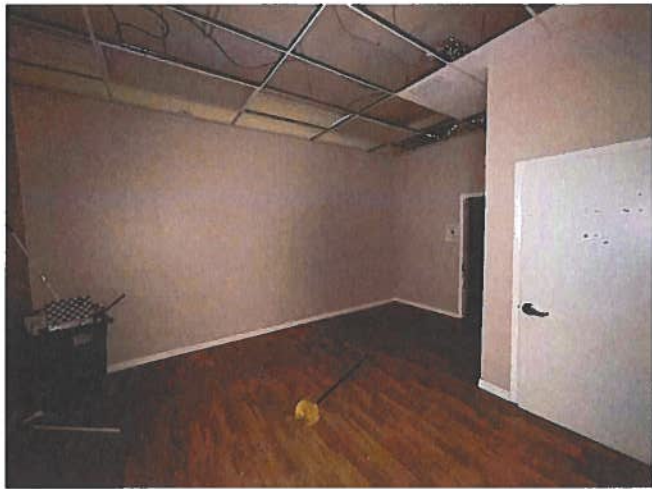


interior view

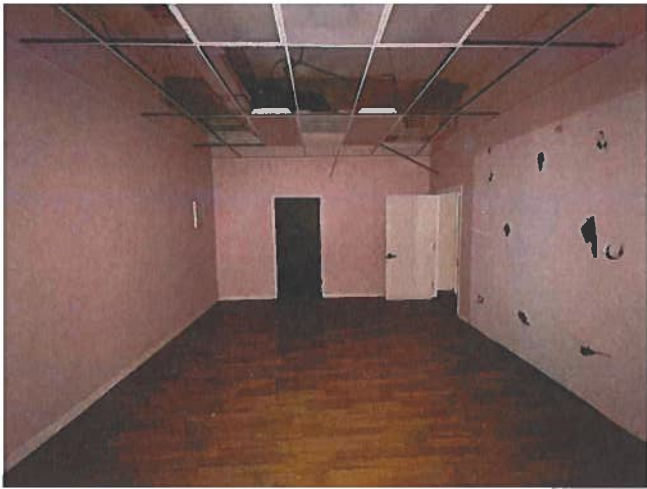


Photograph Addendum

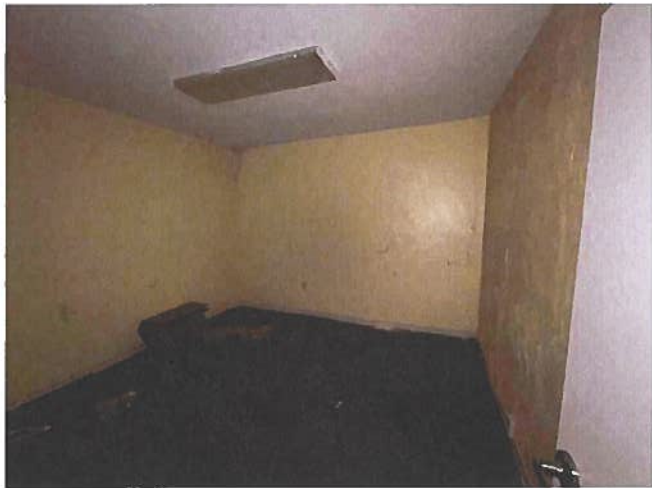
|                  |                   |        |        |       |                   |
|------------------|-------------------|--------|--------|-------|-------------------|
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interior view



interior view



interior view



bathroom

## METHODOLOGY

The valuation of property utilizes three approaches to value. The three approaches are:

1. The Cost Approach
2. The Direct Sales Comparison Approach
3. The Income Approach

Data relevant to each of the approaches is developed and analyzed to produce a value from each of the approaches. Each of the approaches utilizes data that is gathered from the marketplace. Items of both similarity and dissimilarity in comparable properties are analyzed and adjustments are made for the differences. Finally, the three indicated values developed by the approaches are correlated to produce the final estimate of value. A brief description of each of the approaches to value follows.

### THE COST APPROACH

The Cost Approach is determined by taking the value of the land and adding it to the depreciated value of the present improvements. A separate land analysis is done to determine the value of the land. This approach is based on the principle of substitution, which states that a purchaser will not pay more for an existing property than the cost to reproduce it, in a similar area, assuming that it could be reproduced without delay. The formula is: Replacement Cost New, less depreciation, plus land, equal value.



### THE DIRECT SALES COMPARISON APPROACH

This approach is also based on the principle of substitution. When applied, it states that when similar (comparable) properties in similar locations are adjusted for any dissimilarities, the value from these comparable properties can indicate an estimate of value.

### THE INCOME APPROACH

The Income Approach is based on the amount of income the subject property can produce and the return on investment that a purchaser of the income producing property will realize. A capitalization rate is derived from the market based on sales of other similar properties. Then the gross potential income of the subject property is derived based on market rental rates for similar properties which is multiplied by the gross leasable area within the subject property. Then all expenses, both fixed and variable, are subtracted to arrive at a net operating income (NOI) figure. This NOI figure is then capitalized at the market capitalization rate to arrive at a value estimate via the Income Approach.

## DEPRECIATION

Physical depreciation is defined as the loss in value from all causes and sources. Because these causes vary, three different categories of depreciation are accepted in modern appraisal practice.

**PHYSICAL DEPRECIATION:** Physical depreciation is that loss of value which occurs as a result of physical deterioration or damage to the structure itself. Such depreciation can be either curable or incurable. Some examples of curable physical depreciation might be worn out carpet, broken windows, etc., which can be repaired or replaced to eliminate the depreciation. Incurable physical depreciation includes such things as deterioration of interior wood timbers, foundation settlements, etc., which cannot be effectively repaired or replaced in an economically feasible manner. Straight Line Depreciation will be used to determine the amount of physical depreciation present in the subject.

The building was constructed in 1940 making the actual age 85 years and the estimated effective age is 40 years overall. With a typical life expectancy of 80 years, the physical depreciation is estimated to be 50.00% based upon an estimated effective age of 40 years.

**FUNCTIONAL DEPRECIATION:** Functional depreciation is that loss in value which occurs when a structure (or any portion of its amenities) ceases to provide the function for which it was designed. An example of functional obsolescence would be a room with no closets or having to walk through one bedroom to get to another bedroom. There is no functional obsolescence present in the subject property.

**ECONOMIC/EXTERNAL DEPRECIATION:** Economic/External Depreciation is that loss in value which occurs as a result of any economic situation which is not within the subject property lines and not under the owner's control.

This type of depreciation is always incurable because it is not under the control of the owner. An example of economic obsolescence would be a new freeway built through a residential neighborhood, the resulting loss of value would be caused by economic obsolescence, since it was beyond the control of the owner. There is no economic obsolescence present in the subject.

## COST APPROACH

### ESTIMATE OF LAND VALUE

A search of the public records was made for recent sales of comparable properties. Sales were found for vacant properties, and they are itemized as follows and located on the attached comparable sales location map. Sales of vacant lots in the Clewiston area which are zoned business are slow, and those used are the best available.

#### SALE NUMBER 1

This is the May 27, 2022 purchase of property located at 208 S Francisco Street in Clewiston. The property is described as Clewiston, Block 384, Lots 13 to 16. The property contains 25,000 square feet and was zoned commercially at the time of acquisition. Based on the purchase price of \$110,000, the site has an indicated purchase price of \$4.40 per square foot.

#### SALE NUMBER 2

This is the September 12, 2023 purchase of property located at 951 E Sugarland Hwy in Clewiston. The property contains 33,150 square feet and was zoned commercially at the time of acquisition. The property had a 3,206 sq ft steel building on the property along with two other miscellaneous commercial structures which had approximately \$200,000 contributory value. This sale is recorded in or book 1059 page 0785, public records of Hendry County. The actual sales price was \$950,000 and based on the adjusted purchase price of \$750,000 the site has an indicated purchase price of \$22.62 per square foot.

### SALE NUMBER 3

This is the November 17, 2022 purchase of a property located at 1018 & 1019 W Ventura Avenue in Clewiston, Florida. The properties contain 20,909 square feet and was zoned commercially at the time of acquisition. This sale was found in FMLS #222079064. Based on the purchase price of \$134,000 the site has an indicated purchase price of \$6.41 per square foot.

### FINAL CORRELATION:

Sale 2 has a superior location when compared to the subject due to its proximity to Sugarland Hwy (U.S. Hwy 27) and it required a negative adjustment for this variation. The adjusted values for each of these sales are as follows; Sale 1 = \$4.40/sf, Sale 2 = \$7.46/sf and Sale 3 = \$6.41sf. In the appraiser's opinion, sale 3 is the most similar to the subject and is given the most in the final analysis. In the appraiser's opinion, the final estimate of value per square foot for the subject property is \$6.45 psf. Multiplying this estimate by the 17,500 square feet in the subject property gives us a final estimate of value for the commercial parcel of \$112,875, rounded to say.

ONE HUNDRED THIRTEEN THOUSAND DOLLARS (\$113,000.00)

## Comparable Land Sales Map

|                  |                   |        |        |       |                   |
|------------------|-------------------|--------|--------|-------|-------------------|
| Borrower         |                   |        |        |       |                   |
| Property Address | 725 Central Ave   |        |        |       |                   |
| City             | Clewiston         | County | Hendry | State | FL Zip Code 33440 |
| Lender/Client    | City of Clewiston |        |        |       |                   |



### Value of Improvements

| <u>UNIT</u>                                                    | <u>SIZE</u>    | <u>\$/SQ FT</u> | <u>COST NEW</u>        |
|----------------------------------------------------------------|----------------|-----------------|------------------------|
| Commercial<br>Space                                            | 2,109.97 sq ft | \$150.00        | = \$316,495.50         |
| Reproduction Cost New                                          |                |                 | \$316,495.50           |
| Physical Depreciation                                          | 50.00%         |                 | = \$158,247.75         |
| Functional Depreciation                                        | 0%             |                 | \$ -                   |
| External Depreciation                                          | 0%             |                 | \$ -                   |
| Equal Depreciated Value of Improvements                        |                |                 | = \$158,247.75         |
| Plus utilities/impact fees/site work/landscaping, paving, etc. |                |                 | = \$ 15,000.00         |
| Plus Land Value                                                |                |                 | = <u>\$ 113,000.00</u> |
| Total Value Via the Cost Approach                              |                |                 | = \$ 286,247.75        |

Rounded to say;

**TWO HUNDRED EIGHTY-FIVE THOUSAND DOLLARS (\$285,000.00)**

## DIRECT SALES COMPARISON APPROACH

The Direct Sales Comparison Approach is defined in the Revised Edition of Real Estate Appraisal Terminology as "that approach in appraisal analysis which is based on the proposition that an informed purchaser would pay no more for a property than the cost of acquiring an existing property with the same utility." This approach is applicable when an active market provides sufficient quantities of reliable data which can be verified from authoritative sources. The Direct Sales Comparison Approach is unreliable in an inactive market or in estimating the value of properties for which no real comparable sales data is available.

The Direct Sales Comparison Approach involves research and analysis of sales of commercial properties, which have sold in the Clewiston market in the past several years. There are several units of comparison which are considered applicable for general analysis purposes. Due to the major differences in size, age, quality, condition, site size as well as other factors evident in sales analyzed, it is the appraiser's opinion that the most applicable technique for utilization of the valuation of the subject property by the Direct Sales Comparison Approach is an analysis of the sales based on the price per square foot method. In this technique, the appraiser divides the sales price of each of the properties by the gross leasable space for each sale. The result of this process is known as the price per square foot. All of the improved sales utilized in this analysis were analyzed based on the utilization of the price per square foot. The price per square foot method is considered to be a good appraisal technique for the valuation of the subject property because of the diversity of information and types of sales available for analysis. Numerous sales were analyzed, and the sales contained in this report are considered to be the most applicable for analysis purposes. After a brief discussion of the individual sales and the analysis, a value indication for the subject property is made by multiplying the applicable price per square foot by the gross leasable space of the subject's improvements.



#### IMPROVED SALE NUMBER 1

This is November 18, 2022 purchase of a commercial building located at 622 W Sugarland Hwy in Clewiston. The improvements contain 1,420 sq ft of finished office space. The site contains 8,233 square feet. This sale is found in OR 1039, Page 0832 public records of Hendry County, Florida. The property was acquired for \$411,600 and therefore, this property indicates a price per square foot of \$289.60.

#### IMPROVED SALE NUMBER 2

This is the April 4, 2024 purchase of a commercial/industrial building located at 532 E Obispo Ave in Clewiston. The improvements contain a 4,304 sq ft office/retail type building with a warehouse/distribution area. The finished office space is 336 sq ft while the remaining warehouse space is 3,968 sq ft. This sale is found in FMMLS # 223072347. The property was acquired for \$585,000 and had 4,304 sq ft of leasable space at the time of the purchase. Therefore, this property indicates a price per square foot of \$135.92.

#### IMPROVED SALE NUMBER 3

This is December 22, 2023, purchase of a bank building located at 205 S W.C. Owen Ave in Clewiston. The improvements contain a 10,716 sq. ft finished bank building with a 1,232 sq ft covered canopy over the drive-thru area. The site contains 53,753 sq ft or 1.234 acres. This sale is found in OR 1069, page 1051, public records of Hendry County, Florida. The property was acquired for \$1,450,000 and had 10,716 sq. ft of leasable space at the time of the purchase. Therefore, this property indicates a price per square foot of \$135.31.

#### IMPROVED SALE NUMBER 4

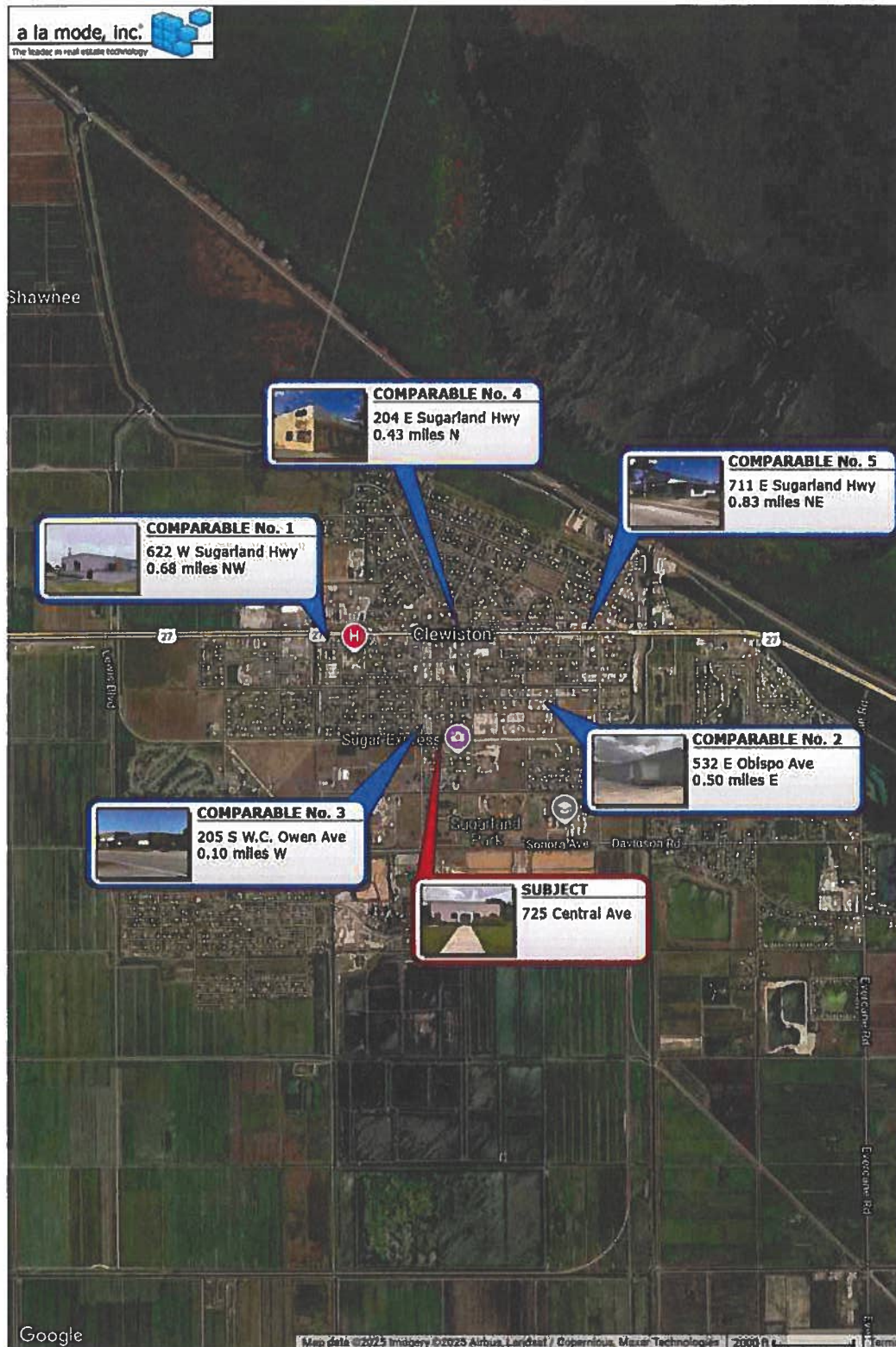
This is the February 1, 2023 sale of a commercially zoned building located at 204 E Sugarland Hwy in Clewiston. The improvements contain 4,790 sq ft of air-conditioned retail or office space. This sale was found in FMLS #222085336 in Hendry County. The property was acquired for \$450,000 and had 4,790 sq ft of leasable space at the time of the purchase. Therefore, this property indicates a price per sq foot of \$93.95.

#### IMPROVED SALE NUMBER 5

This is the August 3, 2023 sale of a commercially zoned building located at 711 E Sugarland Hwy in Clewiston. The improvements contain 4,582 sq ft of air-conditioned retail or office space. This sale was found in FMLS #223006647 in Hendry County. The property was acquired for \$850,000 and had 4,582 sq ft of leasable space at the time of the purchase. Therefore, this property indicates a price per sq foot of \$185.51.

## Comparable Sales Map

|                  |                   |        |        |                         |
|------------------|-------------------|--------|--------|-------------------------|
| Borrower         |                   |        |        |                         |
| Property Address | 725 Central Ave   |        |        |                         |
| City             | Clewiston         | County | Hendry | State FL Zip Code 33440 |
| Lender/Client    | City of Clewiston |        |        |                         |



## Comparable Photo Page

|                  |                   |        |        |       |                   |
|------------------|-------------------|--------|--------|-------|-------------------|
| Borrower         |                   |        |        |       |                   |
| Property Address | 725 Central Ave   |        |        |       |                   |
| City             | Clewiston         | County | Hendry | State | FL Zip Code 33440 |
| Lender/Client    | City of Clewiston |        |        |       |                   |



### Comparable 1

622 W Sugarland Hwy  
Prox. to Subject 0.68 miles NW  
Sale Price  
Gross Living Area  
Total Rooms  
Total Bedrooms  
Total Bathrooms  
Location  
View  
Site  
Quality  
Age



### Comparable 2

532 E Obispo Ave  
Prox. to Subject 0.50 miles E  
Sale Price  
Gross Living Area  
Total Rooms  
Total Bedrooms  
Total Bathrooms  
Location  
View  
Site  
Quality  
Age



### Comparable 3

205 S W.C. Owen Ave  
Prox. to Subject 0.10 miles W  
Sale Price  
Gross Living Area  
Total Rooms  
Total Bedrooms  
Total Bathrooms  
Location  
View  
Site  
Quality  
Age



## Comparable Photo Page

|                  |                   |        |        |       |                   |
|------------------|-------------------|--------|--------|-------|-------------------|
| Borrower         |                   |        |        |       |                   |
| Property Address | 725 Central Ave   |        |        |       |                   |
| City             | Clewiston         | County | Hendry | State | FL Zip Code 33440 |
| Lender/Client    | City of Clewiston |        |        |       |                   |



### Comparable 4

204 E Sugarland Hwy  
 Prox. to Subject 0.43 miles N  
 Sale Price  
 Gross Living Area  
 Total Rooms  
 Total Bedrooms  
 Total Bathrooms  
 Location  
 View  
 Site  
 Quality  
 Age



### Comparable 5

711 E Sugarland Hwy  
 Prox. to Subject 0.83 miles NE  
 Sale Price  
 Gross Living Area  
 Total Rooms  
 Total Bedrooms  
 Total Bathrooms  
 Location  
 View  
 Site  
 Quality  
 Age

### Comparable 6

Prox. to Subject  
 Sale Price  
 Gross Living Area  
 Total Rooms  
 Total Bedrooms  
 Total Bathrooms  
 Location  
 View  
 Site  
 Quality  
 Age

### ANALYSIS AND ADJUSTMENT PROCESS

As was previously stated, all of the improved sales were considered to be the best available for comparison purposes. There are substantial quality differences as well as site size differences and land to building ratio differences. As was discussed previously, when you have wide degrees of variations in physical characteristics, often times an economic unit of comparison is the best for analysis purposes as this removes numerous and large physical adjustments.

Sales 1, 4 and 5 have superior locations along or closer to US Hwy 27 (Sugarland Hwy) than the subject so they each required negative location adjustments. Sales 2 and 3 also have superior locations when compared to the subject because they are located in more business type settings than the subject which while it is zoned commercial is in more of a residential and multi-family residential area, so these sales required negative location adjustments also.

Sale 2 has a small amount of finished office space while the remainder is warehouse space and therefore, inferior to the subject and it warranted a positive adjustment for this difference. Sale 3 is a much larger building and due to economies of scale required a positive adjustment for this. Each of these sales are superior to the subject in condition and warranted negative adjustments. The adjusted values of the sales are as follows: Sale 1 = \$175.93/sf; Sale 2 = \$146.64/sf; Sale 3 = \$126.44; Sale 4 = \$76.10 and Sale 5 = \$150.26. Each of these variables in lot sizes, ages, building sites, etc. and in this smaller market area with few sales from which to choose they are each given equal weight in the final analysis. Therefore, it is my opinion that the price per square foot most applicable to the subject property would be \$135.00.

In order to estimate the value for the subject property by the Direct Sales Comparison Approach, the estimated price per square foot of \$135.00 is multiplied by the gross leasable space in the subject property of 2,107.97 which yields an estimated value of \$284,574.60, Rounded to say.

TWO HUNDRED EIGHTY-FIVE THOUSAND DOLLARS (\$285,000.00)

## INCOME APPROACH

The Income Approach is defined in The Revised Edition of Real Estate Appraisal Terminology as "that procedure in appraisal analysis which converts anticipated benefits (dollar income or amenities) to be derived from the ownership of property into a value estimate." The Income Approach is widely applied in appraising income-producing properties. Anticipated future income and/or reversions are discounted to a present worth figure through the capitalization process.

The basic steps in the Income Approach begin with searching the marketplace for rental information relating to comparable properties. This information is then analyzed and a market rent estimate for the subject is made. Market rent is defined as "the rental income that a property would most probably command on the open market as indicated by current rentals being paid for comparable space (as of the effective date of the appraisal)."

### GROSS POTENTIAL INCOME

Market rent is defined as "the rental income that a property would most probably command on the open market as indicated by current rentals being paid for comparable space (as of the effective date of the appraisal)."

In the analysis process, a search of the marketplace was made, and the following rental data was uncovered and compared to the subject. It should be pointed out that there is limited rental information available in the Clewiston market. The appraiser gathered as much information as possible from the market relating to commercial rents in the area.

Based on all the information available, it is my opinion that the market rent estimate for the subject is supported as well as the amount of data available in the marketplace.



Terms in the marketplace for rentals of buildings are similar to the subject rate from a gross lease type rent to a net lease type rent. The subject property analyzed in this analysis will be based on a gross rent arrangement. In this situation, the owner/landlord is responsible for real estate taxes, insurance, management, some maintenance and miscellaneous items. The tenant is, therefore, responsible for electricity, sewer, water and trash as well as interior improvements and maintenance as well as some exterior maintenance.

The estimated market rent is \$15.00 per sq ft per year overall for the building as a whole. Based upon this, the gross potential income is \$31,619.55.

The appraiser's research of comparable rental properties similar to this indicates that this is well within the market range for this type of property and therefore, this will be utilized as the market rent for the subject property.

#### EXPENSES:

Vacancy and collection loss: There appears to be a low vacancy rate associated with properties surveyed. As the area's economic base expands, the demand for this class of properties should continue.

Accordingly, an estimate of 5% for vacancy and collection allowance is attributed to the property. This is calculated as a percentage of the gross potential income.

Operating expenses: Operating expenses for the subject are estimated as follows.

1. Taxes: The 2025 taxes on the subject property were \$0.00 because it is owned by the City of Clewiston, however if tis were non-government owned, the taxes are estimated to be \$3,116.25.
2. Insurance: The appraiser estimates that insurance on the subject buildings would be approximately \$3,600 per year.
3. Reserves/Replacements and Maintenance: The appraiser estimates that maintenance and reserves for replacements on the subject properties would be \$2,400 annually.

### CAPITALIZATION PROCESS

The final step in this portion of the valuation by the Income Approach is called the capitalization process. In this process, the net operating income for the subject property, which is estimated to be \$20,922.32, is divided by an appropriate overall capitalization rate. The overall capitalization rate utilized in this report is selected by Band of Investment Analysis.

## **DEVELOP THE PROPER CAPITALIZATION**

### **Band of Investment Analysis:**

In computing the overall capitalization rate through the Band of Investment Analysis, the following market information must be obtained:

- A.           **MORTGAGE INFORMATION:** Current information pertaining to the availability of mortgage financing should be obtained. The appraiser researched current interest rate and the following is a summary of the findings:
1.       Interest Rate (IM): The annualized rate at which mortgage money is available should be determined. Based upon the research I feel that the subject property could procure financing with a rate of 5.00 on a 20-year mortgage, with 2 points to close, which increases the effective rate to 5.26% +/-.
  2.       Loan to Value Ratio (M): The percentage of the mortgage as a portion of the total sales price or property value is required to quantify the weighted average of the mortgage and equity requirements in the overall capitalization rate. From this type of property, I feel that a 70% loan to value ratio would be typical.
  3.       Mortgage Term (n): Current mortgages in the market recently have terms of 20 years. I feel a 20-year term would be reasonable and probable for the subject property.
  4.       Holding period is estimated to be 10 years. The equity yield rate is estimated to be 8%.
- B.           **EQUITY INFORMATION:** The primary equity component utilized in the Band of Investment Analysis is the equity yield rate (RE) or the cash-on-cash rate.
1.       Equity Yield Rate (RE): The equity yield rate or cash on cash rate can be abstracted from the market information.

The equity yield rate is an income rate which measures the rate of cash throw off after annual debt service to equity.

Based upon our investigation and experience, we feel an equity yield rate of about 8% would be applicable to this property at this point in time.

C. OVERALL RATE QUANTIFICATION:

|                               |                       |   |                 |
|-------------------------------|-----------------------|---|-----------------|
| Mortgage Debt Service         | 0.70 X (0.0802)       | = | 0.0561          |
| Equity Dividend Rate          | 0.30 X (0.0800)       | = | <u>0.0240</u>   |
|                               |                       |   | 0.0801          |
| Less Equity Buildup           | (.70 X .2584 X .0244) | = | <u>(0.0044)</u> |
| Indicated Capitalization Rate |                       | = | 0.0757          |

or 7.50%

Using the above capitalization rate, we can determine the estimated value of the subject by dividing the net operating income by the capitalization rate. After considering all the data analyzed, it is the appraiser's opinion that an estimated overall capitalization rate for the subject property would be 7.5% (.0750).

By dividing the net operating income of the subject property, which is \$20,922.32 by the indicated overall capitalization rate of 0.0750 yields a market value estimate of the income stream of \$278,964.30, Rounded to say; \$279,000.

TWO HUNDRED SEVENTY-NINE THOUSAND DOLLARS (\$279,000.00)

### FINAL CORRELATION

|                               |   |           |
|-------------------------------|---|-----------|
| Value via the Cost Approach   | = | \$285,000 |
| Value via the Market Approach | = | \$285,000 |
| Value via the Income Approach | = | \$279,000 |

The above value estimates are based upon diverse economic approaches which are unique indications in each situation. The appraiser shall set forth to reconcile these value indications into a final estimate of value as a result of the quality and quantity of the herein contained data and the applicability of the various approaches to value. The following brief summary of each approach is presented:

The Cost Approach to value is a fairly reliable indicator of value in this instance. This approach is given strong weight when there are few sales in an area for comparison purposes such as in this instance. The Cost Approach will be given average consideration in the valuation process.

The Market Approach to value is a reliable indicator of value when an active market provides sufficient quantities of reliable data which can be verified from authoritative sources. The appraiser used market indicators for the income producing ability of the subject in order to compare the subject with other similarly improved business property sales. Since this approach shows the actions of buyers and sellers in the marketplace, this approach will be given average consideration in the final value estimate.

The Income Approach to value is a fairly reliable indicator of value for this type of property. The expenses are typical actual expenses or market-oriented expenses. The capitalization rate was obtained abstraction from the market based on the sales of other commercial properties. The Income Approach is generally considered to be a good indicator of value as the indicated value is considered a function of its income producing capabilities. This approach will be given average weight in the final analysis.

The indicated values were \$285,000 via the Cost Approach, \$285,000 via the Direct Sales Comparison Approach and \$279,000 via the Income Approach. The direct sales comparison approach is typically the best indicator of value as it shows the actions of buyers and sellers in the marketplace, however this is when there are very similar and recent comparable sales available which in this instance there are not so this approach is less reliable than it typically is. The Cost Approach provides strong support and is given very strong secondary weight in the final analysis due to the fact that it also indicated the same estimated value.

Accordingly, after considering the above analysis and the data contained in this report, it is my opinion that the market value of the subject property, subject to the attached certification and limiting conditions, and subject to the completion of the proposed improvements, as of September 5, 2025, the date of valuation, was about:

TWO HUNDRED EIGHTY-FIVE THOUSAND DOLLARS (\$285,000.00)

## Appraisers E&O

|                  |                   |        |        |       |                   |
|------------------|-------------------|--------|--------|-------|-------------------|
| Borrower         |                   |        |        |       |                   |
| Property Address | 725 Central Ave   |        |        |       |                   |
| City             | Clewiston         | County | Hendry | State | FL Zip Code 33440 |
| Lender/Client    | City of Clewiston |        |        |       |                   |

**HUDSON INSURANCE COMPANY**  
100 William Street, 5<sup>th</sup> Floor  
New York, NY 10038



### REAL ESTATE PROFESSIONAL ERRORS AND OMISSIONS INSURANCE POLICY DECLARATIONS

**NOTICE: THIS IS A "CLAIMS MADE AND REPORTED" POLICY. THIS POLICY REQUIRES THAT A CLAIM BE MADE AGAINST THE INSURED DURING THE POLICY PERIOD AND REPORTED TO THE INSURER, IN WRITING, DURING THE POLICY PERIOD OR AUTOMATIC EXTENDED REPORTING PERIOD.**

**THIS POLICY MAY CONTAIN PROVISIONS WHICH LIMIT THE AMOUNT OF CLAIM EXPENSES THE INSURER IS RESPONSIBLE TO PAY IN CONNECTION WITH CLAIMS. CLAIM EXPENSES SHALL BE SUBJECT TO ANY DEDUCTIBLE AMOUNT. THE PAYMENT OF CLAIM EXPENSES WILL REDUCE THE LIMITS OF LIABILITY STATED IN ITEM 4. OF THE DECLARATIONS. PLEASE READ YOUR POLICY CAREFULLY.**

**PLEASE READ THIS POLICY CAREFULLY.**

- Policy Number:** PRA-1RE-2013301 **Renewal of:** PRA-1RE-2008262
- 1.Named Insured:** Wegscheid Appraisal & Real Estate, Inc.  
(including Predecessor Entities and DBA's)
- 2.Physical Address:** 1323 Frontier Circle LaBelle, FL, 33935
- 3.Mailing Address:** 1323 Frontier Circle LaBelle, FL, 33935
- 4.Policy Period:** **From:** 06/25/2025 **To:** 06/25/2026  
12:01 A.M. Standard Time at the address of the Named Insured as stated in Number 2 above
- 5.Limit of Liability:** **A. Per Claim:** \$1,000,000 **B. Aggregate:** \$2,000,000
- 6.Deductible:** \$2,500 Each Claim
- 7.Policy Premium:** \$2,324.00
- 8.State Taxes/Surcharges:** \$23.24
- 9.Retroactive Date:** Full Prior Acts
- 10.Notice to Company:** Notice of a Claim or Potential Claim should be sent to:  
Hudson Insurance Group  
100 William Street, 5th Floor  
New York, NY 10038  
Fax: (646)-216-3788  
Email: hudsonclaims300@hudsoninsgroup.com
- 11.Program Administrator:** Riverton Insurance Agency Corp.
- 12.Agent/Broker:** ALIA (800) 882-4410

*IN WITNESS WHEREOF, We have caused this policy to be executed by our President and our Corporate Secretary at New York, New York*

**President**

**Secretary**

## Appraisers License

|                  |                   |        |        |                         |
|------------------|-------------------|--------|--------|-------------------------|
| Borrower         |                   |        |        |                         |
| Property Address | 725 Central Ave   |        |        |                         |
| City             | Clewiston         | County | Hendry | State FL Zip Code 33440 |
| Lender/Client    | City of Clewiston |        |        |                         |



Ron DeSantis, Governor

Melanie S. Griffin, Secretary



**STATE OF FLORIDA**  
**DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**

**FLORIDA REAL ESTATE APPRAISAL BD**

THE CERTIFIED GENERAL APPRAISER HEREIN IS CERTIFIED UNDER THE  
PROVISIONS OF CHAPTER 475, FLORIDA STATUTES

**WEGSCHEID, SCOTT CHRISTOPHER**

1323 FRONTIER CIRCLE  
LABELLE FL 33935

**LICENSE NUMBER: R21751**

**EXPIRATION DATE: NOVEMBER 30, 2026**

Always verify licenses online at [MyFloridaLicense.com](http://MyFloridaLicense.com)

ISSUED: 09/21/2024

Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.





|                   |                                      |                   |         |
|-------------------|--------------------------------------|-------------------|---------|
| Client:           | City of Clewiston                    | Client File #:    |         |
| Subject Property: | 725 Central Ave, Clewiston, FL 33440 | Appraisal File #: | 25bln09 |

#### STATEMENT OF ASSUMPTIONS AND LIMITING CONDITIONS

This appraisal is subject to the following assumptions and limiting conditions:

- This report is prepared using forms developed and copyrighted by the Appraisal Institute. However, the content, analyses, and opinions set forth in this report are the sole product of the appraiser. The Appraisal Institute is not liable for any of the content, analyses, or opinions set forth herein.
- No responsibility is assumed for matters legal in character or nature. No opinion is rendered as to title, which is assumed to be good and marketable. All existing liens, encumbrances, and assessments have been disregarded, unless otherwise noted, and the property is appraised as though free and clear, having responsible ownership and competent management.
- I have examined the property described herein exclusively for the purposes of identification and description of the real property. The objective of our data collection is to develop an opinion of the highest and best use of the subject property and make meaningful comparisons in the valuation of the property. The appraiser's observations and reporting of the subject improvements are for the appraisal process and valuation purposes only and should not be considered as a warranty of any component of the property. This appraisal assumes (unless otherwise specifically stated) that the subject is structurally sound and all components are in working condition.
- I will not be required to give testimony or appear in court because of having made an appraisal of the property in question, unless specific arrangements to do so have been made in advance, or as otherwise required by law.
- I have noted in this appraisal report any significant adverse conditions (such as needed repairs, depreciation, the presence of hazardous wastes, toxic substances, etc.) discovered during the data collection process in performing the appraisal. Unless otherwise stated in this appraisal report, we have no knowledge of any hidden or unapparent physical deficiencies or adverse conditions of the property (such as, but not limited to, needed repairs, deterioration, the presence of hazardous wastes, toxic substances, adverse environmental conditions, etc.) that would make the property less valuable, and have assumed that there are no such conditions and make no guarantees or warranties, express or implied. We will not be responsible for any such conditions that do exist or for any engineering or testing that might be required to discover whether such conditions exist. Because I am not an expert in the field of environmental hazards, this appraisal report must not be considered as an environmental assessment of the property. I obtained the information, estimates, and opinions furnished by other parties and expressed in this appraisal report from reliable public and/or private sources that I believe to be true and correct.
- I will not disclose the contents of this appraisal report except as provided for in the Uniform Standards of Professional Appraisal Practice, and/or applicable federal, state or local laws.
- The Client is the party or parties who engage an appraiser (by employment or contract) in a specific assignment. A party receiving a copy of this report from the client does not, as a consequence, become a party to the appraiser-client relationship. Any person who receives a copy of this appraisal report as a consequence of disclosure requirements that apply to an appraiser's client, does not become an intended user of this report unless the client specifically identified them at the time of the assignment. The appraiser's written consent and approval must be obtained before this appraisal report can be conveyed by anyone to the public through advertising, public relations, news, sales, or other media.
- A true and complete copy of this report contains \_\_\_\_ pages including exhibits which are considered an integral part of the report. The appraisal report may not be properly understood without access to the entire report.
- If this valuation conclusion is subject to satisfactory completion, repairs, or alterations, it is assumed that the improvements will be completed competently and without significant deviation.

#### VALUE DEFINITION

☒ Market Value Definition (below) ☐ Alternate Value Definition (attached)

MARKET VALUE is defined as the most probable price which a property should bring in a competitive and open market under all conditions requisite to a fair sale, the buyer and seller each acting prudently and knowledgeably, and assuming the price is not affected by undue stimulus. Implicit in this definition is the consummation of a sale as of a specified date and the passing of title from seller to buyer under conditions whereby:

1. buyer and seller are typically motivated;
2. both parties are well informed or well advised and acting in what they consider their own best interests;
3. a reasonable time is allowed for exposure in the open market;
4. payment is made in terms of cash in U.S. dollars or in terms of financial arrangements comparable thereto; and
5. the price represents the normal consideration for the property sold unaffected by special or creative financing or sales concessions granted by anyone associated with the sale.

Source: Appraisal Institute Dictionary of Real Estate Appraisal

\* NOTICE: The Appraisal Institute publishes this form for use by appraisers where the appraiser deems use of the form appropriate. Depending on the assignment, the appraiser may need to provide additional data, analysis and work product not called for in this form. The Appraisal Institute plays no role in completing the form and disclaims any responsibility for the data, analysis or any other work product provided by the individual appraiser(s).

|                   |                                      |                   |         |
|-------------------|--------------------------------------|-------------------|---------|
| Client:           | City of Clewiston                    | Client File #:    |         |
| Subject Property: | 725 Central Ave, Clewiston, FL 33440 | Appraisal File #: | 25bln09 |

#### APPRAISER CERTIFICATION

I certify that, to the best of my knowledge and belief:

- The statements of fact contained in this report are true and correct.
- The reported analysis, opinions, and conclusions are limited only by the reported assumptions and limiting conditions, and are my personal, unbiased professional analysis, opinions, and conclusions.
- I have no present (unless specified below) or prospective interest in the property that is the subject of this report, and I have no (unless specified below) personal interest with respect to the parties involved.
- I have no bias with respect to any property that is the subject of this report or to the parties involved with this assignment.
- My engagement in this assignment was not contingent upon the developing or reporting predetermined results.
- My compensation for completing this assignment is not contingent upon the development or reporting of a predetermined value or direction in value that favors the cause of the client, the amount of the value opinion, the attainment of a stipulated result, or the occurrence of a subsequent event directly related to the use of this appraisal.
- My analysis, opinions, and conclusions were developed, and this report has been prepared, in conformity with the Uniform Standards of Professional Appraisal Practice.
- Individuals who have provided significant real property appraisal assistance are named below. The specific tasks performed by those named are outlined in the Scope of Work section of this report.

☐ None ☐ Name(s) \_\_\_\_\_

As previously identified in the scope of work section of this report, the signer(s) of this report certify to the inspection of the property that is the subject of this report as:

Appraiser ☐ None ☒ Interior ☒ Exterior

Co-Appraiser ☐ None ☐ Interior ☐ Exterior

#### ADDITIONAL CERTIFICATION FOR APPRAISAL INSTITUTE MEMBERS

Appraisal Institute Member Certify:

- The reported analyses, opinions, and conclusions were developed, and this report has been prepared, in conformity with the requirements of the Code of Professional Ethics & Standards of Professional Appraisal Practice of the Appraisal Institute, which include the Uniform Standards of Professional Appraisal Practice.
- The use of this report is subject to the requirements of the Appraisal Institute relating to review by its duly authorized representatives.

Designated Appraisal Institute Member Certify:

- As of the date of this report, I ☐ have / ☐ have not completed the continuing education program of the Appraisal Institute.

Designated Appraisal Institute Member Certify:

- As of the date of this report, I ☐ have / ☐ have not completed the continuing education program of the Appraisal Institute.

APPRAISER:

Signature \_\_\_\_\_

Name Scott Wegscheid Report Date 09/25/2025

State Certification # Cert Gen RZ1751 ST FL

or License # \_\_\_\_\_ ST \_\_\_\_\_

Expiration Date 11/30/2026

CO-APPRAISER:

Signature \_\_\_\_\_

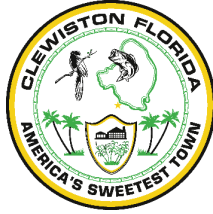
Name \_\_\_\_\_ Report Date \_\_\_\_\_

State Certification # \_\_\_\_\_ ST \_\_\_\_\_

or License # \_\_\_\_\_ ST \_\_\_\_\_

Expiration Date \_\_\_\_\_

\* NOTICE: The Appraisal Institute publishes this form for use by appraisers where the appraiser deems use of the form appropriate. Depending on the assignment, the appraiser may need to provide additional data, analysis and work product not called for in this form. The Appraisal Institute plays no role in completing the form and disclaims any responsibility for the data, analysis or any other work product provided by the individual appraiser(s).



## **Agenda Item Memorandum**

**TO:** City Commission of the City of Clewiston  
**FROM:** Jeanie Orozco, Parks and Recreation Director  
**VIA:** Danny Williams, City Manager  
**DATE:** January 26, 2026  
**SUBJECT:** Consideration of approval of Ordinance 2026-01

---

### **Background/History:**

The City of Clewiston owns and maintains several parks and recreational facilities for public enjoyment. Increased use and activity at these facilities has created the need to establish clear and consistent regulations regarding park hours, reservations, and associated fees. The proposed ordinance provides authority for the City Commission to adopt and modify, by resolution, a uniform agreement and fee structure for the reservation and use of City parks and recreational facilities.

Ordinance No. 2026-01 amends Article IV, Public Parks, of the City Code to:

- Clarify park hours of operation and enforcement provisions.
- Allow City parks and recreational facilities to be reserved for exclusive use.
- Require full payment of rental fees prior to reservation approval; and
- Authorize the City Commission to establish and update rental fees, security fees, and other related costs by resolution, including the adoption of a uniform reservation agreement.

These updates are intended to promote consistency, protect City assets, and ensure proper maintenance and management of parks and recreational facilities.

### **Financial Impact:**

Any fiscal impact associated with this ordinance will depend on the fees and agreements adopted by resolution of the City Commission. The ordinance itself does not establish specific fee amounts.

### **Attachments:**

- Ordinance 2026-01

### **Recommendations:**

Staff recommends approval of Ordinance No. 2026-01.

**CITY OF CLEWISTON**  
**ORDINANCE NO. 2026-01**

**AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF CLEWISTON, FLORIDA AMENDING THE CLEWISTON CODE OF ORDINANCES, CHAPTER 62, STREETS, SIDEWALKS AND CERTAIN PUBLIC PLACES; AMENDING ARTICLE IV, PUBLIC PARKS; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City of Clewiston owns and maintains several parks and recreational facilities that are available for the enjoyment and use of the public; and

**WHEREAS**, the City of Clewiston has experienced increased use and activity on city-owned parks and recreational facilities; and

**WHEREAS**, the increased use and activity on city-owned parks and recreational facilities creates the need for the City Commission to adopt a uniform agreement and fees for use of the parks and recreational facilities; and

**WHEREAS**, it is in the best interest of the City of Clewiston to adopt a uniform agreement and fees for use of the parks and recreational facilities.

**NOW, THEREFORE**, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF CLEWISTON, FLORIDA, THAT:

**Section 1:** Recitals. The foregoing recitals are hereby ratified and confirmed as being true and correct and hereby made a part of this Ordinance and adopted as legislative findings.

**Section 2:** Amendment to the City Code. Chapter 2, Administration, Article III – Purchasing Procedures, of the City of Clewiston Code is hereby amended with the following provisions with additions depicted as underlined language, deletions as strikethrough, and editorial content in [*bracketed italics*]:

**ARTICLE IV. – PUBLIC PARKS**

**Sec. 62-99. – Hours and use.**

- (a) City of Clewiston Parks shall be open for public use each day from sunrise to sunset and shall otherwise be closed for public use. These hours shall not apply to official activities conducted by the city or granted via special event application when such approval specifically authorizes longer hours.
- (b) It shall be unlawful for any person to willfully enter or remain within any city park during the hours these parks are close for public use. Remaining in city parks during closed hours shall constitute trespass. No person shall remain upon park

property after a lawful command to leave by any law enforcement officer, regardless of whether the park is open or not.

- (c) The parks and recreational facilities owned by the City of Clewiston may be reserved for the exclusive use of individuals or groups. A reservation is effective only upon the city's receipt of the full payment of the rental fee for the park or recreational facility. The rental fee for a park or recreational facility shall be set and from time to time modified by resolution of the City of Clewiston Commission and may include a rental fee, security fee, costs to the city for use of the park or recreational facility, and other fees the City Commission deems necessary for the maintenance and repair of the parks and recreational facilities. The rental fee shall be charged and collected by the city clerk prior to the reservation. The City of Clewiston Commission may, by resolution, adopt a uniform agreement for reservation, which may include rules for use of the park or recreational facilities, insurance requirements, indemnity in favor of the city, and other provisions as the City Commission deems necessary.

**Section 3: Codification.** This Ordinance shall be incorporated into the City of Clewiston Land Development Code. The sections of this Ordinance can be renumbered or re-lettered to the appropriate word or phrase to accomplish codification. Omissions, grammatical, and typographical errors, as well as clarifications of ambiguous wording that do not affect the intent of this Ordinance, may be authorized by the Mayor without need for a public hearing.

**Section 4: Severability.** If any section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared invalid or unenforceable for any reason, such decision shall not affect the remaining portions of this ordinance, which shall remain in full force and effect.

**Section 5: Conflicts.** The provisions of this article shall supersede any provisions of existing ordinances in conflict herewith to the extent of said conflict.

**Section 6: Effective Date.** This Ordinance shall take effect immediately upon its adoption by the City Commission.

Commissioner \_\_\_\_\_ offered the foregoing ordinance.  
Commissioner \_\_\_\_\_ seconded the motion, and upon being put to a vote, the vote was as follows:

|                                      | <b>Aye</b>               | <b>Nay</b>               | <b>Absent</b>            |
|--------------------------------------|--------------------------|--------------------------|--------------------------|
| <b>JAMES PITTMAN, MAYOR</b>          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>HILLARY HYSLOPE, VICE MAYOR</b>   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>BARBARA EDMONDS, COMMISSIONER</b> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>MALI GARDNER, COMMISSIONER</b>    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>JASON WILLIAMS, COMMISSIONER</b>  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

**PASSED AND ADOPTED** by the City Commission of the City of Clewiston,  
on first reading, this \_\_\_\_ day of \_\_\_\_\_, 2026.

Commissioner \_\_\_\_\_ offered the foregoing ordinance.  
Commissioner \_\_\_\_\_ seconded the motion, and upon being  
put to a vote, the vote was as follows:

|                                      | <b>Aye</b>               | <b>Nay</b>               | <b>Absent</b>            |
|--------------------------------------|--------------------------|--------------------------|--------------------------|
| <b>JAMES PITTMAN, MAYOR</b>          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>HILLARY HYSLOPE, VICE MAYOR</b>   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>BARBARA EDMONDS, COMMISSIONER</b> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>MALI GARDNER, COMMISSIONER</b>    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>JASON WILLIAMS, COMMISSIONER</b>  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

**PASSED AND ADOPTED** by the City Commission of the City of Clewiston,  
on second reading, this \_\_\_\_ day of \_\_\_\_\_, 2026.

ATTEST:

CITY OF CLEWISTON, FLORIDA

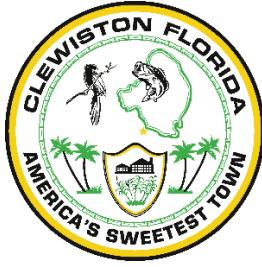
\_\_\_\_\_  
Fransheska Berrios, City Clerk

\_\_\_\_\_  
James Pittman, Mayor

(MUNICIPAL SEAL)

APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY

By: \_\_\_\_\_  
Kaylee Tuck, City Attorney



### **Agenda Item Memorandum**

**TO:** City Commission of the City of Clewiston  
**FROM:** Christopher Cooper, Community Development Director  
**VIA:** Danny Williams, City Manager  
**DATE:** January 26, 2026  
**SUBJECT:** Accessory structure setbacks

---

**Background:** Following discussion at the Special Meeting on January 12, 2026, the City Commission discussed changing the setback requirements on accessory structures in zoning districts R-1B and R-1C to five feet.

**Recommendation:** Boards Discretion

**CITY OF CLEWISTON**  
**ORDINANCE NO. 2026-02**

**AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF CLEWISTON, FLORIDA AMENDING THE CLEWISTON CODE OF ORDINANCES, CHAPTER 110, ZONING; AMENDING ARTICLE V, DISTRICTS AND DISTRICT REGULATIONS; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City of Clewiston provides for certain setback requirements for accessory structures in the R-1B and R-1C residential zoning districts; and

**WHEREAS**, the City of Clewiston Commission has identified a need to reduce the side setback requirements for accessory structures in the R-1B and R-1C zoning districts to allow for more use of private property; and

**WHEREAS**, the City of Clewiston Commission wishes to reduce the side setback for accessory structures in the R-1B and R-1C zoning districts from 7.5 feet to 5 feet; and

**WHEREAS**, it is in the best interest of the City of Clewiston to adopt the changes to the City Code as specified herein.

**NOW, THEREFORE**, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF CLEWISTON, FLORIDA, THAT:

**Section 1:** Recitals. The foregoing recitals are hereby ratified and confirmed as being true and correct and hereby made a part of this Ordinance and adopted as legislative findings.

**Section 2:** Amendment to the City Code. Chapter 110, Zoning, Article V – Districts and District Regulations, of the City of Clewiston Code is hereby amended with the following provisions with additions depicted as underlined language, deletions as strikethrough, and editorial content in [*bracketed italics*]:

**ARTICLE V. – DISTRICTS AND DISTRICT REGULATIONS**

**Sec. 110-218. – Lot and building requirements.**

The principal building, accessory buildings and other land uses in the R-1B Single-Family Residential District shall be located so as to comply with the following requirements:

- (1) Minimum lot area: 14,000 square feet.
- (2) Minimum lot width at building line: 90 feet, 50 feet\*.
- (3) Minimum lot depth: 125 feet.
- (4) Minimum front yard: 30 feet.



- (5) Minimum rear yard: 20 feet.
- (6) Minimum side yard (interior): 10 feet
- (7) Minimum side yard (corner): 15 feet.
- (8) Minimum setback from lot line for accessory structures:
  - a. Front: 60 feet.
  - b. Rear: ten feet.
  - c. Side (interior): ~~7.5 feet~~ 5 feet.
  - d. Side (corner): 15 feet.
- (9) Minimum living area of residences: 1,300 square feet.

\* If an occupied single-family residence existed on the lot in the previous five years.

**Sec. 110-251. Lot and building requirements.**

The principal building, accessory buildings and other land uses in the R-1C Single-Family Residential District shall be located so as to comply with the following requirements:

- (1) Minimum lot area: 10,000 square feet.
- (2) Minimum lot width at building line: 80 feet.
- (3) Minimum lot depth: 125 feet.
- (4) Minimum front yard: 25 feet.
- (5) Minimum rear yard: 20 feet.
- (6) Minimum side yard (interior): ten feet.
- (7) Minimum side yard (corner): 15 feet.
- (8) Minimum setback from lot line for accessory structures:
  - a. Front: 60 feet.
  - b. Rear: ten feet.
  - c. Side (interior): ~~7.5 feet~~ 5 feet.
  - d. Side (corner): 15 feet.
- (9) Minimum living area for residences: 1,000 square feet.

**Section 3: Codification.** This Ordinance shall be incorporated into the City of Clewiston Land Development Code. The sections of this Ordinance can be renumbered or re-lettered to the appropriate word or phrase to accomplish codification. Omissions, grammatical, and typographical errors, as well as clarifications of ambiguous wording that do not affect the intent of this Ordinance, may be authorized by the Mayor without need for a public hearing.

**Section 4: Severability.** If any section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared invalid or unenforceable for any reason, such decision shall not affect the remaining portions of this ordinance, which shall remain in full force and effect.

**Section 5: Conflicts.** The provisions of this article shall supersede any provisions of existing ordinances in conflict herewith to the extent of said conflict.

**Section 6: Effective Date.** This Ordinance shall take effect immediately upon its adoption by the City Commission.

Commissioner \_\_\_\_\_ offered the foregoing ordinance.  
Commissioner \_\_\_\_\_ seconded the motion, and upon being put to a vote, the vote was as follows:

|                                      | <b>Aye</b>               | <b>Nay</b>               | <b>Absent</b>            |
|--------------------------------------|--------------------------|--------------------------|--------------------------|
| <b>JAMES PITTMAN, MAYOR</b>          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>HILLARY HYSLOPE, VICE MAYOR</b>   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>BARBARA EDMONDS, COMMISSIONER</b> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>MALI GARDNER, COMMISSIONER</b>    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>JASON WILLIAMS, COMMISSIONER</b>  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

**PASSED AND ADOPTED** by the City Commission of the City of Clewiston, on first reading, this \_\_\_\_ day of \_\_\_\_\_, 2026.

Commissioner \_\_\_\_\_ offered the foregoing ordinance.  
Commissioner \_\_\_\_\_ seconded the motion, and upon being  
put to a vote, the vote was as follows:

|                                      | <b>Aye</b>               | <b>Nay</b>               | <b>Absent</b>            |
|--------------------------------------|--------------------------|--------------------------|--------------------------|
| <b>JAMES PITTMAN, MAYOR</b>          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>HILLARY HYSLOPE, VICE MAYOR</b>   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>BARBARA EDMONDS, COMMISSIONER</b> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>MALI GARDNER, COMMISSIONER</b>    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>JASON WILLIAMS, COMMISSIONER</b>  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

**PASSED AND ADOPTED** by the City Commission of the City of Clewiston,  
on second reading, this \_\_ day of \_\_\_\_\_, 2026.

ATTEST: CITY OF CLEWISTON, FLORIDA

\_\_\_\_\_  
Fransheska Berrios, City Clerk

\_\_\_\_\_  
James Pittman, Mayor

(MUNICIPAL SEAL)

APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY

By: \_\_\_\_\_  
Kaylee Tuck, City Attorney